

TOWN OF ABINGDON  
 BOARD OF ARCHITECTURAL REVIEW  
 REGULAR MEETING  
 JULY 5, 2012 - 5:15 P.M.  
 (RESCHEDULED FROM WEDNESDAY, JULY 4, 2012)

The regular meeting of the Board of Architectural Review was held on Thursday, July 5, 2012, at 5:15P.M. (rescheduled from Wednesday, July 4, 2012 due to July 4<sup>th</sup> Holiday). The meeting was held in the Municipal Building, Town Council Chambers.

Dr. Charles M. Owens, Chairman, called the meeting to order. Mr. Jackson called the roll.

**ROLL CALL**

Members Present: Dr. Charles M. Owens, Chairman  
 Mr. Byrum Geisler  
 Mr. Jason Berry (Late)  
 Mr. Peyton Boyd  
 Mrs. Betsy White

Comprising a quorum of the Board

Members Absent: None

Administrative Staff: Mr. W. Garrett Jackson, Assistant Town Manager  
 Director of Planning/Zoning  
 Mr. Sean Taylor, Assistant Director Planning/Zoning (Absent)  
 Mrs. Deborah Icenhour, Town Attorney (Absent)  
 Ms. Rebecca Moody, Intern, Planning/Zoning (Absent)  
 Mr. Jason Beasley, Intern, Town Manager's Office

Visitors: None

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(2) Approval of Minutes: Regular Meeting, June 6, 2012

Mrs. White made a motion that the minutes of the regular meeting, June 6, 2012 be approved as presented. Mr. Geisler seconded the motion, with unanimous approval.

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(3) DISCUSSION - Proposed Old and Historic District Tax Abatement Ordinance

This item was for discussion only, regarding a proposed Old and Historic District Tax Abatement Ordinance.

Mr. Jackson explained that to encourage maintenance, restoration and preservation, a property tax abatement of Town taxes would be allowed for a period of six (6) months for every \$2,500 of work performed and documented on the structures located within the Old & Historic District of the Town.

Such abatement shall be non-retroactive and available up to any combination of five (5) years within a ten (10) year period. The tax abatement shall be allowed immediately following the tax year in which the work was/is(?) completed.

The home owner is required to receive a tax abatement pre-applicant approval from the Historic Preservation Review Board (the "Board") before work begins. The Board shall review all work proposed as well as the completed work for compliance.

Upon completion and final approval, the Board shall issue a final Certificate of Appropriateness, which shall be reviewed and executed by the Town Manager, or their designee, and forwarded to the Town Treasurer for processing.

After a lengthy discussion, with several suggestions being considered, it was the consensus of the Board that the language of the proposed ordinance should read as follows:

**Proposed Old and Historic District Tax Credit Ordinance**

*"To encourage maintenance, restoration and preservation, the property owner would be allowed a tax credit of Town taxes for every \$2,500 of work performed and documented, for structures located within the Old and Historic District of Town.*

*Such credit shall be non-retroactive within a ten (10) year period for a maximum tax credit of \$25,000. The tax credit shall be allowed immediately following the tax year in which the work is completed.*

*The property owner is required to receive a tax credit pre-applicant approval from the Historic Preservation Review Board (the "Board"), or waiver per Town Code, before work begins. The Board shall review all work proposed as well as the completed work for compliance.*

*Upon completion and final approval, the Board shall issue a final Certificate of Appropriateness, which shall be reviewed and executed by the Town Manager, or their designee, and forwarded to the Town Treasurer for processing."*

Further discussion of this item will continue at the next scheduled meeting.

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**(4) DISCUSSION - Revisions of Guidelines**

The Board continued to review the final draft copy of the Guidelines, making necessary corrections. This review will continue at the next regular meeting.

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There being no further business, motion was made to adjourn the meeting. The motion was seconded, with unanimous approval.

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Dr. Charles M. Owens, Chairman

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W. Garrett Jackson, Secretary