



**TOWN OF ABINGDON, VIRGINIA
ORGANIZATIONAL//REGULAR MEETING
MONDAY, JULY 2, 2018 – 8:30 A.M.
COUNCIL CHAMBERS
MUNICIPAL BUILDING**

ORGANIZATIONAL MEETING

- A. **Acting Clerk to call meeting to order and call roll** (*Sec. 2.29 Town Code*) – *Kim Kingsley*
- B. **Pledge of Allegiance** – *Tony Sullivan, Interim Town Manager*
- C. **Election of Mayor** (*Sec. 3.4 Town Charter*)
- D. **Election of Vice-Mayor** (*Sec. 3.4 Town Charter*)
- E. **Adoption of revised Code of Ethics - Mayor**
- F. **Appointment of Town Manager** (*Sec. 4.2 Town Charter – currently Tony Sullivan, Interim Town Manager*)
- G. **Appointment of Town Treasurer** (*Sec. 4.3 Town Charter – currently Chuck Banner, Director of Finance/Treasurer*)
- H. **Appointment of Town Clerk** (*Sec. 4.4 – Town Charter – currently Kim Kingsley, Acting Clerk*)
- I. **Appointment of Town Attorney** (*Sec. 4.5 Town Charter – currently Deborah C. Icenhour*)
- J. **Appointment of Officers (Chief and Assistant) of Fire Department** (*Sec. 4.6 Town Charter – currently Chief John McCormick and Assistant Fire Chief C.J. McGlothlin*)
- K. **Consideration of Council Appointee Salaries**
 - 1. **Interim Town Manager -**
 - 2. **Director of Finance/Treasurer -**
 - 3. **Fire Chief -**
- L. **Appointment of one member of Council to the following boards, commissions and committees:**
 - 1. **Abingdon Planning Commission -** (*Sec. 4.12 Town Charter – currently Rick Humphreys*)

Organizational/Regular Agenda

July 2, 2018

Page Two

2. **Historic Preservation Review Board** (*Sec. 4.12 Town Charter – currently Cindy Patterson – Ms. Patterson is eligible for reappointment*)
3. **Tree Commission** – (*Sec. 4.12 Town Charter – currently Cindy Patterson – Ms. Patterson appointment will expire June 30, 2019*)
4. **Sinking Springs Cemetery Committee** (*Sec. 4.12 Town Charter – Cathy Lowe*)
5. **Mount Rogers Planning District Commission** (*Sec. 4.12 Town Charter – currently Rick Humphreys*)
6. **District Three Governmental Cooperative** (*Sec 4.12 Town Charter – currently Bob Howard*)
7. **Tourism Advisory Commission** (*Sec. 4.12 Town Charter- currently Cathy Lowe and alternate, Rick Humphreys*)
8. **Metro Planning Organization** (*Sec. 4.12 Town Charter – currently Cathy Lowe*)
9. **Veteran’s Memorial Park Board** (*Sec. 4.12 Town Charter – currently Rick Humphreys*)
10. **Recreation Advisory Commission** (*Sec. 4.12 Town Charter – currently Bob Howard*)
11. **Bristol Virginia Utilities Board** (*Sec. 4.12 Town Charter – currently Wayne Craig – Mr. Craig is eligible for reappointment*)
12. **Muster Ground Steering Committee** (*Sec. 4.12 Town Charter – currently Rick Humphreys*)

REGULAR MEETING

Welcome to the Town of Abingdon, Virginia Regular Council Meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Please note that there will be an opportunity during the meeting for you to address the Council members when the Mayor declares the public comments open. We do request that anyone addressing the Council, sign-up, approach the podium, identify your first and last name and give your complete mailing address.

A. WELCOME – Mayor

B. APPROVAL OF MINUTES

- June 4, 2018 Regular Meeting

C. CLOSED SESSION PURSUANT TO SECTION 2.2-3711(A)(5) OF THE CODE OF VIRGINIA, AS AMENDED, FOR THE PURPOSE OF DISCUSSING CORRESPONDENCE FROM LEGAL COUNSEL REGARDING PENDING LITIGATION, KEVIN SANDENAW, Plaintiff vs. CATHY C. LOWE, RICHARD HUMPHREYS, ROBERT HOWARD, DEBORAH C. ICENHOUR and THE TOWN COUNCIL OF ABINGDON, Defendants, Washington County Circuit Court, Case No.: CL17-1825

D. PUBLIC COMMENTS – Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person.

E. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES - None

F. SECOND READINGS

1. Consideration of an Ordinance for vacation of unnamed fifteen foot (15') public right-of-way labeled as "15 ft. ROW to water" located between two parcels, namely, 018-6-37 and 018-6-36B, at or near 243 Fugate Street – **Matt Bolick, Director of Public Services/Construction**

G. RESOLUTIONS

1. Consider of Resolution authorizing the Interim Town Manager to act on behalf of Council with regard to administrative and Human Resource matters pertaining to Council appointees. – **Wayne Craig**

H. CONSIDERATION OF BIDS - None

I. REPORTS FROM THE INTERIM TOWN MANAGER

1. Consideration of date for Council to tour Town Departments – *Tony Sullivan, Interim Town Manager*
2. Consideration of continuance of Arthur Campbell Awards – *Tony Sullivan, Interim Town Manager*
3. Consideration of rental agreement regarding the Summers Law Office – *Tony Sullivan, Interim Town Manager*
4. Consideration of adoption of Freedom of Information Act fees – *Tony Sullivan, Interim Town Manager*
5. Consideration of conducting monthly mid-month work sessions – *Tony Sullivan, Interim Town Manager*
6. Consideration of dates to review applications for the position of Town Manager – *Tony Sullivan, Interim Town Manager*

J. PROCLAMATION - None

K. OLD BUSINESS/MATTERS NOT ON THE AGENDA

1. Consideration of additional non-departmental funds to the Washington County Public Library - *Mayor*

L. COUNCIL MEMBER REPORTS

M. APPOINTMENTS TO BOARDS AND COMMITTEES

1. **Economic Development Authority**
 - Appointment to fill the unexpired term of Richard Buddington, who has been appointed as Juvenile and Domestic Relations Judge for 28th Judicial District.

2. Tourism Advisory Committee

- Appointment to fill the unexpired term of Chase Mitchell who is unavailable to fulfill term.

3. Abingdon Housing & Redevelopment Authority

- Appointment to fill the expired term of Al Bradley who is no longer eligible to serve as an appointee to Authority.

4. Sinking Springs Cemetery Committee

- Appointment to fill the unexpired term of Al Bradley who is no longer eligible to serve as an appointee to Committee.

If Council so desires, Closed Session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711(A)(1) for the purpose of considering applications for appointment/reappointment the position(s) on the Economic Development Authority; Tourism Advisory Committee; Abingdon Housing & Redevelopment Authority and/or Sinking Springs Cemetery Committee.

N. ADJOURNMENT