

**TOWN OF ABINGDON
WORK SESSION MEETING
THURSDAY, MAY 3, 2018 – 12:00 PM
ARTHUR CAMPBELL ROOM – MUNICIPAL BUILDING**

A Work Session of the Abingdon Town Council was held on Thursday, May 3, 2018 at 12:00 pm in the Arthur Campbell Room of the Municipal Building.

A. WELCOME by *Mayor Lowe*

B. ROLL CALL – *Kim Kingsley, Deputy Clerk*

Members of Council Present:

Cathy C. Lowe, Mayor
Mr. Richard E. Humphreys, Vice Mayor
Mr. Robert M. Howard
Ms. Cindy Patterson
Mr. J. Wayne Craig

Administrative/Town Staff:

Greg Kelly, Town Manager
Kim Kingsley, Deputy Clerk
Stacey Reichler, Director of HR
Chuck Banner, Director of Finance
John McCormick, Fire Chief, AFD
Floyd Bailey, Director of IT
CJ McGlothlin, IT Department

***DUE TO TECHNICAL DIFFICULTS AUDIO IS NOT AVAILABLE DURING THE PERIOD OF 0:00 – 15:48 OF RECORDING**

Mayor Lowe recommended that the Council continue in open session stating that she had invited the three newly elected members. Discussion ensued on the hiring process for a town manager, including the possibility of recruiting firms. Stacey Reichler, Director of Human Resources, distributed a proposed job description and discussed the avenues to advertise.

Stacey Reichler, Director of Human Resources, addressed the Council regarding policies pertaining to Council and appointees. She distributed copies to Council for “Policies and Procedures Manual of the City Council of the City of Williamsburg” for review, consideration and perhaps further discussion. Discussion ensued.

C. CLOSED SESSION – Pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, 1950, as amended, Council will convene in a closed meeting for appointees’ evaluations, specifically Chuck Banner, Director of Finance/Treasurer and Chief John McCormick, Abingdon Fire Department. (VIDEO 34:20 – 3:25:45)

On motion by Ms. Patterson, seconded by Mr. Howard, to go into Closed Session pursuant to Section 2.2-3711(A)(1) for the purpose of appointees' evaluations.

The roll call vote was as follows:

Mr. Craig	Aye
Ms. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

On motion of Mr. Humphreys, seconded by Mr. Howard, the Council reconvened in open session. (VIDEO 3:26:18 – 3:33:34)

The roll call vote was as follows:

Mr. Craig	Aye
Ms. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

Kimberly Kingsley, Acting Clerk, read the following certification to be adopted by the Council members:

***WHEREAS**, the Council of the Town of Abingdon, Virginia has convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions set forth in the Virginia Freedom of Information Act; and*

***WHEREAS**, Sec. 2.2-3712(D) of the Code of Virginia, 1950, as amended, requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law; and*

***NOW THEREFORE**, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.*

The certification was as follows:

Mr. Craig	I so certify
Ms. Patterson	I so certify
Mr. Howard	I so certify
Mr. Humphreys	I so certify
Mayor Lowe	I so certify

Vice-Mayor Humphreys stated that the Council is in need of legal representation and there may be a need to hire a second town attorney or consider hiring additional help for a few matters that need immediate attention. Ms. Lowe stated that there would be a closed personnel session during the next meeting where she has invited the new elected Council members to attend.

Vice-Mayor Humphreys also questioned the status of structures at The Meadows site.

Mayor Lowe declared the meeting adjourned.


Cathy C. Lowe, Mayor

Kimberly Kingsley, Acting Clerk