

**TOWN OF ABINGDON
MID-MONTH WORK SESSION
WEDNESDAY, NOVEMBER 15, 2017 – 12:00 PM
ARTHUR CAMPBELL MEETING ROOM – MUNICIPAL BUILDING**

A mid-month work session of the Abingdon Town Council was held on Wednesday, November 15, 2017 at 12:00 p.m. in the Arthur Campbell meeting room of the Municipal Building.

A. WELCOME - Mayor Lowe

B. ROLL CALL – Cecile Rosenbaum, Asst. Town Manager/Clerk

Members of Council Present:

Mrs. Cathy C. Lowe, Mayor
Mr. Richard E. Humphreys, Vice Mayor
Mr. Robert M. Howard
Mrs. M. Cindy Patterson
Mr. J. Wayne Craig

Administrative/Town Staff:

Greg Kelly, Town Manager
Cecile Rosenbaum, Asst. Town
Mgr/Clerk
Matt Bolick, Dir. of Public Services/Const.
Deborah Icenhour, Town Attorney
Kim Kingsley, Paralegal/Deputy Treasurer

At this time, Mrs. Patterson requested that the Council go into closed session since Ramesh Murthy, Attorney for the Abingdon Town Council was present.

Mayor Lowe entertained a motion to hear a matter scheduled for closed session pursuant to Code of Virginia, 1950, as amended, Section 2.2-3711(A)(7) for the purpose of discussing actual or probable litigation involving personnel as the Council's attorney was present at this time.

Mrs. Patterson made a motion, seconded by Mr. Craig, to go into closed session pursuant to Code of Virginia, Section 2.2-3711(A)(7) for the purpose of discussing actual or probable litigation involving personnel, to the beginning part of the meeting.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

Let the record reflect that Ramesh Murthy, Attorney for the Abingdon Town Council, joined Council members in closed session.

On motion of Mr. Craig, seconded by Mr. Humphreys, the Council reconvened in regular session.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

Cecile Rosenbaum, Asst. Town Manager and Clerk, read the following certification to be adopted by the Council members:

WHEREAS, the Council of the Town of Abingdon, Virginia has convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions set forth in the Virginia Freedom of Information Act; and

WHEREAS, Sec. 2.2-3712(D) of the Code of Virginia, 1950, as amended, requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law; and

NOW THEREFORE, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

The certification was as follows:

Mr. Craig	I so certify
------------------	---------------------

Mrs. Patterson	I so certify
Mr. Howard	I so certify
Mr. Humphreys	I so certify
Mayor Lowe	I so certify

C. Discussion of FOIA Citizen's Committee – *Cindy Patterson, Council Member*

Mrs. Patterson requested that this matter be tabled for discussion until another date.

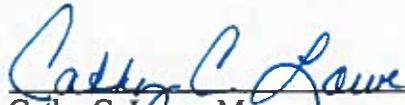
D. Discussion of Employee Policy – *Rick Humphreys, Vice-Mayor*

E. Discussion of Evaluations – *Rick Humphreys, Vice-Mayor*

Mr. Humphreys stated that he would address both items at this time. Mr. Humphreys asked the appointees to review their employment folder to determine if items are current and being complied with. Mr. Humphreys also requested that appointees' evaluations should be conducted prior to April 9, 2018.

Mr. Craig stated that would allow approximately four (4) months to prepare.

Mayor Lowe declared the meeting adjourned.



Cathy C. Lowe, Mayor



Cecile Rosenbaum, Clerk