

#### TOWN OF ABINGDON, VIRGINIA PLANNING COMMISSION MEETING MONDAY, MAY 20, 2019 – 5:30 P.M. ARTHUR CAMPBELL MEETING ROOM MUNICIPAL BUILDING

Welcome to the Town of Abingdon, Virginia Planning Commission Regular Meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Please note that there will be opportunities during the meeting for you to address the Commission members. The first opportunity will come if there is a public hearing on the agenda, when the Chairman declares the hearing open for comment. The second opportunity to address the Commission will come near the end of the agenda when the Chairman will inquire if anyone wishes to address the members of the Commission. Anyone addressing the Commission will approach the podium; give your first and last name and your complete physical address. Comments must be limited to three minutes.

- A. WELCOME Wayne Austin, Chair
- B. ROLL CALL Jason Boswell, Director of Planning
- C. APPROVAL OF MINUTES
  - April 22, 2019
- D. PUBLIC COMMENTS
- E. PUBLIC HEARING
  - 1. Public Hearing Special Use Permit: Application to construct a three (3) bay truck garage and parking for small trucking company and truck repair. Would work well in M-1 zone as this is already served by tractor-trailer traffic; James E. Cozart Residuary Trust, Owner; P.O. Box 613 Abingdon, VA, 24212. Property is located at 550 Lowry Drive, Abingdon, VA 24210. Tax Map No. (018-20-2).
- F. CERTIFICATE OF APPROPRIATENESS
  - 1. Application for Certificate of Appropriateness; Highlands Ski Haus, Inc. Sandra and Gary Clayton, P.O. Box 1944, Abingdon, VA 24212: Owner. Karen Raines, 440 Fairway Drive, Abingdon, VA 24211; Representative. COA to take down the existing vinyl awning, frame, replace with metal grey roof awning with wooden support poles

over the entire front business side of the sidewalk, and add on a covered front door offset going into the entrance of the building. Located at 909 East Main Street, Abingdon, VA. Tax Map No. (106-5-6).

- 2. Application for Certificate of Appropriateness; McDonald's 45-0206; Theresa J. Simmons/McDonald's USA, LLC: Owner. John Connelly/Kristin Lang, Britt, Peters & Associates, Inc. 101 Falls Park Dr. Suite 601, Greenville, SC 29601; Representative. COA remodel of existing McDonald's restaurant. Located at 525 Cummings Street Abingdon, VA. Tax Map No. (020-12-6).
- 3. Application for Certificate of Appropriateness; Thom Crosby, CroBar LLC, 1001 Konnarock Road., Kingsport, TN 37664: Owner Steven K. Hutton and Associates, PC, 245 East New Street, Suite 201, Kingsport, TN 37660; Representative. Site Plan and Exterior of proposed Pals Sudden Service facility. Located at The Meadows, Lot 10, Abingdon, VA.
- G. DISCUSSION
  - 1. Comprehensive Plan Update
  - 2. Zoning Ordinance Update
- H. OLD BUSINESS/MATTERS NOT ON THE AGENDA
- I. ANNOUNCEMENTS
- J. ADJOURNMENT

# TOWN OF ABINGDON PLANNING COMMISSION MONDAY, APRIL 22, 2019 – 5:30 PM ARTHUR CAMPBELL MEETING ROOM – MUNICIPAL BUILDING

A meeting of the Abingdon Planning Commission was held on Monday, April 22, 2019 at 5:30 pm in the Arthur Campbell Meeting Room.

- A. Mr. Kenneth Vittum pro term, called the meeting to Order
- B. Roll Call Jason Boswell, Director of Planning

#### **Members Present:**

Mr. Scott Wilson

Dr. H. Ramsey White, Jr.

Mr. Al Bradley

Mr. Kenneth Vittum

#### Comprising a quorum of the Commission

#### Members Absent:

Mr. James Anderson

Mr. Kenny Shuman

Mr. Wayne Austin

#### **Administrative Staff Present:**

Mr. Jason Boswell – Director of Planning
Mrs. Janice Domon – Administrative Assistant

#### C. APPROVAL OF MINUTES

Approval of Minutes: Regular Meeting, April 22, 2019

On motion of Mr. Bradley seconded by Mr. Wilson the minutes of March 25, 2019 were approved as submitted.

#### The roll call vote was as follows:

Mr. Wilson Aye
Dr. H. Ramsey White, Jr Aye
Mr. Bradley Aye
Mr. Vittum Aye

Minutes for March 25, 2019 were approved as presented.

#### D. PUBLIC COMMENTS – NONE

#### E. CERTIFICATE OF APPROPRIATENESS

1. Application for Certificate of Appropriateness; McDonald's 45-0206; Theresa J. Simmons/McDonald's USA, LLC: Owner. John Connelly/Kristin Lang, Britt, Peters & Associates, Inc. 101 Falls Park Dr. Suite 601, Greenville, SC 29601; Representative. COA remodel of existing McDonald's restaurant. Located at 525 Cummings Street Abingdon, VA. Tax Map No. (020-12-6).

Ms. Kristin Lang, Greenville, SC represented Britt, Peters & Associate, Inc., who are representing McDonald's and the property located at 525 Cummings Street.

McDonald is requesting a design that would update the brand for the interior and exterior to a more modern design using less color. With this design, they will be removing the existing sunroom. The new design will address ADA compliance. They will be bring the front sidewalk out and will connect to the public sidewalks to comply with ADA requirements. The basic parking lot layout will remain the same. Canopies will be added above the windows and doors and will have lights underneath them.

In the interior a kiosks will be added so that customers can place their orders, customer will then take a number and their food will be delivered to their table by a McDonald's associates. In order to accommodate this new feature the counter will be split to make food delivery easier for the staff. There will be no utility work needed. The bathrooms will be updated per ADA regulations if needed.

During the construction stage, a temporary wall will be built between the counter and the kitchen to contain construction dust so that food prep can continue. The drive thru windows will remain operational throughout the constructing process unless otherwise advised by the contractors. Construction should take five to six weeks to complete.

The board does not think that the new design will fit in with the entrance corridor requirements, stating the use of brick and stone are recommended in the entrance corridor. Ms. Lang told the board that McDonald is getting away from the use of brick and stone in their new rebranding design. Ms. Lang also mentioned to the board that since this particular McDonalds is a low volume-producing store, according to the

McDonalds scale, they would only be willing to do a minimum amount of site work for this location in order to be complaint with the entrance corridor requirements as suggested by the Planning Commission board. Ms. Lang told the board that she would have to contact the architect for new revisions.

Ms. Lang was quoted from the Entrance Corridor provision section 18-9-8.5which states the following:

Architectural styles, building and roofing materials and colors shall be reflective of the traditional architecture of Abingdon. This may be accomplished through building scale, materials, and forms, all of which may be embodied in architecture which is contemporary as well as traditional.

On motion of Mr. Bradley, Seconded by Dr. White the Planning Commission members tabled the plans as submitted stating that the plans for the new design will not fit into the entrance corridor requirements.

The roll call vote was as follows:

Mr. Wilson Aye
Dr. H. Ramsey White, Jr Aye
Mr. Bradley Aye
Mr. Vittum Aye

The COA for 525 Cummings Street was tabled stating the design would not fit into the entrance corridor requirements to give the applicant time to draw up new plans.

2. Application for Certificate of Appropriateness; Colonial Square AVA LLC, 207 San Juan Drive, Ponte Beach, FL 32082; Owner. L.K. Addison, L.C.; Representative. COA to subdivide property into two parcels, 1) containing 4.523 acres, 2) containing 3.205 acres. Proposing to demolish the western unit on parcel one and reconfigure the parking area on the northwest area of parcel two. A variance is being requested for sidewalk along Village Boulevard between shopping center entrances. Located at 845 Village Blvd, Abingdon, VA 24210. Tax Map No. (017-17-9).

Ken Addison represented the property located at 845 Village Blvd.

The request is to subdivide property into two separate parcels. Parcel 1) is the existing Food Lion building and parcel 2) on the east end of the shopping center will have part of the building demolished and an addition of 2000 square feet will be added.

At the January 28, 2019 meeting, a variance was asked for the sidewalks and at this meeting, the variance was denied. Since the variance was denied by the board Mr. Chris White has sent in a letter confirming that Colonial Square AVA, LLC will install the section of sidewalk requested by the board. Five feet concrete sidewalks will be

constructed at the east and west ends of the shopping center, this will require a small amount of grading work. The Final Plat will be heard at the next Town Council meeting for approval on May 6, 2019.

On motion of Dr. White, Seconded by Mr. Bradley Planning Commission members recommended that the COA be approved as presented.

#### The roll call vote was as follows:

Mr. Wilson Aye
Dr. H. Ramsey White, Jr Aye
Mr. Bradley Aye
Mr. Vittum Ave

The COA for 845 Village Blvd was unanimously approved.

#### F. UPDATES FROM STAFF AND PLANNING COMMISSION MEMBERS

#### 1. Comprehensive Plan Update

Mr. Boswell told the board that the first community meeting to gather information and suggestion about what the citizens would like to see in the new Comp Plan for the town. The meeting will be held on May  $7^{th}$  from 5:00-7:00 P.M. at the Virginia Highlands Small Business Incubator. The portion of the Comp Plan will be the Vision & Goals section. Mr. Vittum told the board to invite everyone they know that the more input the better the complete Comp Plan would be.

Mr. Boswell also told the board the Comp Plan Steering Committee would be meeting on May 8<sup>th</sup> to discuss the Comp Plan.

#### 2. Zoning Ordinance Update

Mr. Boswell has sent a copy of the revised ordinances to the board for review and he welcomed any comments. He would like to know what their thoughts are about the language used in the code revisions.

The next scheduled Planning Commission meeting falls on Memorial Day and will need to be moved since the Town Hall will be closed for the Memorial Day holiday. The new date will May 20<sup>th</sup>. We will put the new date on the Town of Abingdon website and all available social media venues.

#### G. ADJOURN

On motion of Mr. Bradley, Seconded by Mr. Wilson recommending the meeting be adjourned with no further business to address.

The roll call vote was as follows:

Mr. Wilson Aye
Dr. H. Ramsey White, Jr Aye
Mr. Bradley Aye
Mr. Vittum Aye

Adjourn Time: 6:10 P.M.

Kenneth Vittum, Pro Term

Jason Boswell, Secretary

Next regularly scheduled meeting will be May 20, 2019 at 5:30 pm in the Arthur Campbell Room, 1st floor of the Town Municipal Building.



# Town of Abingdon, Virginia Department of Planning

# Special Use Permit Application Non-refundable Application Fee - \$75

To the Town Council and Planning Commission:
Special Use Permit is required under Section No. 17-3 of the Zoning Ordinance in the M-1 zone for the use of Automobile parking, upholstering, repairing, rebuilding, reconditioning.
Applicant Information:
Name of Owner: James E (92art Residuary Trust  Address: P.O. Box 613 Abscyclon Un Telephone: (276) 356-5382  Representative: Edward J Cozart
Representative is: Lessee/Renter Other (please specify): december from Attornal Representative's Telephone Number: (276) 316 - 5382 Email:  Representative's Address: P.O. (30x (all) Aboughout the 24212
Property Information:
Location: 550 Lowery Drive Alongdon Va 24210  Tax Map Number: 018 20 2
Describe proposed improvements and give details of operation(s). (Please describe operations thoroughly, as required by section 17-3-2 of the Zoning Ordinance [See reverse] and attach separate sheet(s) if necessary):  Construct a 3 bay truck garage and parking for Small trucking company and trucks repair, bill work very good in M-12 and as this area is globally served by that to trailer trailer trailer trailer
Additional Details:
<ul> <li>For new developments only: Site plan must be attached showing boundaries and dimensions of property, width of internal or external streets, location and size of building(s) on the site, roadways, walks, off street parking as required by this ordinance, landscaping, and signs. [Ref. Article 18 of the Zoning Ordinance]</li> <li>There is an application fee for Special Use Permits of \$75.00, as established in Section 17-3-1,c of the Zoning</li> </ul>
- There is an application fee for special ose remitts of \$75.00, as established in section 17-5-1,0 of the 20ning

#### § 15.2-2206, Code of Virginia, as amended:

Ordinance, plus the cost of advertising.

Any locality may by ordinance require that a person applying to the local governing body, local planning commission or board of zoning appeals pursuant to this chapter be responsible for all required notices. The locality shall require that notice be given as provided by § 15.2-2204.

Certification:	• • • • • • • • • • • • • • • • • • • •		
Signature of Owner: Your H Cogant Tunst.	in 4/1/190	ate:	
Signature of Representative:	Da	ate:	3/28/19
Adjacent Owners: Addresses:			
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To be Completed by Staff Only:			1.
Action Taken by Planning Commission:			
Approved as presented.			
Disapproved (see below for explanation).  Modified and approved (see below for modifications).			
woulled and approved (see below for modifications).			
Modifications / Reasons for Disapproval:			
	_		
	<del></del>		
Signature:	Date:		
Department of Planning, Town of Abingdon			
Action Taken by Town Council:			
Approved as presented.			
Disapproved (see below for explanation).  Modified and approved (see below for modifications).			
Modifications / Reasons for Disapproval:			
Signature:	Date:		
Town Manager, Town of Abingdon		<del></del>	
Typical Timeline			
The second Tuesday of the month prior to the Planning Commission r	neeting.		

# Town of Abingdon

04/18/19 10:55 MISCELLAMEOUS PERMIT

JAKES E CUZART RESIDUARY TRUST 550 LONRY DRIVE

Chk#: 1637

Batch Id: COUNTERA

Ref Mum: 33276 Sed: 15 to 15

Check Amount: 0.00 Check Amount: 75.00 Credit Amount: 9.00

rtal:

75.00

C1

00 (8) 8 **69 60** (2) PROPOSED TRUCK GARAGE 4800 SQ FT FLOOR ELEV 2028 0 1 AREA STABLIZED WITH NO 2 STONE (METAL 25" MAX HEIGHT) GRAVEL AREA TO REMAIN SEWER LINE TO BE RELOCATED AREA STABLIZED WITH NO 2 STONE UNDER GRASS SURFACE TOTAL PLAN AREA 08 AC 1 AREA TO BE DISTURBED 5000 

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AREA: 6.15 ACRES ZOMIG: MT

PROPOSED USE: TRUCH STORAGE GARAGE SPECIAL USE PERMIT REG PER TOWN ORD. ART. 13-2

OWER.
THE RESOURCE JAMES E COZART TRUST ADDRESS.
PO BOT 613 ABRICON VA 24212
RISTR HO 751
CONTACT: EDRARD COZART (278)356-5382

OMER: DE RESOURCY JAMES E COLART TRUST ADDRESS: PO BOT 613 ABENCOCH VA 24212 RISTR. NO 751 CONTACT: EDWARD COZART (274)356-3382

PARISHE RECUPED.
(1) SPACE PER (2) EMPLOYEES
MAX (8) EMPLOYEES
(4) SPACES PROMODED
(1) CAMOPY TREE REQ

SORTING PECLIPED SORTING TO BE PROVIDED PER TOWN ORD. 18-5-3

CO AND WHAT

CHIOPY TREE PER TOWN ORD

SITE PLAN



PERSPECTIVE FRONT VIEW (LOWRY DR) NTS

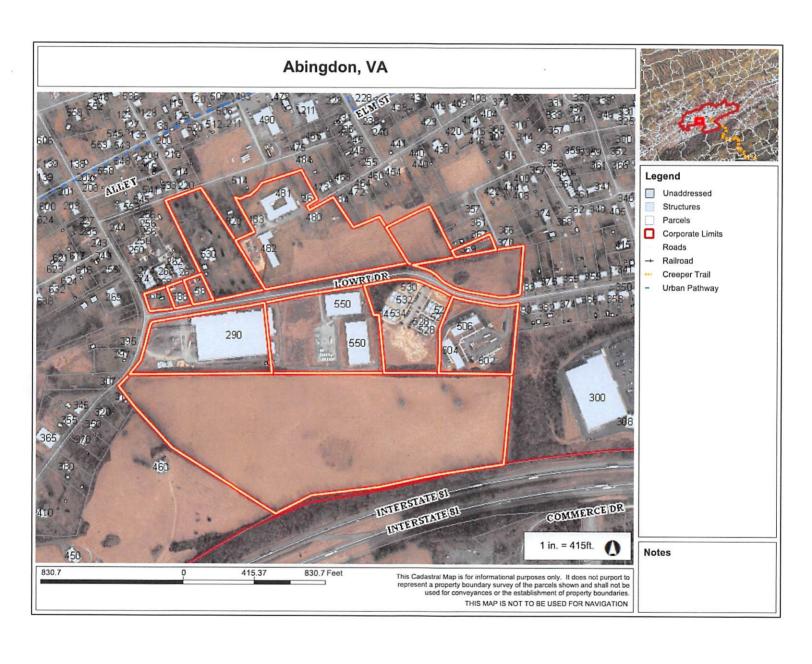


PERSPECTIVE REAR VIEW NTS

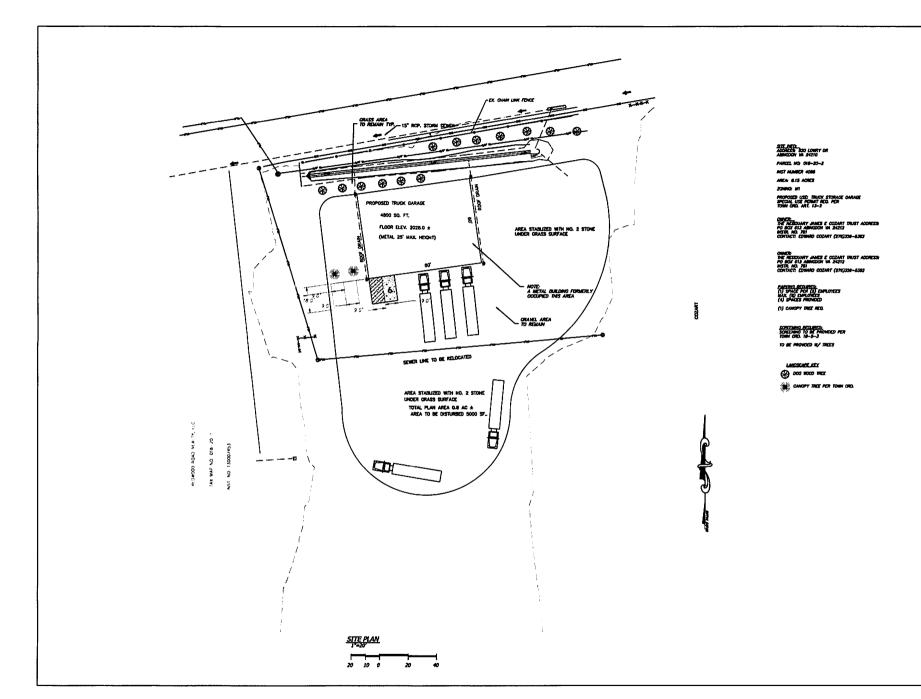


COZART TRUCKING GARAGE JOB # 19052 4-16-19



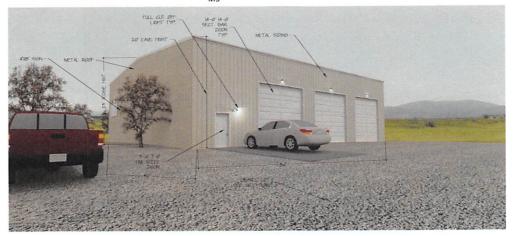


C1





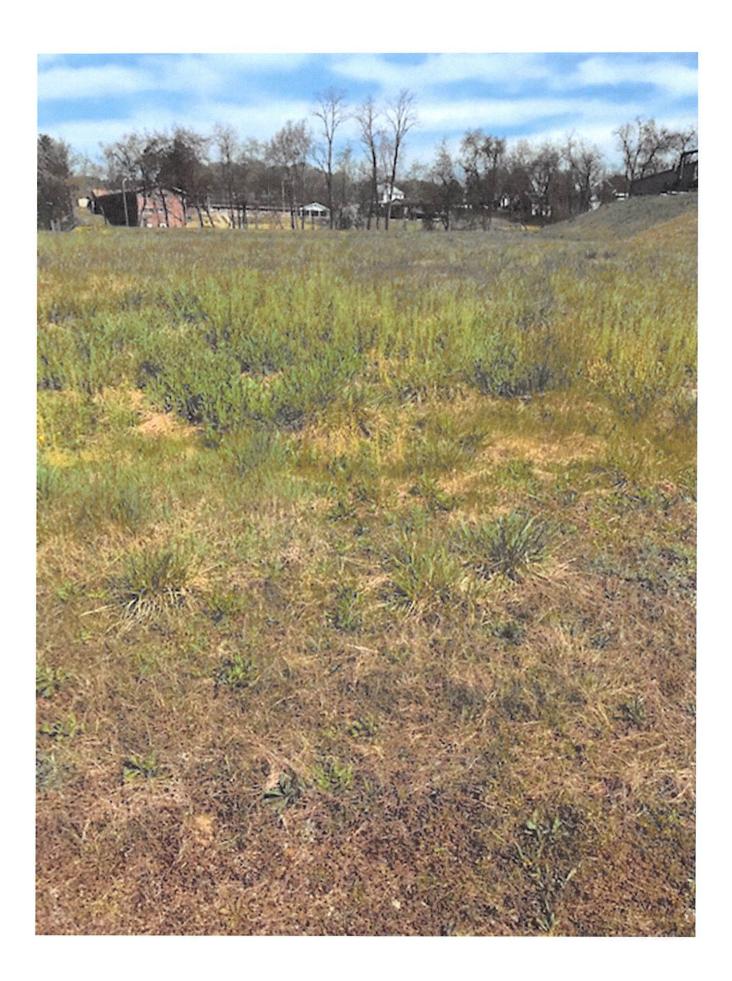
PERSPECTIVE FRONT VIEW (LOWRY DR) NTS

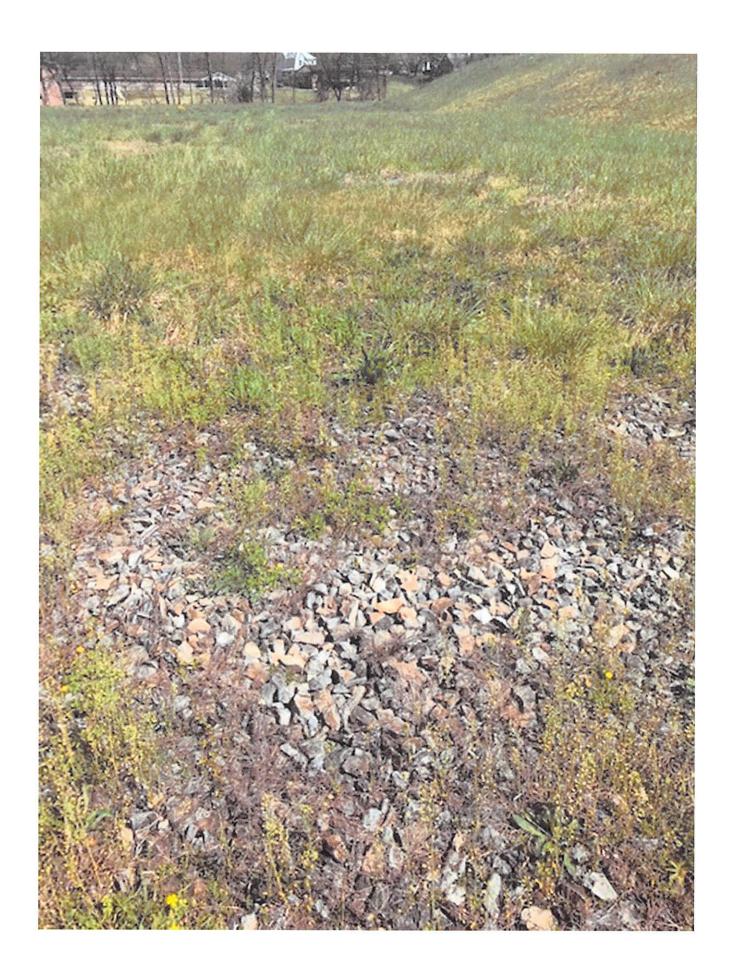


PERSPECTIVE REAR VIEW NTS

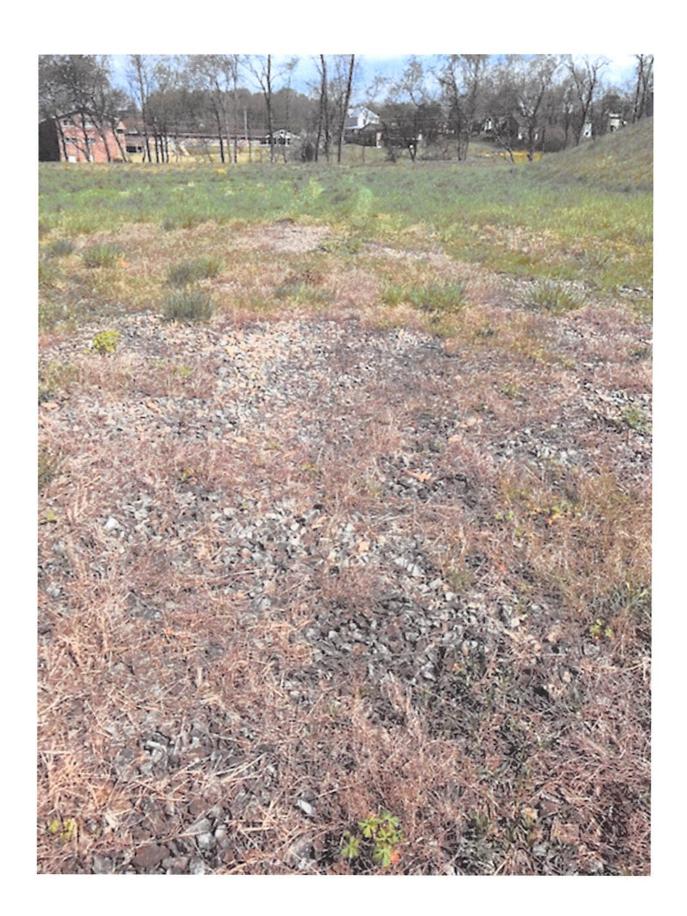


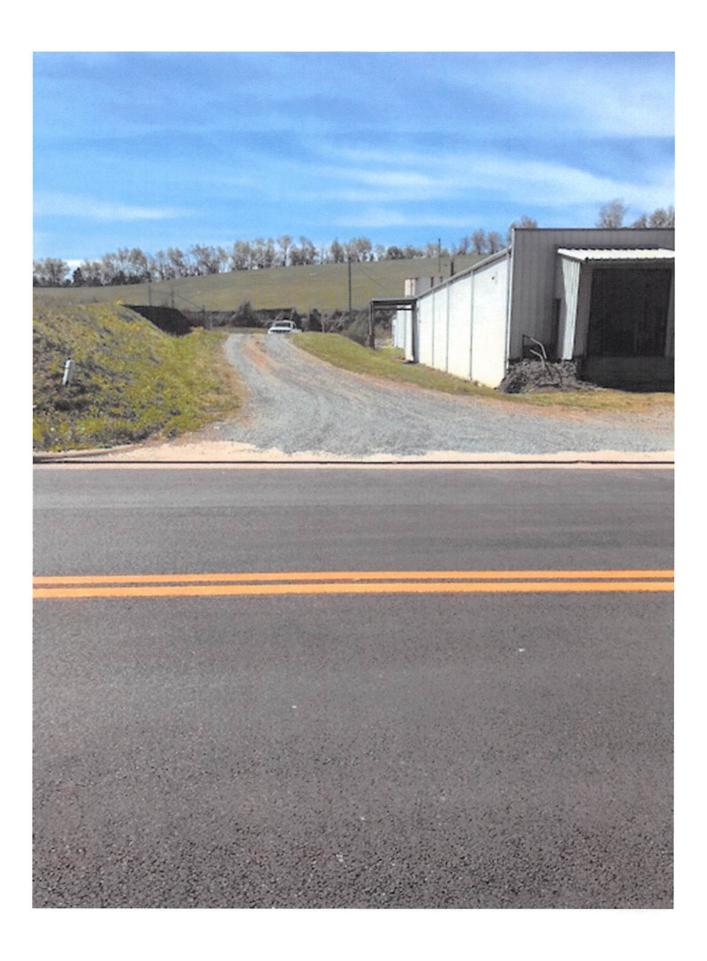
COZART TRUCKING GARAGE JOB # 19052 4-16-19

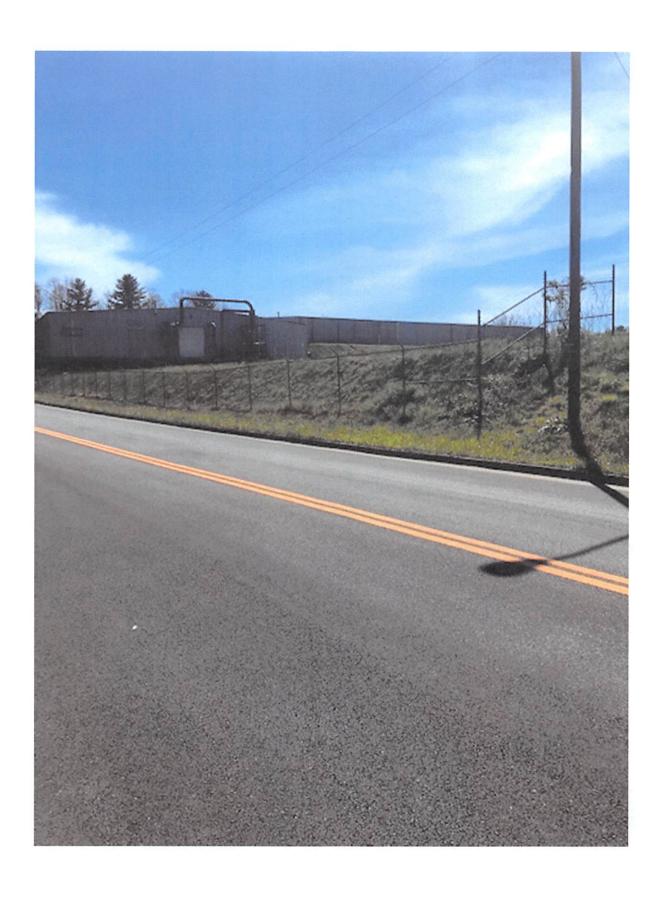


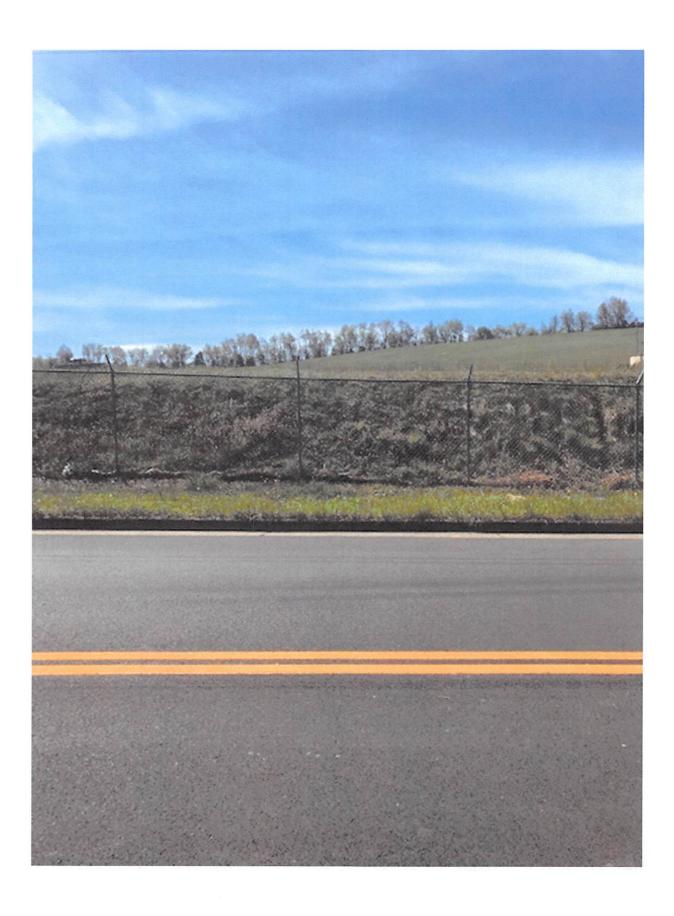


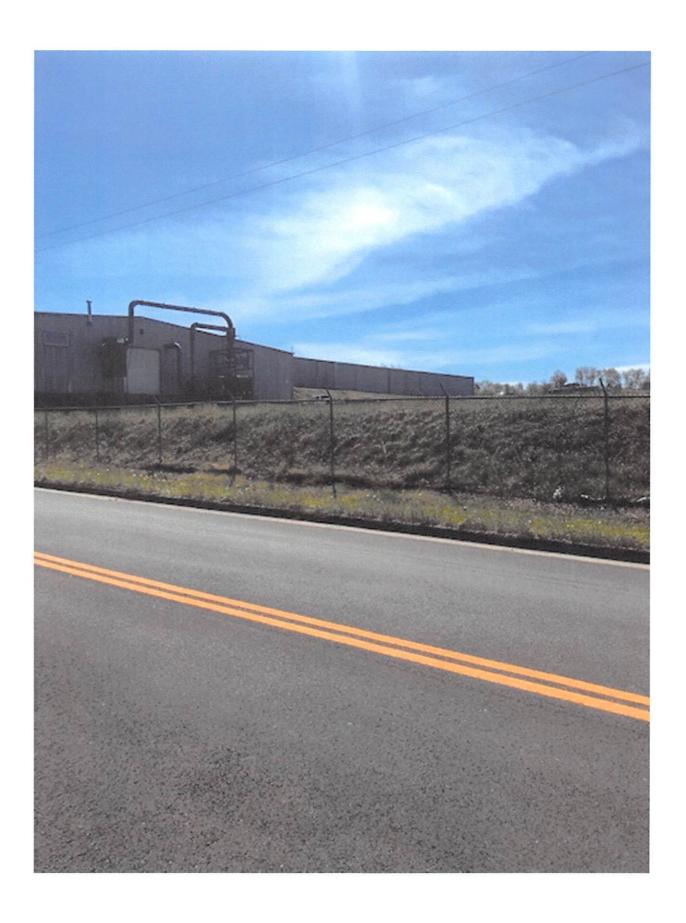












#### **Order Confirmation**

#### Order# 0000934128

**Client:** 

**TOWN OF ABINGDON** 

Payor:

TOWN OF ABINGDON

Phone:

2764922149

Phone:

2764922149

Account:

6019851

Account: 6019851

Address:

133 W MAIN ST.

Address: 133 W MAIN ST.

**ABINGDON VA 242120789** 

**ABINGDON VA 242120789** 

Sales Rep aperrone\_tri **Accnt Rep** selfserve\_TRI

Ordered By Kimberly S. Kings!

Fax: EMail:

kkingsley@abingdon-va.gov

**Total Amount** 

**Payment Amount** 

\$530.60 \$0.00

**Amount Due** 

\$530.60

**Tear Sheets** 

**Production Notes** 

0

Proofs 0

**Affidavits** 1

PO Number:

**Tax Amount: Payment Meth:** 

Invoice - Statement

0.00

Color

Ad Number 0000934128-01 Ad Type

**CLS Legal Liner** 

Ad Size 2 X 27 li

\$0.00

**Production Method** 

AdBooker (liner)

**Product and Zone** 

**Placement** 

**Position** 

NOTICE OF PUBLIC HEARING Per Virginia Code Section

# Inserts

TRI Bristol Herald Courier

C-Legal Ads

**Legal Notices** 

2

**Run Schedule Invoice Text:** 

5/6/2019, 5/13/2019

**Product and Zone** 

**Placement** 

**Position** 

# Inserts

TRI heraldcourier.com

C-Legal Ads

**Legal Notices** 

3

**Run Schedule Invoice Text:** 

NOTICE OF PUBLIC HEARING Per Virginia Code Section 5/ 6/2019, 5/ 7/2019, 5/ 8/2019

**Run Dates** 

**Run Dates** 

TagLine: NOTICEOFPUBLICHEARINGPERVIRGINIACODESECTION1522204THEPLANNINGCOMMISSIONFORTHET

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#### **Order Confirmation**

Order# 0000934128

#### **Ad Content Proof**

Note: Ad size does not reflect actual ad



#### **NOTICE OF PUBLIC HEARING**

Per Virginia Code Section § 15.2-2204, the Planning Commission for the Town of Abingdon will conduct a public hearing at its next regular meeting to be held on Monday, May 20, 2019 at 5:30 pm, in the Abingdon Municipal Building, 133 West Main Street, to consider the following application:

Application for a special use permit, pursuant to Section 17-3 of the Town of Abingdon Zoning Ordinance, proposed construction of automobile repair, reconditioning and body shop, currently zoned M-1 Industrial District, located at 550 Lowry Drive, Abingdon, VA 24210, Tax Map # 018-20-2.

A copy of the application is on file for review by the public, during regular office hours in the Town Manager's Office, at the Abingdon Municipal Building, 133 West Main Street, Abingdon, VA 24210.

All interested citizens are invited to attend.

Ken Vittum, Interim Town Manager

#### JAMES E COZART RESIDUARY TRUST **DBA COZART RENTAL COMPANY**

PO BOX 613 ABINGDON, VA 24212

58-446/514 02 SCHECK ARREST

1660

DOLLARS Photo Safe Deposite





2003 024 3# #001660# #051404464#

# Town of Abingdon

04/26/19 09:30 ADVERTISING

JAMES E COZART DBA COZART RENTAL COMPANY ADD BRISTOL HERALD Chk#: 1660 Batch Id: COUNTERB Ref Num: 33382 Seq: 34 to 34

Cash Amount: 0.00 Check Assount: 530.60 Credit Amount: 0.00

Total: 530,60



# NOTICE OF MEETING for the Town of Abingdon Planning Commission

A request for modifications to a property located at within the Historic District Entrance Corridor Overlay has been filed with the Town of Abingdon's Planning Commission. The request is described below:

Location: 550 Lowry Drive

Proposal: Construction of an automobile repair shop

Applicant: James E. Cozart Residuary Trust

Applicant's Contact: James E. Cozart (276) 356-5382

You are receiving this notice because public records indicate that you own property near or adjacent to the property listed in this request, which has been scheduled for a hearing before the Planning Commission. Recipients of this notice may wish to share it with their neighbors whose property is nearby the above noted location.

The purpose of the meeting is to allow citizens to comment regarding potential impacts the proposed changes would have on their properties or on the area in general, and to identify issues or concerns related to the appropriateness of the request. The meeting is not the appropriate setting to learn about a proposal for the <u>first time</u>. It is difficult to gain understanding of a proposal and offer well thought out comments during the relatively short time of the meeting.

If you would like more information about this request, you could contact the Town of Abingdon Planning Department at (276) 628-3167 prior to the meeting. You may also contact the applicant's contact person listed above.

#### PLANNING COMMISSION MEETING

MEETING DATE: May 20, 2019 TIME: 5:30 PM

LOCATION: Town of Abingdon Town Hall, 133 W. Main St., Arthur Campbell Room - 1st Floor

The meeting facilities of the Town of Abingdon are accessible to people with disabilities. Anyone needing special accommodations should call 276-628-3167.

Abingdon Nursing Home Inc. 481 Bradley St. Abingdon, VA 24210

Patterson, Mary Cindy 410 Green Spring Rd. Abingdon, VA 24210

Rhoten, Andrea Dawn 581 Lowry Dr. Abingdon, VA 24210 Clifton Stewart Rentals LLC 16325 Taylor Pl. Abingdon, VA 24211

Abingdon Terrace Apartment 1173 W. Main St. Abingdon, VA 24210 Abingdon Village Apartment 100 Abingdon Place Abingdon, VA 24211

Blankenship, Virgus 22646 Green Spring Rd Abingdon, VA 24211 Cannon, Steven P. & Ashley D. 233 Forest Hills Dr. Glade Spring, VA 24340

Roberts, Donald L. & Betty B. 530 Sutton St. Abingdon, VA 24210

Redwood Road Realty LLC 26319 Old Trail Rd. Abingdon, VA 24210

Roark, Gary S. & Levonda G. 588 Lowry Dr. Abingdon, VA 24210

ABINGDON NURSING HOMES INC

481 BRADLEY ST

**ABINGDON VA 24210** 

ROBERTS DONALD L & BETTY B

530 SUTTON ST

**ABINGDON VA 24210** 

CANNON STEVEN P & ASHLEY D

233 FOREST HILLS DR

**GLADE SPRING VA 24340** 

**RHOTEN ANDREA DAWN** 

581 LOWRY DR

**ABINGDON VA 24210** 

**ROARK GARY S & LEVONDA G** 

588 LOWRY DR

**ABINGDON VA 24210** 

REDWOOD ROAD REALTY LLC

26319 OLD TRAIL RD

**ABINGDON VA 24210** 

ADINOPONIA 04242

**CLIFTON STEWART RENTALS LL** 

16325 TAYLOR PL

**ABINGDON VA 24211** 

10005-744-7-01

ADDITIONAL

ABINGDON TERRACE APARTME

**1173 W MAIN ST** 

ABINGDON VA 24210

**ABINGDON VILLAGE APARTMEN** 

100 ABINGDON PLACE

**ABINGDON VA 24211** 

PATTERSON MARY CINDY MCCA

410 GREEN SPRING RD

**ABINGDON VA 24210** 

**BLANKENSHIP VIRGUS** 

22646 GREEN SPRING RD

**ABINGDON VA 24211** 

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# Abingdon, Virginia



#### IMPORTANT NOTE:

The complete application along with \$50.00 administrative fee must be filed with the Town of Abingdon's Office of Planning & Zoning no later than the Second Tuesday of the month to be heard at that month's Planning Commission meeting. Applications received after the Second Tuesday of the month will be heard at the following month's meeting. If an application is not *complete*, it will not be included on the meeting agenda. To avoid delays, it is recommended that applicants meet with staff *before the deadline* to review the COA application.

# APPLICATION FOR ENTRANCE CORRIDOR, CERTIFICATE OF APPROPRIATNESS Town of Abingdon, Virginia

Town of Abingdon Planning Commission 133 East Main Street • Abingdon, VA 24212 Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property	909 East Main Street	Zoning District	Watauga
Business Name	Highlands Ski Haus, Inc.	Tax Map No:	106-5-6

Applicant/Property Owner Name (PRINT) Sandra & Gary Clayton	Representative Agent(s) Name Karen Raines
Signature	Firm
Mailing Address P.O. Box 1944	Mailing Address 440 Fairway Drive
CityAbingdon	CityAbingdon
State/Zip VA 24212	State/Zip VA 24211
Phone/Fax Number: 276-628-1329/628-6732(fax)	Phone/Fax Number: 276-356-1254
Email: hsoc@embarqmail.com	Email: gkraines@comcast.net

(Check the Appropriate Boxes - Check all that Apply)

1	Exterior Change		Addition	Relocation	
	Wall/Fence		Deck/Porch	Demolition	
	Driveway/Parking Area		New Structure/Building	Grounds/Landscaping	
	Dumpster/HVAC Screen, etc.	1	Other Replace existi	Other	

The above named person(s)/firm has permission to represent me regarding this request for site plan and architectural review. I understand that I or my representative agent(s) must be present at the Planning Commission Meeting on the date assigned by staff, typically the 4<sup>th</sup> Monday of the month, to present my proposal and that failure to attend may result in the denial of my proposal by the Commission due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Planning Commission for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Planning Commission the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness. I further authorize Town staff to notify any adjoining property owners of this application for Certificate of Appropriateness.

Signed Sandy & Gary Clayton	Date May 02,2019
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PLEASE READ: Applicants are encouraged to submit complete applications with sufficient information to enable a clear understanding of the proposal by Planning Commission members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.
FULL DESCRIPTION OF PROPOSAL:
Take down existing vinyl awning and frame and replace with metal gray roof awning with wooden support poles over the
entire front business side of the sidewalk and add on a covered front door offset going into the entrance of the building.
·
REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:  Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate
not applicable and explain in the space provided why it is not necessary for this project.
Sketch, drawing and/or elevations showing the proposed changes or improvements
Site plan or plat of property
Photographs showing property, work in question, and the area of the proposed project
A list of materials that identifies the type and quality of materials to be used in the Proposed Project
Metal roof, wooden support post  Non Ost-
Replace existing awning with word post. 2x4 holding
the root. Viry softiff underneath w/ guttering.
Evan metal mooting moderney.
Other (please list)
\$50.00 application fee Facode Improvement Grant
Applicants may refer to typical submissions kept at the Department of Planning and Zoning of the Town of Abingdon, on the Lower floor of Town Hall, located at 133 East Main Street for illustrations of how to present the required information.
To be Completed by Planning Department Staff (please Initial)
COA application has been reviewed and deemed to be complete.
List of adjoining property owners notified of this COA application has been attached to this application.  An administrative fee of \$50.00 is attached with this application
All modifications requiring further review: \$25.00 Code: 011/Budget line item: 100-3-13-030-0400

10' O.C.

# gray metal 2x4 Frame

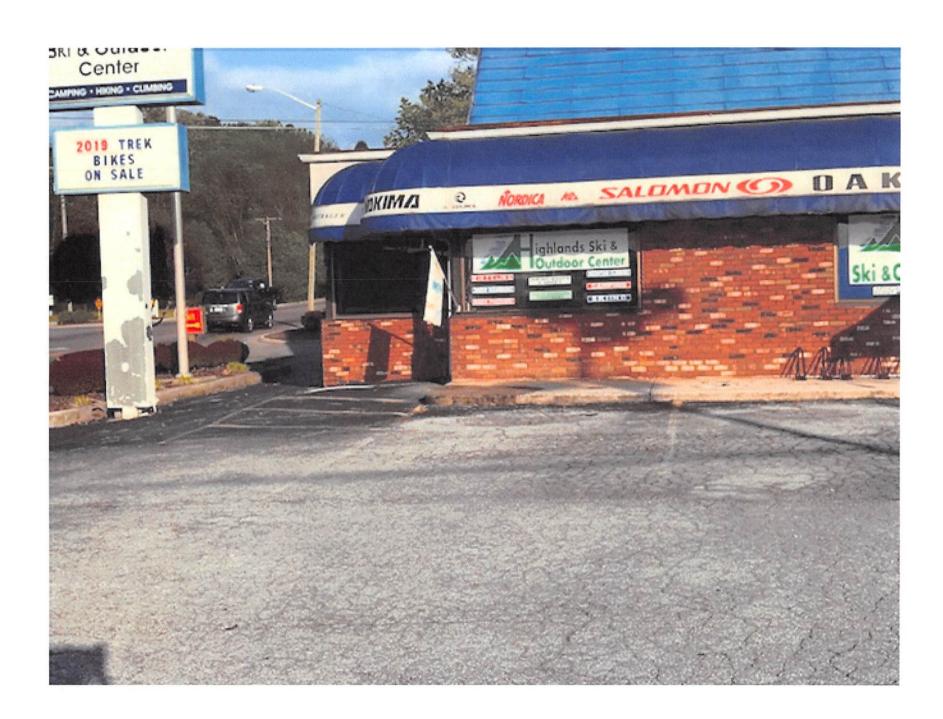
РКОDUCED ВҮ АИ АUTODESK STUDENT VERSION

PRODUCED BY AN AUTODESK STUDENT VERSION











# Abingdon, Virginia



Location of Property 525 Cummings Street

MaDanaldia 45 0000

#### **IMPORTANT NOTE:**

The complete application along with \$50.00 administrative fee must be filed with the Town of Abingdon's Office of Planning & Zoning no later than the Second Tuesday of the month to be heard at that month's Planning Commission meeting. Applications received after the Second Tuesday of the month will be heard at the following month's meeting. If an application is not *complete*, it will not be included on the meeting agenda. To avoid delays, it is recommended that applicants meet with staff *before the deadline* to review the COA application.

Zoning District B-2

Email: klang@brittpeters.com

# APPLICATION FOR ENTRANCE CORRIDOR, CERTIFICATE OF APPROPRIATNESS Town of Abingdon, Virginia

Town of Abingdon Planning Commission 133 East Main Street • Abingdon, VA 24212 Phone: (276) 628-3167 • Fax: (276) 698-3412

business Name	WCDONAId'S 45-0206	Tax Map No: 020-12-06
Applicant/Property O Name (PRINT)	Saf Simmons/McDonald's USA, LLC	Representative Agent(s) Name John Connelly/Kristin Lang
Signature		Firm Britt, Peters & Associates, Inc.
Mailing Address 110 N Carpenter St		Mailing Address 101 Falls Park Dr, Suite 601
CityChicago		CityGreenville
State/ZipIL 60607		State/ZipSC 29601
Phone/Fax Number: 865-322-1954		Phone/Fax Number:864-271-8869

(Check the Appropriate Boxes - Check all that Apply)

Email:fred.cox@us.mcd.com

X	Exterior Change	Addition	Relocation
	Wall/Fence	Deck/Porch	Demolition
Х	Driveway/Parking Area	New Structure/Building	Grounds/Landscaping
	Dumpster/HVAC Screen, etc.	Other	Other

The above named person(s)/firm has permission to represent me regarding this request for site plan and architectural review. I understand that I or my representative agent(s) must be present at the Planning Commission Meeting on the date assigned by staff, typically the 4<sup>th</sup> Monday of the month, to present my proposal and that failure to attend may result in the denial of my proposal by the Commission due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Planning Commission for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Planning Commission the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness. I further authorize Town staff to notify any adjoining property owners of this application for Certificate of Appropriateness.

Signed	Fred Cop	Date	3/21/2019
-	7D5BE9042D8847F		

<u>PLEASE READ:</u> Applicants are encouraged to submit complete applications with sufficient information to enable a clear understanding of the proposal by Planning Commission members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.
FULL DESCRIPTION OF PROPOSAL: Remodel existing Mc Donald's restaurant
Remodel existing Mc Donald 5 restaurant
REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:  Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate not applicable and explain in the space provided why it is not necessary for this project.  Sketch, drawing and/or elevations showing the proposed changes or improvements (3 445)  Site plan or plat of property (3)  Photographs showing property, work in question, and the area of the proposed project  A list of materials that identifies the type and quality of materials to be used in the Proposed Project  Building materials listed on Elevations Shuts A2.1 and A2.2
Other (please list)
✓ \$50.00 application fee Check # 16848
Applicants may refer to typical submissions kept at the Department of Planning and Zoning of the Town of Abingdon, on the Lower floor of Town Hall, located at 133 East Main Street for illustrations of how to present the required information.
To be Completed by Planning Department Staff (please Initial)
COA application has been reviewed and deemed to be complete.  List of adjoining property owners notified of this COA application has been attached to this application.  An administrative fee of \$50.00 is attached with this application  All modifications requiring further review: \$25.00  Code: 011/Budget line item: 100-3-13-030-0400



## **Letter of Transmittal**

Date: 3-27-2019

**To:** Town of Abingdon

133 West Main St Commission Abingdon, VA 24212 276-628-3167

**ATTN: Planning** 

**Project:** McDonald's Remodel, 525 Cummings St, Abingdon

**BPA** #181188

Items Sent Via: Overnight

Greenville Office 101 Falls Park Drive Suite 601 Greenville, SC 29601 864.271.8869 (Tel) 864.233.5140 (Fax)

Charleston Office 1100 Queensborough Blvd. Suite 202 Mt. Pleasant, SC 29464 843.284.0400 (Tel) 843.284.0401 (Fax)

Norfolk Office 999 Waterside Drive Suite 2202 Norfolk VA 23510 757.965.5710 (Tel)

Charlotte Office 1307 W. Morehead Street Charlotte, NC 28208 No. of Copies **Description Form** 3 each Demo Elevations, Proposed Original **Elevations** 3 each Site Plan Original 1 Application for Entrance Corridor Original Certificate of Appropriateness Administrative Fee \$50 1 Check 1 **Photos of Site** Original 1 **Colored Renderings** Original

# These are transmitted as checked below:

	☐ For your use	☐ For review and comments
☐ For approval	☐ No exceptions taken	Exceptions noted
☐ Resubmit	_ copies for approval	☐ Returned for corrections

#### Remarks:

Please let us know if you need any additional information. We will have someone present at the meeting if you could let us know the date and time.

Thanks, Kristin

Signature: Kristin Lang, 864-271-8869 x 231, klang@brittpeters.com

Copy to: file

www.brittpeters.com

McDonald's - 525 Cummings Street, Abingdon, VA

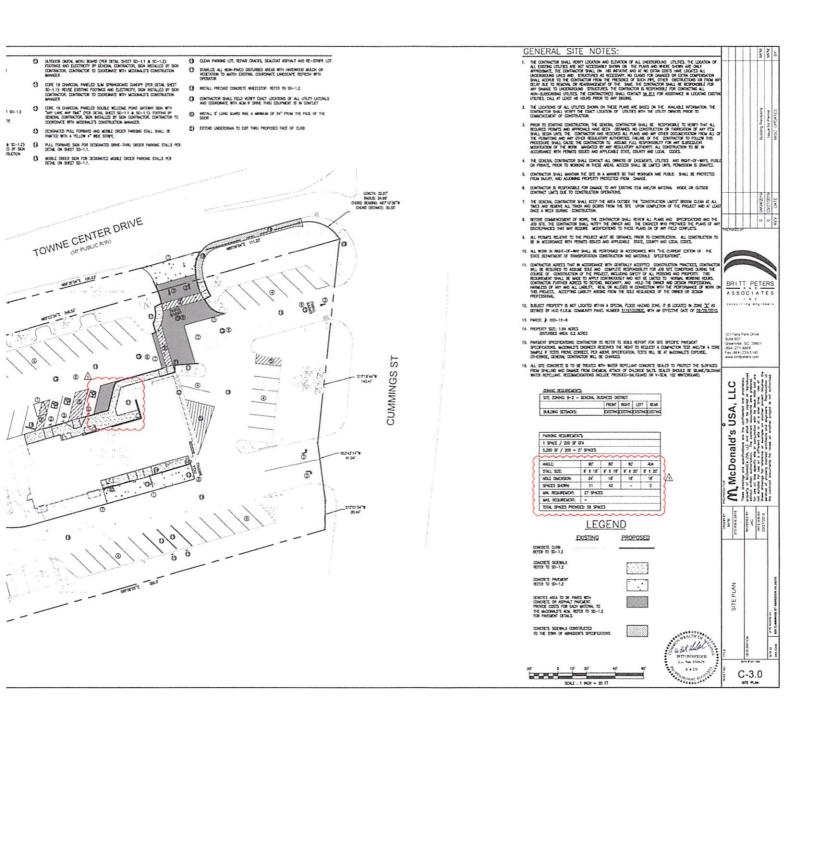


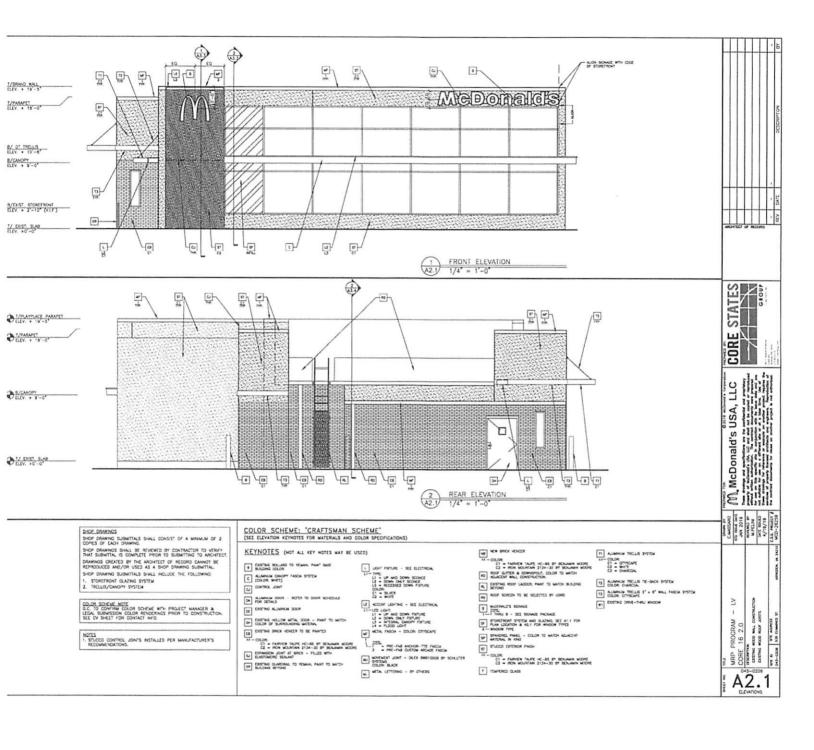


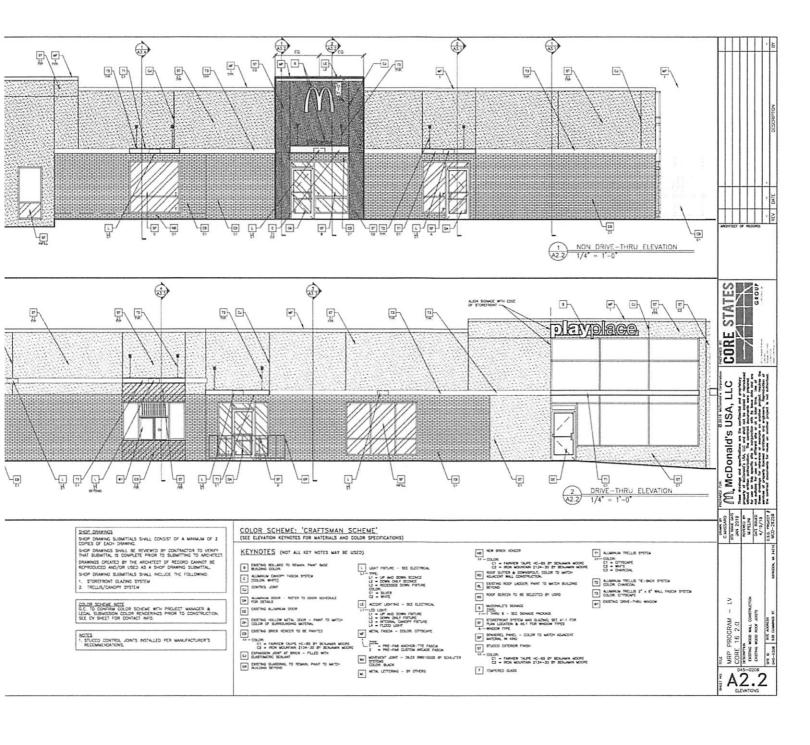


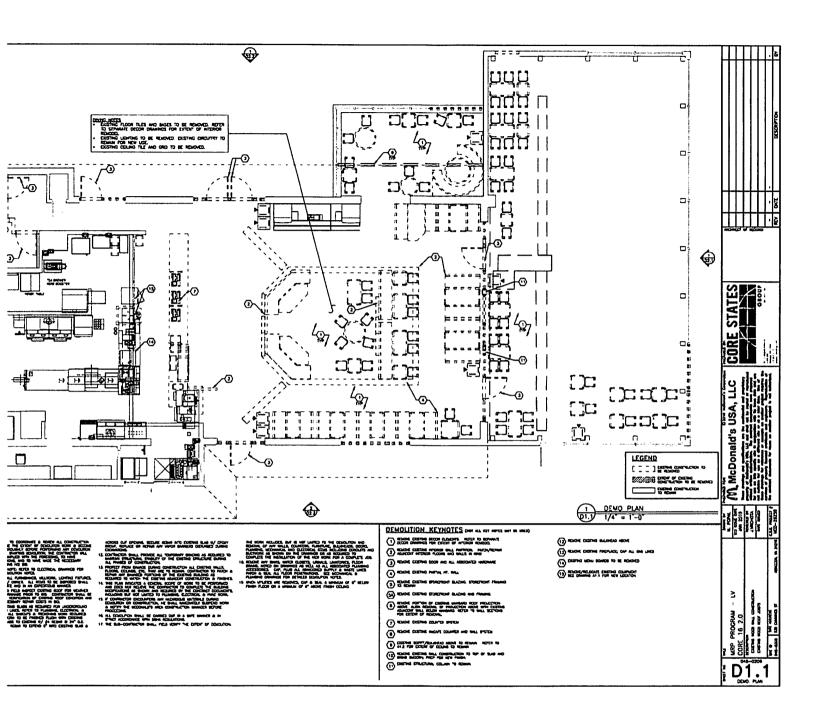


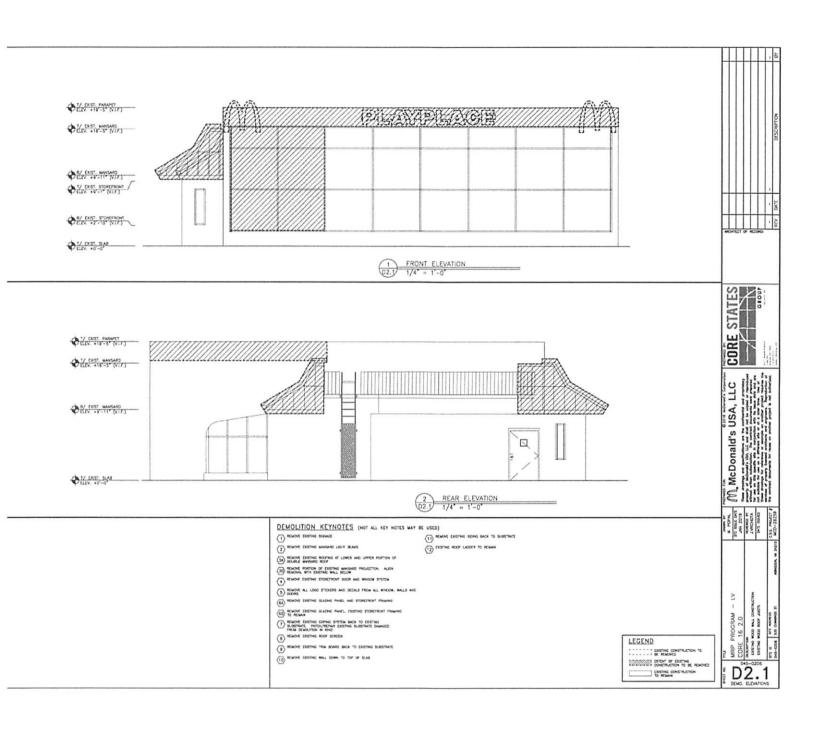


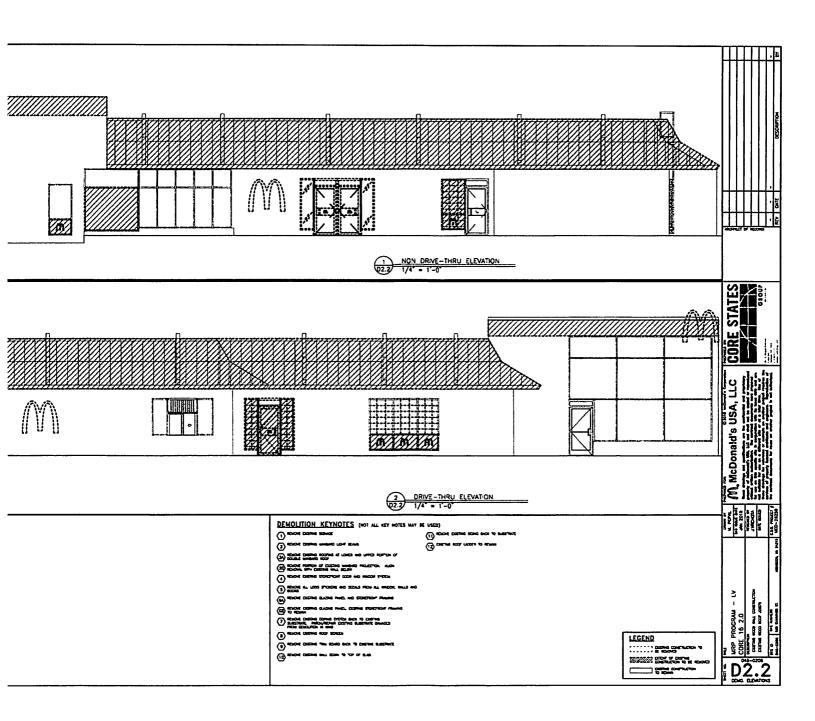


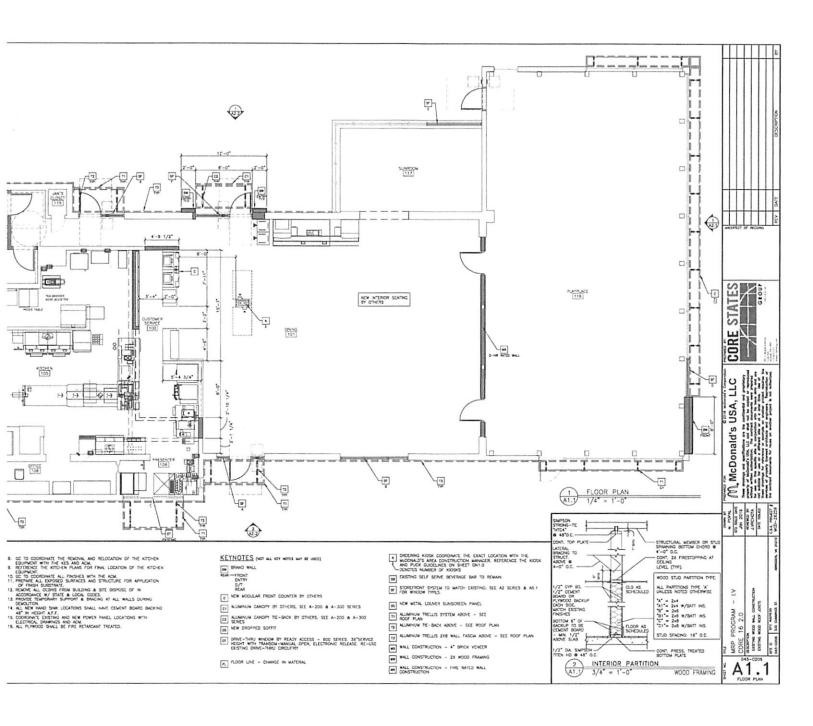


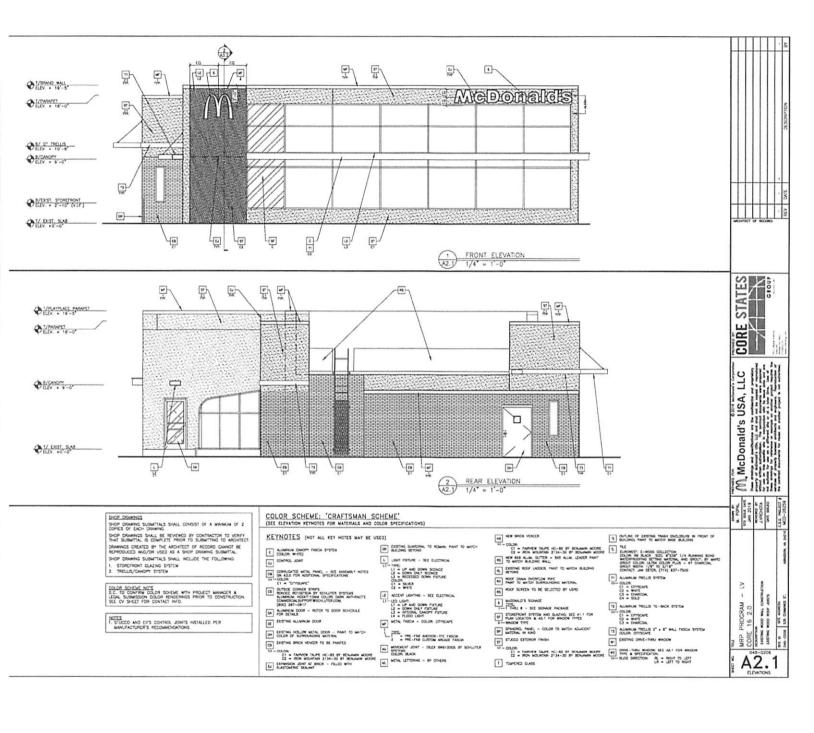


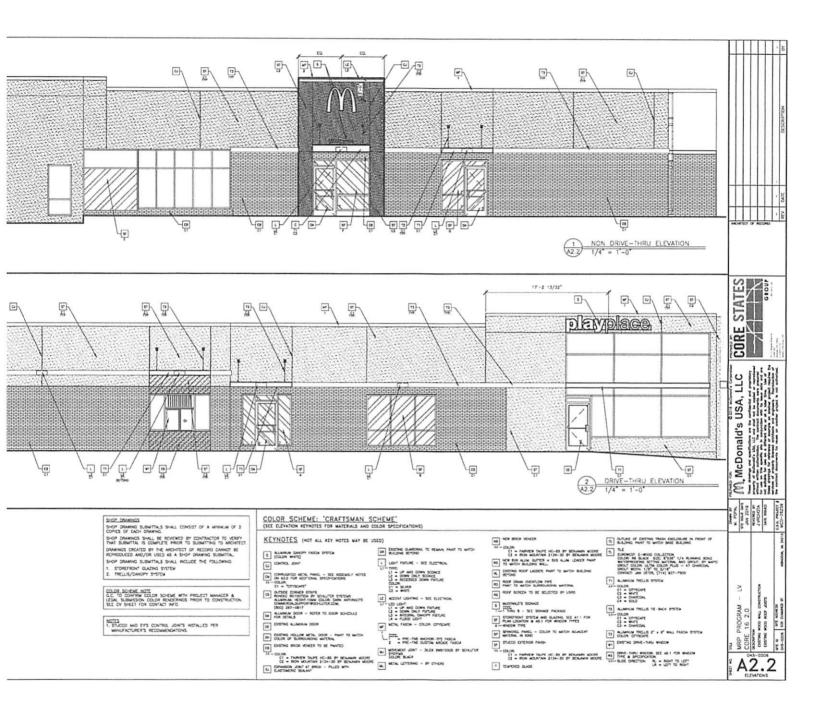








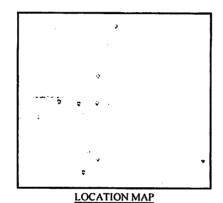




# ONALD'S RESTAURANT

# MODEL AND ADA IMPROVEMENTS 525 CUMMINGS STREET ABINGDON VA 24210 WASHINGTON COUNTY

SITE CODE: 45-0206



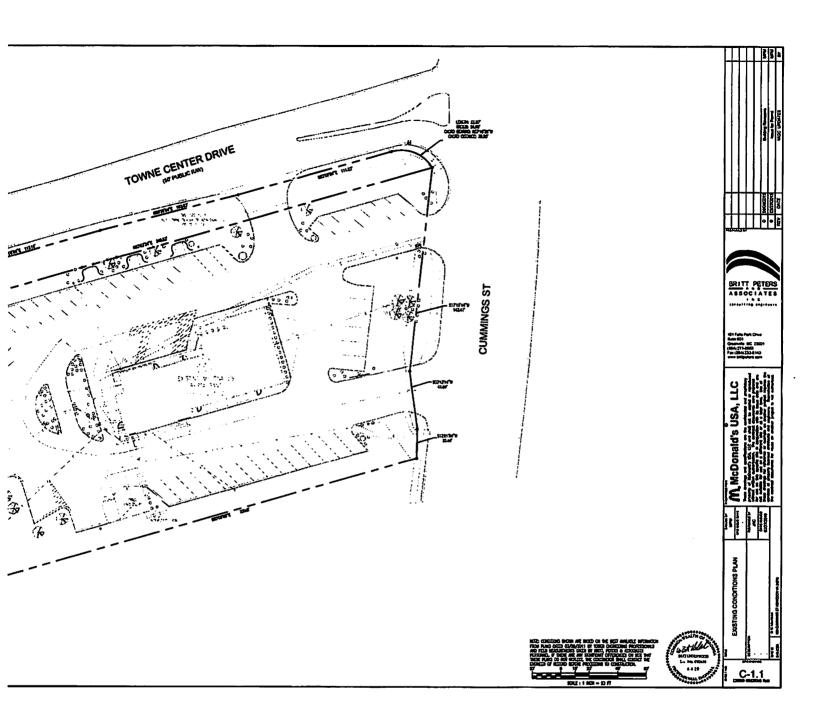
<u>DEVELOPER</u> McDONALD'S USA, LLC

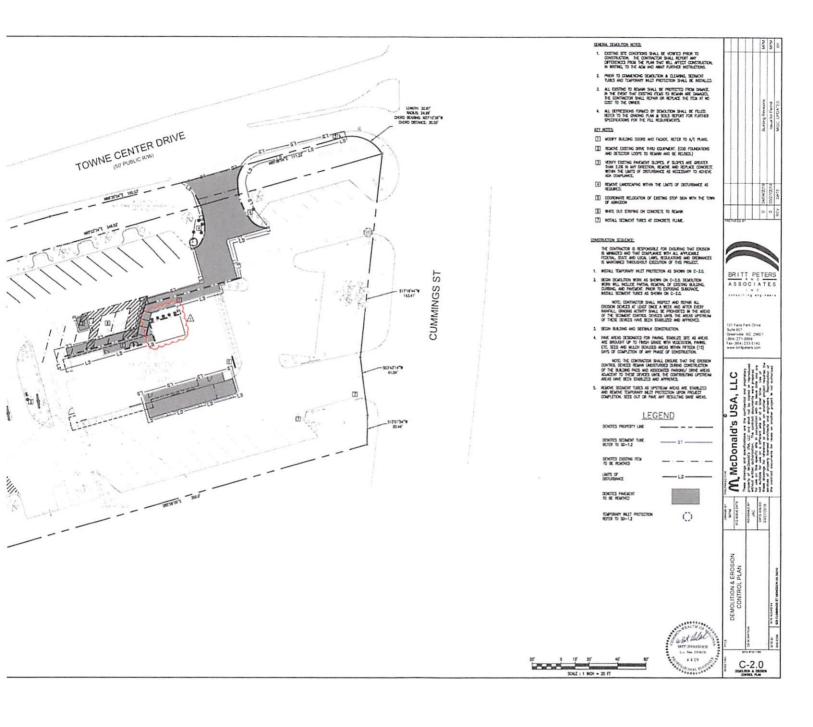
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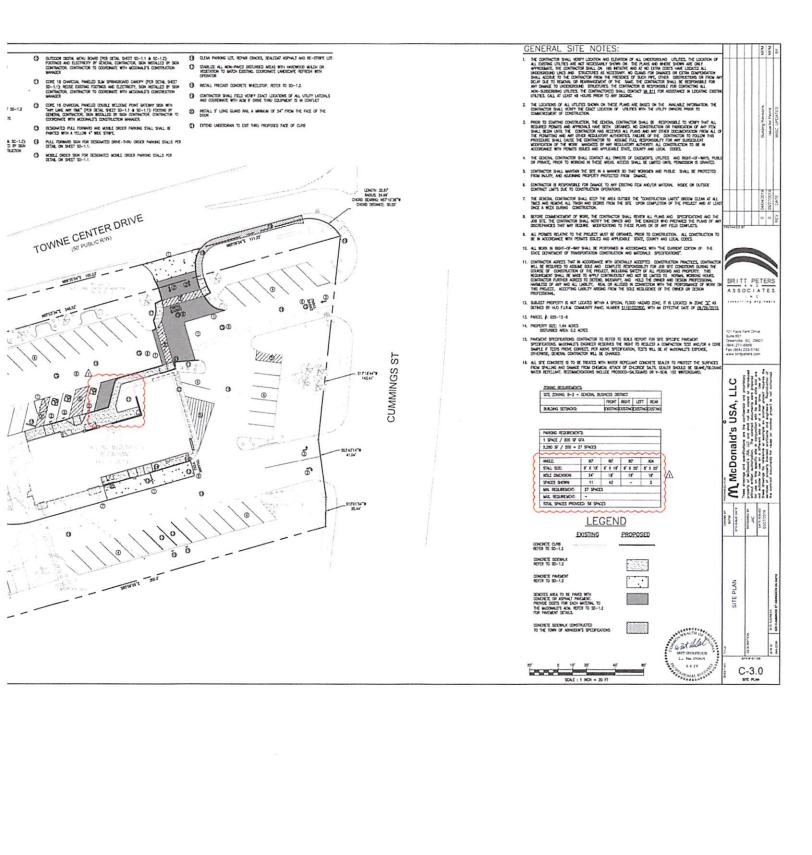
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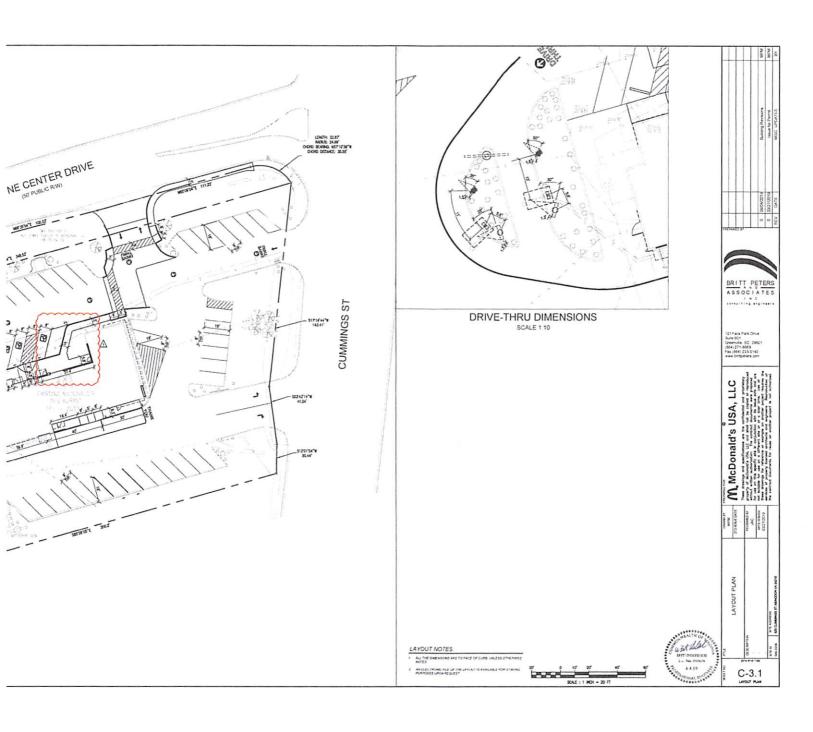
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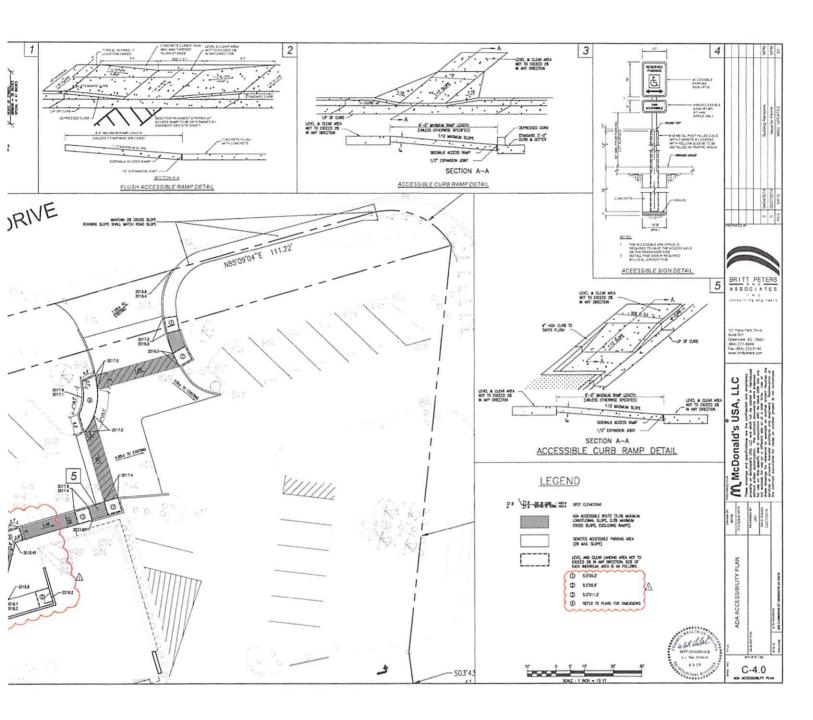
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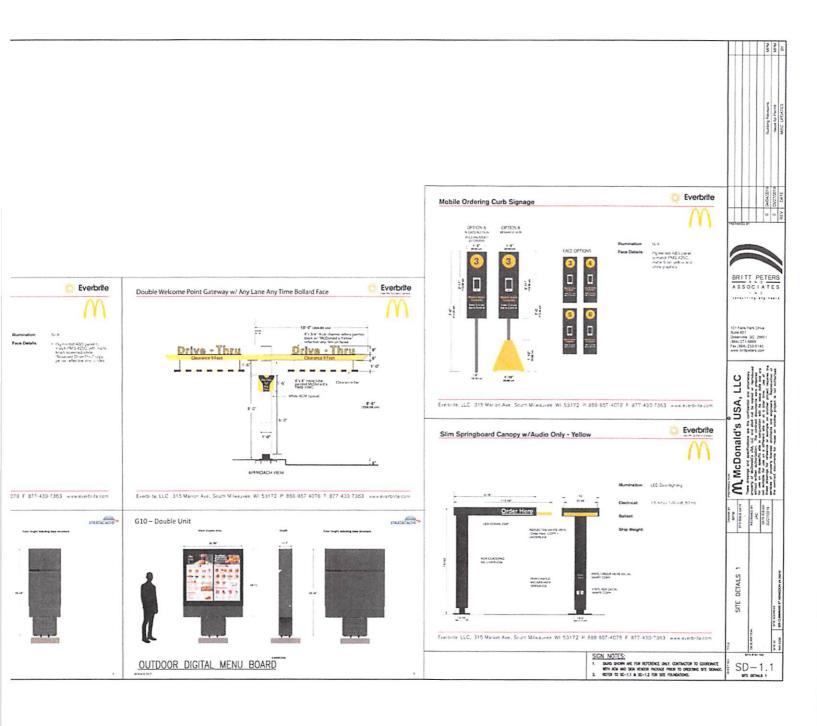


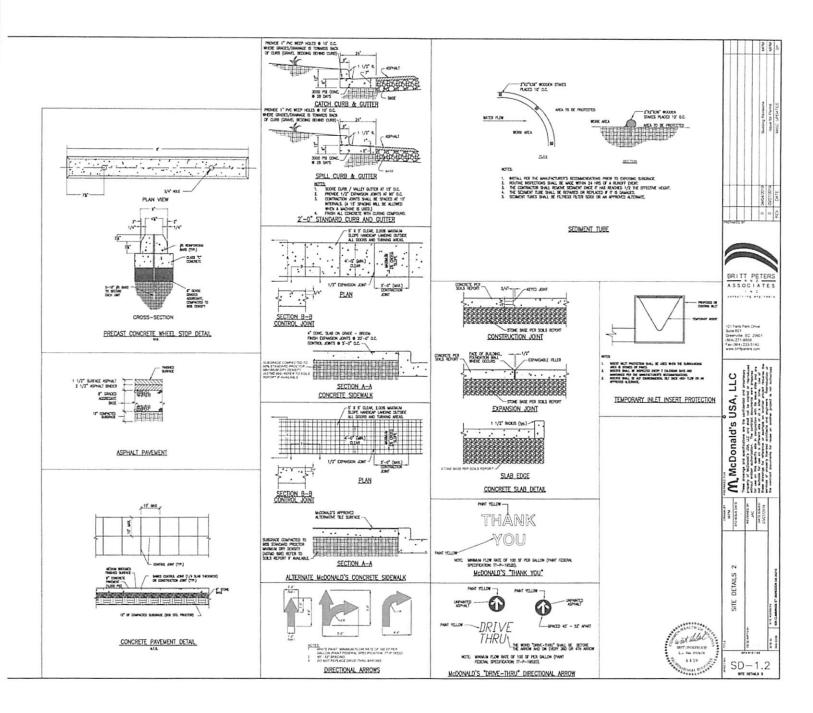


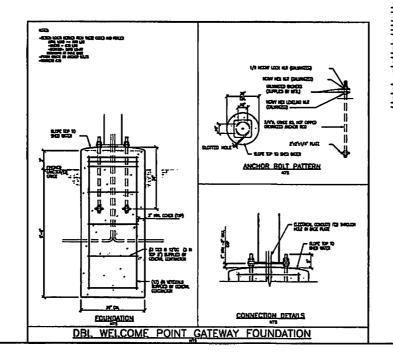












#### **GENERAL NOTES**

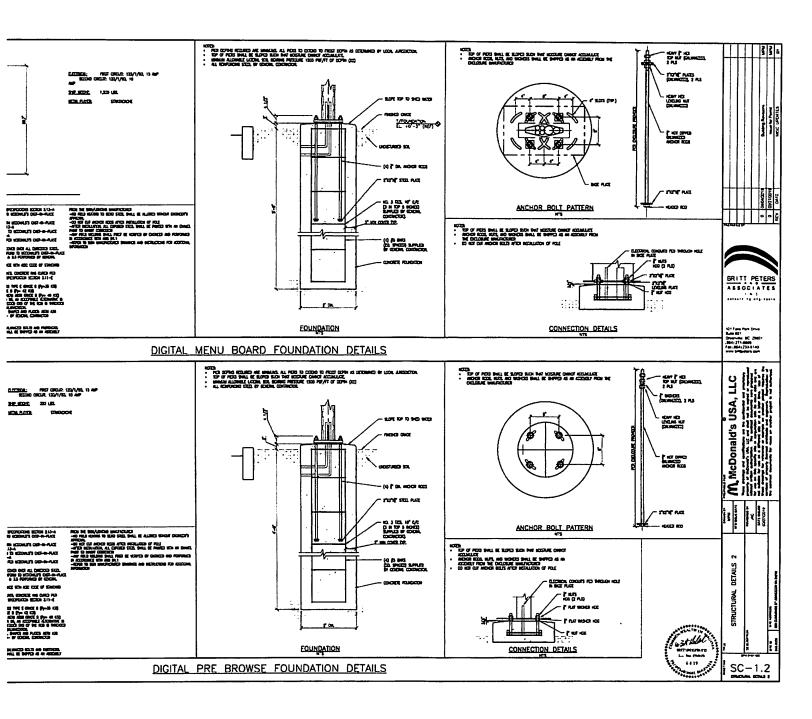
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# Team of Abingdon

04/01/19 14:06 HISCELLANDOUS PERHIT

Owner: SIMPLAS THERES J Property Location: 525 CUMMINGS STREET MCDDWALIS APP FOR ENTRANCE/CERT OF APPRO

Chika: 16845 Satch Id: COUNTERS

Ref Num: 33952 Seq: 28 to 28

Cash Amount: 0.00 Check Amount: 50.00 Credit Amount: 0.00

Total: 50.00

# 8 9 0 3 0 3 2 3 3 0 2 BOOK 778 PAGE 52

## EASEMENT AGREEMENT

THIS. EASEMENT AGREEMENT, is entered into as of the day of April 7, 1989, by and between ABINGDON TOWNE CENTRE LIMITED PARTNERSHIP, a Tennessee limited partnership ("Grantor") and McDonald's Corporation, a Delaware corporation ("Grantee"),

## WITNESSETH:

WHEREAS, Grantee is a tenant leasing a parcel of land more particularly described on Exhibit "A" attached hereto and made a part hereof ("McDonald's Parcel"), pursuant to a ground lease dated January 13, 1979, a Memorandum of Lease of which is filed with the Clerk's office of the Circuit Court of Washington County, Virginia, in Deed Book 606, Page 466 ("Ground Lease"). The McDonald's Parcel also is shown as the "McDonald's Lease Property" on the survey which is attached hereto and made a part hereof as Exhibit "B", such survey being a portion of the Final Plat of Abingdon Towne Centre Limited Partnership Property recorded in Plat Book 23, Page 219, in the Office of the Clerk of the Circuit Court of Washington County, Virginia ("Plat"); and

whereas, Grantor is the owner of Part 4 of Tract 5 as shown on the Plat ("Easement Parcel"). The Easement Parcel also is shown on Exhibit "B" as the "Easement Parcel"; and

Grantor has dedicated Towne Centre Drive, as shown on the Plat to the Town of Abingdon, Virginia as a public right-of-way and has posted a bond with the Town of Abingdon to secure Grantor's maintenance obligations which expire in November, 1989. Towne Centre Drive is shown on Exhibit "B" and is labeled as such thereon; and

WHEREAS, Grantor wishes to grant, and Grantee wishes to receive, certain easements over, under and across the Easement Parcel.

NOW, THEREFORE, in consideration of the sum of Tem Thousand and No/100 Dollars (\$10,000.00), cash in hand paid by Grantee to Grantor and of the premises herein contained, the Grantor hereby agrees with Grantee as follows:

1. Ingress and Egress Easement. Grantor hereby grants and conveys to Grantee for a period of time consistent with the term of the above-described Ground Lease, including any extensions or renewals thereof, an exclusive easement for vehicular ingress and egress over and across the Easement Parcel with such easement being limited to a single location, no greater than thirty (30) feet in width, and otherwise in compliance with all applicable laws and codes, such easement being subject to the easements, encumbrances, restrictions, and other matters set forth on Exhibit "C". Grantor will have no obligation to construct or maintain the easement across the Easement Parcel and the Grantee, by its acceptance hereof, agrees that it will indemnify and hold harmless Grantor with respect to all construction and maintenance of such access on

# 8 9 0 3 0 3 2 3 3 0 2 8 800K 778 PAGE 53

and across the Easement Parcel, provided that this indemnification will not extend to the willful misconduct or negligence of Grantor or its agents. Grantor shall have the right to approve the initial design of such access and any material modification thereto, which approval will not be unreasonably withheld.

- 2. Perpetual Easement. Grantor agrees, covenants and warrants that in the event that Grantee acquires fee simple title to the McDonald's Parcel, the easement rights conveyed in numbered paragraph 1 hereof shall be perpetual, and that in such event, Grantor, at the expense of Grantee, hereby agrees to deliver to Grantee a recordable document to effectuate the perpetual nature of such easement.
- 3. Towne Centre Drive. To the extent that Towne Centre Drive is not, on the date of this Easement Agreement, a public right-of-way, Grantor conveys to Grantee a non-exclusive easement over and across Towne Centre Drive, provided that whatever easement rights, if any, lawfully may be granted to Grantee, will terminate upon the acceptance by the Town of Abingdon of the maintenance obligations with respect to Towne Centre Drive, which as aforesaid, is scheduled to occur in November, 1989.
- 4. Warranties of Title. Grantor warrants that Grantor has good and indefeasible fee simple title to the Easement Parcel and that Grantor has taken all appropriate dedicatory actions with respect to Towne Centre Drive; that Grantor has the full right and lawful authority to grant the easement over the Easement Parcel; and that Grantor will defend and indemnify Grantee against all lawful claims and that Grantee shall and may peaceably have, hold and enjoy the easement granted herein.
- 5. Running of Benefit. All provisions of this instrument, including the benefits and burdens, run with the land and are binding upon and inure to the benefit of the heirs, assigns, licensees, invitees, successors, tenants, employees and personal representatives of the parties hereto, but the easement herein granted will not be construed to create any right in or benefit for the general public.
- 6. Default. If there is a failure by either party to perform, fulfill or observe any agreement contained within this Easement Agreement, to be performed, fulfilled or observed by it, continuing for thirty (30) days, or in situations involving potential danger to the health or safety of persons in, on or about or substantial deterioration of the Easement Parcel, in each case after written notice, the other party may, at its election, cure such failure or breach on behalf of the defaulting party. Any amount which the party so electing shall expend for such purpose, or which shall otherwise be due by either party to the other, shall be paid to the party to whom due on demand, upon delivery of its invoice, together with interest at the lower of (1) the rate of ten percent (10%) per annum, or (2) the maximum rate permissible from time to time under applicable law, from the date of the expenditure or the date when it shall have become due to the date of payment in full. The provisions of this paragraph shall be in all respects

# 8 9 0 8 0 3 2 3 3 0 2 BOOK 778 PAGE 54

subject and subordinate to the lien of any mortgages or deeds of trust at any time or from time to time on the land of the defaulting party and the rights of the holder or holders of any mortgages or deeds of trust.

- 7. Construction. The rule of strict construction does not apply to this grant. This grant shall be given a reasonable construction so that the intention of the parties to convey a commercially usable right of enjoyment of Grantee is carried out.
- 8. Notice. Grantor's address is 701 Cherokee Boulevard, Chattanooga, Tennessee 37405 and Grantee's address is McDonald's Corporation, Real Estate/Legal Department, One McDonald's Plaza, Oak Brook, Illinois 60521, attention: Director, Real Estate/Legal Department. All notices shall be in writing and sent by certified mail, return receipt requested, with sufficient postage affixed and addressed to the parties at the foregoing addresses or to such other address as such parties, by notice as aforesaid, may designate.

IN WITNESS WHEREOF, Grantor and Grantee have caused this instrument to be executed on the dates set forth in the acknowledgments of their respective signatures, and this Agreement is to be effective as of the later of such dates.

**GRANTOR:** 

ABINGDON TOWNE CENTRE LIMITED PARTNERSHIP

By: Corker Development Corporation general partner

Robert P. Corker,

President

**GRANTEE:** 

McDONALD'S CORPORATION

Attest:

8 9 0 8 0 3 2 3 3 0 2 BOOK 778 PAGE 55

STATE OF TENNESSEE, COUNTY OF Horn How, to-wit:	
1989, was acknowledged before me 1989, by <u>Robert P. Corker, IA.</u> opment Corporation, a Tennessee Abingdon Towne Centre Limited P partnership, on behalf of both sa ship.	President of Corker Devel- corporation, general partner of artnership, a Tennessee limited
	was acknowledged before me this
day of President of on behalf of said corporation.	, 1989, by, a Tennessee corporation,
	Notary Public whose commission expires .

STATE OF ILLINOIS COUNTY OF DUPAGE

My commission expires

SS

I. Marylyn G. Rodgers , a Notary Public in and for the county and state aforesaid, DO HEREBY CERTIFY that Seymour Greenman , Vice-President, and Michael J. Sise ... Assistant Secretary of McDonald's Corporation, a Delaware corporation, who are personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such Vice-President and Assistant Secretary, respectively, appeared before me this day in person and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act as such . Vice-President and Assistant Secretary, respectively, and as the free and voluntary act of said corporation for the uses and purposes therein set forth. Given under my hand and notarial seal, this 14th day of April 19 89. UFFICA SEAL MARYLIN & HOOSERS NOTARY PUBLIC STATE OF ILLINGIS MY COMMISSION EXP. MAY 9,1992 My commission expires (ACKNOWLEDGMENT - INDIVIDUAL) STATE OF COUNTY OF SS: , a Notary Public in and for the county and state aforesaid, DO HEREBY CERTIFY that who (is)(are) perof sonally known to me to be the same person(s) whose name(s) (is)(are) subscribed to the foregoing instrument appeared before me this day in person and acknowledged that ( he)(they) signed, sealed and delivered the said instrument as (h )(their) free and voluntary act for the uses and purposes therein set forth. Given under my hand and notarial seal, this

.(ACX MAN FRAMENT \_ CODDADATE )

Notary Public

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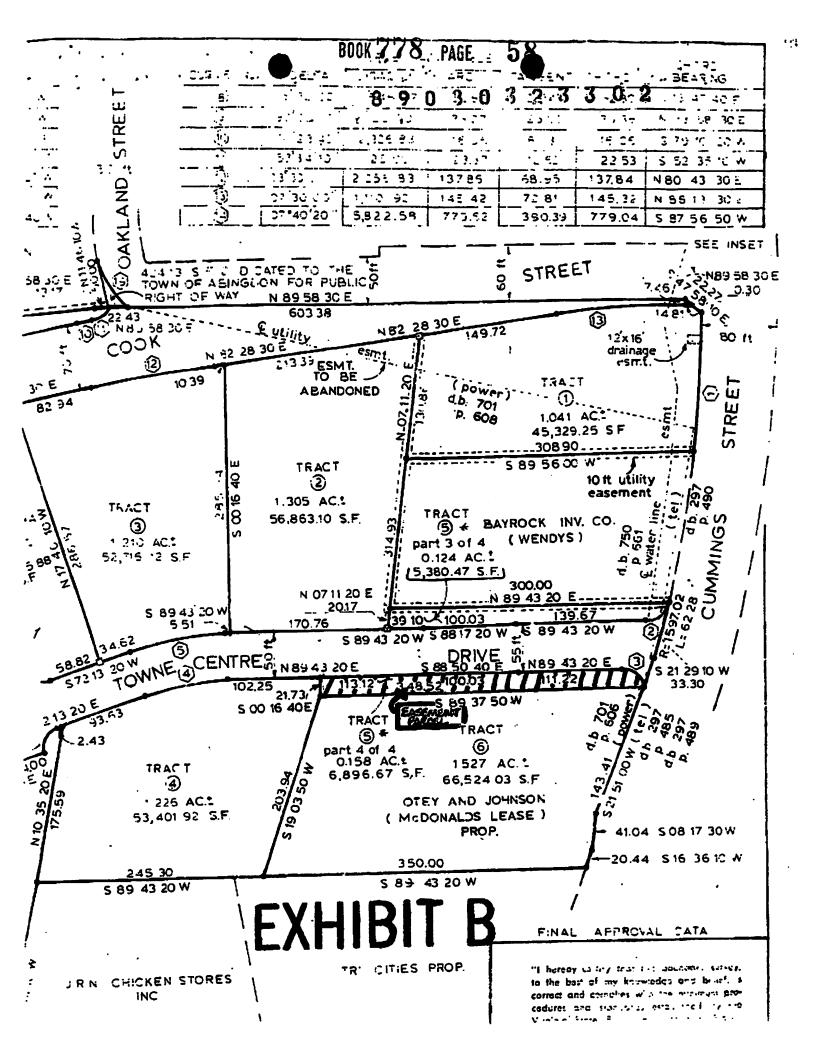
BOOK 778 PAGE 57

## EXHIBIT "A"

BEGINNING at an iron pin in the western line of Virginia State Highway No. 75, which iron pin is S 19 degrees 21' 50" W, and a common corner to the property owned by Frances Fern and the property owned by Charles W. Johnson, et al, thence S 19 degrees 21' 50" W 143.41 feet to a Virginia Department of Highways monument; thence S 5 degrees 48' 20" W 41.04 feet to a Virginia Department of Highways monument, thence S 14 degrees 7' 00" W 20.44 feet to an iron pin; thence leaving Virginia State Highway No. 75 and with the property of C. W. G. Interprises, S 87 14 degrees 10' W 350 feet to an iron pin; thence leaving the property of G. W. G. Enterprises and with the property of Charles W. Johnson, et al, N 16 degrees 34' 40" E 203.94 feet to an iron pin; thence S 87 degrees 14' 10" W 348.33 feet to the point of BEGINNING in the western edge of Route 75.

Description prepared from survey by Kenneth M. Sells, Certified Surveyor.

Q1W2A058/JMH



## 89080323302

## BOOK 778 PAGE 59

#### EXHIBIT "C"

Plat of record in Plat Book 23, Page 219, in the Office of the Circuit Court Clerk of Washington County, Virginia, shows the following:

- 1. Easement to Appalachian Power Company by instrument dated April 22, 1985, recorded in Deed Book 701, Page 608, in the aforesaid records.
- 2. Water Line Easement to Washington County Service Authority by instrument dated March 8, 1984, recorded October 19, 1987, in Deed Book 750, Page 661, in the aforesaid records.
- 3. Easement to Appalachian Power Company by instrument dated April 5, 1985, recorded in Deed Book 701, Page 606, in the aforesaid records.
- 4. Easement to Intermountain Telephone Company by instrument dated August 31, 1956, recorded in Deed Book 297, Page 485, in the aforesaid records.
- 5. Easement to Intermountain Telephone Company by instrument dated August 31, 1956, recorded in Deed Book 297, Page 489, in the aforesaid records.

Q1W2A058/JMH

Virginia: County of Washington, to-wit:  In the Clerk's Office of the Circuit Court of the County and State aforesaid, the Difference of 19 Mat 11, 20 o'clock, 21 M., the foregoing writing v
presented and admitted to record and together with the certificate discrimentations.  "Taxes imposed by \$ 58.1 - 802 of the Code have been paid. 8"
Teste Maug M. Cumbo Doputy a



### NOTICE OF MEETING for the Town of Abingdon Planning Commission

A request for modifications to a property located at within the Town of Abingdon has been filed with the Town of Abingdon's Planning Commission. The request is described below:

Location: 525 Cummings Street

Proposal: Exterior renovation of existing McDonald's

Applicant: McDonald's USA, LLC

Applicant's Contact: Britt, Peters & Associates, Inc. (864) 271-8869

You are receiving this notice because public records indicate that you own property near or adjacent to the property listed in this request, which has been scheduled for a hearing before the Planning Commission. Recipients of this notice may wish to share it with their neighbors whose property is nearby the above noted location.

The purpose of the meeting is to allow citizens to comment regarding potential impacts the proposed changes would have on their properties or on the area in general, and to identify issues or concerns related to the appropriateness of the request. The meeting is not the appropriate setting to learn about a proposal for the <u>first time</u>. It is difficult to gain understanding of a proposal and offer well thought out comments during the relatively short time of the meeting.

If you would like more information about this request, you could contact the Town of Abingdon Planning Department at (276) 628-3167 prior to the meeting. You may also contact the applicant's contact person listed above.

#### PLANNING COMMISSION MEETING

MEETING DATE: April 22, 2019 TIME: 5:30 PM

LOCATION: Town of Abingdon Town Hall, 133 W. Main St., Arthur Campbell Room - 1th Floor

The meeting facilities of the Town of Abingdon are accessible to people with disabilities. Anyone needing special accommodations should call 276-628-3167.

NAME	ADDRESS	CITY	ST	ZIP
RATLIFF DOUGLAS R	2506 SOUTH FRONT ST	RICHLANDS	VA	24641
TANG KAI & ZHU YAN YUN	285 BOGEY DR	ABINGDON	VA	24211
RATLIFF DOUGLAS R	2506 SOUTH FRONT ST	RICHLANDS	VA	24641
SHRI SAI HOSPITALITY INC	298 TOWNE CENTER DR	ABINGDON	VA	24210
STORE MASTER FUNDING VII LLC	3017 BEAUFORT ST	MURFREESBORO	TN	37127
BAKSHI KIRAN	22 MCCORMICK CT	JOHNSON CITY	TN	37604
RASH & ASSOC #741 46 41082	P O BOX 4349	ANAHEIM	CA	92803
GRUNDY NATIONAL BANK	P O BOX 2080	GRUNDY	VA	24614
CASSON APARTMENTS II LLC & BENTLEY	1420 ROCKY RIDGE DR STE 100	ROSEVILLE	CA	95661

.

## Abingdon, Virginia



Location of Property The Meadows Development - Lot 10

#### IMPORTANT NOTE:

The complete application along with \$50.00 administrative fee must be filed with the Town of Abingdon's Office of Planning & Zoning no later than the Second Tuesday of the month to be heard at that month's Planning Commission meeting. Applications received after the Second Tuesday of the month will be heard at the following month's meeting. If an application is not *complete*, it will not be included on the meeting agenda. To avoid delays, it is recommended that applicants meet with staff *before the deadline* to review the COA application.

Zoning District B2

# APPLICATION FOR ENTRANCE CORRIDOR, CERTIFICATE OF APPROPRIATNESS Town of Abingdon, Virginia

Town of Abingdon Planning Commission 133 East Main Street • Abingdon, VA 24212 Phone: (276) 628-3167 • Fax: (276) 698-3412

Business Name	Pal's Sudden Service	1	Tax Map No:	Parcel 10 - Meadows Subdivision	
Applicant/Property ( Name (PRINT) Thon	Owner n Crosby, CroBar LLC	Representa	ative Agent(s)	Name Steven K Hutton	
Signature ZZ	ask	Firm Steven K Hutton and Associates, PC			
Mailing Address 1001 Konnarock Road		Mailing Address 245 East New Street, Suite 201			
CityKingsport		CityKingsport			
State/Zip Tennesse	e 37664	State/Zip Tennessee 37660			
Phone/Fax Number:	423 557-8755	Phone/Fax Number: 423 378-5592			
Email: Thom@Palsv	web.com	Email: steve@huttonarchitect.com			

 (Check the Appropriate Boxes - Check all that Apply)

 Exterior Change
 Addition
 Relocation

 Wall/Fence
 Deck/Porch
 Demolition

 Driveway/Parking Area
 ✓ New Structure/Building
 Grounds/Landscaping

 Dumpster/HVAC Screen, etc.
 Other \_\_\_\_\_\_
 Other \_\_\_\_\_\_

The above named person(s)/firm has permission to represent me regarding this request for site plan and architectural review. I understand that I or my representative agent(s) must be present at the Planning Commission Meeting on the date assigned by staff, typically the 4<sup>th</sup> Monday of the month, to present my proposal and that failure to attend may result in the denial of my proposal by the Commission due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Planning Commission for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Planning Commission the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness. I further authorize Town staff to notify any adjoining property owners of this application for Certificate of Appropriateness.

Signed _	VA	beles	Date 5-6-2019
0 _	-		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

App pro pro pro	ASE READ: olicants are encouraged to submit complete applications with sufficient information to enable a clear understanding of the posal by Planning Commission members and Planning Department staff. Applications that do not clearly communicate the posed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect perties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of cupancy, fines, or other enforcement actions.
FUL Site	L DESCRIPTION OF PROPOSAL: Plan and Exterior of the proposed Pals Sudden Service facility as indicated on the submitted drawings.
_	
Each	QUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:  h item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate applicable and explain in the space provided why it is not necessary for this project.
X	Sketch, drawing and/or elevations showing the proposed changes or improvements
X	Site plan or plat of property
WX	Photographs showing property, work in question, and the area of the proposed project
_	_ A list of materials that identifies the type and quality of materials to be used in the Proposed Project
_	_ Other (please list)
_	
AX	_ \$50.00 application fee
Appl	licants may refer to typical submissions kept at the Department of Planning and Zoning of the Town of Abingdon, on the Lower of Town Hall, located at 133 East Main Street for illustrations of how to present the required information.
To b	pe Completed by Planning Department Staff (please Initial)
_	COA application has been reviewed and deemed to be complete. List of adjoining property owners notified of this COA application has been attached to this application. An administrative fee of \$50.00 is attached with this application All modifications requiring further review: \$25.00  Code: 011/Budget line item: 100-3-13-030-0400

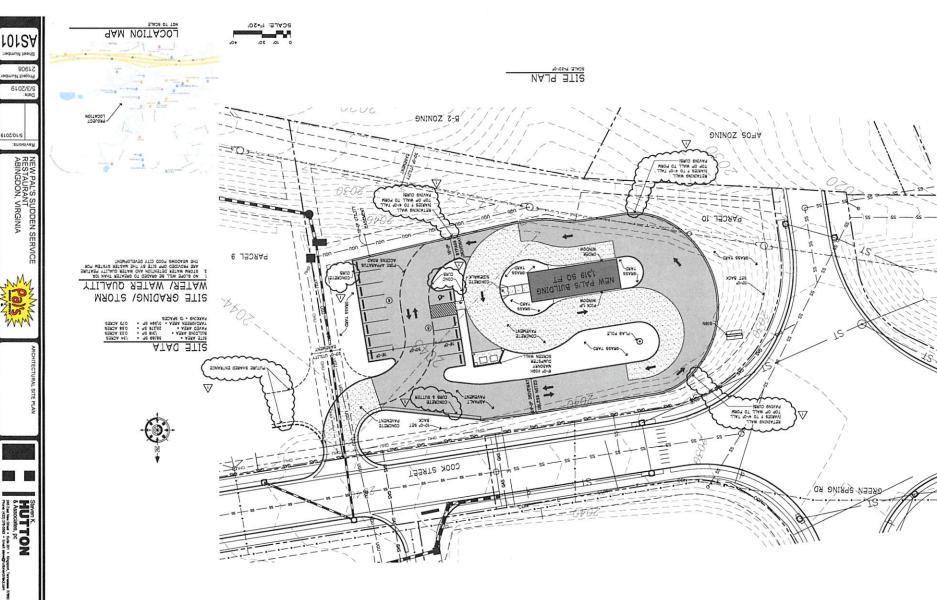
# Town of Abingdon

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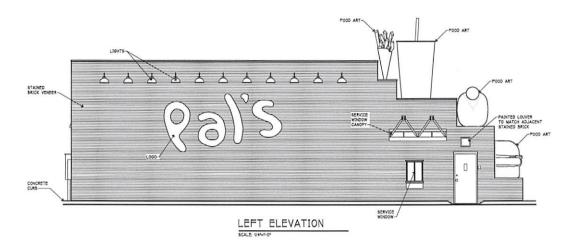
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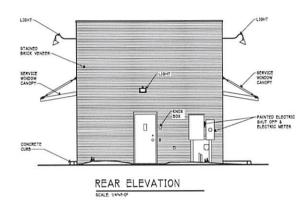
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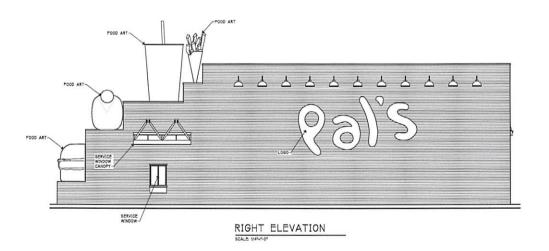
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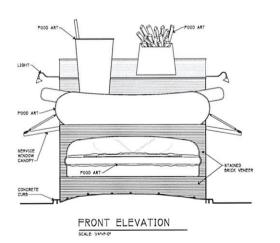


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PRELIMINARY NOT FOR CONSTRUCTION

HUTTON

A Associates, pc

A respective from the series of the series of

BUILDING ELEVATIONS



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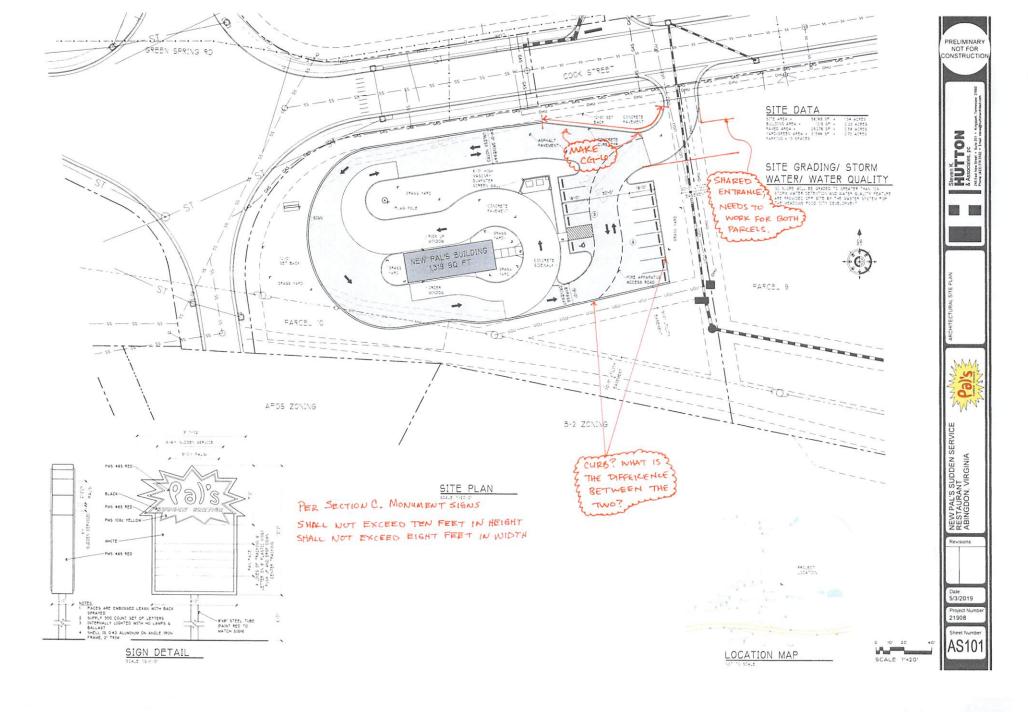
Revisions:

Date: 5/3/2019

Project Numb 21908

Sheet Number: A201







### NOTICE OF MEETING for the Town of Abingdon Planning Commission

A request for modifications to a property located at within the Historic District Entrance Corridor Overlay has been filed with the Town of Abingdon's Planning Commission. The request is described below:

Location: Meadows Parcel 10

Proposal: Construction of a new Pal's Sudden Service Restaurant

Applicant: Thom Crosby, CroBar LLC

Applicant's Contact: Steven K. Hutton and Associates, PC (423) 378-5592

You are receiving this notice because public records indicate that you own property near or adjacent to the property listed in this request, which has been scheduled for a hearing before the Planning Commission. Recipients of this notice may wish to share it with their neighbors whose property is nearby the above noted location.

The purpose of the meeting is to allow citizens to comment regarding potential impacts the proposed changes would have on their properties or on the area in general, and to identify issues or concerns related to the appropriateness of the request. The meeting is not the appropriate setting to learn about a proposal for the <u>first time</u>. It is difficult to gain understanding of a proposal and offer well thought out comments during the relatively short time of the meeting.

If you would like more information about this request, you could contact the Town of Abingdon Planning Department at (276) 628-3167 prior to the meeting. You may also contact the applicant's contact person listed above.

#### PLANNING COMMISSION MEETING

MEETING DATE: May 20, 2019 TIME: 5:30 PM

LOCATION: Town of Abingdon Town Hall, 133 W. Main St., Arthur Campbell Room - 1st Floor

The meeting facilities of the Town of Abingdon are accessible to people with disabilities. Anyone needing special accommodations should call 276-628-3167.

W D S Y INC P O BOX 772 SAINT PAUL, VA 24283 SIMON TERRY L & PASICK SUSANNE L 460 GREEN SPRING RD ABINGDON, VA 24210

WRIGHT CLARENCE W JR ESTATE 456 SW 140 AVE OCALA, FL 34481

HAGY LEWIS HAMILTON 454 GREEN SPRING RD ABINGDON, VA 24210 SIERRA LAND LLC 24148 WALDEN RD ABINGDON, VA 24210 THOMAS NANCY 26476 OLD SALTWORKS RD MEADOWVIEW, VA 24361

KEOHANE MARY ELIZABETH SPIVA 478 GREEN SPRING RD ABINGDON, VA 24210 COOK DALE 19954 BENHAMS RD BRISTOL, VA 24202 PROCTOR WILLIAM W & BERTIE C 540 NICHOLAS ST ABINGDON, VA 24210

PATTERSON CINDY M HOCKETT 410 GREEN SPRING RD ABINGDON, VA 24210 HYLTON WALTER E P O BOX 277 CASTLEWOOD, VA 24224 HARMAN NAN ARRINGTON P O BOX 841 ABINGDON, VA 24212

GRUNDY NATIONAL BANK P O BOX 2080 GRUNDY, VA 24614 C & C RENTALS LLC P O BOX 367 ABINGDON, VA 24212

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