

**TOWN OF ABINGDON  
REGULAR MEETING  
MONDAY, MARCH 4, 2019 – 6:30 PM  
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

A regular meeting of the Abingdon Town Council was held on Monday, March 4, 2019 at 6:30 pm in the Council Chambers in the Municipal Building.

- A. WELCOME- *Mayor Craig***
- B. ROLL CALL – *Kimberly Kingsley, Clerk***

Members of Council Present:

Mr. Bradley  
Mrs. Quetsch  
Mr. Webb  
Ms. Patterson  
Mayor Craig

Administrative/Town Staff:

Kenneth Vittum, Interim Town Manager  
Kimberly Kingsley, Clerk

Chuck Banner, Treasurer/Director of  
Finance  
Floyd Bailey, Director of IT  
Chief Tony Sullivan, APD

- C. PLEDGE OF ALLEGIANCE – *Derek Webb, Council Member***
- D. APPROVAL OF MINUTES (VIDEO 8:09 – 8:50)**

- February 4, 2019 Regular meeting
- February 20, 2019 Work Session

**On motion by Ms. Patterson, seconded by Mr. Bradley, Council approved the minutes of the February 4, 2019 Regular meeting and February 20, 2019 work session as presented.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>

<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**F. PUBLIC COMMENTS (VIDEO 8:52 – 8:57)**

- No Comments

**G. RESOLUTIONS –**

1. A Resolution of the Council for the Town of Abingdon, Virginia adopting the Mount Rogers Planning District Regional Pre-Disaster Hazard Mitigation Plan – ***Kenneth Vittum, Interim Town Manager*** (VIDEO 8:58 – 12:54) (VIDEO 48:27 – 55:13)

Ken Vittum, Interim Town Manager read the proposed Resolution. Mr. Bradley questioned whether the proposed Resolution would obligate the Town to purchase some property. Mayor Craig questioned whether this matter be considered during closed session.

**On motion by Mr. Bradley, seconded by Ms. Patterson, Council tabled the matter.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**H. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES - NONE**

**I. SECOND READINGS – NONE**

**J. CONSIDERATION OF BIDS – NONE**

**K. REPORTS FROM THE INTERIM TOWN MANAGER**

1. Update on recent area-wide flooding issues – ***Kenneth Vittum, Interim Town Manager*** (VIDEO 13:15 – 14:00)

Kenneth Vittum, Interim Town Manager provide the Council with an update on recent area-wide flooding stating that East Main Street and Tunnel closed for high water. Mr. Vittum

further advised that two pump stations and four manholes that had overflows and all reported to the Department of Environmental Quality as required.

2. Consideration of Biennial Memorandum of Understanding Designated Community 2019-2020 and Memorandum of Agreement by and between the Town of Abingdon and Abingdon Main Street, Inc. – ***Ken Vittum, Interim Town Manager (VIDEO 14:06 – 21:58)***

Kenneth Vittum, Interim Town Manager advised Council that he hoped to have a draft to present at the March 14<sup>th</sup> work session for adoption at the April 1<sup>st</sup> meeting that included projects for 2019-2020 and application of grants.

Carrie Baxter, Director of Abingdon Main Street presented findings from the November 20, 2018 Strategic Planning through Transformation Strategies prepared on behalf of Abingdon Main Street and Virginia Main Street. Mrs. Baxter stated that Abingdon Main Street Board voted to focus on two areas for the next two to five years, namely Family Friendly, Family-Serving Transformation Strategy; and the Arts Transformation Strategy. Discussion ensued.

3. Update regarding acceptance of gifted property from John K. and Kimberly G. Nicewonder, specifically 1.82 acres, more or less, and being a portion of tax parcel number 105-A-35. – ***Ken Vittum, Interim Town Manager (VIDEO 22:01 – 23:11)***

Ken Vittum, Interim Town Manager briefed Council that Appalachian Designs hoped to have the survey completed by March 14<sup>th</sup> for final approval and action by the Council at the April Council meeting.

4. Updated on Abingdon Sports Complex project – ***Ken Vittum, Interim Town Manager (VIDEO 23:13 – 28:37)***

Ken Vittum, Interim Town Manager briefed Council regarding his meeting with Stephen Steele with CHA and was happy to report that the plans at 90% complete at this point and the final grading plan and the bid documents remain to be finalized. The property flown and mapped by our drone a week ago. Mr. Steele reported that the final grading plans and soil balancing report completed by the end of the week. Mr. Steele indicated the possibility of doing the final grading as a change order may result in cost and time-savings allowing Baker Construction to complete the final grading while they are onsite and move that portion of the project forward. Mr. Vittum stated that comparing the cost estimates of doing a change order to what is budgeted would give them a better understanding as to whether that is a viable option. Another option is to bid separately the water, sewer and stormwater work, however not awarding the bids prior to the completion of the Baker Contract so as not to have two grading contractors simultaneously. The result would include postponing the final grading and any cost savings to the change order option

removed. Discussions also included CA taking the lead on the VDOT access road and bike access grant; Town staff working on the AEP, US Soccer Foundation and Baseball Tomorrow grants; and other private fundraising together with sponsorship for items such as the scoreboards. Mr. Vittum advised Council that Mr. Steele would present at the April 1<sup>st</sup> meeting.

5. Update regarding an Agreement for Professional Services with CHA Consulting, Inc. for Comprehensive Sanitary Sewer Study Proposal; CHA Proposal Number X53184-P1 – *Ken Vittum, Interim Town Manager* (VIDEO 28:42 – 31:32)

Mr. Vittum stated Counsel and staff recommended deletion of “Section 6.10 B – Indemnification by Owner”, and feel the contracts are ready for execution. The first contract is for approval of a System-Wide Sanitary Sewer Infiltration and Inflow Study totaling \$107,600; second, Exit 19 Sanitary Sewer Capacity Study totally \$45,400.

**On motion by Mr. Bradley, seconded by Ms. Patterson, Council authorized the Town Manager to enter into an agreement, with the noted deletion of Item 6.10 B–Indemnification by Owner, for professional services with CHA Consulting, Inc. for System-Wide Sanitary Sewer Infiltration and Inflow Study proposal.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On motion by Mr. Webb, seconded by Mrs. Quetsch, Council authorized the Town Manager to enter into an agreement, with the noted deletion of Item 6.10 B–Indemnification by Owner, for professional services with CHA Consulting, Inc. for Exit 19 Sanitary Sewer Capacity Study proposal.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

- L. Closed Session pursuant to §2.2-3711(A)(3) of the Code of Virginia, 1950, as amended, for the purpose of discussion or consideration of the acquisition of real property for a public use,  
(1) Namely for extension of public street; and  
(2) Namely for stormwater control, or of the disposition of publicly held real property  
where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. (VIDEO 31:34 – 55:13)**

**On motion by Mr. Webb, seconded by Mr. Bradley, Council go into Closed Session pursuant to Code of Virginia, 1950, as amended, Section 2.2-3711(A)(3) for the purpose of discussion or consideration of the acquisition of real property for public use, (1) namely for extension of public street; and (2) namely for stormwater control, or of the disposition of publicly held property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**Council invited Matt Bolick, Director of Public Services/Construction to join the closed session.**

**On motion of Mr. Bradley, seconded by Mr. Webb, Council reconvened in open session.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

Kim Kingsley, Clerk, read the following certification to be adopted by the Council members:

*WHEREAS, the Council of the Town of Abingdon, Virginia has convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions set forth in the Virginia Freedom of Information Act; and*

*WHEREAS, Sec. 2.2-3712(D) of the Code of Virginia, 1950, as amended, requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law; and*

*NOW THEREFORE, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.*

**The certification was as follows:**

<b>Mr. Bradley</b>	<b>I so certify</b>
<b>Mrs. Quetsch</b>	<b>I so certify</b>
<b>Mr. Webb</b>	<b>I so certify</b>
<b>Ms. Patterson</b>	<b>I so certify</b>
<b>Mayor Craig</b>	<b>I so certify</b>

**On motion of Mr. Bradley, seconded by Ms. Patterson, Council adopt a Resolution adopting the Mount Rogers Planning District Regional Pre-Disaster Hazard Mitigation Plan.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**M. OLD BUSINESS/MATTERS NOT ON THE AGENDA - None**

**N. COUNCIL MEMBER REPORTS**

Ms. Patterson thanked Rick Statzer, Kevin Worley, Matthew Bolick and Jason Smith with AEP for costing savings measures by changing two electric accounts to General Service-Time of Day – Public Authority tariff with a total savings of \$5,000 yearly.

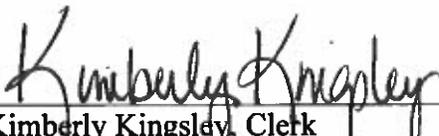
Ms. Patterson also recognized Sara Saavedra, Special Events Coordinator, and the entire Tourism Department for January Jams 2018 concert series named by the Southeast Tourism Society as one of the Top 20 events in the Southeast.

Mrs. Quetsch thanked the public works department for assisting a property owner for all their hard work and dedication. Ms. Patterson also thanked Jamie Chafin for his assistance during the recent flooding.

Ms. Patterson updated the Council with regard to her participation in the recent trip to ~~Washington, DC~~ Richmond, Virginia with the Washington County Leadership program.

**O. APPOINTMENTS TO BOARDS AND COMMITTEES – None**

Mayor Craig adjourned the meeting.

  
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Kimberly Kingsley, Clerk

  
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J. Wayne Craig, Mayor