

**TOWN OF ABINGDON
ORGANIZATIONAL/REGULAR COUNCIL MEETING
FRIDAY, JULY 1, 2016 - 7:30 AM
COUNCIL CHAMBERS - MUNICIPAL BUILDING**

A Regular/Organizational meeting of the Abingdon Town Council was held on Friday, July 1, 2016 at 7:30 a.m. in the Council Chambers of the Municipal Building.

Welcome by Cecile Rosenbaum, Town Clerk

A. ROLL CALL

Members of Council Present:

Mrs. Cathy Lowe
Mr. Richard E. Humphreys
Mr. Robert M. Howard
Mrs. M. Cindy Patterson
Mr. J. Wayne Craig

Administrative/Town Staff:

Gregory W. Kelly, Town Manager
Cecile Rosenbaum, Assistant Town
Manager/Town Clerk
Tonya Triplett, Deputy Clerk
Deb Icenhour, Town Attorney
Matthew Johnson, Director of Planning
John Dew, Dir. Of Construction/Public Services
Tony Sullivan, Police Chief
Kevin Costello, Director of Tourism & Economic
Development
Sarita Moore, Director of Wolf Creek Restoration
Facility
John McCormick, Fire chief
Marion Watts, Building Inspector
C.J. McGlothlin, Assistant Fire Chief
Kim Kingsley, Deputy Treasurer
Floyd Bailey, Director of IT
Jon Phelps, IT Department
Stacey Reichler, Director of Human Resources
Chuck Banner, Director of Finance
Kevin Worley, Director of Parks & Recreation

Visitors:

Jim Moore, Stephen Lowe, Penny Hite, Charlene
Truhlik, Chester Moore, Jennifer Davidson and
others

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**B. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Greg Kelly, Town Manager.

**C. ELECTION OF MAYOR**

Ms. Rosenbaum, Town Clerk declared the floor open for nomination for Mayor.

**Mr. Humphreys nominated Cathy C. Lowe to serve as the Mayor.**

The roll call vote was as follows:

|                |     |
|----------------|-----|
| Mr. Craig      | Aye |
| Mrs. Patterson | Aye |
| Mr. Howard     | Aye |
| Mr. Humphreys  | Aye |
| Mrs. Lowe      | Aye |

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D. ELECTION OF VICE MAYOR

Ms. Rosenbaum, Town Clerk declared the floor open for nomination for Vice Mayor.

Mrs. Lowe nominated Rick Humphreys to serve as the Vice Mayor.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

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**E. APPOINTMENT OF TOWN MANAGER**

**On motion of Mr. Howard, seconded by Mr. Humphreys, the Council appointed Gregory W. Kelly to serve as the Town Manager.**

The roll call vote was as follows:

|                |     |
|----------------|-----|
| Mr. Craig      | Aye |
| Mrs. Patterson | Aye |
| Mr. Howard     | Aye |
| Mr. Humphreys  | Aye |
| Mayor Lowe     | Aye |

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F. APPOINTMENT OF ASSISTANT TOWN MANAGER

On motion of Mr. Howard, seconded by Mr. Humphreys, the Council appointed Cecile M. Rosenbaum to serve as the Assistant Town Manager.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

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#### **G. APPOINTMENT OF TOWN CLERK**

Greg Kelly, Town Manager noted that Tonya Triplett, who now serves as Deputy Clerk, has requested to remain as Deputy Clerk and ask that Cecile Rosenbaum stay in the Town Clerk position allowing Ms. Triplett time to gain more experience before stepping into the Town Clerk position.

**On motion of Mr. Humphreys, seconded by Mr. Howard, the Council appointed Cecile M. Rosenbaum to serve as the Town Clerk.**

**The roll call vote was as follows:**

|                       |            |
|-----------------------|------------|
| <b>Mr. Craig</b>      | <b>Aye</b> |
| <b>Mrs. Patterson</b> | <b>Aye</b> |
| <b>Mr. Howard</b>     | <b>Aye</b> |
| <b>Mr. Humphreys</b>  | <b>Aye</b> |
| <b>Mayor Lowe</b>     | <b>Aye</b> |

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H. APPOINTMENT OF TOWN TREASURER

Greg Kelly, Town Manager stated that Chuck Banner was hired a couple of years ago as the Director of Finance and that Mr. Kelly has served as Town Treasurer. Mr. Kelly recommended Council appoint Chuck Banner as Town Treasurer and set his salary at \$80,000 per year.

On motion of Mr. Humphreys, seconded by Mr. Howard, the Council appointed Chuck Banner to serve as the Town Treasurer at a salary of \$80,000 per year.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye

Mr. Humphreys Aye
Mayor Lowe Aye

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**I. APPOINTMENT OF TOWN ATTORNEY**

**On motion of Mr. Howard, seconded by Mr. Humphreys, the Council appointed Deborah C. Icenhour to serve as the Town Attorney.**

**The roll call vote was as follows:**

Mr. Craig            Aye  
Mrs. Patterson      Aye  
Mr. Howard          Aye  
Mr. Humphreys      Aye  
Mayor Lowe          Aye

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J. APPOINTEMTN OF OFFICERS (CHIEF and ASSISTANT) OF FIRE DEPARTMENT

On motion of Mr. Howard, seconded by Mrs. Patterson, the Council appointed John McCormick to serve as Fire Chief for the Abingdon Fire Department.

The roll call vote was as follows:

Mr. Craig Aye
Mrs. Patterson Aye
Mr. Howard Aye
Mr. Humphreys Aye
Mayor Lowe Aye

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**On motion of Mr. Howard, seconded by Mrs. Patterson, the Council appointed C.J. McGlothlin to serve as the as Assistant Fire Chief for the Abingdon Fire Department.**

**The roll call vote was as follows:**

Mr. Craig            Aye  
Mrs. Patterson      Aye  
Mr. Howard          Aye  
Mr. Humphreys      Aye  
Mayor Lowe          Aye

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K. APPOINTMENT OF ONE MEMBER OF COUNCIL TO:

- *Abingdon Planning Commission*

On motion of Mrs. Patterson, seconded by Mr. Howard, the Council appointed Rick Humphreys to serve as Council representative on the Planning Commission.

The roll call vote was as follows:

| | |
|-----------------------|------------|
| Mr. Craig | Aye |
| Mrs. Patterson | Aye |
| Mr. Howard | Aye |
| Mr. Humphreys | Aye |
| Mayor Lowe | Aye |

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- *Historic Preservation Review Board*

**On motion of Mr. Humphreys, seconded by Mr. Craig, the Council appointed Cindy Patterson to serve as Council representative on the Historic Preservation Review Board.**

**The roll call vote was as follows:**

|                       |            |
|-----------------------|------------|
| <b>Mr. Craig</b>      | <b>Aye</b> |
| <b>Mrs. Patterson</b> | <b>Aye</b> |
| <b>Mr. Howard</b>     | <b>Aye</b> |
| <b>Mr. Humphreys</b>  | <b>Aye</b> |
| <b>Mayor Lowe</b>     | <b>Aye</b> |

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- *Tree Commission*

On motion of Mr. Humphrey, seconded by Mr. Craig, the Council appointed Cindy Patterson to serve as Council representative on the Tree Commission.

The roll call vote was as follows:

| | |
|-----------------------|------------|
| Mr. Craig | Aye |
| Mrs. Patterson | Aye |
| Mr. Howard | Aye |
| Mr. Humphreys | Aye |
| Mayor Lowe | Aye |

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- *Sinking Springs Cemetery Committee*

**On motion of Mr. Howard, seconded by Mr. Humphreys, the Council appointed Cathy Lowe to serve as Council representative on the Sinking Spring Cemetery Committee.**

**The roll call vote was as follows:**

|                       |            |
|-----------------------|------------|
| <b>Mr. Craig</b>      | <b>Aye</b> |
| <b>Mrs. Patterson</b> | <b>Aye</b> |
| <b>Mr. Howard</b>     | <b>Aye</b> |
| <b>Mr. Humphreys</b>  | <b>Aye</b> |
| <b>Mayor Lowe</b>     | <b>Aye</b> |

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- *Mount Rogers Planning District Commission*

On motion of Mrs. Patterson, seconded by Mr. Craig, the Council appointed Rick Humphreys to serve as Council representative on the Mount Rogers Planning Commission.

The roll call vote was as follows:

| | |
|-----------------------|------------|
| Mr. Craig | Aye |
| Mrs. Patterson | Aye |
| Mr. Howard | Aye |
| Mr. Humphreys | Aye |
| Mayor Lowe | Aye |

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- *District Three Governmental Cooperative*

**On motion of Mr. Humphreys, seconded by Mr. Craig, the Council appointed Bob Howard to serve as Council representative on the District Three Governmental Cooperative.**

**The roll call vote was as follows:**

|                       |            |
|-----------------------|------------|
| <b>Mr. Craig</b>      | <b>Aye</b> |
| <b>Mrs. Patterson</b> | <b>Aye</b> |
| <b>Mr. Howard</b>     | <b>Aye</b> |
| <b>Mr. Humphreys</b>  | <b>Aye</b> |
| <b>Mayor Lowe</b>     | <b>Aye</b> |

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- Bristol Virginia Utility Board

On motion of Mr. Humphreys, seconded by Mr. Howard, the Council appointed Wayne Craig to serve as Council representative on the Bristol Virginia Utility Board.

The roll call vote was as follows:

| | |
|----------------|-----|
| Mr. Craig | Aye |
| Mrs. Patterson | Aye |
| Mr. Howard | Aye |
| Mr. Humphreys | Aye |
| Mayor Lowe | Aye |

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**REGULAR**

**L. APPROVAL OF MINUTES**

June 6, 2016 Work Session Meeting Minutes  
June 6, 2016 Regular Meeting Minutes  
June 20, 2016 Meeting Minutes

**On motion by Mr. Humphreys, seconded by Mr. Howard, the Council approved the June 6, 2016 work session meeting minutes, the June 6, 2016 regular meeting minutes and the June 20, 2016 meeting minutes as presented.**

**The roll call vote was as follows:**

Mr. Craig	Abstain <i>(Was not a member of council at the June meetings)</i>
Mrs. Patterson	Abstain <i>(Was not a member of council at the June meetings)</i>
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

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M. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES – None.

N. SECOND READINGS OF ORDINANCES None.

O. CONSIDERATION OF ANY BIDS – None.

P. REPORTS FROM THE TOWN MANAGER

1. Consideration of date for Council to tour Town Departments

Greg Kelly, Town Manager noted it is traditional for Council members to visit all town departments to meet town staff and observe day to day operations. The tour usually takes a full day and includes a lunch break. The meeting was set for July 20, 2016 starting at Town Hall at 8: 30a.m and will be considered the mid-month meeting. Mayor Lowe invited anyone from the public who would like to join the tour.

Q. RESOLUTIONS - None.

R. OLD BUSINESS - None.

S. MATTERS NOT ON THE AGENDA

Mr. Humphreys noted that traditionally the person serving on the Tree Commission also serves on the Veterans Memorial Park Committee and recommended Cindy Patterson be appointed to the Veterans Memorial Park Committee.

On motion of Mr. Humphreys, seconded by Mr. Howard, the Council appointed Cindy Patterson to serve on the Veterans Memorial Park Committee.

The roll call vote was as follows:

| | |
|-----------------------|------------|
| Mr. Craig | Aye |
| Mrs. Patterson | Aye |
| Mr. Howard | Aye |
| Mr. Humphreys | Aye |
| Mayor Lowe | Aye |

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Mr. Humphreys also noted that a Council member position is open on the Veterans Memorial Park Committee and that he willing to fill that position.

**On motion of Mr. Craig, seconded by Mrs. Patterson, the Council appointed Rick Humphreys to serve as the Council Representative on the Veterans Memorial Park Committee.**

**The roll call vote was as follows:**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Mrs. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

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T. APPOINTMENTS TO BOARDS AND COMMITTEES

U. COUNCIL MEMBER REPORTS

Mr. Humphreys welcomed Mr. Craig and Mrs. Patterson to the Council and stated he is looking forward to working with them. Mr. Humphreys also thanked town staff for helping train and bring the newly elected members up to speed.

Mayor Lowe also welcomed Mr. Craig and Mrs. Patterson and thanked Council for their confidence in appointing her as Mayor.

Mrs. Patterson thanked all town staff for everything they do for the town.

V. ANNOUNCEMENTS

W. ADJOURNMENT


Cathy C. Lowe, Mayor


Tonya Triplett, Deputy Town Clerk