



**TOWN OF ABINGDON, VIRGINIA  
HISTORIC PRESERVATION REVIEW BOARD  
REGULAR MEETING  
WEDNESDAY, APRIL 4, 2018 – 5:15 p.m.  
ARTHUR CAMPBELL MEETING ROOM  
MUNICIPAL BUILDING**

**Welcome to the Historic Preservation Review Board Regular Meeting. This is a citizen Board, appointed by the Town Council, to interpret and uphold the Historic Preservation Ordinance, which is Article 8 of the Abingdon Zoning Ordinance that protects the Historic District of Abingdon, which has been designated the Old and Historic District. Our aim on this Board is to provide a positive bridge between the property owners of the district and the design review process, so we welcome you to today's meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Anyone addressing the Board will approach the podium, identify your first and last name and give you complete mailing address.**

**A. WELCOME – Jeff Johnson, Chair**

**B. ROLL CALL – Jason Boswell, Interim Director of Planning**

**C. APPROVAL OF MINUTES**

March 7, 2018

**D. CERTIFICATE OF APPROPRIATENESS**

1. Certificate of Appropriateness: **Mamma Mia Restaurant**, 134 Wall Street (Parcel No. 019-2-16 – Natalie and Nick Shortridge, Owner) – **Saad Abdelbassett, Representative**. Request to build a pergola, wall/gate, mural, and change signage.
2. Certificate of Appropriateness: **Harold Stanley**, owner 284 West Valley Street, (Parcel No. 011-1-95), **William and Kim Watson, Lebanon, Virginia**,

**Representative.** Request Exterior Change, Repair windows (Joel Harte),  
Landscaping (Nathan Brown/Justin Adams) and Repair exterior doors (Joel Harte)

3. Certificate of Appropriateness: **Frost Funeral Home**, owner 250 East Main Street, (Parcel No. 013-1-96), **W. Jack Frost, Representative.** Request to add to concrete to correct drainage, put up fencing to keep people from stepping off side of parking lot.
4. Certificate of Appropriateness: **Fields-Penn Museum**, 208 West Main Street, (Parcel No. 012-1-125 – Town of Abingdon, Owner) – **Rick Statzer, Representative.** Request to Replace existing fence and replace existing storm cellar door.

**D. APPLICATION FOR TAX ABATEMENT**

1. Tax Abatement: **William James Dayton**, owner, 133 Valley Street NW, Parcel No. 012-1-10 – **Bill Dayton, Representative**

**G. OLD BUSINESS/MATTERS NOT ON THE AGENDA**

**H. ANNOUNCEMENTS**

**I. ADJOURNMENT**

**TOWN OF ABINGDON  
HISTORIC PLANNING REVIEW BOARD MEETING  
WEDNESDAY, MARCH 7, 2018 – 5:15 PM  
ARTHUR CAMPBELL MEETING ROOM – MUNICIPAL BUILDING**

A Regular meeting of the Historic Preservation Review Board was held on Wednesday, March 7, 2018 at 5:15 pm in the Arthur Campbell Meeting Room of the Municipal Building.

- A. WELCOME** by *Jeff Johnson, Chair*
- B. ROLL CALL** – *Jason Boswell, Interim Director of Planning*

Members of Board Present:	Mr. Jeff Johnson, Chair Mr. Byrum Geisler Mr. Andrew Neese Ms. Cindy Patterson Mr. Michael Weaver
Administrative/Town Staff:	Jason Boswell, Interim Director of Planning Deb Icenhour, Town Attorney Kim Kingsley, Deputy Clerk

**C. APPROVAL OF MINUTES**

On motion by Mr. Weaver, seconded by Mr. Geisler, the Board approved the minutes of the February 7, 2018 Regular meeting as corrected.

The roll call vote was as follows:

Mr. Weaver	Aye
Ms. Patterson	Aye
Mr. Geisler	Aye
Mr. Neese	Aye
Mr. Johnson	Aye

**D. PUBLIC COMMENTS** – (see below)

**E. CERTIFICATE OF APPROPRIATENESS**

1. Morgan's LLC, 190 East Main Street (Parcel No. 013-1-106 – Matthew T. and Alison B. Bundy, Owners) – ***Stephen Gilbert, Representative***

Mr. Gilbert presented an image of a proposed sign for Morgan's, LLC. The proposed sign constructed with black metal and wood, approximately 1.5" in thickness. Mr. Johnson stated that pursuant to Section 42E the dimensions should be 2' x 2'. Mr. Gilbert stated that the sign would be hung to the north side of the building above the double front doors, perpendicular to Main Street, and lit by two small lights.

**On motion by Mr. Geisler, seconded by Mr. Neese, the Board approved the sign as presented.**

**The roll call vote was as follows:**

<b>Mr. Weaver</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

2. Swift Serve Tax & Accounting Practice, 116 Valley Street, NE (Parcel No. 012-1-47 – Kenneth S. and Doris C. Shuman, Owners), - ***Jessica Adkins, Jerry's Signs, Representative***

Ryan Cook, Jerry's Signs Representative, presented the Board with a drawing to replace the existing sign at 116 Valley Street with a 24" x 24" double-sided, hand-painted, carved sign fitted to utilize the existing posts.

**On motion by Mr. Geisler, seconded by Ms. Patterson, the Board approved the sign as presented.**

**The roll call vote was as follows:**

<b>Mr. Weaver</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

**PUBLIC COMMENTS:**

Abdel Basset Ayeb on behalf of Mamma Mia Restaurant advised the Board that he had missed the application deadline to be considered for this meeting. Mr. Bassett presented several matters, including the construction of a pergola and a fence to offer alfresco dining. Discussion ensued and was determined that Mr. Bassett work with the Town staff to complete an application and submit detail drawings, etc. at which time a special called meeting of the Historic Preservation Board would be scheduled.

**F. OLD BUSINESS/MATTERS NOT ON THE AGENDA**

**Discussion of proposed changes to Historic Preservation Review Board ordinance.**

Members of the Board requested additional time to review the proposed changes and felt that the Board would be prepared to act at the April meeting and/or the special called meeting if time permitted.

Mr. Weaver reported that he would be attending a Department of Historic Resources meeting on March 29<sup>th</sup>.

Ms. Patterson reported that she might attend Historic Preservation Review Board training in Norfolk, Virginia in May.

Mr. Boswell, Interim Director of Planning, advised the Board that a letter endorsing the nomination of Retirement and the Muster Grounds into the National Register of Historic Resources and National Register of Historic Places. Mr. Weaver and Ms. Patterson requested that a press release be issued when a determination was made.

Mr. Geisler reported that a metal shutter on the Washington County Courthouse appeared to be very loose and should be reported to the County. Mr. Weaver stated that he would make the appropriate contact.

**On motion by Ms. Patterson, seconded by Mr. Neese, to adjourn the meeting.**

**The roll call vote was as follows:**

<b>Mr. Weaver</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mr. Geisler</b>	<b>Aye</b>
<b>Mr. Neese</b>	<b>Aye</b>
<b>Mr. Johnson</b>	<b>Aye</b>

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Jeff Johnson, Chair

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Secretary

Abingdon, Virginia



IMPORTANT NOTE:

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APPLICATION FOR CERTIFICATE OF APPROPRIATENESS  
Town of Abingdon, Virginia

Historic Preservation Review Board  
133 East Main Street • P.O. Box 789 • Abingdon, VA 24212  
Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property: 134 wall st.	Historic District?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Business Name (if applicable):	Tax Map No: 019-2-16
Applicant/Property Owner Name (PRINT): BASSETT, Nick Shortridge	Representative Agent(s) Name: BASSETT
Signature: [Signature]	Firm:
Mailing Address: 134 wall st	Mailing Address: 134 wall st.
City: Abingdon	City: Abingdon
State/Zip:	State/Zip: VA 24210
Phone/Fax Number:	Phone/Fax Number: 276 274 8229
Email:	Email:

(Check the Appropriate Boxes - Check all that Apply)

<input type="checkbox"/> Exterior Change	<input checked="" type="checkbox"/> Addition	<input type="checkbox"/> Relocation
<input checked="" type="checkbox"/> Wall/Fence	<input type="checkbox"/> Deck/Porch	<input type="checkbox"/> Demolition
<input type="checkbox"/> Driveway/Parking Area	<input type="checkbox"/> New Structure/Building	<input type="checkbox"/> Grounds/Landscaping
<input type="checkbox"/> Dumpster/HVAC, etc. screen	<input type="checkbox"/> Other	<input type="checkbox"/> Other

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abate-ments. Are you requesting tax credits/abate-ments for this project? ☐ Yes ☒ No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historic Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in the denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed [Signature] Date 3/20/18

**PLEASE READ:**

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**FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)**

- ① I want to add 40' pergola along the alley
- ② wall / Gate (metal)
- ③ finish the mural any wall that I own
- ④ change the front sign with the just letters with the light shine upon

**REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:**

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

- ☒ Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration
- ☐ Site plan or plat of property
- ☐ A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project

☐ \$50.00 application fee if requesting tax credits

☐ Are you requesting tax credits for this project?

☐ Other (please attach more sheets if necessary)

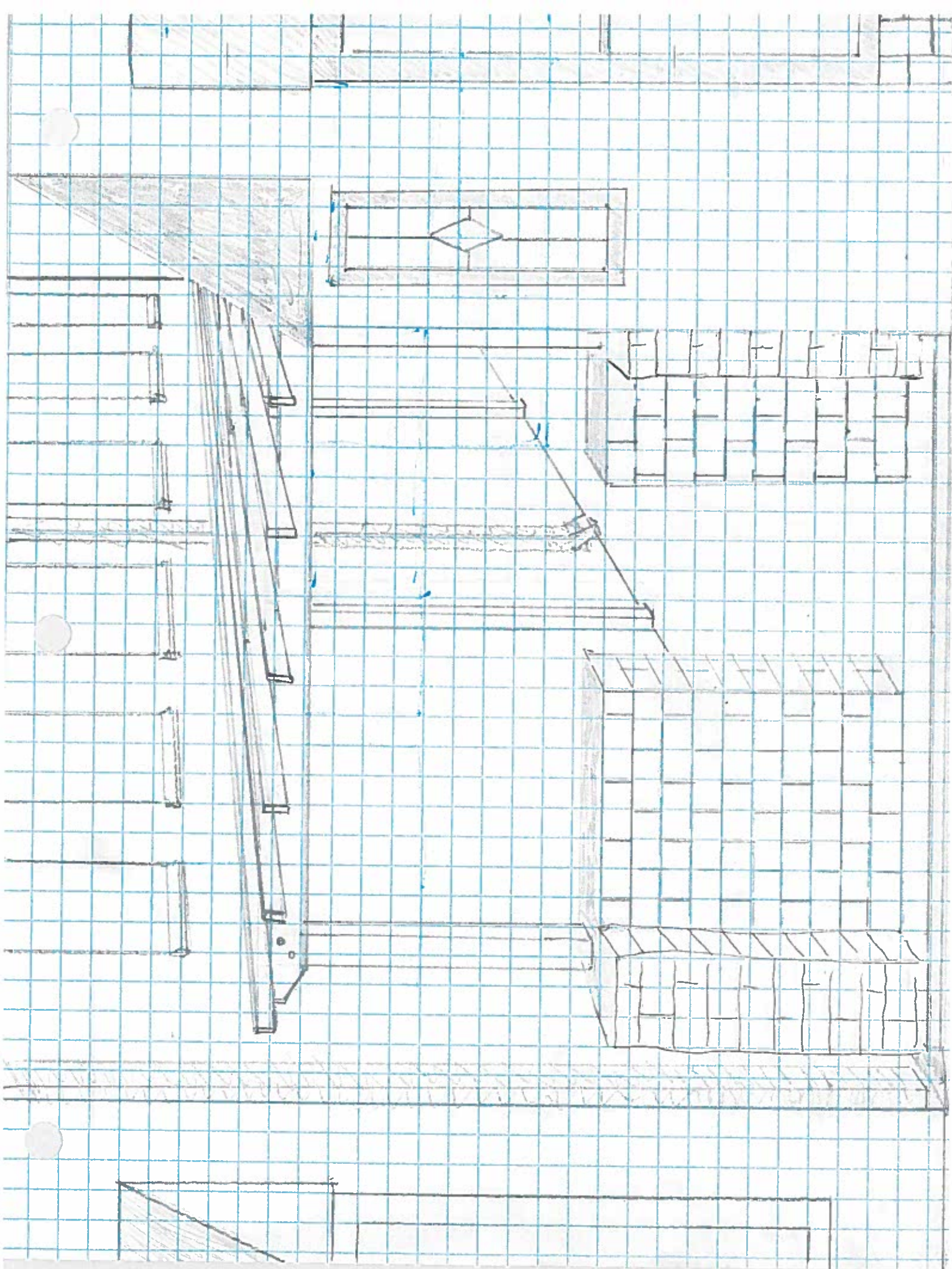
**To be Completed/Initialed by Planning Department Staff**

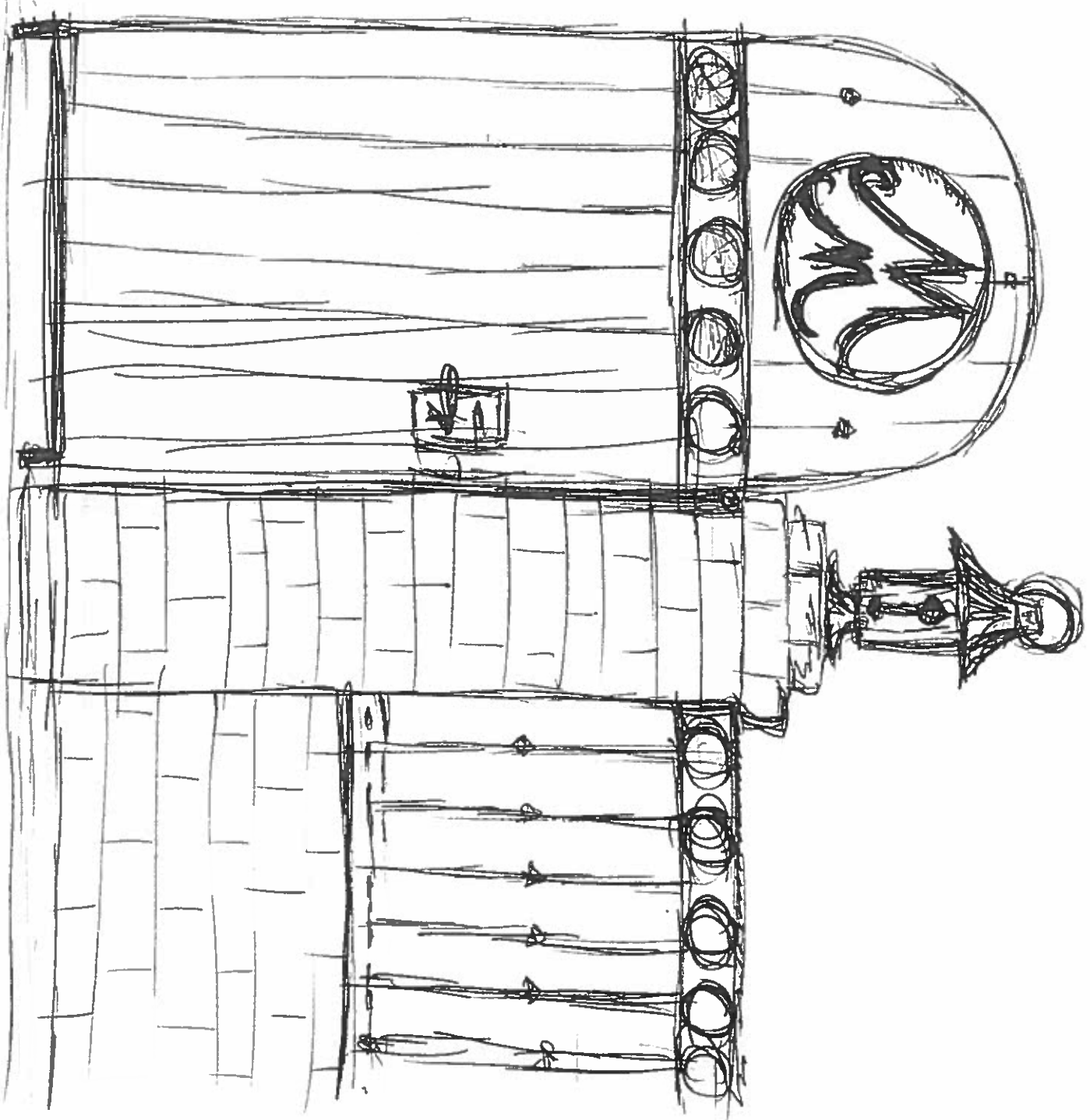
\_\_\_ COA application has been reviewed and deemed to be complete.

\_\_\_ List of adjoining property owners notified of this COA application has been attached to this application.

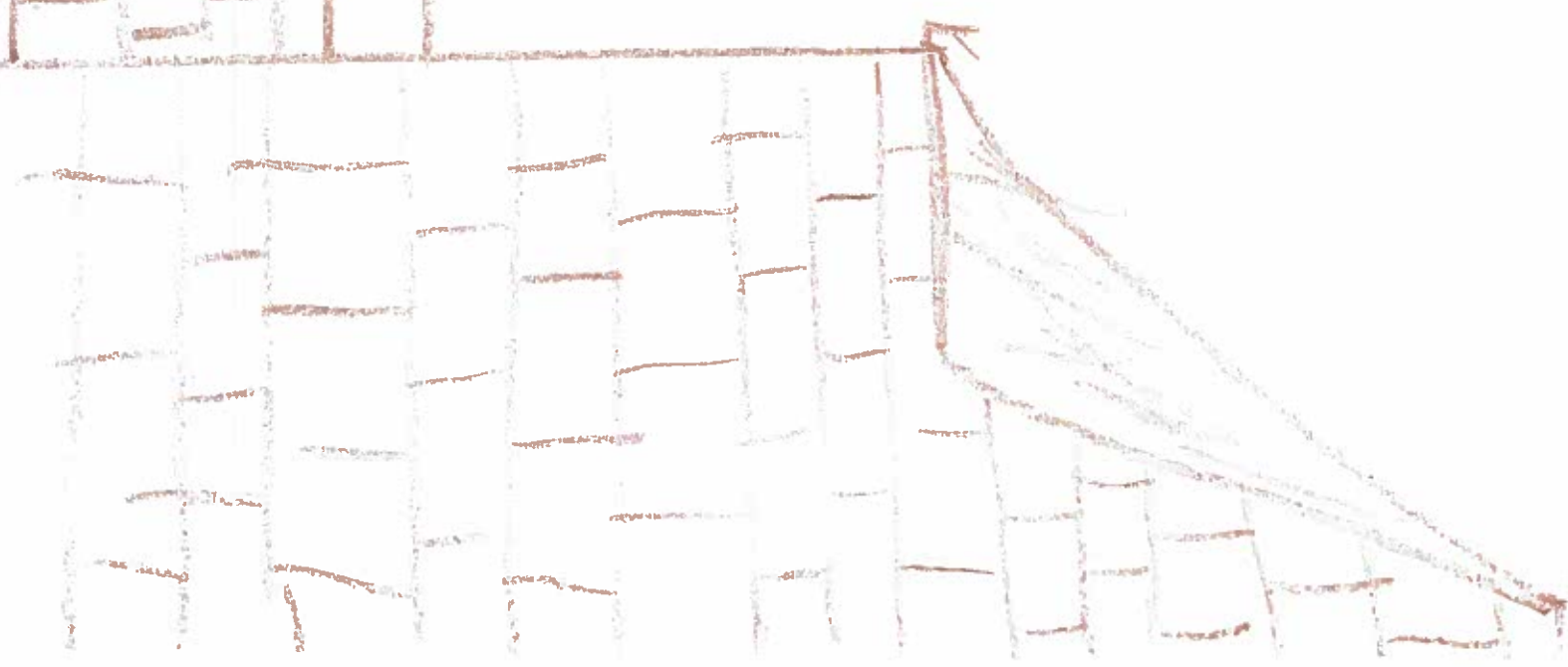
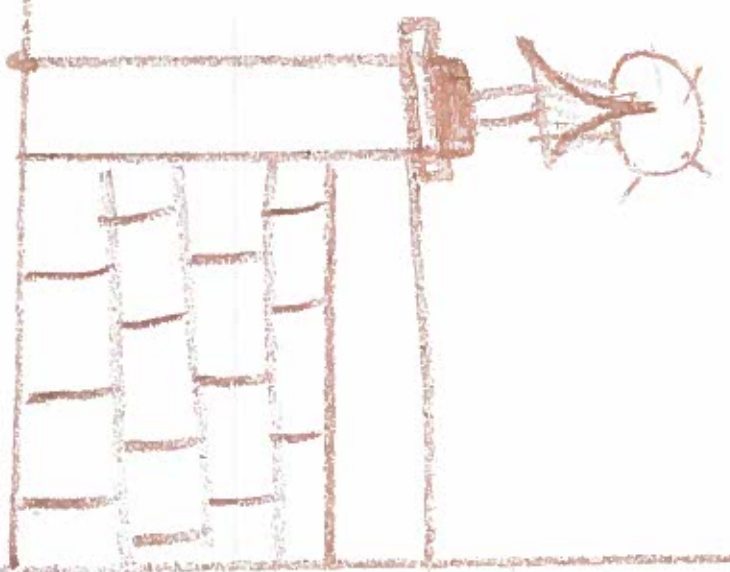
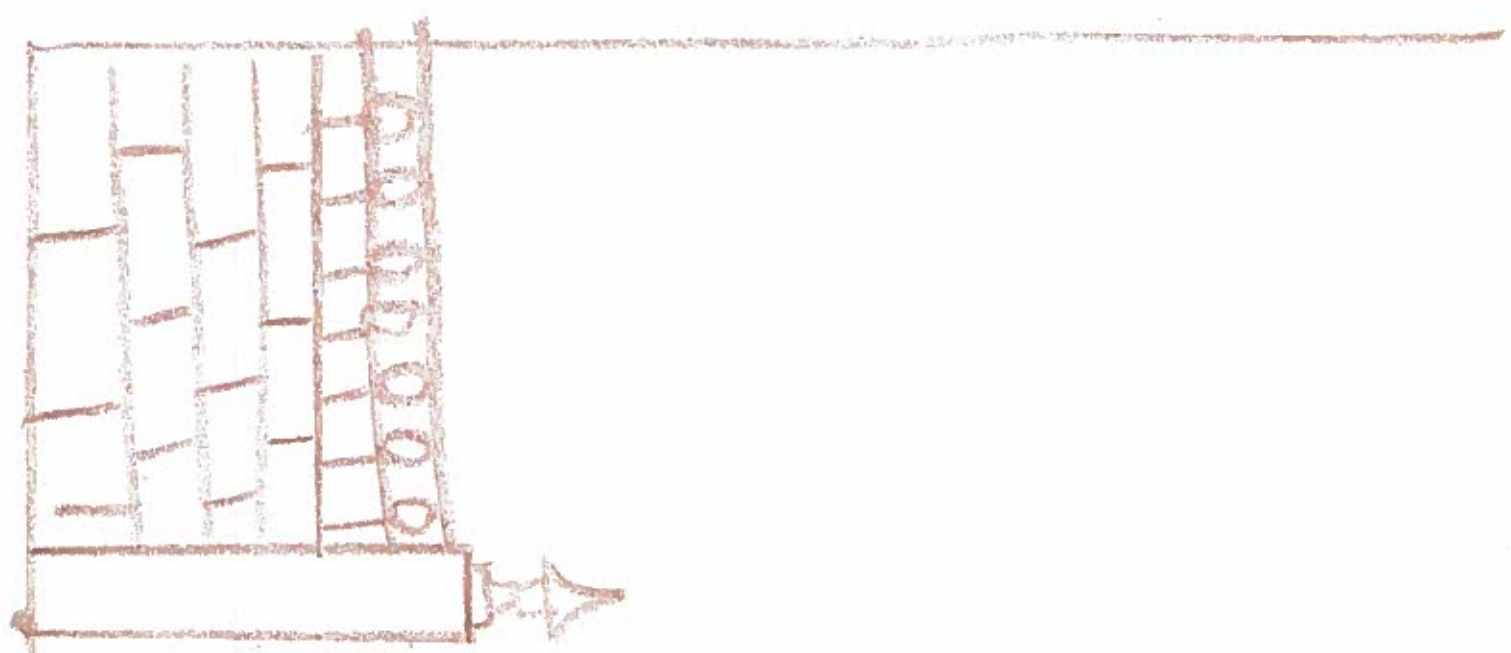
Code: 011/Budget line item: 100-3-13-030-0400

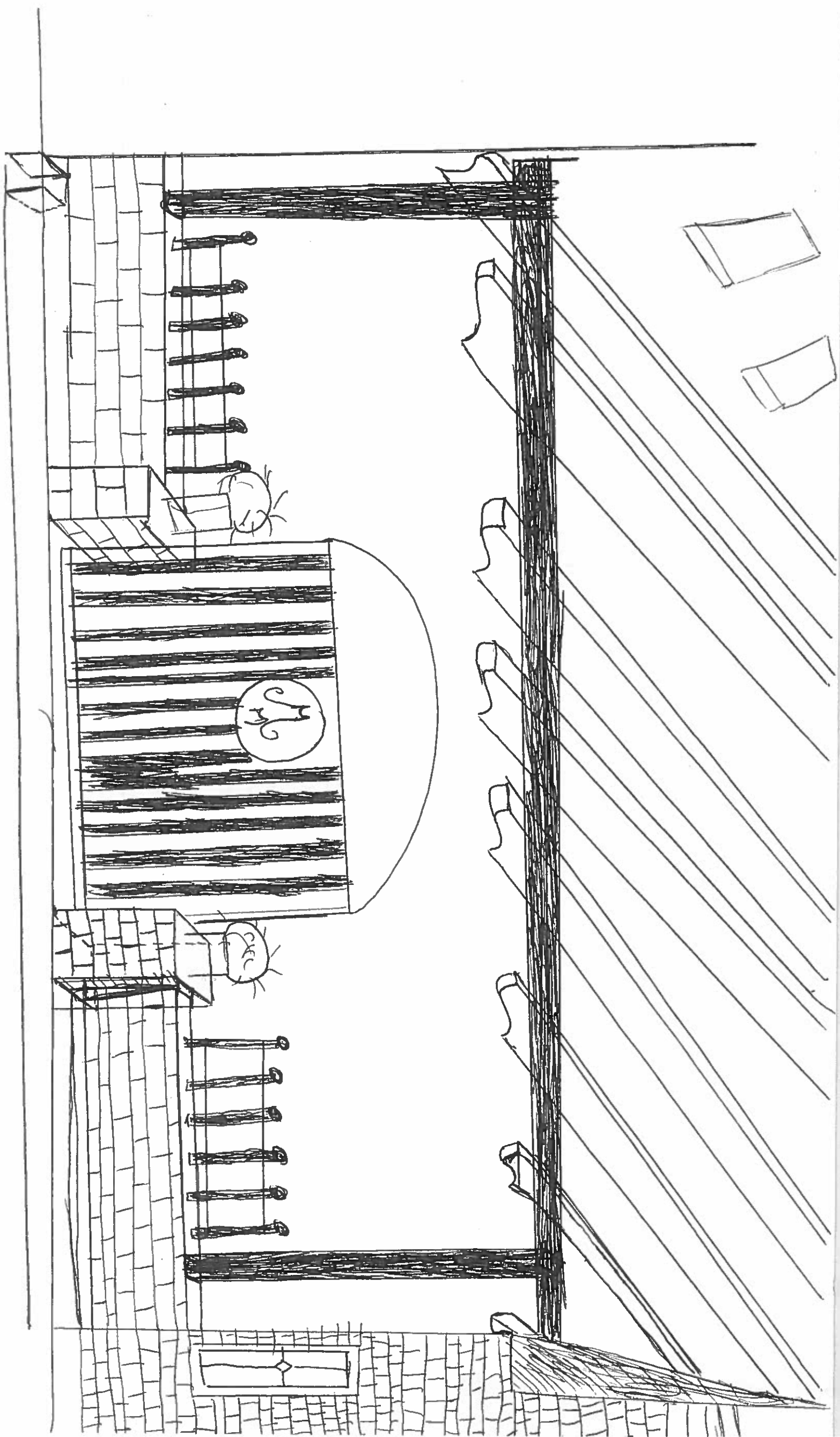












Abingdon, Virginia



**IMPORTANT NOTE:**  
The complete application must be filed with the Town of Abingdon's Office of Planning and Zoning no later than the third Monday of the month to be heard at the next month's Historic Preservation Review Board meeting. Applications received after the third Monday of the month will be heard at the following month's meeting. If an application is not complete, it will not be included on the meeting agenda. To avoid delays, it is recommended that applicants review the Old and Historic District's Design Guidelines found at [www.abingdon-va.gov/announcements.htm#BAR](http://www.abingdon-va.gov/announcements.htm#BAR) and meet with Planning Department staff before the deadline to review their application.

**APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**  
**Town of Abingdon, Virginia**

Historic Preservation Review Board  
133 East Main Street • P.O. Box 789 • Abingdon, VA 24212  
Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property: 284 West Valley Street	Historic District?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Business Name (if applicable):	Tax Map No:
Applicant/Property Owner Name (PRINT): Bill & Kim Watson	Representative Agent(s) Name:
Signature: <i>Kim Watson</i>	Firm:
Mailing Address: PO Box 2633	Mailing Address:
City: Lebanon	City:
State/Zip: Virginia 24266	State/Zip:
Phone/Fax Number: 276-794-1027	Phone/Fax Number:
Email: watsonkg@msha.com	Email:

(Check the Appropriate Boxes - Check all that Apply)

<input checked="" type="checkbox"/> Exterior Change	<input type="checkbox"/> Addition	<input type="checkbox"/> Relocation
<input checked="" type="checkbox"/> Wall/Fence	<input checked="" type="checkbox"/> Deck/Porch	<input type="checkbox"/> Demolition
<input checked="" type="checkbox"/> Driveway/Parking Area	<input type="checkbox"/> New Structure/Building	<input checked="" type="checkbox"/> Grounds/Landscaping
<input checked="" type="checkbox"/> Dumpster/HVAC, etc. screen	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abate­ments. Are you requesting tax credits/abate­ments for this project? ☒ Yes ☐ No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historic Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in the denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed *Kim Watson* Date *March 20, 2018*  
*Harold Stanley*

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**FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)**

Exterior - White  
Repair Windows - Joel Harte  
Landscaping - Nathan Brown Justin Adams  
Repair exterior doors - Joel Harte

**REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:**

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

- ☒ Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration *Previously provided*
- ☐ Site plan or plat of property
- ☒ A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project

☒ \$50.00 application fee if requesting tax credits

☒ Are you requesting tax credits for this project?

☐ Other (please attach more sheets if necessary)

**To be Completed/Initialed by Planning Department Staff**

- ☒ COA application has been reviewed and deemed to be complete.
- ☐ List of adjoining property owners notified of this COA application has been attached to this application.

Code: 011/Budget line item: 100-3-13-030-0400

**Jason Boswell**

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**From:** Watson, Kimberly <Kimberly.Watson@balladhealth.org>  
**Sent:** Wednesday, March 28, 2018 2:31 AM  
**To:** Jason Boswell  
**Cc:** Watson, Kimberly  
**Subject:** [External]Application for April 2018--284 Valley Street

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

I want to touch base with you and make sure you have the appropriate paperwork needed for the April 4th committee meeting. I have spoken with Mr. Stanley and he will stop by and sign another waiver.

I will be bringing the following:

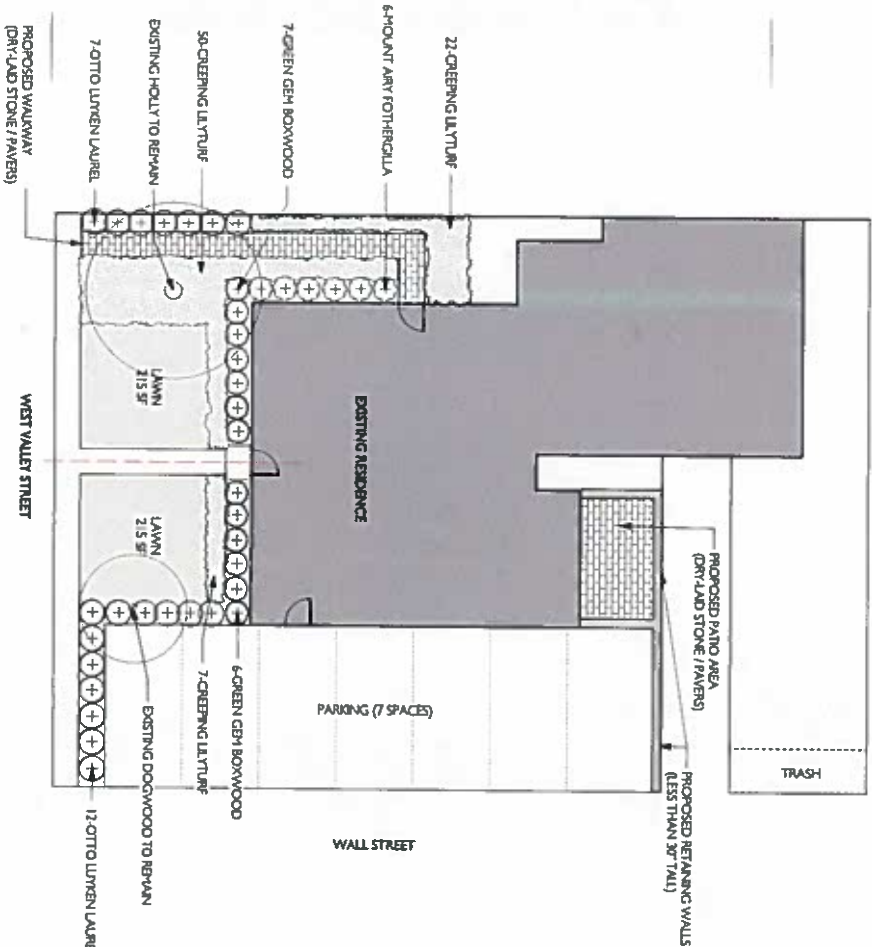
- Paint sample (white) exterior Sherwin Williams
- I will be emailing you the landscape design
- Sample of 3 tab shingles ( black and grey)
- Samples of pavers
- Samples of pea gravel
- Sample of stain for back porch
- Windows to be repaired by Joel Harte
- Doors to be repaired by Joel Harte

Thanks,

Bill & Kim Watson

This message is from Ballad Health. The contents contained herein may contain confidential information. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, printing or action taken on the contents is strictly prohibited. If you have received this email in error, please notify the sender immediately and delete this message.





284 WEST VALLEY STREET, ABERDEEN, VA				2/11/18	
General Notes:					
Quantity	Plant Name	Common Name	Size	Qty.	Notes
TREES					
SHRUBS					
12	Shrub A, Green Gem	Green Gem Boxwood	24" x 24"	144	Overgrown. All to be removed. All to be replaced with 12 Green Gem Boxwood.
6	Shrub B, Green Gem	Green Gem Boxwood	36" x 36"	36	All to be removed. All to be replaced with 6 Green Gem Boxwood.
18	Shrub C, Green Gem	Green Gem Boxwood	36" x 36"	36	All to be removed. All to be replaced with 18 Green Gem Boxwood.
PERENNIALS / GRASSES					
72	Creeping Lily Turf	Creeping Lily Turf	4" x 6"	72	All to be removed. All to be replaced with 72 Creeping Lily Turf.
48	Creeping Lily Turf	Creeping Lily Turf	4" x 6"	48	All to be removed. All to be replaced with 48 Creeping Lily Turf.
36	Creeping Lily Turf	Creeping Lily Turf	4" x 6"	36	All to be removed. All to be replaced with 36 Creeping Lily Turf.
18	Creeping Lily Turf	Creeping Lily Turf	4" x 6"	18	All to be removed. All to be replaced with 18 Creeping Lily Turf.



FRONT ELEVATION - PROPOSED PLANTINGS



GREEN BEAUTY BOXWOOD



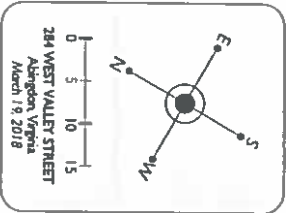
MT AIRY FOTHERGILLA



CREEPING LILY TURF



OTTO LUNGEN LAUREL





***The Suites on Valley***

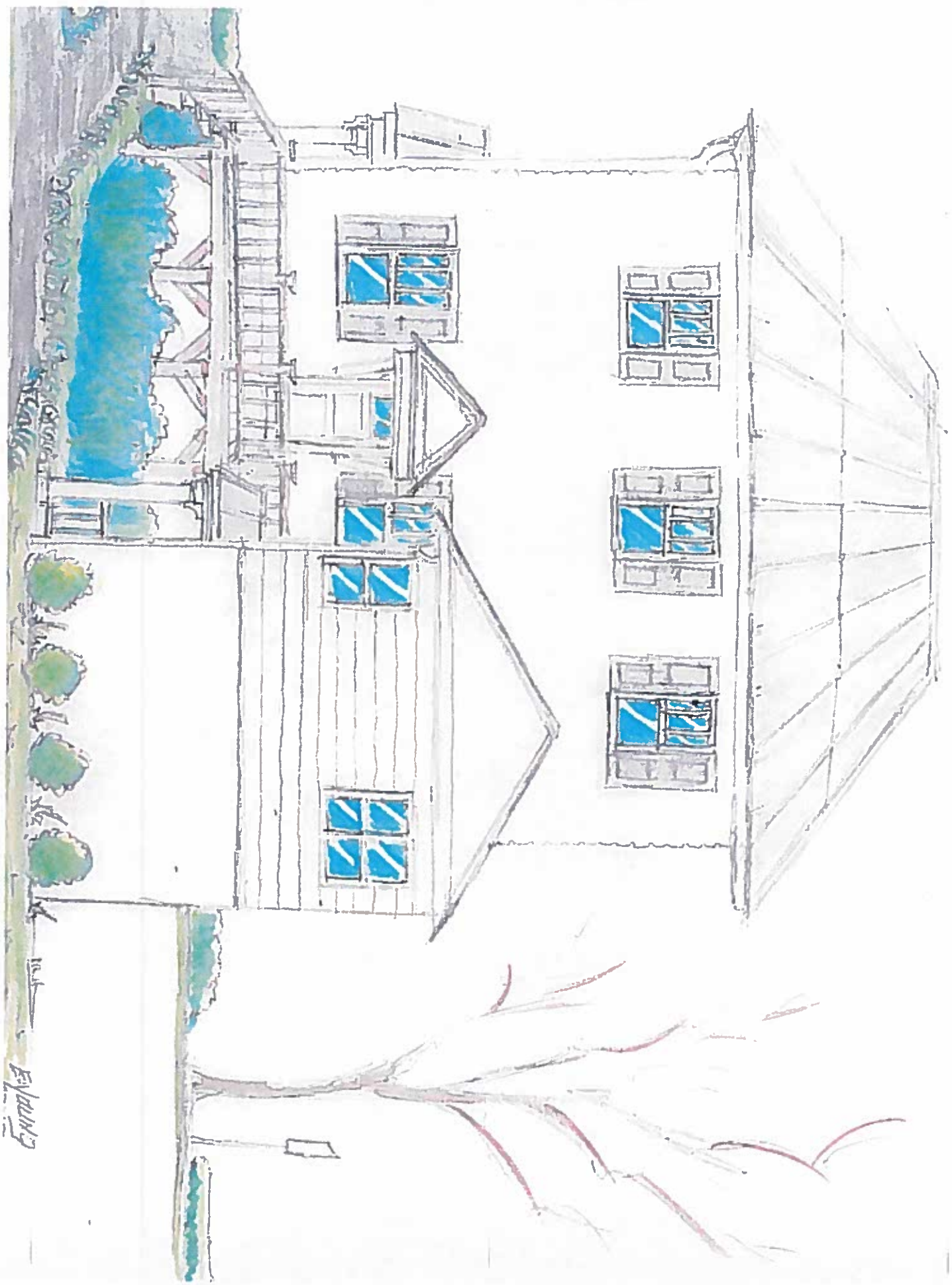
***284 Valley Street***

***Abingdon, Virginia 24210***

The exterior proposal is as follows:

- The exterior of the home will have a fresh coat of white paint.
- Charcoal or black vinyl panel shutters will be added to the front of the home.
- All windows will be replaced with vinyl white or black windows
- The roof will be replaced with a charcoal or black metal with standing seams and snow breakers
- The original exteriors doors will be used if possible, if not a similar door will be installed
- Evergreen shrubs will be used to landscape the surroundings of the home, driveway, trash bin, HVAC
- Sidewalks and driveway will be made of pea gravel, concrete (painted) or brick
- Outside lighting will be black in color on the home.
- Solar landscape up lighting (clear bulbs) will be used around the property
- Wooden fence used to hide HVAC units and possibly trash bin
- Black metal mailboxes will be placed at front entrance
- Covered porch will be added to front entrance and each side (left & right) entrance
- White metal guttering
- Trees on property in front of home will be trimmed or removed





Exterior



Town of Abington

03/21/18 16:41 MISCELLANEOUS PERMIT

Owner: BILL WATSON  
Property Location: 284 WEST VALLEY  
WATSON, BILL & KIM  
CERT OF APPROPRIATENESS

CHK#: 3556  
Batch ID: COUNTER8  
Ref id#: 26588 Seq: 57 to 57

Cash Amount:	0.00
Check Amount:	50.00
Credit Amount:	0.00
<hr/>	
Total:	50.00

Frost Funeral Home  
276-628-2131

Abingdon, Virginia



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**APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**  
**Town of Abingdon, Virginia**

Historic Preservation Review Board  
133 East Main Street • P.O. Box 789 • Abingdon, VA 24212  
Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property: 250 E. MAIN ST.	Historic District?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Business Name (if applicable): Frost Funeral Home	Tax Map No:
Applicant/Property Owner Name (PRINT): W. Jack & Robin Frost	Representative Agent(s) Name: W. Jack Frost
Signature: W. Jack Frost	Firm: Frost F.G.
Mailing Address: 250 E. MAIN P.O. Box 948	Mailing Address:
City: Abingdon, VA 24212	City:
State/Zip:	State/Zip:
Phone/Fax Number: 276-628-2131	Phone/Fax Number:
Email: JackFrost@EVA.ORG	Email:

(Check the Appropriate Boxes - Check all that Apply)

<input type="checkbox"/> Exterior Change	<input type="checkbox"/> Addition	<input type="checkbox"/> Relocation
<input checked="" type="checkbox"/> Wall/Fence	<input type="checkbox"/> Deck/Porch	<input type="checkbox"/> Demolition
<input type="checkbox"/> Driveway/Parking Area	<input type="checkbox"/> New Structure/Building	<input type="checkbox"/> Grounds/Landscaping
<input type="checkbox"/> Dumpster/HVAC, etc. screen	<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abatelements. Are you requesting tax credits/abatelements for this project? ☐ Yes ☒ No

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Signed W. Jack Frost Date 3/14/18  
Robin D. Frost

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FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)

FINAL PHASE OF CONSTRUCTION ON PARKING LOT  
THAT IS OWNED BY FRANK FURCA. DONE WITH  
CONCRETE TO 1711 IN 1 DRAINAGE,  
WE HAVE TO SET DOWN AT 12 INCHES  
APPROXIMATE TO FENCE 1 SIDE RUNNING  
EAST TO WEST. COLOR BRICK TO MATCH  
OTHER FENCING IN TOWN -

FENCE LIKE AT RAIN, S/15 THARMACY, ETC.

REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:

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- ☐ Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration
- ☐ Site plan or plat of property
- ☐ A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project

FINAL PHASE 35 FT FENCE TO KEEP  
PEOPLE FROM STEPPING OFF SIDE OF PARKING  
LOT -

☐ \$50.00 application fee if requesting tax credits

☐ Are you requesting tax credits for this project?

☐ Other (please attach more sheets if necessary)

To be Completed/Initialed by Planning Department Staff

- ☒ COA application has been reviewed and deemed to be complete.
- ☐ List of adjoining property owners notified of this COA application has been attached to this application.

Code: 011/Budget line item: 100-3-13-030-0400











Abingdon, Virginia



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133 East Main Street • P.O. Box 789 • Abingdon, VA 24212  
Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property: 208 West Main Street	Historic District?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Business Name (if applicable): Fields-Penn Museum	Tax Map No: 013-1-101
Applicant/Property Owner Name (PRINT): Town of Abingdon	Representative Agent(s) Name: Rick Statzer
Signature:	Firm: Town of Abingdon
Mailing Address: P O Box 789	Mailing Address: P O Box 789
City: Abingdon	City: Abingdon
State/Zip: Virginia / 24212	State/Zip: Virginia / 24210
Phone/Fax Number: 276-628-3167	Phone/Fax Number: 276-628-3167
Email: rstatzer@abingdon-va.gov	Email: rstatzer@abingdon-va.gov

(Check the Appropriate Boxes - Check all that Apply)

<input type="checkbox"/> Exterior Change	<input type="checkbox"/> Addition	<input type="checkbox"/> Relocation
<input checked="" type="checkbox"/> Wall/Fence	<input type="checkbox"/> Deck/Porch	<input type="checkbox"/> Demolition
<input type="checkbox"/> Driveway/Parking Area	<input type="checkbox"/> New Structure/Building	<input type="checkbox"/> Grounds/Landscaping
<input type="checkbox"/> Dumpster/HVAC, etc. screen	<input checked="" type="checkbox"/> Other Storm Cellar Cover	<input type="checkbox"/> Other

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abate-ments. Are you requesting tax credits/abate-ments for this project? ☐ Yes ☒ No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historic Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in the denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed \_\_\_\_\_ Date 3-16-18

**PLEASE READ:**

Applicants are encouraged to submit complete applications with sufficient information to allow a clear understanding of the proposal by the Historic Preservation Review Board members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.

**FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)**

Item 1 - Replace existing fence with one that would be consistent in design and color as original fence. Photos of the original fence are attached.

Item 2 - Replace existing storm cellar door covering with a metal roofing product that would be similar to design and color as roof covering on main house. A photo of the existing door, along with an example of the door at Findlay House are attached.

**REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:**

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

- ☒ Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration
- ☐ Site plan or plat of property
- ☐ A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project

☐ \$50.00 application fee if requesting tax credits

☒ Are you requesting tax credits for this project?

☐ Other (please attach more sheets if necessary)

**To be Completed/Initialed by Planning Department Staff**

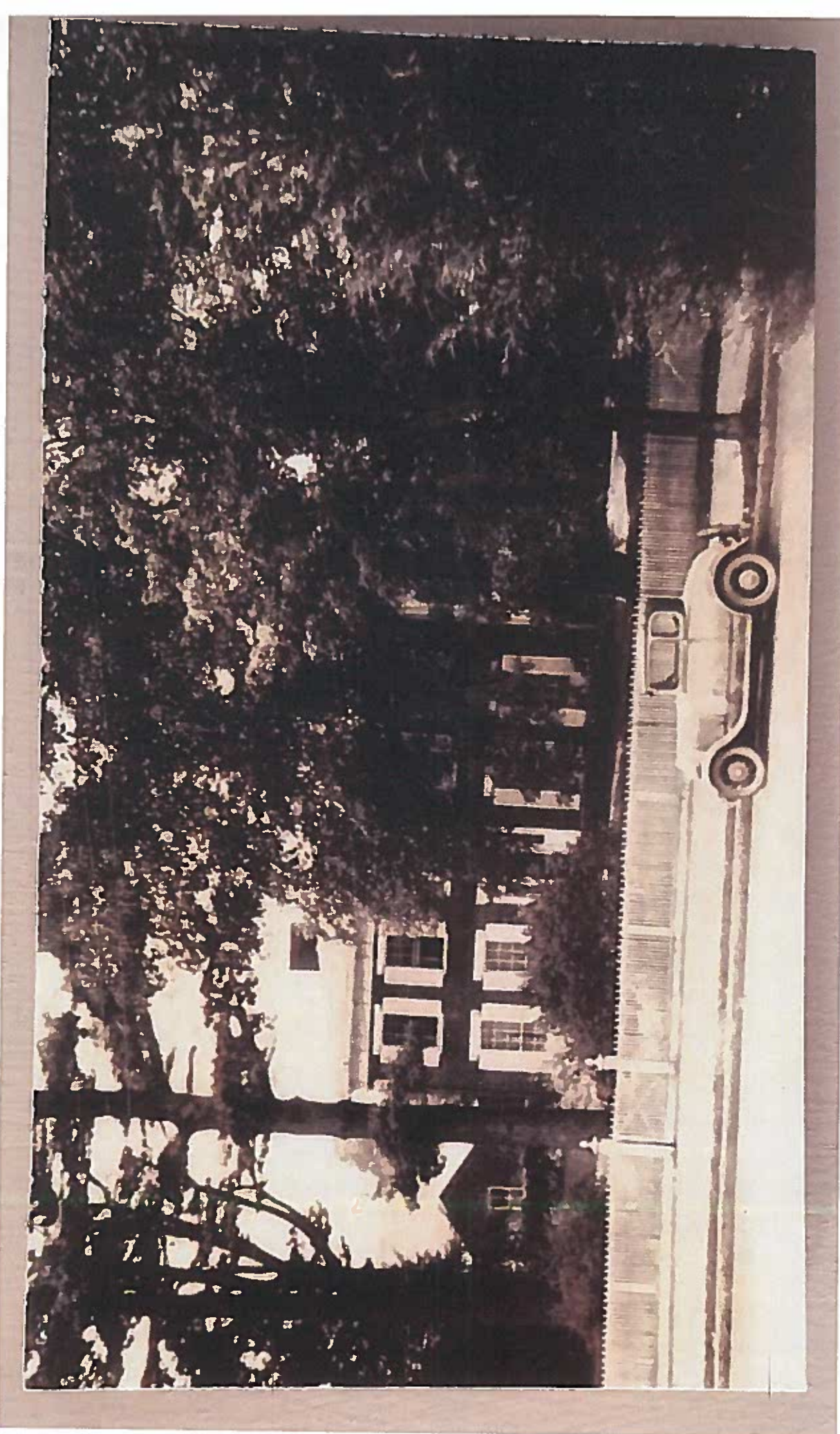
☒ COA application has been reviewed and deemed to be complete.

☐ List of adjoining property owners notified of this COA application has been attached to this application.

Code: 011/Budget line item: 100-3-13-030-0400

















**Per Article II, Division 5 of the Abingdon, Virginia Code of Ordinances, you may be eligible for property tax credit and/or abatement.**

Location of Property: 133 Valley Street NW	
Property Owner Name (PRINT): William James Dayton	Tax Map No: 012-1-10
Business Name (if applicable):	
Mailing Address: 133 Valley Street NW	
City: Abingdon	
State/Zip: VA 24210	
Phone/Fax Number: (276) 477-9503	
Email: billdayton25@gmail.com	

- **Approved Certificate of Appropriateness from the Historic Preservation Review Board**
- **Copies of itemized receipts/proof of payment for work performed on exterior, or a total of expenditures certified by a CPA**
- **Before and after photographs**
- **If you have been approved for state/federal tax credits, please provide your approval form**

<p>Property owners within the town pay a combination of County and Town taxes. Local Historic Tax Credits only apply to the town's portion of tax owed. Town taxes consist of both <b>improvement value</b> and <b>land value</b>. Credits will be issued against <b>improvement value</b> only. Tax credits are \$2,500.00 as to town property taxes for every \$2,500.00 of exterior maintenance, restoration, preservation, and rehabilitation work performed and documented on structures located within the Old and Historic District of town. Credits will be given toward the <b>assessed value on the structure</b>. The tax credit shall be allowed immediately following the tax year in which the work is complete.</p>	<b>EXAMPLE FOR \$2500 SPENT</b>	
	Land Value \$65,000 (Will change if new assessment year)	Billing for May \$91.00 Billing for November \$91.00
	Improvement Value \$189,400 (Will not change for up to 10 years)	Billing for May \$265.16 Billing for November \$265.16
	<b>ABATEMENT SCHEDULE</b>	
	2016 Year	\$530.32
	2017 Year	\$530.32
	2018 Year	\$530.32
2019 Year	\$530.32	
1 <sup>st</sup> half 2020 year	\$265.16	
2 <sup>nd</sup> half of 2020 year	\$113.56	

**To be Completed/Initialed by Planning Department Staff**

COA was issued at the April 5, 2017 HPRB meeting. \$ 9,204 is eligible for Historic Tax Abatement.  
Signed: \_\_\_\_\_ Town Manager.



LEONARD ROOFING LLC

1540 EUCLID AVENUE

BRISTOL, VA 24201

276-466-2707

# Invoice

Date	Invoice #
4/28/2017	9980

Bill To

Bill Dayton  
133 W. Valley Street  
Abingdon, VA 24210  
bill.dayton25@gmail.com

P.O. No.	Terms	Project
484-264-7250	upon completion	

Quantity	Description	Rate	Amount
	Installed new roof - GAF Timberline Lifetime Architectural Shingle; color: Barkwood - as per our proposal dated March 3, 2017.	8,100.00	8,100.00
	192 ft. of 1x6		
	132 ft. Tongue and Groove	576.00	576.00
	3 rafters.	528.00	528.00
	Labor and Materials	0.00	0.00
		<b>Total</b>	<b>\$9,204.00</b>

Town of Abingdon, Virginia  
Old and Historic District  
APPLICATION FOR TAX ABATEMENT



133 East Main Street • P.O. Box 789 • Abingdon, VA 24212  
Phone: (276) 628-3167 • Fax: (276) 698-3412

Per Article II, Division 5 of the Abingdon, Virginia Code of Ordinances, you may be eligible for property tax credit and/or abatement.

Location of Property: 133 Valley Street NW	
Property Owner Name (PRINT): William James Dayton	Tax Map No: 012-1-10
Business Name (if applicable):	
Mailing Address: 133 Valley Street NW	
City: Abingdon	
State/Zip: VA 24210	
Phone/Fax Number: (276) 477-9503	
Email: billdayton25@gmail.com	

Required information to be submitted with the application:

- Approved Certificate of Appropriateness from the Historic Preservation Review Board
- Copies of itemized receipts/proof of payment for work performed on exterior, or a total of expenditures certified by a CPA
- Before and after photographs
- If you have been approved for state/federal tax credits, please provide your approval form

Property owners within the town pay a combination of County and Town taxes. Local Historic Tax Credits only apply to the town's portion of tax owed. Town taxes consist of both improvement value and land value. Credits will be issued against improvement value only. Tax credits are \$2,500.00 as to town property taxes for every \$2,500.00 of exterior maintenance, restoration, preservation, and rehabilitation work performed and documented on structures located within the Old and Historic District of town. Credits will be given toward the assessed value on the structure. The tax credit shall be allowed immediately following the tax year in which the work is complete.	EXAMPLE FOR \$2500 SPENT	
	Land Value \$65,000 (Will change if new assessment year)	Billing for May \$91.00 Billing for November \$91.00
	Improvement Value \$189,400 (Will not change for up to 10 years)	Billing for May \$265.16 Billing for November \$265.16
	ABATEMENT SCHEDULE	
	2016 Year	\$530.32
	2017 Year	\$530.32
	2018 Year	\$530.32
	2019 Year	\$530.32
	1 <sup>st</sup> half 2020 year	\$265.16
	2 <sup>nd</sup> half of 2020 year	\$113.56

\*Note: If you are delinquent on any Town fee or license, you will not be eligible to accept benefit of this abatement.

To be Completed/Initialed by Planning Department Staff

COA was issued at the April 5, 2017 HPRB meeting. \$ is eligible for Historic Tax Abatement.  
Signed: Town Manager.

Abingdon, Virginia



IMPORTANT NOTE:

The complete application must be filed with the Town of Abingdon's Office of Planning and Zoning no later than the third Monday of the month to be heard at the next month's Historic Preservation Review Board meeting. Applications received after the third Monday of the month will be heard at the following month's meeting. If an application is not complete, it will not be included on the meeting agenda. To avoid delays, it is recommended that applicants review the Old and Historic District's Design Guidelines found at [www.abingdon-va.gov/announcements.htm#BAR](http://www.abingdon-va.gov/announcements.htm#BAR) and meet with Planning Department staff before the deadline to review their application.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS  
Town of Abingdon, Virginia

Historic Preservation Review Board  
133 East Main Street • P.O. Box 789 • Abingdon, VA 24212  
Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property: 133 Valley Street NW		Historic District?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Business Name (if applicable):		Tax Map No:
Applicant/Property Owner Name (PRINT): Bill Dayton		Representative Agent(s) Name:
Signature:		Firm:
Mailing Address: 133 Valley Street NW		Mailing Address:
City: Abingdon		City:
State/Zip: VA, 24210		State/Zip:
Phone/Fax Number: 484-264-7250		Phone/Fax Number:
Email: billdayton25@gmail.com		Email:

(Check the Appropriate Boxes - Check all that Apply)

<input type="checkbox"/> Exterior Change	<input type="checkbox"/> Addition	<input type="checkbox"/> Relocation
<input type="checkbox"/> Wall/Fence	<input type="checkbox"/> Deck/Porch	<input type="checkbox"/> Demolition
<input type="checkbox"/> Driveway/Parking Area	<input type="checkbox"/> New Structure/Building	<input type="checkbox"/> Grounds/Landscaping
<input type="checkbox"/> Dumpster/HVAC, etc. screen	<input checked="" type="checkbox"/> Other New Shingles	<input type="checkbox"/> Other _____

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abatements. Are you requesting tax credits/abatements for this project? ☐ Yes ☒ No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historic Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in the denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed Bill Dayton Date 3/8/17

**PLEASE READ:**

Applicants are encouraged to submit complete applications with sufficient information to allow a clear understanding of the proposal by the Historic Preservation Review Board members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.

**FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)**

Replace existing 94 year old tin shingles with asphalt shingles. Repair or replace any rotted or damaged roof sheathing or roof joists as needed.

**REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:**

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

- ☐ Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration
- ☐ Site plan or plat of property
- ☒ A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project

☐ \$50.00 application fee if requesting tax credits

☐ Are you requesting tax credits for this project?

☐ Other (please attach more sheets if necessary)

**To be Completed/Initialed by Planning Department Staff**

\_\_\_ COA application has been reviewed and deemed to be complete.

\_\_\_ List of adjoining property owners notified of this COA application has been attached to this application.

Code: 011/Budget line item: 100-3-13-030-0400







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North America's #1 Selling  
Architectural Shingles

**GAF**

Quality You Can Trust  
From North America's  
Largest Shingle Manufacturer

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**TIMBERTEX**  
The Perfect  
Finishing Touch

**TIMBERLINE ULTRA HD**  
Up to 55% Shingles  
Per Square  
Architectural Shingles

**TIMBERLINE HD**  
Versatile And Proven  
In A Custom Blend/Color Pack

**LIFETIME SYSTEM**

**Leak Barriers**  
Protects against ice dams, wind-driven rain and water infiltration through roof joints.

**Roof Deck Protection**  
Protects against deck rot, staining and moisture damage.