



**TOWN OF ABINGDON, VIRGINIA  
HISTORIC PRESERVATION REVIEW BOARD  
REGULAR MEETING  
WEDNESDAY, DECEMBER 5, 2018 – 5:15 p.m.  
ARTHUR CAMPBELL MEETING ROOM  
MUNICIPAL BUILDING**

Welcome to the Historic Preservation Review Board Regular Meeting. This is a citizen Board, appointed by the Town Council, to interpret and uphold the Historic Preservation Ordinance, which is Article 8 of the Abingdon Zoning Ordinance that protects the Historic District of Abingdon, which has been designated the Old and Historic District. Our aim on this Board is to provide a positive bridge between the property owners of the district and the design review process, so we welcome you to today's meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Anyone addressing the Board will approach the podium, identify your first and last name and give you complete mailing address.

**A. WELCOME – Jeff Johnson, Chair**

**B. ROLL CALL – Jason Boswell, Interim Director of Planning**

**C. APPROVAL OF MINUTES**

November 7, 2018

**D. CERTIFICATE OF APPROPRIATENESS**

**1. Certificate of Appropriateness – Matthew Bundy, owner, P.O. Box 649, Abingdon, VA 24212. Application for Certificate of Appropriateness to enclose parking area at rear. Located at 190 E. Main Street, Abingdon, VA 24210. Tax Map No (013-1-106)**

**E. BUSINESS/MATTERS NOT ON THE AGENDA**

**F. ANNOUNCEMENTS**

**G. ADJOURNMENT**



<b>Mr. Weaver</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>(Abstained, was not present at this meeting)</b>
<b>Mr. Johnson</b>	<b>Aye</b>

The board approved the September 5, 2018 regular meeting minutes as presented.

#### **D. CERTIFICATE OF APPROPRIATENESS**

**1. Certificate of Appropriateness – Abingdon United Methodist Church, owner, 101 East Main St., Abingdon VA, 24210. Jerry’s Signs & Awnings Inc.: representative. Application for Certificate of Appropriateness to install a carved sign with two posts with brick base to match church. Located at 101 East Main Street, Abingdon, VA 24210. Tax Map No. (012-1-88)**

Jerry’s Sign represented the Abingdon United Methodist Church. The sign will be 4 x 6 feet in size. The material will be a high-density urethane, which is a lifetime material that will be routed and hand painted. It will replace the existing sign. Brick will match the existing with precast concrete caps. External lighting will remain the same. Post will be made of steel. Will be painted as depicted in photos presented with COA. Mr. Johnson added a note; Color of brick should match existing and sign to be painted as depicted in photos.

**Mr. Neese made a motion to approve the COA request as presented. Second by Mr. Weaver.**

**The roll call vote was as follows:**

<b>Mr. Weaver</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>(Abstained, Member of United Methodist)</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

The board unanimously approved the COA request for 101 East Main Street.

**2. Certificate of Appropriateness – Matthew Bundy, owner, P.O. Box 649, Abingdon, VA 24212. Application for Certificate of Appropriateness to enclose parking area at rear. Located at 190 E. Main Street, Abingdon, VA 24210. Tax Map No (013-1-106)**

Matt Bundy represented the property at 190 E. Main Street, Abingdon, VA 24210. Requesting to add a carport to cover existing parking. Initial plan for the roofing was to make it into a green space to be used as a patio area if the budget would allow. Put in a

handrail with greenery to fill in the space. Mr. Johnson pointed out that in the application that the brick would match the existing stairwell. Will be using red brick to match under the stairwell. The slope for parking is now at 10% to 20%, which ideally should be 6% for parking. They would like to change the slope to help level it out. Back wall would be a retaining brick wall. Survey did not show any right-of-way or easements. Extend stairwell to open up the doorway. Ordinance states that they cannot plant greenery that would block access or interfere with fire protection. Under provision 27 in the guidelines, should be in proportion to the size, scale, roof pitch and rhythm of opening. The archway does match the arches on windows. Offset would look better if it lined up to the edge of the building. The new designed arches have a more modern feel.

Guidelines say that additions should be compatible to the existing building. Bigger rounder openings are so different that they are inconsistent. In 1914, arches were built square. May be able to tie design into the existing building by using brick Mr. Bundy does not want to extend the project to the corner of the building even though some of the members feel that the building should be extended to the corner of the building in order to give it conformity.

Mr. Weaver stated that he does not like the design. He spent all day trying to find something he liked about either of the COA's presented.

A one-story parking garage cannot be built to scale to a four-story building, when the existing building is ornate in design. It should just be a background addition, trying not to draw attention to itself, it should be utilitarian only. Mr. Bundy said that he would rather square things up than to add 300 to 600 square feet to the project. This would make the slope more complicated. Mr. Weaver liked the offset on Court Street side of the building. The size proportions are not compatible.

Mr. Johnson asked when they expected to begin construction. Mr. Bundy said it looks like I will be back here. Mr. Johnson told him to let the staff know when he had a new design ready and they would call a special called meeting to discuss it. Whichever color of brick he prefers to use should also be used on the rear of the building as well. Brick retaining wall will be high enough so that a handrail will not be needed. Would like to use a prefab cap. Mr. Bundy to submit a brick color preference.

The board tabled the COA request for 190 E. Main Street, awaiting plans for a simpler design that will meet guidelines.

#### **E. PUBLIC COMMENTS - None**

#### **F. DISCUSSION:**

**1. Dr. H. Ramey White, Jr. and Ms. Betsy White would like to address the board and do a walk-through of a property that they have purchased, Marcella, at 133 East Main Street. They are asking the board to take an early look at the property and help them sort out solutions to a couple of issues.**

Ms. Betsy White represented Marcella. Mr. Patton designed the sketches. They will be doing some painting in the spring. They are requesting an addition to make a master bedroom. The current ceiling line is too low. The parking lot side has a dormer. Would like to duplicate the dormers. They will be using the same roofing. The new master bedroom will overlook the garden. They would need to balance out the house. The addition does not touch the original house.

They also would like to paint the shed white that was installed in the 1980's. The color is a walnut stain now. They will come back before the board to have these improvements approved, to change the paint color.

#### **G. OLD BUSINESS/MATTERS NOT ON THE AGENDA**

Mr. Johnson asked if the matter of the incorrect door being placed on Dr. Johnston's office building had been resolved. Mr. Boswell has been in contact with Dr. Johnston and she has agreed to replace the door with style # 444. Mr. Weaver asked if it was specified that the door be made of wood because the current door is metal. The board remembered that they did specify that the replacement be made of wood.

Mr. Carmack came in that day to discuss replacing the door with model # 444, because the minutes were clear on the door style.

#### **H. ANNOUNCEMENTS**

CLG four year evaluation will be conducted during the December 2018 HPRB meeting. Aubrey Von Lindern will be the DHR representative.

#### **I. ADJOURNMENT**

**On Motion by Mr. Geisler, seconded by Mr. Neese, for the Board to adjourn the meeting.**

**The roll call vote was as follows:**

<b>Mr. Weaver</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>Aye</b>

**Mr. Neese            Aye**  
**Mr. Johnson        Aye**

**Mr. Johnson declared the meeting adjourned.**

**Meeting adjourned at 6:00 P. M.**

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**Jeff Johnson, Chairman**

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**Jason Boswell, Interim Director of Planning**

# Abingdon, Virginia



## IMPORTANT NOTE:

The complete application must be filed with the Town of Abingdon's Office of Planning and Zoning no later than the third Monday of the month to be heard at the next month's Historic Preservation Review Board meeting. Applications received after the third Monday of the month will be heard at the following month's meeting. If an application is not complete, it will not be included on the meeting agenda. To avoid delays, it is recommended that applicants review the Old and Historic District's Design Guidelines found at [www.abingdon-va.gov/announcements.htm#BAR](http://www.abingdon-va.gov/announcements.htm#BAR) and meet with Planning Department staff before the deadline to review their application.

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS Town of Abingdon, Virginia

Historic Preservation Review Board  
133 East Main Street • P.O. Box 789 • Abingdon, VA 24212  
Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property: 190 E. Main St		Historic District?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Business Name (if applicable):		Tax Map No: 013-1-106
Applicant/Property Owner Name (PRINT): MATTHEW BUNDY		Representative Agent(s) Name:
Signature:		Firm:
Mailing Address: PO BOX 649		Mailing Address:
City: ABINGDON		City:
State/Zip: VA 24212		State/Zip:
Phone/Fax Number: 276 451 6084		Phone/Fax Number:
Email: mbundy@bundyae.com		Email:

(Check the Appropriate Boxes - Check all that Apply)

<input checked="" type="checkbox"/>	Exterior Change	<input checked="" type="checkbox"/>	Addition	<input type="checkbox"/>	Relocation
<input type="checkbox"/>	Wall/Fence	<input type="checkbox"/>	Deck/Porch	<input type="checkbox"/>	Demolition
<input type="checkbox"/>	Driveway/Parking Area	<input type="checkbox"/>	New Structure/Building	<input type="checkbox"/>	Grounds/Landscaping
<input type="checkbox"/>	Dumpster/HVAC, etc. screen	<input type="checkbox"/>	Other _____	<input type="checkbox"/>	Other _____

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abatements. Are you requesting tax credits/abatements for this project?  Yes  No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historic Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in the denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed

Date

10.18.18

**PLEASE READ:**

Applicants are encouraged to submit complete applications with sufficient information to allow a clear understanding of the proposal by the Historic Preservation Review Board members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.

**FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)**

ENCLOSURE OF PARKING AREA AT THE REAR

**REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:**

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

- Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration
- Site plan or plat of property
- A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project  
BRICK TO MATCH EXISTING REAR STAIRWELL

\$50.00 application fee if requesting tax credits

Are you requesting tax credits for this project?

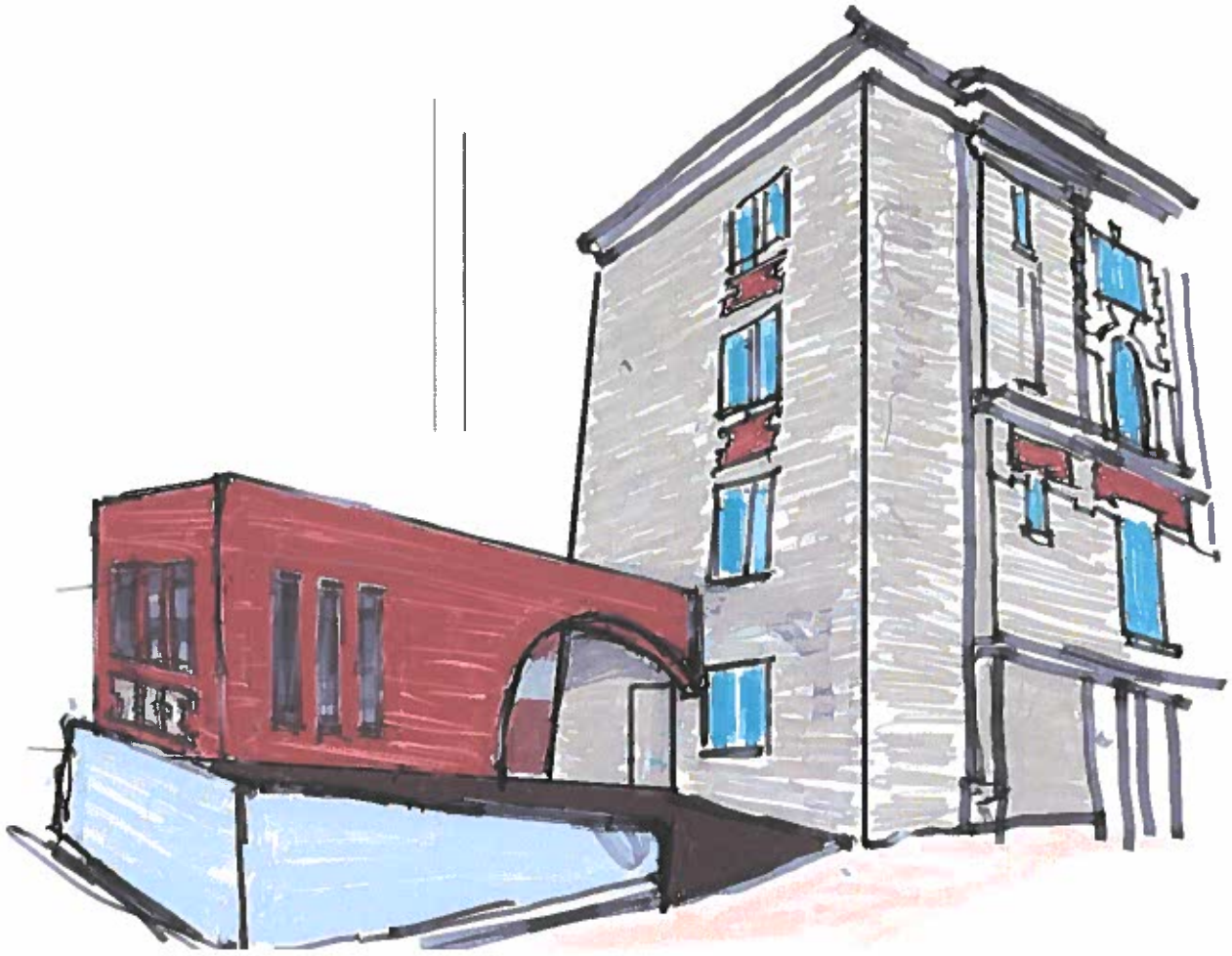
Other (please attach more sheets if necessary)

**To be Completed/Initialed by Planning Department Staff**

\_\_\_ COA application has been reviewed and deemed to be complete.

\_\_\_ List of adjoining property owners notified of this COA application has been attached to this application.

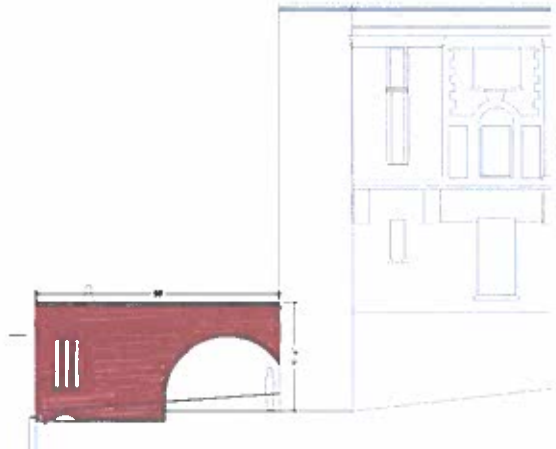
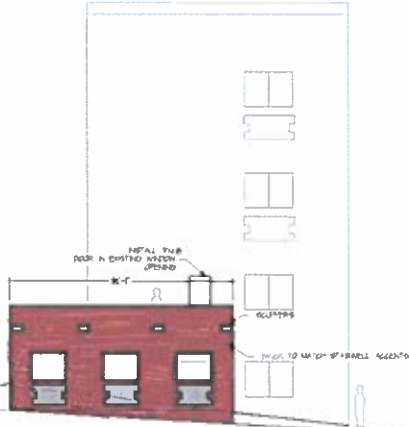






**FROM BOUCHER BLDG ELEVATION**  
SCALE: 1/8"=1'-0"

**FROM PARKING LOT ELEVATION**  
SCALE: 1/8"=1'-0"



**TROOPERS ALLEY ELEVATION**  
SCALE: 1/8"=1'-0"

**COURT ST ELEVATION**  
SCALE: 1/8"=1'-0"