

**TOWN OF ABINGDON  
REGULAR MEETING  
TUESDAY, SEPTEMBER 4, 2018 – 6:30 PM  
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

A regular meeting of the Abingdon Town Council was held on Tuesday, September 4, 2018 at 6:30 pm in the Council Chambers in the Municipal Building.

- A. WELCOME- *Mayor Craig***
- B. ROLL CALL – *Kimberly Kingsley, Clerk***

Members of Council Present:

Mr. Bradley  
Mrs. Quetsch  
Mr. Webb  
Ms. Patterson  
Mayor Craig

Administrative/Town Staff:

Tony Sullivan, Interim Town Manager  
Kimberly Kingsley, Clerk

Chuck Banner, Treasurer/Director of  
Finance  
Floyd Bailey, Director of IT

- C. PLEDGE OF ALLEGIANCE – Members of the Abingdon Senior League State Champions and Runner-up in the Senior League Southeast Region led the Pledge of Allegiance.**
- D. PROCLAMATION**

1. Proclamation on the occasion to honor and recognize the Abingdon Senior League State Champions and Runner-up in the Senior League Southeast Region – ***Derek Webb, Council Member (VIDEO 3:33 – 17:12)***

Mr. Webb congratulated the members of the Abingdon Senior League for clinching the first state championship, which comprised solely of Abingdon players, in the history of Abingdon Little League and for achieving runner-up in the Southeast Region tournament. Mr. Webb read a Proclamation into record and presented each member, manager and coaches with an Abingdon pin.

2. Proclamation recognizing September 17 – 23, 2018 as Constitution Week –  
*Mayor Wayne Craig (VIDEO 18:09 – 21:00)*

Mayor Craig read into record and presented a Proclamation recognizing September 17 – 23, 2018 at Constitution Week to Lila Thurmond, Joyce Ferratt and Cheryl Carter, members of the Black's Fort Chapter of the Daughters of the American Revolution.

**Lt. John Holbrook of the Abingdon Police Department recognized Officer Crystal Dea for her hard work and dedication to FBI Sponsored Ground Fighting class; Instructor Developer School and achieved Firearm Instructor status making her one of two female instructors in the state of Virginia and first and only female Firearm Instructor for the Town of Abingdon. (VIDEO 21:17 – 24:05)**

**E. APPROVAL OF MINUTES (VIDEO 27:46 – 29:36)**

On motion by Mr. Bradley, seconded by Mr. Webb, Council approved the minutes of the July 26, 2018 work session; August 6, 2018 regular meeting; August 21, 2018 work session and the August 22, 2018 work session.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

On motion by Mr. Bradley, seconded by Mr. Webb, Council approved the minutes regarding the August 14, 2018 work session.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Abstained (absent)
Mayor Craig	Aye

**F. PUBLIC COMMENTS - (VIDEO 24:18 – 27:35)**

- Linda Summers Giel, 15448 Briarwood Lane
- Rich Macbeth, 1159 Panorama Drive

**G. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES - NONE**

**H. SECOND READINGS**

1. Consideration of Ground Lease Agreement with Sunset Fiber, LLC, a Delaware Limited Liability Company with authority to conduct business in Virginia, and Town of Abingdon, Virginia (VIDEO 29:40 – 33:17)

Mayor Craig read the Ordinance into record concerning the Ground Lease Agreement with Sunset Fiber, LLC, a Delaware Limited Liability Company. Mr. Bradley questioned if the lease consisted of a \$5,000 yearly five-year renewable lease.

**On motion by Mr. Bradley, seconded by Ms. Patterson, Council adopted the Ordinance with regard to Ground Lease Agreement with Sunset Fiber, LLC and authorized the Town Manager to execute the proposed lease.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**I. RESOLUTIONS – NONE**

**J. CONSIDERATION OF BIDS - NONE**

**K. REPORTS FROM THE INTERIM TOWN MANAGER**

1. Consideration of Abingdon Fire Department's request to sell a 2006 Chevrolet Tahoe to Glade Spring Virginia Fire Department for \$5,500. – **John McCormick, Fire Chief (VIDEO 33:27 – 35:36)**

Chief McCormick requested Council to consider approving the sale of a 2006 Chevrolet Tahoe to the Glade Spring Virginia Fire Department for \$5,500 "as is" and requested that the money allocated to the Fire Department to purchase supplies to outfit a new vehicle.

**On motion by Mr. Bradley, seconded by Mr. Webb, Council approved the sale of a 2006 Chevrolet Tahoe to the Glade Spring Virginia Fire**

**Department for \$5,500 and authorized the Town Manager to execute any necessary documents.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

2. Consideration of approval for financing to purchase of the following equipment by the Wolf Creek Waste Reclamation Facility Sewer Collections Department totaling \$157,654.65 approved in the 2018-2019 budget. **Chuck Banner** – Treasurer/Director of Finance. (VIDEO 35:47 – 38:53) (VIDEO 39:33 – 40:29)
  - Case 580 Super N Backhoe Loader \$91,508.00
  - Bobcat T740 T4 Compact Track Loader \$50,999.00
  - Critex B-52 Manhole Cutter and Universal Mount Package \$15,147.65

Chuck Banner, Treasurer and Director of Finance, stated that he had solicited six banking institutions and received responses from four with First Bank & Trust for 1% above the Town's CD rate for a period of five-years in the total amount of \$157,654.65.

**On motion by Mr. Webb, seconded by Mrs. Quetsch, Council approved the financing to purchase the three equipment items for the Wolf Creek Reclamation Facility with First Bank & Trust for \$157,654.65.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On amended motion by Mr. Webb, seconded by Mrs. Quetsch, Council approved the financing to purchase the three equipment items for the Wolf Creek Reclamation Facility with First Bank & Trust in the amount of \$157,654.65 and authorized the Town Manager and/or Treasurer to execute any necessary documents.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

3. Consideration of approval for financing for purchase of 2018 Freightliner brush truck by the Public Works Department for \$142,927.00 approved in the 2018-2019 budget. – *Chuck Banner, Treasurer/Director of Finance* (VIDEO 38:54 – 42:29)

Chuck Banner, Treasurer and Director of Finance, stated that Highlands Union Bank submitted an offer for 3% for a period of five-years for \$142,927.00.

**On motion by Mr. Bradley, seconded by Mr. Webb, Council approved the financing to purchase a brush truck for the Public Works Department with Highlands Union Bank for \$142,927 and authorized the Town Manager to execute any necessary documents.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

4. Discussion regarding appraisal of property and decision to offer to sell the Summers Law Office – *Tony Sullivan, Interim Town Manager* (VIDEO 42:32 – 47:15)

Tony Sullivan, Interim Town Manager presented the appraisal of the Summers Law Office of \$203,536. Mr. Sullivan also provided costs for renovation and improvements materials of \$36,405 and estimated labor by staff totaling \$100,000. Mr. Sullivan stated that the title search revealed no restrictions.

**On motion by Ms. Patterson, seconded by Mr. Bradley, Council agreed to table this matter until Mr. Sullivan can provide correct information on how to proceed to sell the Summers Law Office and if we can sell it to the family or receive bids.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

5. Consideration of entering into an agreement with AirBnB to collect taxes on HomeStay businesses. – *Tony Sullivan, Interim Town Manager (VIDEO 47:17 - 52:52)*

Tony Sullivan, Interim Town Manager stated that the Town is aware of several Home Stay businesses within the Town limits that is operating without a business license. Mr. Sullivan advised that entering this agreement allows the Town to collect lodging taxes directly from the booking site and those fees will be sent directly to the Town.

**On motion by Mr. Bradley, seconded by Ms. Patterson, Council authorized the Town Manager to enter into an agreement with AirBnB, and other such companies, for collecting lodging taxes for HomeStay businesses in the Town of Abingdon.**

Ms. Patterson acknowledged ownership of a B&B establishments in the town and read the following statement noted that she would not have a conflict of interest:

“If transaction applies to group of 3 or more & council member or employee is in that group, he or she may participate upon certifying that he or she is able to participate in the transaction fairly, objectively, and in the public interest. §2.2-3112(A)(2), 3115(H).

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

6. Discussion regarding appointees to the Virginia Highlands Small Business Incubator Board – *Tony Sullivan, Interim Town Manager (VIDEO 52:57 – 54:17)*

Tony Sullivan, Interim Town Manager advised that the agreement between the Town and County with regard to the Incubator contain no limits on the terms of appointees however, action to reappoint needs to take place yearly and there are four members for consideration.

Mayor Craig stated that the term expires August 31<sup>st</sup> yearly and that the Town appoints four to the Board. Mayor Craig stated that this item will be discussed in a closed session.

7. Reminder of the September 18<sup>th</sup> public comments/input session regarding Church/College Street and work session at 7:00 pm – ***Tony Sullivan, Interim Town Manager (VIDEO 54:19 – 55:50)***

Tony Sullivan, Interim Town Manager announced that the public comments/input session would take place from 5:30 to 6:45 pm and the work session would follow at 7:00 pm in the Council chambers.

8. Reminder of Town Department Tours on September 19<sup>th</sup> beginning at 9:00 am – ***Tony Sullivan, Interim Town Manager (VIDEO 55:51 – 57:31)***

Tony Sullivan, Interim Town Manager reminded the Council regarding the department tours on September 19<sup>th</sup>.

**(VIDEO 57:37 – 1:04:07)**

Tony Sullivan, Interim Town Manager announced that the Abingdon Youth Football League Jamboree scheduled for Thursday, September 6<sup>th</sup> at 6:00 pm at Latture Field.

Tony Sullivan, Interim Town Manager stated that he would be attending the VML Conference September 30 – October 2 and questioned whether the Council would like to reschedule the October 1<sup>st</sup> Council meeting. After discussion, Council agreed to move the regular Council meeting to October 4<sup>th</sup> at 7:15 pm.

Tony Sullivan, Interim Town Manager reminded Council that the Washington County Fair Parade would take place on Saturday, September 8, 2018 and Council invited to participate.

**L. OLD BUSINESS/MATTERS NOT ON THE AGENDA - NONE**

**M. COUNCIL MEMBER REPORTS (VIDEO 1:04:48 – 1:07:00)**

Al Bradley advised Council that he attended the Metro Planning and Veteran's Park committee meetings, participated in interviewing five (5) candidates for the Town Manager position, attended a Planning Commission and the Powell Valley National Bank groundbreaking ceremony.

Ms. Patterson requested that Kevin Sigmon, Town Arborist address the Council regarding the Emerald Ash Bore, attended the Tree Commission and Tourism Advisory Committee meetings, together with the Powell Valley National Bank groundbreaking ceremony.

Mr. Craig stated that he had been on the telephone most of the time.

#### **N. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 1:07:09 – 1:46:00)**

**On motion by Ms. Patterson, seconded by Mr. Bradley, Council went into Closed Session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711(A)(1) for the purpose of considering applications for appointment/reappointment the position(s) on the Board of Zoning Appeals, Abingdon Housing & Redevelopment Authority, Historic Preservation Review Board, Sustain Abingdon, Recreation Advisory Commission, and Virginia Small Business Incubator.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On motion of Ms. Patterson, seconded by Mr. Bradley, the Council reconvened in open session.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

Kim Kingsley, Clerk, read the following certification to be adopted by the Council members:

*WHEREAS, the Council of the Town of Abingdon, Virginia has convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions set forth in the Virginia Freedom of Information Act; and*

*WHEREAS, Sec. 2.2-3712(D) of the Code of Virginia, 1950, as amended, requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law; and*

*NOW THEREFORE, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.*

**The certification was as follows:**

<b>Mr. Bradley</b>	<b>I so certify</b>
<b>Mrs. Quetsch</b>	<b>I so certify</b>
<b>Mr. Webb</b>	<b>I so certify</b>
<b>Ms. Patterson</b>	<b>I so certify</b>
<b>Mayor Craig</b>	<b>I so certify</b>

**1. Board of Zoning Appeals**

- Reappointment of Dr. H. Ramsey White, Jr. to serve an additional term.

**On motion by Mr. Bradley, seconded by Ms. Patterson, reappointed Dr. H. Ramsey White, Jr. to serve an additional term on the Board of Zoning Appeals.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**2. Abingdon Housing & Redevelopment Authority**

- Appointment to fill the expired term of Al Bradley who is no longer eligible to serve as an appointee to Authority.

**On motion by Mr. Webb, seconded by Mrs. Quetsch, appointed Connie (Constance) Daggs to serve a term on the Abingdon Housing and Redevelopment Board.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

### **3. Historic Preservation Review Board**

- Reappointment of Michael Weaver to serve an additional term.

**On motion by Ms. Patterson, seconded by Mr. Webb, reappointed Michael Weaver to serve an additional term on the Historic Preservation Review Board.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

### **4. Sustain Abingdon**

- Reappointment of Bradley Conkle to serve an additional term.
- Reappointment of Sherrie Leab to serve an additional term.
- Reappointment of Tim Wade to serve an additional term.

**On motion by Mr. Webb, seconded by Mr. Bradley, reappointed Bradley Conkle, Sherrie Leab and Tim Wade to serve an additional term on Sustain Abingdon.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
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<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**5. Recreation Advisory Commission**

- Appointment to fill six vacant positions

**On motion by Mr. Webb, seconded by Mrs. Quetsch, reappointed Scott Wilson and Jennifer Remseyer to serve an additional term on the Recreation Advisory Commission and appointed Don Yates, Travis "Brock" Hawkins, Steve Puckett, Eddie Ramirez, Larry Bales and Jimmy Woods to the Recreation Advisory Commission.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**6. Virginia Highlands Small Business Incubator**

- Appointment to fill the expired term of Mike McCool
- Appointment to fill the expired term of Kyle Macione

**On motion by Mr. Bradley, seconded by Mr. Webb, appointed Donna Bailey to fill the expired term of Mike McCool and Carolyn Kelly to fill the expired term of Kyle Macione and reappointed Gary Lester and Michael Spiegler to the Virginia Highlands Small Business Incubator.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

Tony Sullivan, Interim Town Manager reminded Council that the annual BuskerFest presented by the Town's Tourism Department was a huge success and thanked Floyd Bailey, Director of IT and his department for working with a volunteer from the Barter Theatre to correct the sound system in the Council Chamber.

Mayor Craig adjourned the meeting.

  
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J. Wayne Craig, Mayor

  
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Kimberly Kingsley, Clerk