

TO: Mayor Craig and Town Council
FROM: James Morani, Town Manager
DATE: May 10, 2019
RE: Council Report for May 6-10, 2019

- **Town Manager** – I assumed the role of Town Manager at 8:00 a.m. on May 6. I have been meeting with staff and making visits throughout the community.
- **The Meadows** – Staff met with the town attorney and David Rose of Davenport to discuss possibly moving part of the line of credit to permanent financing in the fall to take advantage of favorable long-term interest rates. Davenport will be preparing an analysis and recommendations to review. Once these are available, staff will make recommendations to council. This is anticipated to happen in October/November 2019. Favorable weather has allowed the contractor to move forward with construction on the buildings and earth work.
- **Green Spring Road** – Temporary traffic poles and signals have been installed and are functional. This will allow the contractor to move forward with paving and other work. Substantial completion remains scheduled for July 3.
- **Sports Complex** – Design work is 90% complete. CHA is preparing the change order for Green Spring Road to include final grading and all underground utility (water, sewer, storm water, and electrical). Staff anticipates this will save several months of construction time, but more importantly, save at least \$300,000 from the engineering estimate for the project. Work would be completed by the end of 2019 and allow bidding the remaining parts of the project in the winter of 2020. The change order should be on the June 3rd council meeting agenda for approval.
- **Urban Path** – This project is substantially complete. Staff confirmed the length of the Hagy Street closure is 225 feet.
- **Park Street Improvements** – ROW plans have been approved by VDOT. The next milestone is to hold the “official” public hearing. This will be the third opportunity for the public to review and comment on the proposed plans.
- **Fields Penn House** – No bids were submitted for the installation of micro-piles and ties by the May 8th deadline. Staff is exploring the use of two separate contractors. One would install micro-piles and stabilize the building. The other would install the wall ties. Unfortunately, this will delay the project that was scheduled to occur before June 30.
- **Plumb Alley Sewer Replacement** – This project is 80% complete. An unmarked water line has been found that will need to be relocated. Town staff will perform this work. The contractor has pulled off the site and will resume work after Plumb Alley Day.
- **Disc Golf Course** – The disc golf course at the Coomes Recreation Center is complete.
- **Watauga Project** – Everything is on track. The Town is waiting for a letter from VDOT to establish a project timeline. Funds have been moved to the FY20 Budget to complete the project, which will be reimbursed at 100%.
- **Trestle Study** – The planned study, which will focus on 15 trestles maintained by the Town, is on schedule. Advertisements for engineering services is targeted for June.

- **Historic Review Board** – At the May 8th meeting, the Board approved 11 Certificates of Appropriateness on structures being renovated in the Historic District. The agenda was very long, but exciting as a significant number of improvements to buildings was involved.
- **Comp Plan Update** – A community meeting was held on May 7 at the Virginia Highlands Small Business Incubator. More community engagement events will be forthcoming.
- **Meet and Greets** – This week I met with Jason Berry (Washington County) and Robbie Cornett (WCSA) to introduce myself and begin development of professional relationships. I also attended the Legislative Update hosted by the Washington County Chamber of Commerce and met delegated Todd Pillion and Israel O’Quinn.