TOWN OF ABINGDON, VIRGINIA
HISTORIC PRESERVATION REVIEW BOARD
REGULAR MEETING
WEDNESDAY, MARCH 7, 2018 – 5:15 P.M.
ARTHUR CAMPBELL MEETING ROOM
MUNICIPAL BUILDING

Welcome to the Historic Preservation Review Board Regular Meeting. This is a citizen Board, appointed by the Town Council, to interpret and uphold the Historic Preservation Ordinance, which is Article 8 of the Abingdon Zoning Ordinance that protects the Historic District of Abingdon, which has been designated the Old and Historic District. Our aim on this Board is to provide a positive bridge between the property owners of the district and the design review process, so we welcome you to today's meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Anyone addressing the Board will approach the podium, identify your first and last name and give your complete mailing address.

A. WELCOME – ***Jeff Johnson, Chair***

B. ROLL CALL – ***Jason Boswell, Interim Director of Planning***

C. APPROVAL OF MINUTES

- February 7, 2018

D. PUBLIC COMMENTS – Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes.

E. CERTIFICATE(S) OF APPROPRIATENESS

1. Morgan's LLC, 190 East Main Street (Parcel No. 013-1-106 – Matthew T. and Alison B. Bundy, Owners) - ***Stephen Gilbert, Representative***

2. SwiftServe Tax & Accounting Practice, 116 Valley Street, NE, (Parcel No. 012-1-47 – Kenneth S. and Doris C. Shuman, Owners) – ***Jessica Adkins, Jerry's Signs, Representative***

F. OLD BUSINESS/MATTERS NOT ON THE AGENDA

G. ANNOUNCEMENTS

H. ADJOURNMENT

TOWN OF ABINGDON
HISTORIC PRESERVATION REVIEW BOARD
WEDNESDAY, FEBRUARY 7, 2018 – 5:15 PM
ARTHUR CAMPBELL MEETING ROOM – MUNICIPAL BUILDING

A Regular meeting of the Historic Preservation Review Board was held on Wednesday, February 7, 2018 at 5:15 pm in the Arthur Campbell Meeting Room of the Municipal Building.

A. WELCOME by *Jeff Johnson, Chair*

B. ROLL CALL – *Jason Boswell, Interim Director of Planning*

Members of Board Present:	Mr. Jeff Johnson, Chair Mr. Michael Weaver Ms. Cindy Patterson Mr. Andrew Neese Mr. Byrum Geisler
Administrative/Town Staff:	Jason Boswell, Interim Director of Planning Cecile Rosenbaum, Asst. Town Manager and Clerk Kim Kingsley, Paralegal/Deputy Clerk William and Kim Watson Mike Hilman Mike Edwards Richard Humphreys Joe LeVine

C. APPROVAL OF MINUTES (AUDIO 2:58 – 3:44)

On motion by Mr. Neese, seconded by Mr. Geisler, the Board to approve the minutes of the January 3, 2018 Regular meeting as presented.

The roll call vote was as follows:

Mr. Weaver	**Aye**
Ms. Patterson	**Aye**
Mr. Geisler	**Aye**
Mr. Neese	**Aye**
Mr. Johnson	**Aye**

D. CERTIFICATE OF APPROPRIATENESS

1. Harold Stanley, owner of 284 Valley Street, Parcel No. 011-1-95- Representatives are William and Kim Watson, Lebanon, Virginia (AUDIO 3:45 – 53:26**)**

William and Kim Watson presented the Board with proposed exterior work to be performed at 284 Valley Street, including paint, shutters, windows, roof, exterior doors, landscaping, sidewalks and driveway, outside lighting, possible materials to disguise the HVAC units and trash bins, guttering and an additional of a covered porch to be added to front entrance and each side (left and right) entrance.

Discussion ensued between the Mr. and Mrs. Watson, Board members and guests, Richard Humphreys and Joe LeVine.

On motion by Mr. Geisler, seconded by Ms. Patterson, the Board to approve the white paint as presented, with a sample submitted to staff prior to commencement of work.

The roll call vote was as follows:

Mr. Weaver	**Aye**
Ms. Patterson	**Aye**
Mr. Geisler	**Aye**
Mr. Neese	**Aye**
Mr. Johnson	**Aye**

2. Vickie Lane Marsh, owner, 121 Brewers Alley, Abingdon, Virginia, Parcel No. 013-1-123- Mike Rush, Representative, Washington County Habitat for Humanity (AUDIO 53:29 – 1:18:23)

Mike Rush, Representative of Washington County Habitat for Humanity stated that this project was a $33,000, low interest, grant with work performed by Habitat for Humanity volunteers. Mr. Rush presented the replacing/repairing the roof with Riviera Red architectural shingles, repairs to the existing windows and painting with Rembrandt Ruby (Sherwin-Williams #0033 and/or Classic Light Buff #0050), replace guttering with ½ round, painting siding with Classic Light Buff (Sherwin-Williams #0050).

Discussion ensued between Mr. Rush, Board members and guests, Richard Humphreys and Joe LeVine. Mr. Johnson stated that the repairs be made with the same materials and colors as presented, however if any change occur it must come back before the Board prior to any work.

On motion by Mr. Geisler, seconded by Mr. Neese, the Board to approve the following repairs/improvements with the understanding that any changes to what was approved must come back before the Board prior to any work.

- Replace/repair the roof with Riviera Red architectural shingles;
- Repairs to the existing windows - paint Rembrandt Ruby (Sherwin-Williams #0033) and/or Classic Light Buff #0050);
- Replace gutter with ½ round guttering that may be painted if you go with a baked on metal, however we will need to see a sample;
- Paint siding with Classic Light Buff (Sherwin-Williams #0050).

The roll call vote was as follows:

Mr. Weaver	**Aye**
Ms. Patterson	**Aye**
Mr. Geisler	**Aye**
Mr. Neese	**Aye**
Mr. Johnson	**Aye**

E. APPLICATION FOR TAX ABATEMENT

1. Virginia House Company, owner, 208 East Main Street, Parcel No. 013-1-101 Representative, Penn Stuart (AUDIO 1:18:55 – 1:20:44)

Mr. Johnson, Chair, stated that the record should reflect that Mr. Geisler (Byrum) has left the dais to present this matter on behalf of Penn Stuart and has recused himself as a member of the Historic Preservation Review Board at this time.

Mr. Geisler presented that Virginia House Company completed repair of roof or guttering using materials that replicate existing materials. Mr. Geisler stated that Leonard Roofing completed the project at cost of $16,704 and he was requesting a tax abatement in that amount. Mr. Johnson questioned Mr. Geisler if the original invoice was submitted for consideration. Mr. Geisler stated that he would provide the original invoice with a copy of the check, to the Town staff.

On motion by Mr. Neese, seconded by Ms. Patterson, the Board to approve the tax abatement, pending invoice for repairs by Greg Kelly, Town Manager.

The roll call vote was as follows:

Mr. Weaver	**Aye**
Ms. Patterson	**Aye**
Mr. Geisler	**Aye**
Mr. Neese	**Aye**
Mr. Johnson	**Aye**

It should be noted that the record should reflect that Mr. Geisler (Byrum) has returned to the dais as a member of the Board.

F. OLD BUSINESS/MATTERS NOT ON THE AGENDA

1. Discussion regarding definition of standing seam roof as raised by Councilman Humphreys at the January 3rd HPRB meeting. (AUDIO 1:20:45 – 2:12:54)

Mr. Johnson further stated that the guidelines needed to be more specific as to what is waiver-able and what is not from the staffing standpoint. Mr. Johnson stated that the guidelines included routine maintenance and repair buildings and other minor actions. Mr. Johnson stated that the staff conducted research and corresponded with the Department of Historic Resources and he also researched standing seam roofing.

Rick Humphreys addressed the Board with a concern of incorrect roofing being allowed on a property in the Historic District. Mike Edwards, owner of subject property, addressed the Board stating that authority was received from a staff member to replace the roof with standing seam roof.

Mr. Johnson stated that the existing roof is not the traditional standing seam roof as it is not a flat panel, however the roof is classified as a standing seam roof and if a mistake was made that falls back on this Board for not specifying the exact standing seam.

Mr. Humphreys noted that the same guidelines were in effect approximately seventeen years ago when an inappropriate roof was caught early enough to require owners to comply with guidelines. Mr. Humphreys stated that he made the appropriate contacts when one-third of this particular roof was completed, however no action was taken and the Town should pay for the correction. Discussion ensued by Mr. Humphreys, members of the Board and Cecile Rosenbaum, Assistant Town Manager. (It is noted that several different conversations were being held in the room at this time and was impossible to capture in the minutes).

Mr. Geisler stated that he felt that the Board was not in a position to say that Mr. Edwards violated the Certificate of Appropriateness and that the Board does not have the authority to have the Town of Abingdon remedy this matter. Mr. Johnson stated that the Board had no supporting evidence to say there is a violation and as such, we can say we recognize there was an error and as a Board let us not make that again in the future.

D-2 Discussion of proposed changes to Historic Preservation Review Board ordinance. (AUDIO 2:12:54 – 2:13:21)

Mr. Johnson recommended that discussion regarding proposed changes to the Historic Preservation Review Board ordinance be tabled until Deborah Icenhour, Town Attorney could be present to discuss changes.

Ms. Rosenbaum, Assistant Town Manager asked if the Board had a moment to review the recent letter from the Department of Historic Resources to consider Retirement and the Muster Ground for recommendation to the National Register of Historic Places for inclusion in the Virginia Landmarks Register. **(VIDEO 2:13:22 – 2:16:47)**

On motion by Mr. Geisler, seconded by Ms. Patterson, the Board to approve a letter affirming support and instruct the Town Manager or Assistant Town Manager to prepare on behalf of the Board.

The roll call vote was as follows:

Mr. Weaver	**Aye**
Ms. Patterson	**Aye**
Mr. Geisler	**Aye**
Mr. Neese	**Aye**
Mr. Johnson	**Aye**

Mr. Johnson declared the meeting adjourned.

_____
Jeff Johnson, Chair

_____
Secretary

Abingdon, Virginia

IMPORTANT NOTE:
The complete application must be filed with the Town of Abingdon's Office of Planning and Zoning no later than the third Monday of the month to be heard at the next month's Historic Preservation Review Board meeting. Applications received after the third Monday of the month will be heard at the following month's meeting. If an application is not complete, it will not be included on the meeting agenda. To avoid delays, it is recommended that applicants review the Old and Historic District's Design Guidelines found at www.abingdon-va.gov/announcements.htm#BAR and meet with Planning Department staff before the deadline to review their application.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
Town of Abingdon, Virginia

Historic Preservation Review Board
133 East Main Street • P.O. Box 789 • Abingdon, VA 24212
Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property: 190 East Main St	Historic District?: ☑ Yes ☐ No
Business Name (if applicable): Morgan's	Tax Map No:
Applicant/Property Owner Name (PRINT): Morgan's LLC	Representative Agent(s) Name: Stephen Gilbert
Signature:	Firm:
Mailing Address: 190 East Main St	Mailing Address: 366 Bradley St
City: Abingdon	City: Abingdon
State/Zip: VA/24210	State/Zip: VA/24210
Phone/Fax Number: 276-258-5632	Phone/Fax Number: 276-356-2826
Email: stephen@morgansabingdon.com	Email: stephen@morgansabingdon.com

(Check the Appropriate Boxes - Check all that Apply)

☑	Exterior Change		Addition		Relocation
	Wall/Fence		Deck/Porch		Demolition
	Driveway/Parking Area		New Structure/Building		Grounds/Landscaping
	Dumpster/HVAC, etc. screen		Other _____		Other _____

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abatements. Are you requesting tax credits/abatements for this project? ☐ Yes ☑ No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historic Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in the denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed _____ Date 2/22/18

PLEASE READ:
Applicants are encouraged to submit complete applications with sufficient information to allow a clear understanding of the proposal by the Historic Preservation Review Board members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.

FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)

Black metal and wood restaurant signage. Attached to the north side of the building above the double front doors.

REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

- [x] Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration
- [ ] Site plan or plat of property
- [ ] A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project

  Black powder coated metal and reclaimed treated wood.
- [ ] $50.00 application fee if requesting tax credits
- [ ] Are you requesting tax credits for this project?
- [ ] Other (please attach more sheets if necessary)

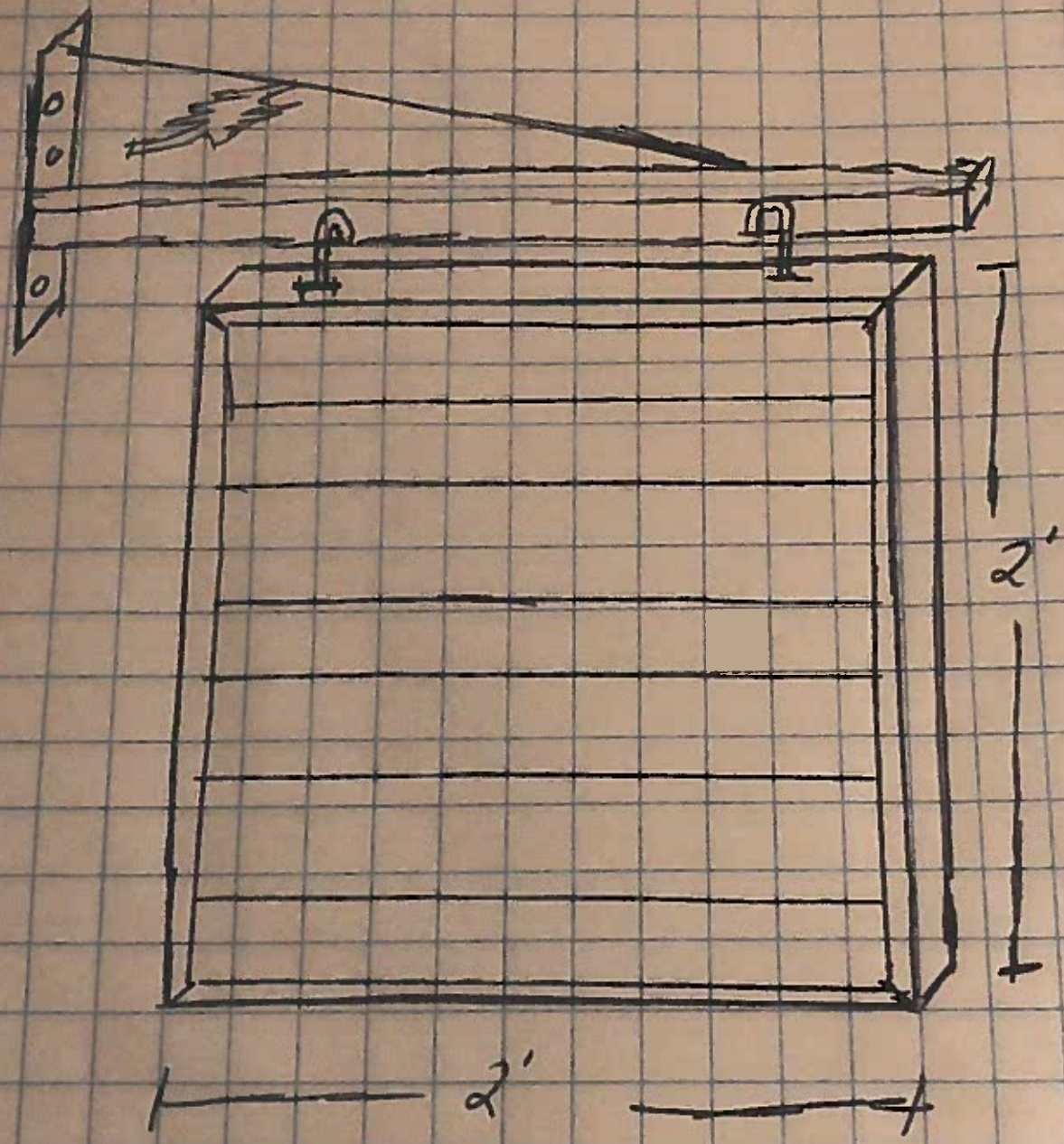
To be Completed/Initialed by Planning Department Staff

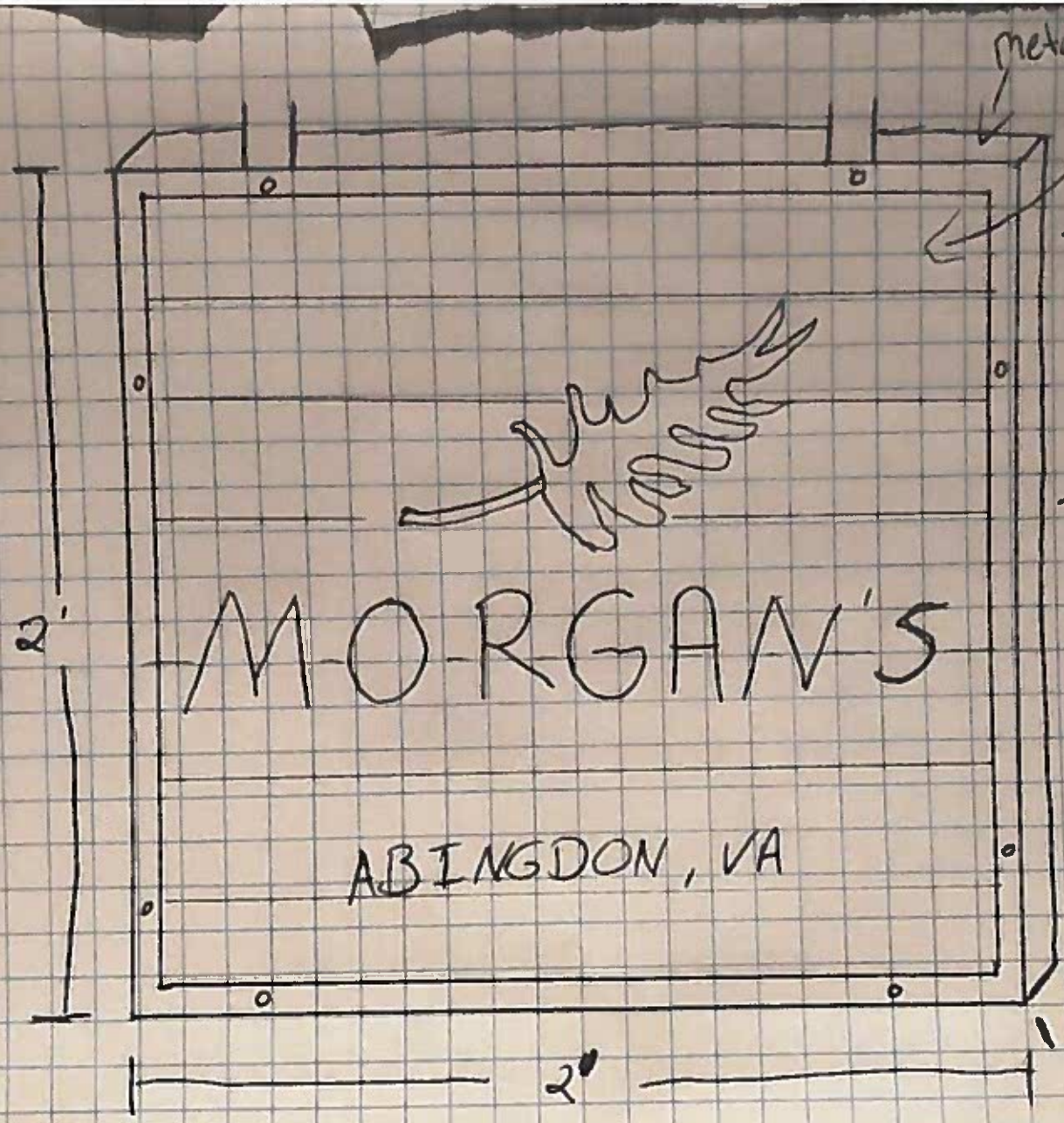
___ COA application has been reviewed and deemed to be complete.
___ List of adjoining property owners notified of this COA application has been attached to this application.

Code: 011/Budget line item: 100-3-13-030-0400

POOR VALLEY
BEE FARM

- Custom bar for hanging.
- Double sided.





- Logo will be All individual peices. Made of powder coated steel.

- Frame will also be Steel.

- Will have local Reclaimed wood for back drop.

- Sign will be 2'x2' or larger if allowed.

Abingdon, Virginia

IMPORTANT NOTE:
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APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
Town of Abingdon, Virginia

Historic Preservation Review Board
133 East Main Street • P.O. Box 789 • Abingdon, VA 24212
Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property:	116 Valley St. NE	Historic District?:	[X] Yes [ ] No
Business Name (if applicable):	Swift Serve Tax & Accounting Practice	Tax Map No:	
Applicant/Property Owner Name (PRINT):	Victor Riesbit	Representative Agent(s) Name:	Jessica Gerry
Signature:		Firm:	Jessica Designs
Mailing Address:	116 Valley St. NE	Mailing Address:	15775 Petersfield Hwy
City:	Abingdon, VA 24210	City:	Abingdon
State/Zip:	VA 24210	State/Zip:	VA 24210
Phone/Fax Number:	628-5662 / 628-5663	Phone/Fax Number:	276-676-2304
Email:	ricangello@yahoo.co.uk	Email:	jessica.gerry2jessica@gmail.com

(Check the Appropriate Boxes - Check all that Apply)

[ ]	Exterior Change	[ ]	Addition	[ ]	Relocation
[ ]	Wall/Fence	[ ]	Deck/Porch	[ ]	Demolition
[ ]	Driveway/Parking Area	[ ]	New Structure/Building	[ ]	Grounds/Landscaping
[ ]	Dumpster/HVAC, etc screen	[X]	Other Replace Existing Sign	[ ]	Other _____

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abatements. Are you requesting tax credits/abatements for this project? [ ] Yes [ ] No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historic Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in the denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

X Signed _____ Date 2/21/18

PLEASE READ:
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FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)

Replace existing sign at 116 Valley St. NE (former office of Doris Shuman, PC.) with new owner's sign of same size to fit between existing posts
Carved, double sided
24"x24" Sign with mounting bracket attachment.

REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

- [x] Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration
- [ ] Site plan or plat of property
- [x] A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project HDU High Density Urethane Material
CNC Carved with Customer Logo
Hand painted mounted w/ steel brackets
- [ ] $50.00 application fee if requesting tax credits
- [ ] Are you requesting tax credits for this project?
- [ ] Other (please attach more sheets if necessary)

To be Completed/Initialed by Planning Department Staff

KB COA application has been reviewed and deemed to be complete.
___ List of adjoining property owners notified of this COA application has been attached to this application.

Code: 011/Budget line item: 100-3-13-030-0400

15775 Porterfield Hwy.
Abingdon, Va 24210
(276) 676-2304 (800) 827-9637
Fax: (276) 676-4511
Ryan.jsign@gmail.com

Jerry's
SIGNS & AWNINGS

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