

TO: Mayor Craig and Town Council
FROM: Ken Vittum, Interim Town Manager
DATE: April 19, 2019
RE: Council Report for April 15-19, 2019

- **Muster Ground** – Work continues on the walking path from the Hagy Street entrance. The connection to the interpretive center has been completed with the connection to the Overmountain Victory Trail started. Parking lot improvements will be done next with directional signs added. Delegate Morgan Griffith visited the interpretive center on the 15th.
- **New Manager** – James Morani visited town hall on the 15th to meet with department heads. Staff had many favorable comments to make and look forward to working with him. A Public Meet and Greet is being planned for May 6 from 4-6 pm prior to the council meeting.
- **Budget** –The budget has been advertised for Public Hearing on May 6. Draft budget including message is now on line.
- **The Meadows** – Construction on several commercial buildings in moving forward. Staff is waiting on Davenport to update the financial analysis to account for both the slippage in openings anticipated in the initial analysis and for the firmer list of stores that will occupy space on the property. This will be on the April 25 work session for review and discussion.
- **Green Spring Road** – Weather has allowed construction to pick up significantly. Base stone is being put down on parts of it with the Green Springs connector being stabilized with stone. On a positive note, the traffic poles have been located but delivery date has slipped to June 10th. Staff is not confident that this will be a firm date as it has been put off several times. Staff is working towards a change order to install temporary poles. Another issue being investigated is AEP requirements that may result in some additional concrete pad and conduit work. Curb and gutter should start Monday. There is night paving on Cumming Street to be scheduled. July 3 remains the Substantial Completion date at this time.
- **Sports Complex** – Baker is spreading the stockpiled earth to dry over the fields. By the end of the commercial project all of stockpiled earth will either be compacted on the fields or removed from the site at no cost to the town. Permanent placement and compacting of fill should begin in the near future. Staff is working with CHA to price a change order to Green Springs Road that would allow Baker to move forward with final grading and utility installation. This would be a significant savings in time and money over the original engineer estimate. This will be discussed at the April 25 work session.
- **Cumming Street McDonald's** – The Planning Commission will discuss a Certificate of Appropriateness for a major renovation of the McDonald's Restaurant on Cummings Street.
- **Colonial Square Subdivision** – The Planning Commission will discuss a Certificate of Appropriateness to subdivide the Colonial Square Shopping Center into two separate lots. Staff is working with the owner on plans for renovation to this center.
- **Comprehensive Plan Update** – There is a Public Forum at the Business Incubator on May 7 from 5-7 pm. This will be advertised over the next few weeks. This is an important part of the Comprehensive Plan development and one of several opportunities for public participation.

- **Zoning Ordinance** – Work continues under guidance of Mount Rogers PDC on a major re-write of the Ordinance. Staff feels that it will take more time than originally anticipated and will come to Planning and Council later than September.
- **Regional Branding** – Staff attended a meeting on development of a regional brand for Southwest Virginia and East Tennessee area. This will be conducted by a consultant and involve multiple groups over several months.
- **Plumb Ally Sewer** – Work continues on replacement of this line. It should be completed in May.
- **Department of Historic Resources Grant** – A portion of the town's grant application was selected for funding. DHR will award a matching grant of \$4,250. This will fund a reconnaissance survey of approximately eight properties and preparation of a National Registry of Historic Places nomination for the Depot Square Historic District. Project will be completed during the upcoming fiscal year.