



**TOWN OF ABINGDON, VIRGINIA
HISTORIC PRESERVATION REVIEW BOARD
SPECIAL CALLED MEETING
WEDNESDAY, AUGUST 8, 2018 – 12.15 p.m.
ARTHUR CAMPBELL MEETING ROOM
MUNICIPAL BUILDING**

Welcome to the Historic Preservation Review Board Regular Meeting. This is a citizen Board, appointed by the Town Council, to interpret and uphold the Historic Preservation Ordinance, which is Article 8 of the Abingdon Zoning Ordinance that protects the Historic District of Abingdon, which has been designated the Old and Historic District. Our aim on this Board is to provide a positive bridge between the property owners of the district and the design review process, so we welcome you to today's meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Anyone addressing the Board will approach the podium, identify your first and last name and give you complete mailing address.

A. WELCOME – Jeff Johnson, Chair

B. ROLL CALL – Jason Boswell, Interim Director of Planning

C. CERTIFICATE OF APPROPRIATENESS

- 1. Certificate of Appropriateness - Alice E. Wade, 335 Gibson Street, Abingdon VA 24210; Owner.** Application for Certificate of Appropriateness to request to replace gutters and Fascia board, using 6" gutters with half round. Located at 335 Gibson Street. (Parcel No. 013-10-1)

D. ADJOURNMENT

Abingdon, Virginia



IMPORTANT NOTE:

The complete application must be filed with the Town of Abingdon's Office of Planning and Zoning no later than 2 weeks and 3 days prior to the next scheduled meeting in order to be heard at that scheduled meeting of the Historic Preservation Review Board. Applications received after the deadline will be heard at the following month's meeting. If an application is not complete, it will not be included on the next meeting's agenda. To avoid delays, it is recommended that applicants review the Old Historic District's Design Guidelines found at: www.abingdon-va.gov/announcements.htm#BAR and meet with the Planning Department staff before the deadline to review their application.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS Town of Abingdon, Virginia

Historic Preservation Review Board
133 East Main Street · P. O. Box 789 · Abingdon, VA 24212
Phone (276) 628-3167 · Fax (276) 698-3412

Location of Property: <u>335 Gibson St.</u>	Historic District?: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Business Name (if applicable):	Tax Map No: <u>013-10-1</u>
Applicant/Property Owner Name (PRINTED): <u>Alice E. Wade</u>	Representative Agent(s) Name:
Signature: <u>Alice E. Wade</u>	Firm:
Mailing Address: <u>335 Gibson St.</u>	Mailing Address:
City: <u>Abingdon, VA</u>	City:
State/Zip: <u>VA 24210</u>	State/Zip:
Phone/Fax Number: <u>973 214 0325</u>	Phone/Fax Number:
Email: <u>AWADE9@live.com</u>	Email:

(Check The Appropriate Boxes – Check all that Apply)

<input type="checkbox"/>	Exterior Change	<input type="checkbox"/>	Addition	<input type="checkbox"/>	Relocation
<input type="checkbox"/>	Wall/Fence	<input type="checkbox"/>	Deck/Porch	<input type="checkbox"/>	Demolition
<input type="checkbox"/>	Driveway/Parking Area	<input checked="" type="checkbox"/>	New Structure/Building	<input type="checkbox"/>	Grounds/Landscaping
<input type="checkbox"/>	Dumpster/HVAC, screen, etc.	<input checked="" type="checkbox"/>	Other <u>Guttering</u>	<input type="checkbox"/>	Other _____

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abate-ments. Are you requesting tax credit/abate-ments for this project? Yes No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historical Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modification to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed: Alice E. Wade Date: 8/7/18

PLEASE READ:

Applicants are encouraged to submit completed applications with sufficient information to allow a clear understanding of the proposal by the Historic Preservation Review Board members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.

FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)

Replace gutters and fascia board.
Using 6" gutters with half round,

REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

- Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration
 - Site plan or plat of property
 - A list of material including color samples that identifies the type and quality of materials to be used in the Proposed Project
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- \$50.00 application fee if requesting tax credits
 - Are you requesting tax credits for this project?
 - Other (please attach more sheets if necessary)
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To be Completed/Initialed by Planning Department Staff

AS COA application has been reviewed and deemed to be complete.

_____ List of adjoining property owners notified of this COA application has been attached to this application.