

TO: Mayor Craig and Town Council  
FROM: Kenneth Vittum, Interim Town Manager  
DATE: May 3, 2019  
RE: Council Report April 28-May 3, 2019 (Final)

- **Transition** – Much of this week was spent organizing files in preparation for the transition to Mr. Morani. A summary of projects and items that I have worked on while in Abingdon was prepared and sent to him. Kim Kingsley moved her office to the one adjacent to the one he will use in preparation for his arrival.
- **Muster Grounds** – Town crews continue to work on the new walking path from Hagy Street to connect with the Interpretive Center and the Overmountain Victory Trail. This also connects the Urban Path, giving Abingdon a walking trail from Stone Mill Drive straight through to the Creeper Trail.
- **Retirement** – Congratulations to Dan Callahan, Operations Manager at Wolf Creek, as he prepares for retirement on May 31 with over 40 years of service.
- **Noise Ordinance** – Council will hold a Public Hearing on amendment to the Noise Ordinance. This will set new standards for Mixed Use Districts.
- **Hagy Street** – Following temporary closure to vehicle traffic council has scheduled a Public Hearing prior to consideration of closing 225 linear feet of Hagy Street from Preston Street west.
- **Budget** – The FY20 Budget has been advertised for Public Hearing on May 6 and adoption on June 3.
- **Colonial Square AVA LLC Plat** - Planning Commission has recommended approval by council of a plat to subdivide the Food Loin Shopping Center into two parcels. Plans are underway to renovate the property with partial demolition on one storefront and addition of new retail space.
- **Plumb Ally** – Work continues on replacement of sewer lines and two manholes on Plumb Ally. This work is slow due to multiple utilities in the ally. Construction should be finished by the end of May.
- **Green Spring Road** – Work continues to move forward on the road construction. Curb and gutter is being formed and base stone is being put down in preparation for asphalt paving. Change Order #15 has been executed to install temporary traffic signal poles. This will avoid delay in construction of the turn lanes and pavement work. The change is eligible for VDOT Revenue Sharing. Permanent poles are anticipated in June. Contractor should reach substantial completion by July 3 and final completion as soon as permanent poles are installed.
- **The Meadows** – Food City and the three other buildings are all under construction with anticipated opening in October 2019. Holiday Inn is also beginning construction. Staff anticipates a regional restaurant to be discussed at the May Planning Commission meeting. Once the company has its Certificate of Appropriateness, it will purchase and occupy one of the out parcels. Davenport has briefed council on updated financial analysis for the commercial project. Updated were the timeline and committed stores. The analysis shows that debt service could be covered by additional rooms and meals taxes alone.
- **Sports Complex** – Council has discussed issuance of a Change Order on Green Springs Road to move forward with Final Grading and Utility Installation under the existing contract with Baker

Construction. This move could save several months of time and several hundred thousand dollars from the current engineering estimates. CHA consulting engineers are negotiating the agreement with the contractor. If successful council will consider the Change Order at the June council meeting. Work underway involves completion of rough grading under the Green Springs Road and Meadows contracts. Weather continues to be an issue as the remaining soil must first be spread and dried to allow proper compaction.

- **Stone Mill Park** – Staff continues to work with a prospect interested in the property and/or the incubator. This company would bring significant employment and fit well with the intended tech park concept.
- **Policy Updates** – Work is underway to update several policies. These include the Credit Card Policy (June council), Worker Compensation Policy (May Department Meeting), Tuition Reimbursement Policy (May Department Meeting). Also being reviewed is the Emergency Plan, Pay Plan, and other Personnel Policies. Stacy Reichler is taking the lead role in this on-going effort.
- **Training** - Several council members and staff are in Pulaski for a workshop on historical preservation.