

**TOWN OF ABINGDON  
WORK SESSION  
TUESDAY, MAY 14, 2019 – 2:30 PM  
ARTHUR CAMPBELL ROOM – MUNICIPAL BUILDING**

A work session of the Abingdon Town Council was held on Tuesday, May 14, 2019 at 2:30 pm in the Arthur Campbell Room in the Municipal Building.

- A. WELCOME-** *Mayor Craig*
- B. ROLL CALL –** *Kimberly Kingsley, Clerk*

Members of Council Present:

- Mr. Bradley
- Mrs. Quetsch
- Mr. Webb
- Ms. Patterson
- Mayor Craig

- C. PUBLIC COMMENTS –** None
- D. REPORTS FROM THE TOWN MANAGER**

- 1. Discussion regarding proposed changes to credit card policy - *Stacey Reichler, Human Resource Director (VIDEO 8:16 – 23:12)*

Stacey Reichler, Human Resource Director presented changes to the Town's credit card policy relating to cards through Bank of America. Discussion ensued at which time Town Manager Morani requested additional time to review and suggested that Council allow this to be a personnel policy.

- 2. Discussion regarding workers compensation policy – *Stacey Reichler, Human Resource Director (VIDEO 23:14 – 27:12)*

Stacey Reichler, Human Resource Director presented changes to the workers compensation policy. Town Manager Morani asked for additional time to consider additional discussion and revisions as questions were presented from Town staff. Mr. Morani stated that he would place on the next regular agenda and/or if additional time was needed on the next work session.

- 3. Discussion regarding blight policy – *James Morani, Town Manager (VIDEO 27:15 – 38:52)*

Town Manager Morani discussed the process that staff was implementing for blight remedy. Mr. Morani requested that Council consider an administrative fee to be fair and consistent to all residents of \$150 per blight remedy. Discussion ensued and it was agreed to implement a \$100 administrative fee per blight remedy and directed Cameron Bell, Counsel to provide amended Ordinance in the near future.

4. Discussion regarding Fields Penn stabilization – *Jason Boswell, Director of Planning*  
**(VIDEO 38:52 – 41:59)**

Jason Boswell, Director of Planning and Matt Bundy, Vice-President of Bundy Architecture and Engineering, Inc. communicated to Council that no general contractor applications were received, however had some interest in people wanting to do complete the micropile part as that is the majority of the work financially. Mr. Bundy stated the next step would be to contact the companies interested in completing the micropile portion to receive quotes and then secure quotes from general contractors to do the washer portion. Discussion ensued.

5. Discussion regarding permits for parades and costs – *James Morani, Town Manager*  
**(VIDEO 42:04 – 52:19)**

Town Manager Morani discussed how the policy for permits and parades were not being applied for some functions. Mr. Morani stated that he would gather information from various town staff for a better picture on how to make the process consistent and fair.

6. Discussion regarding proposed Council retreat – *James Morani, Town Manager*  
**(VIDEO 52:20 – 57:00)**

Mayor Craig stated that he felt that the Capital Improvement Project should be completed prior to planning a retreat and suggested that next spring may be a more appropriate time.

7. Discussion regarding Virginia Main Street and Abingdon Main Street agreements –  
*James Morani, Town Manager* **(VIDEO 57:01 – 1:00:33)**

Town Manager Morani stated that the Virginia Main Street agreement should be approved as it does not obligate the Town of Abingdon to provide Abingdon Main Street with any financial assistance. Mr. Morani asked for authorized to sign and forward to Virginia Main Street. Council consensus was for Mr. Morani to sign the agreement with Virginia Main Street.

8. Discussion regarding Historic District Entrance Corridor Overlay district, Appendix B – Zoning Ordinance, Article 18. Site Plan Review, Section 18-9. – *Cameron Bell, Counsel* **(VIDEO 1:00:36 – 1:31:14)**

Counsel Cameron Bell discussed Section 18-9 of the Historic District Entrance Corridor Overlay district and the interpretation of this section with the Planning Commission and Town

staff. Discussion ensued. Council agreed to refer proposed changes to the Planning Commission at the June 3, 2019 Council meeting.

**(Brief recess was taken)**

**E. OLD BUSINESS - MATTERS NOT ON THE AGENDA (VIDEO 1:44:37 – 2:06:14)**

**On motion of Mrs. Quetsch, seconded by Mr. Bradley, that the Abingdon Town Council convene in closed session to discuss the following as permitted by Virginia Code Section 2.2-3711(A)(7), consultation with legal counsel, or briefing by staff or consultants about the pending case of Berry v. Town of Abingdon, et al.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On motion of Ms. Patterson, seconded by Mr. Bradley, Council reconvened in open session.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

Mr. Webb moved that the Town Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in that motion.

**The certification was as follows:**

<b>Mr. Bradley</b>	<b>I so certify</b>
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**Mayor Craig            I so certify**


2. Discontinuation of department head reports – *Mayor Wayne Craig* (VIDEO 2:06:17 – 2:08:52)

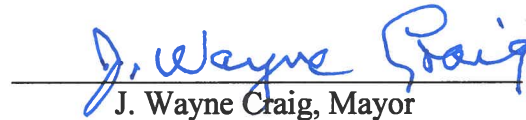
Discussion ensued as to whether Council wished to continue receiving the monthly reports provided by department heads. It was suggested that the information be placed in a sharefile should members wish to review. Town Manager Morani stated that he will continue to provide Council with a weekly report.

**F.        COUNCIL MEMBER REPORTS (VIDEO 2:08:53 – 2:16:02)**

Ms. Patterson stated that she felt the meeting regarding the Comprehensive Plan went well and would like to consider additional ways to inform citizens on how they can provide input. Mr. Webb stated that it had been a very busy month. Mr. Bradley stated that he had attended six meetings. Mayor Craig stated that he attended the ribbon cutting for Blue Ridge dealership.

Mayor Craig adjourned the meeting.

  
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Kimberly Kingsley, Clerk

  
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J. Wayne Craig, Mayor