

TOWN OF ABINGDON
HISTORIC PRESERVATION REVIEW BOARD
REGULAR MEETING
November 2, 2016 – 5:15 P.M.

The Regular meeting for the Historic Preservation Review Board was held on Wednesday, November 2, 2016, at 5:15 p.m. The meeting was held in the Municipal Building, Colonel Arthur Campbell room.

Mrs. White, Chairperson, called the meeting to order. Mr. Taylor called the roll.

ROLL CALL

Members Present: Mrs. Betsy White, Chairperson
Mr. Jeff Johnson, Vice-chairman
Mrs. Cindy Patterson, Councilperson – arrived late
Mr. Andrew Neese

Comprising a quorum of the Board

Members Absent: Mr. Michael Weaver

Administrative Staff: Sean Taylor, Assistant Town Planner
Deb Icenhour, Town Attorney
Matthew Johnson, Director of Planning

Visitors: Damian Mathews - Bristol Herald Courier
Leslie Bradley
Joe Levine
Donna Levine
Aubrey Von-Lindern - Virginia Department of Historic Resources
Mark Hurt

(2) Approval of Minutes: Regular meeting, September 7, 2016 and Oct. 5, 2016

- a. Jeff Johnson moved to approve the minutes from the regular meeting, September 7, 2016, as submitted. Second by Mr. Neece. All in favor. Minutes approved.
- b. Jeff Johnson moved to approve the minutes from the regular meeting, October 5, 2016, as submitted. Second by Mr. Neese. All in favor. Minutes approved.

(3) Certificate of Appropriateness: Douglas & Lori Ellis, 301 E. Valley St., Abingdon, VA 24210, owner; Douglas Ellis, representative; request for COA for exterior changes , porches, fencing, and driveway.

Mr. Neese moved to approve the application as submitted. Jeff Johnson second, as it is shown on the diagram.

On motion of Mr. Johnson, seconded by Mrs. Patterson:

Roll call vote as follows:

Mrs. White- Aye
Mrs. Patterson- Aye
Mr. J. Johnson- Aye
Mr. Neese - Aye

- (4) TAX CREDIT REQUEST – **Charles & Barbara Owens**, 222 N. Court St., Abingdon, VA 24210, **owner; Charles & Barbara Owens, representatives**; request for Local Historic Tax Credits in the amount of \$34,986.06 for work performed in renovating structure located at 222 N. Court St.

Planning staff explained to the board that the Town of Abingdon has local historic tax credits available for property owners making changes to their property within the historic district. Planning staff further explained the board's responsibility to make sure that completed work has been done is in accordance with the approved Certificate of Appropriateness .

Jeff Johnson moved to make a motion of \$34986.06, in compliance with the previous COA, the work having been completed. To be presented to the Town Manager for signature and approval, then forwarded on to the Deputy Treasurer. Second by Councilperson Cindy Patterson.

Roll call vote as follows:

Mrs. White- Aye
Mrs. Patterson- Aye
Mr. J. Johnson- Aye
Mr. Neese - Aye

- (5) DISCUSSION ITEM: Historic District Guidelines Rewrite and Update of Town of Abingdon Preservation Plan

Mr. Taylor provided an overview of what was included in the booklets provided to the board. Wanting to make the process more user friendly and to put together a step by step process for obtaining a Certification of Appropriateness, and to include our zoning ordinance with it. Mrs. White presented back ground information on the history of the current preservation plan. HPRB members discussed updating the historic structures inventory within the preservation plan as well. Mr. Johnson requested to receive the design guideline documentation electronically in order to make changes and track them through "Word track changes".

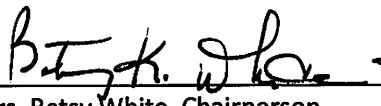
Cindy Patterson, requested to have Mary's Meadows included into Historic District, and would like this to be added to the agenda for the next scheduled meeting. Matthew Johnson stated for the Meadows property to be included into the Historic District, it would require a rezoning process, and the Town Council would have request.

After discussion Mrs. Cindy Patterson withdrew her motion.

There being no further business, the meeting adjourned.



Sean Taylor, Secretary



Mrs. Betsy White, Chairperson