

**TOWN OF ABINGDON  
BUDGET WORK SESSION  
MONDAY, MARCH 12, 2018 - 12:00 NOON  
ARTHUR CAMPBELL ROOM - MUNICIPAL BUILDING**

A Budget Work Session of the Abingdon Town Council was held on Monday, March 12, 2018 at 12:00 noon in the Arthur Campbell Room of the Municipal Building.

**Welcome by Mayor Lowe**

**A. ROLL CALLED**

**Members of Council Present:**

Cathy C. Lowe, Mayor  
Mr. Richard E. Humphreys  
Mr. Robert M. Howard  
Ms. M. Cindy Patterson  
Mr. J. Wayne Craig

**Administrative/Town Staff:**

Greg Kelly, Town Manager  
Deb Icenhour, Town Attorney  
Chuck Banner, Treasurer  
Kim Kingsley, Paralegal/Deputy Treasurer  
Deputy Clerk

**Visitors:**

Hannah Ingram, Jess Nocera

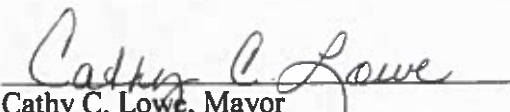
The Council heard budget presentations from the following town department heads:

- Tony Sullivan, Chief of Police – Chief Sullivan reported that a USDA grant had been submitted in the amount of \$25,000 to purchase a new vehicle and would be updating in-car and body cameras. Ms. Patterson thanked Chief Sullivan, officers and staff for serving the Town.
- Stacey Reichler, Director of Human Resources – Discussion was held regarding training and policy concerning sexual harassment, bullying, conflict resolution, and EEOC.
- Floyd Bailey, Director of Information Technology – Mr. Bailey discussed the budget concerning the costs for radios.
- Jayne Duehring, Director of Tourism - Mrs. Duehring discussed Tourism's new website; additional hours at the Findlay House; January Jam's, Thursday Jam's; Buskerfest in conjunction with Abingdon Main Street and a family friendly Street Party on September 29<sup>th</sup>.
- Marion Watts, Director, Building Department – Mr. Watts discussed the daily operations of the Building Department and Nancy Head recapped her job duties.

- Kevin Worley, Director of Outdoor Parks and Recreation – Mr. Worley provided Council with the duties of the Outdoor Parks and Recreation staff, including ballfields, cemeteries and outdoor events for the parks and Creeper Trail, just to name a few. Discussion ensued regarding the Creeper Trail project at Watauga Road and the possibility of restrooms at other Town parks.
- Greg Kelly, Town Manager – Mr. Kelly stated that his travel budget was reduced; however training and dues/subscriptions were not adjusted to provide funding for the Clerk position. Also, discussion regarding changing nomination, etc. to the Arthur Campbell Award.
- Deborah C. Icenhour, Town Attorney- Discussion ensued regarding what was included in the litigation budget.
- Chuck Banner, Director of Finance/Treasurer – Mr. Banner discussed the need for the Federal audit with regard to Park Street and other projects. Mr. Howard stated that a procurement officer be considered, as the savings may be substantial to cover salary.

Discussion ensued regarding the increase to health insurance and hourly wage rate. The Council agreed to keep the KeyAdvantage 500 policy and directed Mr. Banner, Director of Finance/Treasurer, to explore several recommendations in an attempt to lower the costs to the employees.

Mayor Lowe declared the meeting recessed until March 20<sup>th</sup> at 12:00 noon, to resume departmental budget reviews.

  
Cathy C. Lowe, Mayor

  
Kimberly Kingsley, Deputy Clerk