

TOWN OF ABINGDON  
HISTORIC PRESERVATION REVIEW BOARD  
REGULAR MEETING  
December 7, 2016 – 5:15 P.M.

The Regular meeting for the Historic Preservation Review Board was held on Wednesday, November 2, 2016, at 5:15 p.m. The meeting was held in the Municipal Building, Colonel Arthur Campbell room.

Mrs. White, Chairperson, called the meeting to order. Mr. Taylor called the roll.

(1) ROLL CALL

Members Present: Mrs. Cindy Patterson, Councilperson  
Mr. Michael Weaver  
Mrs. Betsy White, Chairperson  
Mr. Andrew Neese

Comprising a quorum of the Board

Members Absent: Mr. Jeff Johnson, Vice-chairman

Administrative Staff: Sean Taylor, Assistant Town Planner  
Deb Icenhour, Town Attorney

Visitors: Channing Thomas

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(2) Approval of Minutes: **Regular meeting, November 2, 2016**

Mr. Andrew Neese moved to approve the minutes from the regular meeting, November 2, 2016, as submitted. Second by Ms. Cindy Patterson. All in favor. Minutes approved.

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(3) Certificate of Appropriateness: Phillips & Thomas Attorneys at Law, **owner; Helen Phillips and Channing Thomas, representatives;** 212 West Valley St., Abingdon VA. 24210, application for Certificate of Appropriateness for signage. **Located at 212 West Valley Street. Tax Map No. 012-1-65**

Channing Thomas representative for Phillips & Thomas Attorneys at Law presented the COA for a new sign for her and her partners law practice at 212 W. Valley street. Ms. Thomas presented that the sign would be 36" x 36 " and hung on the existing bracket. After brief discussion Mr. Weaver made a motion to approve the sign as presented, second by Councilperson Patterson.

Roll call vote as follows:

Mrs. Patterson- Aye  
Mr. Weaver-Aye  
Mrs. White- Aye  
Mr. J. Johnson- Absent  
Mr. Neese - Aye

(4) DISCUSSION ITEMS-

a. Architectural Review Board Handbook; Sean Taylor, Asst. Town Planner

Sean Taylor, Assistant Town Planner led a discussion on the Architectural Review Board Handbook distributed to review boards members at the November review board meeting. Review board members discussed many of the key components contained within the Handbook.

After discussion of the Review Board Handbook Councilperson Cindy Patterson made a motion that next month's agenda include the issue of whether the board, pursuant to section 8-14.2, should recommend to the Town Council that the Meadows be designated as a historic landmark or included in a historic district, or both. Second by Councilman Mr. Michael Weaver.

Roll call vote as follows:

Mr. Weaver – Aye

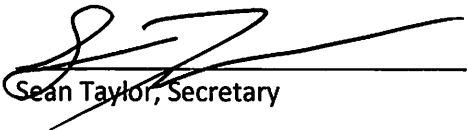
Mrs. Patterson- Aye

Mrs. White- Aye

Mr. Neese - Aye

Mr. Johnson - Absent

There being no further business, the meeting adjourned.

  
Sean Taylor, Secretary

  
Mrs. Betsy White, Chairperson