

TOWN OF ABINGDON
BOARD OF ARCHITECTURAL REVIEW
REGULAR MEETING
APRIL 6, 2011 - 5:00 P.M.

The regular meeting of the Board of Architectural Review was held Wednesday, April 6, 2011 at 5:00 P.M. The meeting was held in the downstairs meeting room of the Municipal Building.

Dr. Charles M. Owens, Chairman, called the meeting to order. Mr. Jackson called the roll.

ROLL CALL

Members Present: Dr. Charles M. Owens, Chairman
Mr. Byrum Geisler
Mr. Jason Berry
Mr. Peyton Boyd
Mrs. Betsy White

Comprising a quorum of the Board

Members Absent: None

Administrative Staff: Mr. W. Garrett Jackson, Director of Planning/Zoning
Mr. Sean Taylor, Assistant Director Planning/Zoning
Mrs. Deborah Icenhour, Town Attorney

Visitors: Mr. Jim Bundy
Mr. David Brown

- (2) Approval of Minutes: Regular Meeting, February 2, 2011
Regular Meeting, March 2, 2011

Mr. Berry made a motion that the minutes of the regular meeting, February 2, 2011 and March 2, 2011 be approved as presented. Mr. Geisler seconded the motion, with unanimous approval.

- (3) CERTIFICATE OF APPROPRIATENESS - **Martha E. Combs**, P. O. Box 1404, Abingdon, VA 24212; application for Certificate of Appropriateness for approval to renovate/remodel existing structure **located at 268 East Main Street. Tax Map No. 13 (1) 93.**

This application was reviewed and discussed at the regular meeting, Wednesday, February 2, 2011 and Wednesday, March 2, 2011, at which time, all requested changes and proposed architectural improvements to the property were approved.

Ms. Combs came before the Board once again, to discuss whether or not it would be feasible to remove the original front door of the structure and replace it with a new door, or to refurbish the original door.

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During discussion of the door, members of the Board expressed their concerns regarding the need to retain the original door, if possible, due to the importance to history of the structure and for safety features.

After discussion, Mr. Boyd made a motion that the original door should be retained and refinished as near to its original appearance as possible. Mr. Berry seconded the motion, with unanimous approval.

The Board, once again, expressed their delight to Ms. Combs for her interest in obtaining this property and her desire to refurbish the structure.

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- (4) **CERTIFICATE OF APPROPRIATENESS - Town of Abingdon (Historical Society of Washington County, Virginia, Sean Taylor, Representative), 306 Depot Square, Abingdon, VA 24210; application for Certificate of Appropriateness for approval to re-roof and renovate the Old Train Station located at 306 Depot Square. Tax Map No.**

This is a request for approval to re-roof and renovate the old existing "Train Station" structure located at 306 Depot Square.

Mr. Taylor explained that a bid for the re-roofing and renovation of this structure has been advertised and will include the following proposed changes:

- remove the existing fiberglass shingle roof and replace with natural slate roof
- apply one layer of roofing felt over the existing wood sheathing
- construct and install new dormers and skylights to match the original design
- remove flashings at all roof penetrations and install new approved flashings
- install new treated nailers, if required
- apply membrane waterproofing at hips; valleys, eaves and protrusions through the roof
- provide concealed copper gutters and downspouts

If the bid results reveal that the cost of natural slate is unreasonable, a synthetic slate material will be considered as an alternative.

After discussion Mr. Berry made a motion to approve the application requests, as presented, and that it be referred to the Town Manager, with a request that funds be considered to accomplish and complete this project. Mr. Geisler seconded the motion, with unanimous approval.

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- (6) **DISCUSSION - Revision of Guidelines**

There was a continued discussion of the revisions for the Guidelines, with additional changes being made; therefore discussion and review of the Guidelines will continue at the next meeting.

There being no further business, motion was made, duly seconded and unanimously approved that the meeting be adjourned.

Dr. Charles M. Owens, Chairman

W. Garrett Jackson, Secretary

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