

TO: Mayor Craig and Town Council
FROM: Kenneth Vittum, Interim Town Manager
DATE: February 13, 2019
RE: Council Report for February 11-13, 2019

- **Southview Pump Station** – There was an overflow at this location that was repaired over the weekend. Sarita Moore stated that this has happened several times in the past couple years. Future repair or replacement of this line may be needed.
- **Waste Water Centrifuge** – Estimates for repair of this unit are \$26,000. Back up unit is handling waste water at this time.
- **The Meadows** – Field Inspections for footers began February 8. Rick Statzer expects to be on site throughout the construction phase of this project.
- **Coomes Center** – The computer server motherboard has been replaced. This was under warranty. Most data was recovered following the IT work.
- **Commonwealth Assisted Living** – Plans have been received and are under review for this project.
- **On-line Applications** – Staff has begun looking at options to add Sewer Applications and Business Applications to the town’s website. These would help package and streamline development.
- **Fields-Penn** – Staff met to begin planning for release of RFP for foundation work at this property. Matt Bundy will be asked to assist with development of the RFP and construction inspection. Staff anticipates advertising for this project later this month.
- **Recycling** – Staff still is looking into options for recycling from the bins. The vendor used the town used went out of business. I checked with Washington County and they are also faced with the same issue. It is hoped that this is a temporary issue, but until a new vendor is located to take the material the town is out of options.
- **Sunset Fiber** – Mayor Craig and I met with representatives of Sunset Fiber and discussed upcoming changes. The company will undergo a name change on May 1 from Sunset to Point Broadband. Later this year there will be a price increase in video services. These will be detailed in a separate letter that should arrive next month.
- **Summers Law Office** – Property closed on February 13, 2019.
- **Spectrum Design** – I met with Lenore Weiss and discussed potential of leveraging tax credits to assist in renovation of several historic properties. She will be providing additional information for the town to consider.
- **Sports Complex** – Staff continues to work on grant applications for VDOT Recreational Access and Bikeway grants. Staff has begun to look at soccer and baseball grants as well.
- **Town Manager Schedule** – I will be out of the office until next Wednesday. I will be available by text, email, and phone, if needed.