

TO: Mayor Craig and Town Council  
FROM: Kenneth Vittum, Interim Town Manager  
DATE: March 22, 2019  
RE: Council Report for March 18-22, 2019

- **Personnel Update** – Congratulations to Janice Dornan on achieving International Building Code Certification.
- **VTC Grant** – Abingdon has been awarded a Virginia Tourism Council grant to assist with development of the summer concert series.
- **Garden Day** – The annual Garden Day event is scheduled for April 1 at Fairview Farm. Citizens can reserve a space for a garden on that date.
- **Sports Complex** – Staff met to discuss private fund raising potentials for supplementing Sports Complex funds. CHA is still working on getting estimates for Final Grading. **A meeting will be scheduled prior to April 1 and a full update by staff and CHA is anticipated for that meeting.**
- **Zoning Ordinance** – Staff met to review and make recommendations on additions and deletions from Permitted Uses and Special Exceptions in various zones. Most of the residential districts were reviewed with other districts to be considered this week.
- **Budget** – Town council heard requests for funding from non-departmental organizations. A workshop was set for March 26 at 7 pm to review the budget and determine levels of funding for items in the budget. A draft should be presented and advertised in April.
- **Creep Trail Memorial Tree** – The new Memorial Tree is to be planted on Saturday, March 23 at 1 pm. Contact Kevin Worley if you are interested in attending this ceremony.
- **Fairview Leases** – All parties seem in agreement with the last drafts. Final approval by council is on the April 1 agenda.
- **Fairview** – Annual Sustain Abingdon Garden Day is March 23.
- **Glenrochie Project** – Staff is working on addressing VDOT recommendations in order to move forward with this project.
- **Mountain Bike Park** – The consultant will be on site April 1-3. Staff is exploring some options to discuss with them during this visit.
- **Wautauga Project** – There were 12 contractors at the March 10 Pre-bid. Bids will be opened March 27 and sent to council and VDOT March 28. Award of contract and authorization to sign will be on the April 1 agenda.
- **July 4<sup>th</sup>** – Contract for the fireworks display is complete and will be executed soon.
- **War Memorabilia** – Staff will be assessing items stored at Fairview with representatives of the Historic Society and VFW. All items will be inventoried and cataloged for future uses.
- **Urban Path** – Final construction is being done with the weather cooperating this week. Everything is on track for April 12 Grand Opening.
- **Green Spring Road** – Construction is moving forward with the break in the weather. Substantial completion is still anticipated by the end of April.
- **The Meadows** – Several commercial buildings are under construction. Staff is working on required inspections.

- **Business Competition** – Several Abingdon start up or expanding businesses received recognition or cash awards in the annual completion. Congratulations to each of them.
- **Entryway Signs** – Staff is looking at developing a new policy to cover cost and installation of business/organization signs at the entrances to town. There have been a couple recent inquiries and staff is unaware of any guidelines existing for this. Staff will develop a proposal for council review in the near future.