



<b>Mr. Weaver</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

The board approved the December 5, 2018 regular meeting minutes as presented with corrections.

Mr. Johnson with permission from the board asked to move the agenda items around to the following order:

1. COA - Abingdon United Methodist Church, Jerry's Sign & Awnings Inc., 101 East Main Street
2. Tax Abatement – Doug Ellis, 301 East Valley
3. COA - Kenneth Buer, 152 Valley Street NE
4. COA - Ramsay & Betsy White, 133 East Main Street

#### **D. CERTIFICATE OF APPROPRIATENESS**

**1. Certificate of Appropriateness – Abingdon United Methodist Church, owner, 101 East Main St., Abingdon VA, 24210. Jerry's Signs & Awnings Inc.: representative. Application for Certificate of Appropriateness to install a carved sign with 2 posts with brick base to match church. Located at 101 East Main Street, Abingdon, VA 24210. Tax Map No. (012-1-88)**

Jerry Sign's representative came in to request changing the concrete caps to brick caps. Board recommended that a sample of the brick be brought into staff for final approval.

**Mr. Neese made a motion to approve the COA request as presented. Second by Mr. Weaver**

**The roll call vote was as follows:**

<b>Mr. Weaver</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

The board unanimously approved the COA revision for 101 East Main Street.

**E. APPLICATION FOR TAX ABATEMENT**

**1. Tax Abatement: Doug and Lorie Ellis, owner, 301 E. Valley Street, Parcel No. (013-1-21)**

Mr. Doug Ellis represent the property at 301 E. Valley Street. Tax Abatement amount is \$10,753.62. Staff has approved all invoices submitted and verified that the work was completed.

Mr. Ellis asked if the Tax Abatement would follow the owner or the property. Staff is to research and let him know.

This property is currently on the market.

**Mr. Weaver made a motion to approve the Tax Abatement and suggested that it be submitted to the Town Manager for approval, then onto the Treasurer. Second by Mr. Neese**

**The roll call vote was as follows:**

<b>Mr. Weaver</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

The board unanimously approved the Tax Abatement for 301 E. Valley Street to have it submitted to Town Manager for approval.

**F. CERTIFICATE OF APPROPRIATENESS**

**2. Certificate of Appropriateness – Kenneth Buer, owner, 152 Valley Street NE. Don’s Landscaping: representative. Application for Certificate of Appropriateness to turn gravel parking lot into residential back yard by adding grass, landscaping, pavers shrubs, a gazebo and toolshed. Located at 152 Valley Street NE, Abingdon, VA 24210. Tax Map No. (013-1-51)**

No representative was present; the board tabled this COA until the next HPRB Meeting on February 6, 2019.

**3. Certificate of Appropriateness – Ramsey and Betsy White, owner, 133 E. Main Street, Abingdon, VA 24210. Application for Certificate of Appropriateness for exterior**

change and grounds landscaping. **Located at 133 E. Main Street. Tap Map No. (012-1-93)**

Mrs. White represented the property located at 133 E. Main Street. Mark Hobbs came to represent Kennedy Construction, the Whites contractor. Peyton Boyd was there to represent the architectural part of the COA. Listed below is a list of proposed renovations and additions.

1. Add one dormer to the East side and a full dormer to the West side using Jefferson 100/200 series windows, wood lap siding, painted white to match existing paint color, roofing materials to match existing, and half round gutters. If new roofing materials are needed samples would have to be brought back before the board for approval.
2. Paint the shed at the rear of the property with the main color to be gray with white trim and green/black roof and doors. Sherwin William 255, 7623 and 9168 were submitted. Steel pavers with opening for grass may be added for parking.
3. Landscaping plan to enhance existing boxwood garden to form two garden rooms, add two water features (a classic urn with spill over water and a narrow rill). Add packed pebble walking path from the house to the shed. Add four columns around the rill to match pilasters on the front of the house. Add Little Gem magnolia and other small features to enhance the garden. The landscaping will need to have a setback of 8 to 10 feet from Plumb Alley.
4. Paint the house trim to duplicate existing colors as submitted. Colors being used would be green/black, bright white, and gray with matching gray on shed. Remove existing storm windows on the south side and replace with new full view aluminum frame storm windows that are compliant with the guidelines. Window should be a full view style; finish on window frames can be baked on enamel or anodized.
5. Moving the north garden door, which leads into the patio. Wall is cracked and the door needs to be moved about three feet to allow for a possible sunroom or covered porch.

They would like to remove a dormer window and replace it with French doors and add a small balcony, you would have to step over the raised windowsill to access the new balcony.

Section # 29 of the code specifies that a new addition shall be compatible with the original building in scale, placement and design including roof shape, material, color, location of windows, doors, cornice heights and other design elements.

Guttering will be half round to match existing guttering.

Columns to be used not in excess of 6 feet in height.

After discussing the renovations, it was decided to table the new balcony and moving the garden door/gate.

**Mr. Neese made a motion to approve the COA request. Second by Mr. Weaver**

**The roll call vote was as follows:**

<b>Mr. Weaver</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

The board unanimously approved the COA revision for 133 E. Main Street.

**G. PUBLIC COMMENTS - None**

**H. DISCUSSION:**

**1. HVAC at Retirement**

**2. Proposed Walkways**

The Retirement facility is in need of a new HVAC system. Paint is falling from the walls due to condensation. Staff currently has one quote submitted and are awaiting two others. Board would like to see plans when they are available.

**I. OLD BUSINESS/MATTERS NOT ON THE AGENDA**

**J. ANNOUNCEMENTS**

**K. ADJOURNMENT**


**On Motion by Mr. Weaver, seconded by Mr. Neese, for the Board to adjourn the meeting.**

**The roll call vote was as follows:**

<b>Mr. Weaver</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

**Mr. Johnson declared the meeting adjourned.**

**Meeting 6:02 P. M.**



**Jeff Johnson, Chairman**



**Jason Boswell, Interim Director of Planning**