

TOWN OF ABINGDON
BOARD OF ARCHITECTURAL REVIEW
REGULAR MEETING
SEPTEMBER 5, 2012 - 5:15 P.M.

The regular meeting of the Board of Architectural Review was held on Wednesday, September 5, 2012, at 5:15 P.M. The meeting was held in the Municipal Building, Town Council Chambers.

Dr. Charles M. Owens, Chairman, called the meeting to order. Mr. Taylor called the roll.

ROLL CALL

Members Present: Dr. Charles M. Owens, Chairman
Mr. Byrum Geisler
Mr. Jason Berry
Mr. Peyton Boyd
Mrs. Betsy White

Comprising a quorum of the Board

Members Absent: None

Administrative Staff: Mr. W. Garrett Jackson, Assistant Town Manager
Director of Planning/Zoning (Absent)
Mr. Sean Taylor, Assistant Director Planning/Zoning
Mrs. Deborah Icenhour, Town Attorney (Absent)
Ms. Rebecca Moody, Intern, Planning/Zoning

Visitors: Mr. John Jesse, Appalachian Natural Gas Distribution Co.
Mr. Robert Neeb, 112 East Main Street

(2) Approval of Minutes: Regular Meeting, August 1, 2012

Mrs. White made a motion that the minutes of the regular meeting, August 1, 2012, be approved as presented. Mr. Geisler seconded the motion, with unanimous approval.

(3) **CERTIFICATE OF APPROPRIATENESS - Appalachian Natural Gas Distribution Company, John Jesse, Vice-President, 220 West Valley Street, Abingdon, VA 24210; application for Certificate of Appropriateness for approval of a wooden shelter to be located at 220 West Valley Street. Tax Map No. 12 (1) 66. (Tabled from the regular meeting, August 1, 2012).**

This application was tabled from the regular meeting, August 1, 2012, until a representative could be present for a meeting to participate in the discussion.

Mr. Jesse explain that this is a request for approval of a wooden shelter to be located at 220 West Valley Street. The area on which the proposed shelter will be located is 10 ft. x 8 ft. in size.

The proposed shelter, 6 ft. x 6 ft. in size, will be constructed of stained wooden posts with a metal roof to match existing structure and it will be used as a covered shelter for the company's natural gas vehicle fueling station, with small compressor unit. This will be a no public use facility with very low traffic. Mr. Jesse explained that there would be landscaping used as a means of screening.

Mr. Boyd suggested that instead of using landscaping as a screening, perhaps lattice work could be used on two ends and the side facing Plumb Alley, leaving the side facing parking area open, as this area will be used as an entrance. Mr. Jesse was in agreement to the lattice work and will confer with Mr. Jackson or Mr. Taylor, at a later date, for approval. Mrs. White explained that the lattice work will be required to be treated with stain or painted.

Dr. Owens also explained that the Guidelines require a standing seam metal roof or something similar, rather than the modern screw-in type metal roof.

After discussion, Mr. Geisler made a motion to approve the wooden shelter as presented. Mr. Berry seconded the motion, with unanimous approval.

(4) DISCUSSION - Appointment of Members of Board of Architectural Review

As previously discussed among Town Staff, the Board of Architectural Review has been very busy reviewing and revising the Old & Historic District Design Review Guidelines, which it will present in the near future for review and approval by the Town Council. In January, they began review of the 1998 Historic Preservation Plan a.k.a. Thomasson Report, so that it can be updated as well. Because this review will take several months, and possibly a year to perform, the Town Staff felt the need to review the membership term limits, as several terms will expire in March 2013.

Two, four-year terms is the norm for all of the boards and commissions within the scope of the Planning Department. Appointing everyone to these new terms will allow a staggered schedule when replacements are appointed.

In order to continue on with the current work and not lose several members at one time, the Staff has looked at future continuity and a more defined schedule of appointments. From a Staff perspective, the following recommendation has been approved by Town Council.

RECOMMENDATION:

Peyton Boyd - 3 additional years
 Byrum Geisler - 2 additional years
 Mike Owens - 1 additional year
 Betsy White - remain as is
 Jason Berry - 2 additional years

(5) DISCUSSION - Revisions of Guidelines

The Board continued to review the final draft copy of the Guidelines, making necessary corrections. It was the consensus of the Board to schedule a Work Session, Tuesday, September 18, 2012 at 5:15 P.M. at which time a FINAL REVIEW will be given to the Guidelines before submitting to Town Council for recommendation of approval.

There being no further business, motion was made to adjourn the meeting. The motion was seconded, with unanimous approval.

Dr. Charles M. Owens, Chairman

W. Garrett Jackson, Secretary

NOT YET APPROVED