

**TOWN OF ABINGDON  
HISTORIC PRESERVATION REVIEW BOARD  
WEDNESDAY, APRIL 4, 2018 – 5:15 p.m.  
ARTHUR CAMPBELL MEETING ROOM – MUNICIPAL BUILDING**

A Regular meeting of the Historic Preservation Review Board was held on Wednesday, April 4, 2018 at 5:15 pm in the Arthur Campbell Meeting Room in the Municipal Building.

**A. WELCOME by Jeff Johnson, Chair**

**B. ROLL CALL – Jason Boswell, Interim Director of Planning**

Members of the Board Present:            Mr. Jeff Johnson  
   Mr. Byrum Geisler  
   Mr. Andrew Neese  
   Ms. Cindy Patterson – arrived as 5:20

Members of the Board Absent:            Mr. Michael Weaver

**Comprising a quorum of the Board**

Administrative/Town Staff:                Jason Boswell, Interim Director of Planning  
   Deb Icenhour, Town Attorney  
   Kim Kingsley, Deputy Clerk  
   Janice Dornon, Administrative Assistant

**C. APPROVAL OF MINUTES**

**On motion by Mr. Andrew Neese Seconded by Mr. Byrum Geisler, the Board approved the minutes of the March 7, 2018 Regular meeting as presented.**

**The roll call vote was as follows:**

<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

**D. CERTIFICATE OF APPROPRIATENESS**

1. Certificate of Appropriateness: **Mamma Mia Restaurant**, 134 Wall Street (Parcel No. 019-2-16 – Natalie and Nick Shortridge, Owner) – **Saad Abdelbassett, Representative**. Request to build a pergola, wall/gate, mural, and change signage

After a lengthy discussion with Mr. Bassett of “Mamma Mia”, the Board Members decided to approve (1) a 45 foot long wood pergola with retractable roof/tarp to be built in the side yard, should have a circa 1945 design which would have been built out of wood, (2) A Gate not to exceed six feet in height built of wrought iron, a side wall built of brick, a brick column approximately 12 inch in width. Mr. Bassett wished to paint the brick white but per guidelines, masonry cannot be painted unless it has already been painted in the past, Mr. Bassett wishes to paint the brick to make it match his building and not make it look like it belongs to the Mercantile building next door (3) Restoration of existing Mural not to exceed height of the existing mural and can be extended to the remaining wall (4) Lighting for the top of the column is under discussion, board will need to see an example before they can approve (5) Signage, Mr. Bassett brought in a large channel letter in a 3 dimensional “G” style as an example of new signage he wishes to display on front of building, however, the sample Mr. Bassett brought in was not acceptable. Board suggested that he use raised letters, wood or polymer letters on the existing signs background and paint it green, painted letters red and use spotlights to illuminate the sign. Board advised Mr. Bassett that they could have a special meeting to approve signage to let Town Staff know when he was ready to present a sample. Board also request to see light style for top of the column before they can approve it. Discussion as to whether the new sidewall and column may be painted white will be addressed later should Mr. Bassett still desire to paint the brick white.

After a lengthy discussion about the projects and signage the Board voted.

**On motion by Mr. Andrew Neese, seconded by Mr. Byrum Geisler, the Board to approve the Pergola, Gate and Mural as presented.**

**The roll call vote was as follows:**

<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

2. Certificate of Appropriateness: **Harold Stanley**, owner 284 West Valley Street, (Parcel No. 011-1-95), **William and Kim Watson, Lebanon, Virginia, Representative**. Request Exterior Change, Repair windows (Joel Harte), Landscaping (Nathan Brown/Justin Adams) and Repair exterior doors (Joel

Harte).

Ms. Watson requested to (1) paint the exterior structure with Sherwin Williams, White, # 7006, (2) have Joe Harte repair existing windows and front door and 3 rear doors if possible. If not they may be replaced with wood door(s) or door with wood and glass, and the main rear door to be rebuilt (3) Landscaping to use brown pea gravel and/or brick pavers in walk ways and parking lot. Usage of shrubbery to hide the parking lot from Valley Street. Parking lot will be large enough to park 7 vehicles. Put up wood fencing to cover up unsightly trash bins. Put sod in front yard with pop up sprinkler system. Can use brick paver leading up to front door and side yard, wants to put HVAC unit in between their property and Highlands Union and place scrubs to hide view. They will also add pea gravel or brick pavers to the walkway leading to Plumb Alley (4) Replace existing roof with three tab shingles in black or gray. If they decide to go with a standing seam metal roof, they will have to return to board with an example for approval.

They also have plans for a back deck, which will have to be approved by the board at a later date.

After a brief discussion about the projects the Board voted.

**On motion by Mr. Byrum Geisler, seconded by Mr. Andrew Neese, the Board to approve request for exterior paint, Windows and Door(s) rebuild or replacement, Landscaping and 3 Tab Roof Shingles according to samples presented at meeting.**

**The roll call vote was as follows:**

<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

3. **Certificate of Appropriateness: Frost Funeral Home, owner 250 East Main Street, (Parcel No. 013-1-96), W. Jack Frost, Representative.** Request to add to concrete to correct drainage, put up fencing to keep people from stepping off side of parking lot.

Mr. Jack Frost was not present at meeting. Mr. Boswell explained Mr. Frost request to the Board stating that it is an after the fact COA request. Mr. Boswell told the Board that the fencing was placed only on the front side and was in compliance with ordinances. Mr. Frost also added wheel stops on the parking lot. The fencing was discussed at a previous meeting but was not approved; this could have led to some confusion. The Board reviewed the request as presented for fencing to prevent step down off side of payment.

**On motion by Ms. Cindy Patterson, seconded by Mr. Andrew Neese, the Board to approve request for concrete work and fencing.**

**The roll call vote was as follows:**

<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

4. **Certificate of Appropriateness: Fields-Penn Museum, 208 West Main Street, (Parcel No. 012-1-125 – Town of Abingdon, Owner) – Rick Statzer, Representative. Request to Replace existing fence and replace existing storm cellar door.**

Mr. Rick Statzer represented the Town of Abingdon with a request to replace the fence at Fields Penn Museum with a white stain, not opaque, wood picket style fence, with newels placed on each side of gate with wood such Red Cedar, with pickets not to exceed 42 inches. Replace the storm cellar door with standing seam metal in black.

Ms. Patterson suggested that the use of a non-rotting wood would be preferable and require less maintenance. Board advised that the fence could not exceed 42 inches in height.

**On motion by Ms. Cindy Patterson, seconded by Mr. Byrum Geisler , the Board to approve replacement of fence and storm cellar door.**

**The roll call vote was as follows:**

<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

## **E. APPLICATION FOR TAX ABATEMENT**

1. **Tax Abatement: William James Dayton, owner, 133 Valley Street NW, Parcel No. 012-1-10 – Bill Dayton, Representative**

Mr. Boswell approached the podium as a representative for Mr. Dayton in reference to a tax credit. Mr. Dayton's COA was approved April 2017 but he

did not received a tax credit. He called Mr. Boswell to inquire why he was not seeing tax credit being applied. After researching this matter it was determined that work had been performed. Board stated that the COA had been obtained and verified by staff and he was in fact due a credit of \$9,204.

**On motion by Ms. Cindy Patterson, seconded by Mr. Andrew Neese, the Board to approved the tax abatement as presented by Mr. Boswell, representative for Mr. Dayton, owner. The Board referred the form to the Town Manager for his consideration and approval.**

**The roll call vote was as follows:**

<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

**F. OLD BUSINESS/MATTERS NOT ON THE AGENDA**

Ms. Deb Icenhour explained the ordinance in Appendix B, Zoning Ordinance 8 to the Board members. Script listed in black is the old ordinances; script listed in red is the new ordinances. Under Section 8-6-7, the section indicating bylaws will be removed from the draft per Mrs. Icenhour. The Board feels that it is a good idea to have a liaison between them and the Town Council. The working title of the draft is "An Ordinance of the Council for the Town of Abingdon, to Repeal, Amend and Reenact Appendix B – Zoning Ordinance – Article 8 – Oh Old and Historic District – Section 8-6. Through Section 8-8 – Board of Architectural Review".

**The HPRB Board will review and make notes on the New Ordinance and Discuss at the next scheduled meeting of the HPRB.**

**G. ANNOUNCEMENTS:**

**H. ADJOURNMENT**

**On motion by Mr. Andrew Neese, seconded by Mr. Byrum Geisler, to adjourn the meeting.**


**The roll call vote was as follows:**

<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

April 4, 2018  
Regular Meeting

**Mr. Johnson declared the meeting adjourned.**

**Meeting adjourned at 7:00 P. M.**

  
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**Jeff Johnson, Chair**

  
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**Jason Boswell, Interim Director of Planning**

**The next regularly scheduled Historic Preservation Review Board meeting will be May 2, 2018 at 5:15 P.M. in the Arthur Campbell Room on the 1<sup>st</sup> floor of the Town Municipal Building.**