

TOWN OF ABINGDON
BOARD OF ARCHITECTURAL REVIEW
REGULAR MEETING
AUGUST 1, 2012 - 5:15 P.M.

The regular meeting of the Board of Architectural Review was held on Wednesday, August 1, 2012, at 5:15 P.M. The meeting was held in the Municipal Building, Town Council Chambers.

Dr. Charles M. Owens, Chairman, called the meeting to order. Mr. Jackson called the roll.

ROLL CALL

Members Present: Dr. Charles M. Owens, Chairman
Mr. Byrum Geisler
Mr. Jason Berry
Mr. Peyton Boyd
Mrs. Betsy White

Comprising a quorum of the Board

Members Absent: None

Administrative Staff: Mr. W. Garrett Jackson, Assistant Town Manager
Director of Planning/Zoning
Mr. Sean Taylor, Assistant Director Planning/Zoning
Mrs. Deborah Icenhour, Town Attorney
Ms. Rebecca Moody, Intern, Planning/Zoning
Mr. Jason Beasley, Intern, Town Manager's Office

Visitors: Mr. Carl Mallory
Ms. Joella Barbour
Mr. Robert Meeb

- (2) Approval of Minutes: Regular Meeting, July 5, 2012 (Rescheduled from July 4, 2012 due to July 4th Holiday)

There being no corrections, the minutes of the regular meeting, July 5, 2012, stand approved as presented.

- (3) **CERTIFICATE OF APPROPRIATENESS - Town of Abingdon, dba Historic Muster Ground, Patricia Hatfield, Representative, State Regent, Daughters of the American Revolution, 1780 Muster Place, Abingdon, VA 24210; application for Certificate of Appropriateness for approval of the installation of a bronze plaque commemorating the DAR State Regents Project onto the Blair Keller Interpretive Center, located at 1780 Muster Place. Tax Map No. 17 (1) 37.**

This is a request for approval to install a bronze plaque commemorating the DAR State Regents Project onto the Blair Keller Interpretive Center. The cast bronze plaque will have an arched top format, arial lettering, leatherette textured background, 5 1/8 in. diameter DAR emblem top center in arch, background to be painted Dark Brown, having a baked-on clear coat finish, with mounting hardware to be wood screws. The plaque will be 16 in x 19 in. in size.

After discussion, Mr. Geisler made a motion to approve the plaque as presented. Mr. Boyd seconded the motion, with unanimous approval.

- (4) **CERTIFICATE OF APPROPRIATENESS - Appalachian Natural Gas Distribution Company, Dio Herrera, Representative, 220 West Valley Street, Abingdon, VA 24210; application for Certificate of Appropriateness for approval of a wooden shelter to be located at 220 West Valley Street. Tax Map No. 12 (1) 66.**

This is a request for approval of a wooden shelter to be located at 220 West Valley Street. The proposed shelter will be 6 ft. x 6 ft. in size, constructed of wooden posts with green metal roof to match existing building. The proposed shelter will be used as a cover shelter for company vehicles.

After discussion, Mr. Geisler made a motion to table this application until a representative could be present for a meeting to participate in the discussion. Mr. Berry seconded the motion, with unanimous approval.

- (5) **CERTIFICATE OF APPROPRIATENESS - Carl Mallory 112 East Main Street, Abingdon, VA 24210; application for Certificate of Appropriateness for approval to remove existing green, painted finish from front door and restore to original finish for structure located at 112 East Main Street. Tax Map No. 12 (1) 100.**

This is a request for approval to remove the existing green, painted finish from front door and restore the door to its original finish, with structure being located at 112 East Main Street.

After discussion, Mr. Berry made a motion to approve this application as presented. Mr. Boyd seconded the motion, with unanimous approval.

- (6) **DISCUSSION - Request For Applications For 2012-2013 State Survey and Planning Cost Share Funds**

Mr. Taylor explained that basically this is one of the programs offer by the Certified Local Government (CLG) for SFY 2012-2013. Applications that propose eligible historic resource documentation and planning projects with a local or regional focus, which encourage the identification, recognition and protection of the full range of historic resources within the study area are requested. Among these, certain types of project activities are to be considered priorities for the SFY 2012-2013 Cost Share funding cycle. These are determined based upon survey, planning needs and objectives. Applications must be received by the Virginia Department of Historic Resources (DHR) until 4:00 P.M., Wednesday, August 15, 2012.

After discussion, Mr. Berry made a motion to authorize Town Planner to develop a list of properties for future expansion of the Old and Historic District to be included for this survey, that may include "Retirement" and "Muster Ground" for National Registration nomination. Mr. Boyd seconded the motion, with unanimous approval.

(7) DISCUSSION - Proposed Old and Historic District Tax Abatement Ordinance

Mr. Jackson reviewed the proposed Old and Historic District Tax Abatement Ordinance which was discussed at the regular meeting, July 5, 2012, with the corrections and/or changes made at that meeting as follows:

Proposed Old and Historic District Tax Credit Ordinance

"To encourage maintenance, restoration and preservation, the property owner would be allowed a tax credit of Town taxes for every \$2,500 of work performed and documented, for structures located within the Old and Historic District of Town.

Such credit shall be non-retroactive within a ten (10) year period for a maximum tax credit of \$25,000. The tax credit shall be allowed immediately following the tax year in which the work is completed.

The property owner is required to receive a tax credit pre-application approval from the Historic Preservation Review Board (the "Board"), or waiver per Town Code, before work begins. The Board shall review all work proposed as well as the completed work for compliance.

Upon completion and final approval, the Board shall issue a final Certificate of Appropriateness, which shall be reviewed and executed by the Town Manager, or their designee, and forwarded, to the Town Treasurer for processing."

Mr. Jackson gave a detailed explanation as to how the proposed tax credit incentive would benefit the property owner.

After further discussion with a few minor changes, Mr. Berry made a motion to recommend the proposed Old and Historic District Tax Credit Ordinance to Town Council for approval, as modified by language supplied to Mr. Jackson. Mr. Boyd seconded the motion, with unanimous approval.

(8) DISCUSSION - Revisions of Guidelines

The Board continued to review the final draft copy of the Guidelines, making necessary corrections. The review will continue at the next regular meeting.

There being no further business, motion was made to adjourn the meeting. The motion was seconded, with unanimous approval.

Dr. Charles M. Owens, Chairman

W. Garrett Jackson, Secretary