

**TOWN OF ABINGDON  
EMERGENCY CALLED MEETING  
WEDNESDAY, APRIL 18, 2018 – 12:00 PM  
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

An Emergency Called meeting of the Abingdon Town Council was held on Wednesday, April 18, 2018 at 12:00 pm in the Council Chamber of the Municipal Building.

**A. WELCOME by *Mayor Lowe***

**B. ROLL CALL – *Kim Kingsley, Deputy Clerk***

Members of Council Present: Cathy C. Lowe, Mayor  
Mr. Richard E. Humphreys, Vice Mayor  
Mr. Robert M. Howard  
Ms. Cindy Patterson  
Mr. J. Wayne Craig

Administrative/Town Staff: Greg Kelly, Town Manager  
Kim Kingsley, Deputy Clerk  
C.J. McGlothlin, IT Department  
Chuck Banner, Director of Finance  
Deborah C. Icenhour, Town Attorney  
Floyd Baily, Director of IT  
Tony Sullivan, Police Chief  
Stacey Reichler, Director of HR

**C. CLOSED SESSION – Pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, 1950, as amended, Council will convene in a closed meeting to discuss a personnel matter. (VIDEO 4:02 – 1:57:17)**

**On motion by Ms. Patterson, seconded by Mr. Craig, to go into Closed Session pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, 1950, as amended for the purpose of discussing a personnel matter.**

**The roll call vote was as follows:**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>

**Mayor Lowe**

**Aye**

Council members conveyed into closed session.

Mayor Lowe invited Chief Tony Sullivan, Abingdon Police Department, Floyd Bailey, Director of IT and Chuck Banner, Director of Finance/Treasurer into the meeting.

Chief Sullivan, Floyd Bailey and Chuck Banner left the meeting.

Mayor Lowe invited Kim Kingsley, Deputy Clerk, into the meeting.

Kim Kingsley left the meeting.

Mayor Lowe invited Stacey Reichler, Director of Human Resources, into the meeting.

Stacey Reichler left the meeting.

Mayor Lowe invited Greg Kelly, Town Manager, into the meeting.

Greg Kelly left the meeting.

**On motion of Mr. Humphreys, seconded by Ms. Patterson, the Council reconvened in open session.**

**The roll call vote was as follows:**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

Kimberly Kingsley, Deputy Clerk, read the following certification to be adopted by the Council members:

*WHEREAS, the Council of the Town of Abingdon, Virginia has convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions set forth in the Virginia Freedom of Information Act; and*

*WHEREAS, Sec. 2.2-3712(D) of the Code of Virginia, 1950, as amended, requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law; and*

***NOW THEREFORE, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.***

**The certification was as follows:**

<b>Mr. Craig</b>	<b>I so certify</b>
<b>Ms. Patterson</b>	<b>I so certify</b>
<b>Mr. Howard</b>	<b>I so certify</b>
<b>Mr. Humphreys</b>	<b>I so certify</b>
<b>Mayor Lowe</b>	<b>I so certify</b>

Mayor Lowe read Greg Kelly's letter of Resignation delivered to Council on April 18, 2018. (VIDEO 1:57:18 – 2:00:51)

**On motion of Ms. Patterson, seconded by Mr. Craig, Council accepted Greg Kelly's resignation as presented.**

Mr. Humphreys thanked Mr. Kelly for his years of service and for being a dutiful leader. Mr. Howard voiced his appreciation and wished Mr. Kelly the best. Mayor Lowe stated that she had worked with Mr. Kelly during the ups-and-downs and appreciated his leadership for the Council and the town employees. Ms. Patterson wished Mr. Kelly the best in his future endeavors. Mr. Craig thanked Mr. Kelly for his leadership during some very difficult times.

Mr. Kelly thanked the Council for their comments and wished the Council the best and hopes that the Town moves forward in a positive direction.

**The roll call vote was as follows:**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

Mayor Lowe directed that the staff to work together to draft a job description in hopes of advertising the position as soon as possible.

**On motion of Mr. Howard, seconded by Mr. Craig, Council appointed Kim Kingsley as Acting Town Clerk, until such time that the Town Council made an appointment for Clerk. (VIDEO 2:01:34 – 2:03:07)**

Ms. Patterson stated that the Town Council has applications pending for the Clerk position and that the Council wants to be fair as stated by Mr. Howard's motion. Mayor Lowe stated that Mrs. Kingsley has accepted and requested that the process be followed fairly and expedited as quickly as possible.

**The roll call vote was as follows:**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

**On motion of Mr. Craig, seconded by Ms. Patterson, Council appointed Tony Sullivan as Interim Town Manager until at such time the Town Council makes a permanent appointment. (VIDEO 2:03:26 – 2:05:04)**

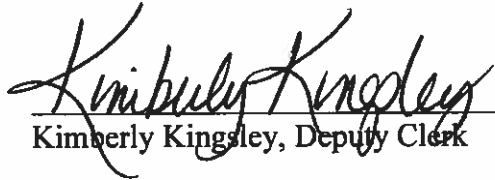
Mayor Lowe stated that the Town has an excellent staff and encouraged the department heads to apply and seek positions in which they are qualified.

**The roll call vote was as follows:**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

Mr. Humphreys stated that with the Interim Town Manager assuming the position on May 8, 2018 that the Council would like Mr. Sullivan to develop a line of progression. Mayor Lowe stated that either Tony Sullivan, Kim Kingsley or Chuck Banner must be in the office and available at all times. Mayor Lowe requested that the staff communicate in an effort to make the transition as smooth as possible and provide Council with absences. (VIDEO 2:05:08 – 2:07:55)

Mayor Lowe declared the meeting adjourned.

  
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Kimberly Kingsley, Deputy Clerk

  
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Cathy C. Lowe, Mayor