

TO: Mayor Craig and Town Council
FROM: Kenneth Vittum, Interim Town Manager
DATE: February 8, 2019
RE: Council Report for February 4-8, 2019

- **Sappo Property** – Staff is working with the Town Attorney on an agricultural lease for this town property. This would cover mowing, maintenance, and crop planting activities.
- **Fairview Farm** – Kevin Worley and I met with the Town Attorney to discuss leases for property from Dr. Moore. In addition staff is developing leases and other agreements with Old Glade Tractor Association and Fairview Farms Foundation. Once these are completed and agreements are finalized they will be brought to council for approval.
- **Pickleball** – Kevin Worley and I looked at several sites around town for courts. We have narrowed it down to two locations. Plans are to arrange site visits with interested members of council next week. Mr. Worley is asking for funding in the upcoming budget for two courts with construction in the summer.
- **Washington County Sewer Agreement** – I had a conference call with Jason Berry and Robbie Cornett. We discussed changes to the current agreement that would include altering the service area. The agreement is being re-drafted and will be presented for discussion as soon as possible. Mr. Berry is wanting an April joint meeting to sign the document. One change discussed is setting the current fee as a base that cannot go below. There are issues regarding industrial waste that will be discussed in a meeting with staff to be set up soon.
- **Russell Road Crosswalk** – Staff is waiting for VDOT approval to proceed with installation. This work will be finished this fiscal year.
- **Muster Grounds Trail** – The archeological work was completed on February 6. The results should be available in 30-60 days. As soon as DHR approval is received the trail construction can begin.
- **Plumb Alley Sewer** – Lane Group has submitted the plans to the town. Staff is reviewing these to see if any changes are required. When this is completed the project will be advertised for construction.
- **Comprehensive Plan** – I did an interview on the Comp Plan process with WEHC so broadcast on A Town Low Down Program at 6:30 on Monday.
- **Summers Law Office** – Final closing on this property is February 13th.
- **Sewer System Study** – Staff has given approval for CHA to begin flow monitoring while the contract is being finalized.
- **Fields-Penn** - Staff has been asked to move forward with preparation of the advertisement for bids to complete the foundation repairs. The bid request should be out this month.
- **Fairview Farm** – Staff met with the town attorney and reviewed the need for several lease agreements and contracts for this property. These include renewal of the expired lease with Dr. Moore, and agreements or leases with OGATA and Fairview Foundation. These are being drafted and will be presented to council when ready for review. Once the other parties review and approve these documents they will be placed on the council agenda for approval.
- **Little League Retaining Wall** – A 20 year old structure has been removed and will be replaced with a new retaining wall.

- **Glenrochie Project** – Site has been staked for survey and a meeting scheduled for VDOT to approve the proposed site. Funding has been added to the FY20 budget and construction planned for after July 1.
- **Watauga Project** – Staff plans to present bids to council at the April meeting for award.
- **Turf Pros Ribbon Cutting** – Staff attended a ribbon cutting for this new business and welcomed them to the Abingdon business community.
- **Abingdon Main Street** – Joy Rumley facilitated a training session for Tourism and Community Development regarding the Main Street Program. We discussed the need for regular communication between the town and the Main Street program as well as an Annual Plan that can be used to evaluate the value of Main Street to the Town.
- **VDOT Frontage Road Study** – Several staff attended a VDOT Public Information Meeting on the I-81 Frontage Road Study. It is focused on providing an alternate route for local traffic to travel between Abingdon and Bristol. Staff recommended French Moore Blvd as part of this study.
- **VDOT Grant Funding** – Staff is optimistic that Hillman Highway and Russell Road Projects will be funded by the CTB. Final award will not be known until after the May CTB meeting.
- **Junk Automobiles** – Staff is looking into town codes to determine what constitutes an automobile junkyard and whether or not additional changes are needed in the town code to clarify this matter.