

**TOWN OF ABINGDON
PLANNING COMMISSION
MONDAY, MARCH 25, 2019 – 5:30 PM
ARTHUR CAMPBELL MEETING ROOM – MUNICIPAL BUILDING**

A meeting of the Abingdon Planning Commission was held on Monday, March 25, 2019 at 5:30 pm in the Arthur Campbell Meeting Room.

A. Chairman Wayne Austin called the meeting to Order

B. Roll Call – Jason Boswell, Director of Planning

Members Present:

Mr. James Anderson
Mr. Scott Wilson
Mr. Al Bradley
Mr. Kenneth Vittum
Mr. Wayne Austin

Comprising a quorum of the Commission

Members Absent:

Dr. H. Ramsey White, Jr.
Mr. Kenny Shuman

Administrative Staff Present:

Mr. Jason Boswell – Director of Planning
Mrs. Janice Dornon – Administrative Assistant
Mrs. Tonya Triplett – Community Relations Coordinator

C. APPROVAL OF MINUTES

Approval of Minutes: Regular Meeting, March 25, 2018

On motion of Mr. Bradley seconded by Mr. Wilson the minutes of January 28, 2019 were approved as submitted.

The roll call vote was as follows:

Mr. Anderson	Aye
Mr. Wilson	Aye
Mr. Bradley	Aye
Mr. Vittum	Aye
Mr. Austin	Aye

Minutes for January 28, 2019 were approved as presented.

D. PUBLIC COMMENTS – NONE

E. CERTIFICATE OF APPROPRIATENESS

1. Application for Certificate of Appropriateness; Billy and Allison Bartlett, P.O. Box 3130, Wise, Virginia 24293; Owner. Billy Bartlett; Representative. COA to update the façade. Located at 560 West Main St., Abingdon, VA Tax Map No. (018-1-33).

Mr. Billy Bartlett of Air Serve represented the property at 560 West Main St. They would like to clean up the front of the building by removing the existing roof and replace it with corrugated metal. He will be replacing awnings over doors and windows with corrugated metal. The existing roofline comes out 3 feet and with the new roof, the overhand will be shorter. They will also be trimming trees in back, as roots are growing into soffits. The grants issued will be for a timeframe of sixty days.

On motion of Mr. Wilson, Seconded by Mr. Anderson, Planning Commission members recommended that the COA be approved as presented.

The roll call vote was as follows:

Mr. Anderson	Aye
Mr. Wilson	Aye
Mr. Bradley	Aye
Mr. Vittum	Aye
Mr. Austin	Aye

The COA for 560 West Main Street was unanimously approved.

2. Application for Certificate of Appropriateness; Jeanine Booker, 872 E. Main St., Abingdon, VA 24210; Owner. Robert Godfrey, 193 Valley View Dr., Abingdon, VA 24210; Representative. COA to remove current awning, clean frame, installing of frame and new awning cover. Change awning color. Located at 872 East Main Street, Abingdon, VA, 24210 Tax Map No. (106-A-15).

Mr. Robert Godfrey represented the property at 872 East Main Street. They will be replacing the existing awning with a slightly darker colored awning to match the sign on the parking lot.

On motion of Mr. Bradley, Seconded by Mr. Vittum, Planning Commission members recommended that the COA be approved as presented.

The roll call vote was as follows:

Mr. Anderson	Aye
Mr. Wilson	Aye
Mr. Bradley	Aye
Mr. Vittum	Aye
Mr. Austin	Aye

The COA for 872 East Main Street was unanimously approved.

3. Application for Certificate of Appropriateness; James O. White, 16255 Butler Dr., Abingdon, VA 24210; Owner. COA to remove block wall at end of building. Remove cloth awning and replace with black metal. Put vinyl soffit underneath with lights and guttering. Located at 608 West Main St., Abingdon, VA Tax Map No. (103-5-10A).

Mr. James White represented the property at 608 West Main Street. They will be removing a block wall. Taking roof and awning off. Will be replacing with black standing seam metal roof. Will be putting vinyl underneath with lights in under soffits.

On motion of Mr. Bradley, Seconded by Mr. Anderson, Planning Commission members recommended that the COA be approved as presented.

The roll call vote was as follows:

Mr. Anderson	Aye
Mr. Wilson	Aye
Mr. Bradley	Aye
Mr. Vittum	Aye
Mr. Austin	Aye

The COA for 608 West Main Street was unanimously approved.

F. UPDATES FROM STAFF AND PLANNING COMMISSION MEMBERS

1. Comprehensive Plan Update

Mr. Boswell has been in contact with EPR, they have been collecting information on building permits from 2012 to current, parks & rec and the outdoor facility information. Survey data has been collected and is being compiled. Will be talking to EPR next week.

Zoning Ordinance. – is a slow process. The sign ordinance portion has quite a lot of changes completed. This is a continuing project.


G. ADJOURN


On motion of Mr. Anderson, Seconded by Mr. Wilson recommending the meeting be adjourned with no further business to address.

The roll call vote was as follows:

Mr. Anderson	Aye
Mr. Wilson	Aye
Mr. Bradley	Aye
Mr. Vittum	Aye
Mr. Austin	Aye

Adjourn Time: 5:55 P.M.


Wayne Austin, Chairman


Kenneth Vittum, Secretary

Next regularly scheduled meeting will be April 22, 2019 at 5:30 pm in the Arthur Campbell Room, 1st floor of the Town Municipal Building.