

**TOWN OF ABINGDON  
WORK SESSION  
THURSDAY, JUNE 20, 2019 – 2:30 PM  
ARTHUR CAMPBELL ROOM – MUNICIPAL BUILDING**

A work session of the Abingdon Town Council was held on Thursday, June 20, 2019 at 2:30 pm in the Arthur Campbell Room in the Municipal Building.

**A. WELCOME-** *Mayor Craig*

**B. ROLL CALL** – *Kimberly Kingsley, Clerk*

Members of Council Present:	Mr. Bradley
	Mrs. Quetsch
	Mr. Webb
	Ms. Patterson
	Mayor Craig

**C. PUBLIC COMMENTS** – None

**D. REPORTS FROM THE TOWN MANAGER**

1. Presentation regarding objective criteria pertaining to yearly non-departmental budgeting – *Ryan Henderson, Virginia Highlands Festival Board Member (VIDEO 9:43 – 26:45)*

Ryan Henderson, Virginia Highlands Festival Board Member, presented information for the Council to consider during the upcoming non-departmental budget period to include three major points to consider:

- How the organization fits into the Town’s vision;
- An application process with defined rubric; and
- A review process that can include a non-departmental budget commission that would make funding recommendations to the Town Council.

Discussion ensued.

2. Discussion regarding application for a special use permit, pursuant to Section 17-3 of the Town of Abingdon Zoning Ordinance, proposed construction of automobile repair, reconditioning and body shop, currently zoned M-1 Industrial District, located at 550 Lowry Drive, Tax Map No. 018-20-2 – *Jason Boswell, Director of Planning (VIDEO 26:46 – 30:46)*

Tyler Vencill, Engineer, presented Council with information regarding the special use permit application presented to the May 20, 2019 Planning Commission meeting. The application is for a three bay truck garage for a small trucking company and truck repair. The Planning Commission voted unanimously to approve the special use permit as submitted. Mr. Vencill stated that this matter would be on the July 1, 2019 agenda for the Council's consideration. Discussion ensued.

3. Discussion regarding reappointment of an additional one year term for Mayor Craig to District Three Governmental Cooperative or alternative appointment and/or an alternate member or an appropriate staff representative for meetings the member is unable to attend. – **Mayor Wayne Craig (VIDEO 30:48 – 31:33)**

Mayor Craig stated that he would like to remain as the representative for the District Three Governmental Cooperative and would like to name the Town Manager, James Morani, as the alternate.

4. Discussion regarding Friends of Abingdon, Inc. appeal of the Certificate of Appropriateness (COA) approved by the Planning Commission on May 20, 2019, for Thom Crosby, CroBar LLC regarding Pal's Sudden Service facility – **Cameron Bell, Counsel (VIDEO 32:06 – 39:47)**

Cameron Bell, Counsel advised Council that staff received the Friends of Abingdon Appeal of the Certificate of Appropriateness on June 19, 2019 regarding an outparcel located at the Meadows. The appeal was filed regarding three provisions, including the Entrance Corridor Overlay; special use permit; and Restrictive covenant document between Marathon and the Town. Mr. Bell stated that the Planning Commission approved the certificate of occupancy at the May 20, 2019 meeting. Further discussion ensued. Mr. Bell stated that the procedure is the Council will hear this as an appellate body with a standard review essentially to review the Planning Commission's decision to decide whether it was an arbitrary and capricious determination or not and then make a Council determination. Mr. Bell advised Council that a notice for public hearing was not technically required. Mayor Craig stated that he would like to hear the appeal at the July 1<sup>st</sup> meeting as the Town is perceived as not being business friendly.

5. Discussion regarding permanent establishment of Infrastructure Committee and policy regarding appointments to said Committee. – **Mayor Wayne Craig (VIDEO 39:47 – 44:17)**

Matt Bolick, Director of Public Services and Construction addressed the Council regarding the possibility of establishing an Infrastructure Advisory Committee as the present Infrastructure Committee has met informally for over a year with some beneficial work for the Council and the Town. Mr. Bolick recommended that a Council member and the three citizens serving remain and appoint one additional citizens for a committee of five. Council agreed to place this matter on the September agenda for consideration.

6. Discussion regarding retention of applications to various boards and commissions - ***Kim Kingsley, Clerk*** (VIDEO 44:19 – 46:45)

Kim Kingsley, Clerk proposed that applications for various boards and commissions be retained for one year and proposed language be added to the application regarding certification and/or training for certain boards and commissions. Mayor Craig suggested that we include the Infrastructure Advisory Commission to the application.

7. Discussion regarding donations made to the Sinking Spring Cemetery Committee - ***Kim Kingsley, Clerk*** (VIDEO 46:47 – 47:53)

Kim Kingsley, Clerk updated Council with regard to memorial contributions to the Sinking Spring Cemetery Committee.

**E. OLD BUSINESS - MATTERS NOT ON THE AGENDA**

**F. COUNCIL MEMBER REPORTS (VIDEO 1:12:01 – 1:12:41)**

Ms. Patterson stated she had nothing to report but requested a copy of the “Form Motion for Convening Closed Meeting” that Mr. Webb was reading from.

**G. CLOSED SESSION (VIDEO 59:07 – 1:11:57)**

**Pursuant to §2.2-3711(A)(39) of the Code of Virginia, 1950, as amended, for the discussion or consideration of information subject to the exclusion in subdivision 3 of §2.2-3705.6 related to economic development.**

**On motion of Mr. Webb, seconded by Mrs. Quetsch, that the Abingdon Town Council convene in closed session pursuant to §2.2-3711(A)(39) of the Code of Virginia, 1950, as amended, for the discussion or consideration of information subject to the exclusion in subdivision 3 of §2.2-3705.6 related to economic development.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On motion of Ms. Patterson, seconded by Mr. Bradley, Council reconvened in open session.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

Mr. Webb moved that the Town Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

**The certification was as follows:**

<b>Mr. Bradley</b>	<b>I so certify</b>
<b>Mrs. Quetsch</b>	<b>I so certify</b>
<b>Mr. Webb</b>	<b>I so certify</b>
<b>Ms. Patterson</b>	<b>I so certify</b>
<b>Mayor Craig</b>	<b>I so certify</b>

**H. CLOSED SESSION (VIDEO 48:11 – 59:05)**

Pursuant to §2.2-3711(A)(7) of the Code of Virginia, 1950, as amended, for the consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, namely *Berry v. Town of Abingdon, et al.*

On motion of Mr. Webb, seconded by Mrs. Quetsch, that the Abingdon Town Council convene in closed session to discuss the following as permitted by Virginia Code Section 2.2-3711(A)(7), consultation with legal counsel, or briefing by staff or consultants about the pending case of *Berry v. Town of Abingdon, et al.*

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On motion of Mr. Bradley, seconded by Ms. Patterson, Council reconvened in open session.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

Mr. Webb moved that the Town Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

**The certification was as follows:**

<b>Mr. Bradley</b>	<b>I so certify</b>
<b>Mrs. Quetsch</b>	<b>I so certify</b>
<b>Mr. Webb</b>	<b>I so certify</b>
<b>Ms. Patterson</b>	<b>I so certify</b>
<b>Mayor Craig</b>	<b>I so certify</b>

Mayor Craig adjourned the meeting.

  
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J. Wayne Craig, Mayor

  
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Kimberly Kingsley, Clerk