



**A RESOLUTION OF THE COUNCIL FOR  
THE TOWN OF ABINGDON, VIRGINIA  
DIRECTING THE DAILY OPERATIONS AND DUTIES  
OF ALL APPOINTEES, DEPARTMENT HEADS AND EMPLOYEES  
BE UNDER THE DIRECT SUPERVISION OF THE TOWN MANAGER**

*WHEREAS*, Section 4.2 of the Town of Abingdon Charter states the Town Manager shall be the administrative and executive head of the municipal government; and

*WHEREAS*, the Town Manager shall be chosen by the council without regard to political beliefs and solely upon the basis of his or her executive and administrative qualifications; and

*WHEREAS*, the Town Manager's duties shall be prescribed by the Council; and

*WHEREAS*, the Town of Abingdon Charter states that the Attorney, Clerk, Fire Chief, Fire Officers, and Treasurer are all appointees serving at the pleasure of the Council, whose duties shall be as prescribed in the Charter; that such appointees are subject to all rules and regulations for employees as outlined in the Town of Abingdon Personnel Manual; and that all other employees, both full and part time, are hired by the Town Manager and/or their assigns;

*THEREFORE, BE IT RESOLVED* by the Abingdon Town Council that the Town Manager be directed to fulfill such duties as the administrative and executive head of the municipal government; and

**BE IT FURTHER RESOLVED** that the daily operations and duties of all employees and departments of the Town are under the sole supervision of the Town Manager, in consultation with the Town Council when required, and that Council Members and employees shall work with and through the Town Manager to implement the wishes of the entire Council.

**TOWN OF ABINGDON, VIRGINIA**

By: Jo Wayne Craig  
Mayor

The undersigned clerk of the Town of Abingdon, Virginia (the "Town"), hereby certifies that the foregoing constitutes a true and correct copy of a resolution duly adopted at a meeting of the Council held on July 2, 2018. I hereby further certify that such meeting was an organization/regular scheduled meeting and that, during the consideration of the foregoing resolution, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing resolution was as follows:

| MEMBERS       | ATTENDANCE | VOTE |
|---------------|------------|------|
| Mayor         | yes        | aye  |
| Vice Mayor    | yes        | aye  |
| Councilperson | yes        | aye  |
| Councilperson | yes        | aye  |
| Councilperson | yes        | aye  |

WITNESS MY HAND and the seal of the Town of Abingdon as of July 2, 2018.

(SEAL)

Kimberly S. Kingsley  
Acting Clerk, Town of Abingdon