Welcome to the Town of Abingdon, Virginia Regular Council Meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Please note that there will be an opportunity during the meeting for you to address the Council members when the Mayor declares the public comments open. We do request that anyone addressing the Council, sign-up, approach the podium, identify your first and last name and give your complete mailing address.

A. WELCOME – Mayor Lowe

B. ROLL CALL – Cecile Rosenbaum, Town Clerk

C. PLEDGE OF ALLEGIANCE – Tony Sullivan, Chief of Police

D. APPROVAL OF MINUTES
   • September 5, 2017 Regular Meeting minutes

E. PUBLIC COMMENTS – Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes.

F. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES – NONE

G. SECOND READINGS - NONE

H. CONSIDERATION OF BIDS
   1. Consideration of bids for Abingdon Urban Path project – Matt Bolick, Director of Public Services and Construction
2. Consideration of bids for Asphalt resurfacing for the 2017-2018 fiscal year – Matt Bolick, Director of Public Services and Construction

I. REPORTS FROM THE TOWN MANAGER/ASSISTANT TOWN MANAGER

1. Consideration of award of contract for Survey, Design, Construction Engineering and Inspection Services for Pedestrian, Road and Storm Drainage Improvements for Park Street and Tanner Street – Matt Bolick, Director of Public Services and Construction

J. RESOLUTIONS

1. Resolution of the Council of the Town of Abingdon, Virginia as an Endorsement of the Construction of Pedestrian, Road and Storm Drainage Improvements along Park Street and Tanner Street (UPC #105675) – Gregory W. Kelly, Town Manager

K. OLD BUSINESS

1. Consideration of proposed Tourism Zone – Jayne Duehring, Director of Tourism and Tonya Triplett, Director of Economic Development

L. CLOSED SESSIONS

- Closed Session pursuant to the Code of Virginia, 1950, as amended, Section 2.2 3711(A)(7) for the purpose of discussing actual litigation in the matter of Kevin Sandinaw v. Cathy C. Lowe, Richard Humphreys, Robert Howard, Deborah C. Icenhour, and Town Council of Abingdon.

- Closed Session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711 (A)(7) for the purpose of discussing actual or probable litigation involving personnel.

M. COUNCIL MEMBER REPORTS

1. Consideration of Council’s endorsement of a letter as prepared by the Coalition Against Bigger Trucks – Cathy Lowe, Mayor
2. Consideration of up to date, independent, financial analysis of Town of Abingdon's participation in joint development project – Wayne Craig, Council Member

N. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Virginia Highlands Small Business Incubator

   - Appointment to fill the unexpired term of Dr. French Moore, Jr. – tabled from the September meeting

2. Tourism Advisory Committee

   - Moving Janet Woolwine from Retail representative to the now vacant B & B representative;
   - Appoint Kalonn Roberts, Barter Theatre employee, to Attractions now vacant representative to replace Addie Lee that is no longer available to serve;
   - Appoint David Matlock, Executive Director of the Virginia Higher Education Center, to Higher Education Field representative to replace Sean Webb who is no longer available to serve;
   - Appoint Chris Cannon, Executive Director of Heartwood, to at Large member;
   - Appoint Carrie Baxter, Director of Abingdon Main Street, as the Abingdon Main Street representative
   - Reappointment of Joel Jerkins who is eligible for another three-year term
   - Reappointment of Martha Keys who is eligible for another three-year term

3. Housing and Redevelopment Authority

   - Reappointment of Vickye Hall who is eligible to serve another term

4. Historic Preservation Review Board

   - Reappointment of Jeff Johnson, who is eligible to serve another term.

If Council so desires, Closed Session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711(A)(1) for the purpose of considering applications to fill the positions on the Virginia Highlands Small Business Incubator, Tourism Advisory Committee, the Housing Development Authority and the Historic Preservation Review Board.
O. ANNOUNCEMENTS

- Washington County Chamber Breakfast – October 19th – SWVA Higher Ed Center
- A Taste of Southwest Virginia – October 21st – Heartwood
- An Evening at Soule’s Tavern – October 21st – Arts Depot
- Local Stream Cleanup- October 22nd – End of French Moore Blvd past the Higher Ed Center
- What’s Cooking, Caroline? Foodie and Wine Excursion – October 26th- SWVA Higher Ed Center
- Haunted Hill at William King Museum of Art – October 28th – WKMA

P. ADJOURNMENT
A Regular Council meeting of the Abingdon Town Council was held on Monday, August 7, 2017 at 7:30 p.m. in the Council Chambers of the Municipal Building.

A. WELCOME - Mayor Lowe

B. ROLL CALL – Kim Kingsley, Acting Town Clerk

Members of Council Present:

Mrs. Cathy C. Lowe, Mayor
Mr. Richard E. Humphreys, Vice Mayor
Mr. Robert M. Howard
Mrs. M. Cindy Patterson
Mr. J. Wayne Craig

Administrative/Town Staff:

Greg Kelly, Town Manager
Deborah C. Icenhour, Town Attorney
Jon Phelps, IT Department
Chuck Banner, Director of Finance
John McCormick, Fire Chief
Matt Bolick, Dir. of Public Services/Const.
Kim Kingsley, Paralegal/Deputy Treasurer

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Aden Woods and Ethan Parks.

- Scott Sikes, President of Abingdon Main Street, introduced the new Director of Abingdon Main Street, Carrie Baxter. Mrs. Baxter stated that she was honored to be named the new Director and was excited to work with the downtown merchants, town employees, and the Town Council.

D. APPROVAL OF MINUTES (VIDEO 15:24 – 15:50)

On motion by Mr. Craig, seconded by Mr. Howard, the Council, approved the minutes of the August 5, 2017 Regular meeting as presented.

The roll call vote was as follows:

Mr. Craig Aye
Mrs. Patterson Aye
E. Public Comments (Video 15:52 – 1:02)

Residents who provided comments were:

- Robert Gilmer, 238 Barter Drive
- Jimmy Woods, 1085 Canterbury Lane
- Chris Parks, 2000 Florist Drive
- Howard McElroy, 160 Crestview Drive
- Matthew Lane, 310 West Valley
- Bruce McNulty, 16538 Fleenors Memorial Road, Bristol VA
- Stephen Spangler, Food City Circle
- Karen Buddington, 169 Stonewall Heights
- Mindy Bonin, 555 Sams Way
- Nan Harmon, 498 Green Spring Road
- Joe LeVine, 350 Green Spring Road
- Jill Harless (no address given)
- Brock Blankenship (via email)
- Justin Ferguson (via email)
- April Lane (via email)
- Autumn Boggs (via email)
- Robert Bonin (via email)

F. PETITIONS, PUBLIC HEARINGS, AND FIRST READING OF ORDINANCES - NONE

G. SECOND READINGS – None

H. CONSIDERATION OF BIDS (VIDEO 1:02:26 – 1:05:25)

1. Consideration of bids for bridge Deck Repairs and Overlay on Cummings Street

Matt Bolick, Director of Public Services and Construction stated the bids on the project were received and noted that Crossroad Bridge in Marion, Virginia was the lowest bidder with a bid amount of $71,844.50. Mr. Craig and Mrs. Patterson inquired about the specifications of the project.

On motion by Mr. Craig, seconded by Mrs. Patterson, the Council awarded the contract for the Cummings Street deck repairs and overlay to Crossroad Bridge,
Marion, Virginia for the amount of $71,844.50 and further authorized the Town Manager to execute any and all documents necessary for the contract.

The roll call vote was as follows:

- Mr. Craig: Aye
- Mrs. Patterson: Aye
- Mr. Howard: Aye
- Mr. Humphreys: Aye
- Mayor Lowe: Aye

I. REPORTS FROM THE TOWN MANAGER/ASSISTANT TOWN MANAGER

1. Consideration of request to form a citizen board for the purpose of examining FOIA requests. (VIDEO 1:05:34 – 1:28:07)

   Mrs. Patterson suggested that the Town look at the development of a citizen board for examining FOIA requests and to build a framework policy. After discussion, it was decided that a work session would be held on November 15th at noon in the Arthur Campbell Room to discuss the matter in greater detail.


   Matt Bolick, Director of Public Works/Construction advised the Council that the plans for the Urban Path Project had cleared Bristol District VDOT Office and VDOT Central Office and had now been submitted to the Federal Highway Administration for final approval. Mr. Craig questioned as to whether the Park Street Project and the Urban Path project were going to overlap each other. Mr. Bolick explained that the 2 projects do overlap in that part of the Urban Path Project is now in the scope of plans for the Park Street project. He indicated that the plan was to remove the Park Street section of the Urban Path Project and put it in the scope as it is planned for the Park Street project. Mr. Kelly affirmed that from a cost standpoint, this plan would give the town the “most bang for their buck”. Mr. Kelly also noted that this does not mean there will be a gap in the Urban Path Project but the Park Street section will be completed as part of the Park Street project.

3. Consideration of changing time of regular monthly Council meetings to 6:30 pm and dispensing with the 5:30 work session meeting. (VIDEO 1:31:21 – 1:35:09)

   Mayor Lowe asked Council to consider changing the time of the monthly regular Council meetings from 7:30 p.m. to 6:30 pm and dispense with the 5:30 work session. Mayor Lowe noted that most of the same matters were discussed during both meetings, the staff often had twelve (12) hour days on regular meeting day, and the Town Charter
allowed the time to be designated by the Council. Mr. Craig stated he was agreeable to the suggestion but would like to receive more reports on the capital projects, including Urban Path, Park Street project, and information regarding the temporary sports fields.

On motion by Mr. Howard, seconded by Mrs. Patterson, the Council agreed to move the regular monthly Council meeting to 6:30 pm and dispense with the 5:30 pm work session meeting.

The roll call vote was as follows:

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<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Mr. Craig</td>
<td>Aye</td>
</tr>
<tr>
<td>Mrs. Patterson</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Howard</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Humphreys</td>
<td>Aye</td>
</tr>
<tr>
<td>Mayor Lowe</td>
<td>Aye</td>
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</table>

J. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 1:35:27 -

Mayor Lowe requested that the Council go into closed session without her to consider the appointment for the Virginia Highlands Small Business Incubator Board as she is the Director for the Incubator. Mr. Kelly, Town Manager, indicated that Council did not have to convene in closed session for the other appointments unless they preferred to do so.

1. Virginia Highlands Small Business Incubator

   Appointment to fill the unexpired term of Dr. French Moore, Jr.

2. Tourism Advisory Committee (VIDEO 1:35:27 – 1:38:46)

   Allison Mays from the Washington County Board of Supervisors has notified Jayne Duehring, Dir. of Tourism she is now able to serve as the BOS representative.

   On motion by Mr. Humphreys, seconded by Mr. Howard, Council appointed Allison Mays as a representative from the Washington County Board of Supervisors to serve on the Tourism Advisory Committee.

   The roll call vote was as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Mr. Craig</td>
<td>Aye</td>
</tr>
<tr>
<td>Mrs. Patterson</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Howard</td>
<td>Aye</td>
</tr>
<tr>
<td>Mr. Humphreys</td>
<td>Aye</td>
</tr>
</tbody>
</table>
3. Sustain Abingdon

Appointment to fill vacancy due to some members resigning.

On motion of Mr. Craig, seconded by Mr. Howard, Council went into closed session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-.3711(A)(1) for the purpose of considering applications to fill open positions on the Virginia Highlands Small Business Incubator and Sustain Abingdon. The roll call vote was as follows:

- Mr. Craig: Aye
- Mrs. Patterson: Aye
- Mr. Howard: Aye
- Mr. Humphreys: Nay
- Mayor Lowe: Aye

On motion of Mrs. Patterson, seconded by Mr. Howard, the Council reconvened in regular session.

The roll call vote was as follows:

- Mr. Craig: Aye
- Mrs. Patterson: Aye
- Mr. Howard: Aye
- Mr. Humphreys: Aye
- Mayor Lowe: Aye

Kim Kingsley, Acting Clerk, read the following certification to be adopted by the Council members:

WHEREAS, the Council of the Town of Abingdon, Virginia has convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions set forth in the Virginia Freedom of Information Act; and

WHEREAS, Sec. 2.2-3712(D) of the Code of Virginia, 1950, as amended, requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law; and

NOW THEREFORE, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member’s knowledge (i) only public business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.
The certification was as follows:

Mr. Craig I so certify
Mrs. Patterson I so certify
Mr. Howard I so certify
Mr. Humphreys I so certify
Mayor Lowe Abstained

Mrs. Lowe stated she addressed the Council members regarding the Virginia Highlands Small Business Incubator and left the closed meeting stating that she is employed as the Executive Director of the Virginia Highlands Small Business Incubator.

On motion of Mr. Humphreys, seconded by Mr. Craig, the Council tabled the appointment to the Virginia Highlands Small Business Incubator.

The roll call vote was as follows:

Mr. Craig Aye
Mrs. Patterson Aye
Mr. Howard Aye
Mr. Humphreys Aye
Mayor Lowe Abstained

On motion of Mr. Howard, seconded by Mr. Craig, the Council tabled the appointment to Sustain Abingdon. (VIDEO 2:11:52 – 2:12:26)

The roll call vote was as follows:

Mr. Craig Aye
Mrs. Patterson Aye
Mr. Howard Aye
Mr. Humphreys Aye
Mayor Lowe Aye

M. COUNCIL MEMBER REPORTS (VIDEO 2:08:26 – 2:21:48)

Mrs. Patterson stated she was attending her meetings and thanked the citizens for coming to see her and their input on the sports complex matter.

Mr. Humphreys invited the Council to Fairview to attend an FFA event. The Muster Grounds will be hosting the Overmountain Victory Trail Celebration Days.
Mayor Lowe expressed her symphony on behalf of the Town Council to Danny Freeman’s family and police family. Mayor Lowe also thanked the Town staff for all their hard work in taking care of the Town and the citizens.

Mr. Howard expressed his symphony on behalf of the Town Council to Leroy Lowe, Engineer for the Abingdon Fire Department.

Mrs. Patterson requested that we keep the folks and victims in the Texas hurricane in our prayers.

Mr. Humphreys stated that William King Museum of Art was hosting a reception on September 12th and invited everyone to attend.

Mrs. Patterson inquired as to when the VML program was being held and the location and stated that she would like to attend.

Mayor Lowe suggested that since the VML program is scheduled at the same time as the October Council meeting that it be rescheduled for October 16th at 6:30 pm.

On motion of Mrs. Patterson, seconded by Mr. Craig, the Council moved the October 2016 Council meeting from October 2nd to October 16th at 6:30 pm. (VIDEO 2:21 – 2:21:40)

The roll call vote was as follows:

- Mr. Craig: Aye
- Mrs. Patterson: Aye
- Mr. Howard: Aye
- Mr. Humphreys: Aye
- Mayor Lowe: Aye

Mayor Lowe declared the meeting adjourned.

________________________________________
Cathy C. Lowe, Mayor

________________________________________
Kimberly Kingsley, Acting Clerk
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ADVERTISMENT FOR BIDS - ANNUAL ASPHALT RESURFACING

SUBJECT: ANNUAL ASPHALT RESURFACING WORK for the Town of Tazewell, Virginia will be solicited by Matthew Breeding, Director of Public Services, at the Town’s offices on Main St. Tazewell, VA 24210 at which time they will be opened and publicly read aloud. Copies of the CONTRACT DOCUMENTS may be examined or obtained at the above-mentioned offices of Thompson & Littton, 319 Main St. Tazewell, VA 24210, between the hours of 8:00 AM to 5:00 PM, Monday through Friday. The CONTRACT DOCUMENTS are on file at the offices of Thompson & Littton, 319 Main St. Tazewell, VA 24210, between the hours of 8:00 AM to 5:00 PM, Monday through Friday.

Planning and Design: The Town of Tazewell has initiated the plans and specifications for the Annual Resurfacing Project. The complete plans and specifications are on file at the offices of Thompson & Littton, 319 Main St. Tazewell, VA 24210 between the hours of 8:00 AM to 5:00 PM, Monday through Friday.

Bidding/Contract Documents: The complete Instructions to Bid have been considered by the Town Council and were approved by Resolution 17572LE May 8, 2017. Bidding documents may be obtained by contacting Thompson & Littton, 319 Main St. Tazewell, VA 24210. Bidding/Contract Documents shall not be held or retained without written authorization from Thompson & Littton. The Town reserves the right to reject any or all bidders.

NOTICE TO BIDERS
1. No oral or written statements will be binding unless made in writing and authorized in advance.
2. No other form of proposal will be accepted.
3. The terms of this Notice of Bid can be modified by a Public Notice in the Town’s future legal notices.
4. The Town reserves the right to reject any or all bids.

Proposals

Proposals shall be submitted to the Town Manager at the Town’s offices on Main St. Tazewell, VA 24210, between the hours of 8:00 AM to 5:00 PM, Monday through Friday.

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Terms: Real Estate: A 10% Buyers Premium will be charged to all bidders.

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Press Operator is responsible for ensuring that printed products are delivered on time, as directed, in order to minimize equipment downtime; contributes to a positive team and work environment; Must be able to control and operate all equipment in the pressroom without supervision.

- Prepares all forms of printed products from the initial loading stage through to the completion stage;

- Monitors and maintains all equipment and supplies;

- Maintains and repairs equipment and machines.

- Performs manual and mechanical labors when necessary;

- Participates in the training of others and in equipment inspections.

- Works efficiently and accurately;

- Performs other duties as assigned by Supervisor or Press Operator.

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Call the Bristol Herald Courier.

call 276-645-2525
The Town of Abingdon received two bids for asphalt resurfacing services for this fiscal year. I recommend that the Town accept the low bid from W&L Construction and Paving Inc. in the amount of $2,021,000.

Please note that this asphalt resurfacing contract is designed to be a renewable, three-year contract and as a result, we had to specify the maximum amount of each individual type of asphalt we may need within that three year period. We now have a fixed unit price for several different types of asphalt and can prepare cost estimates for repaving work with a higher level of confidence.

The work will be performed on a work order basis and will not exceed the Town’s yearly asphalt resurfacing budget.

I will be at the Town Council meeting to answer any questions related to this project.
# Annual Asphalt Resurfacing Work - FY 2018

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Licensed in Virginia?</th>
<th>Addendum Acknowledged?</th>
<th>Bid Bond Received?</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rogers Group Inc.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>$2,607,520.00</td>
</tr>
<tr>
<td>W-L Construction and Paving, Inc.</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>$2,021,000.00</td>
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</tbody>
</table>

**FY 2018 Budgeted Amount Remaining**

**Department Head Recommendation:** Award contract to W-L Construction and Paving Inc.
HUNTING / RECREATIONAL LAND (BLAND CO.)
87.9 Acres located on County Road 625 north of Cerro.
Also accessible from US16 and Co. Rd 623.
* Approximately 1 mi to the Appalachian Trail
* Jefferson National Forest
* Excellent Bear and Black Bear hunting
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$153,000
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DATE: OCTOBER 4, 2017

TO: MR. GREG KELLY
TOWN MANAGER

FROM: MATTHEW BOLICK
DIRECTOR OF PUBLIC SERVICES & CONSTRUCTION

RE: PARK STREET PROJECT DESIGN CONTRACT – THOMPSON AND LITTON ENGINEERING

The Town of Abingdon recently received engineering proposals for the referenced project. The Town’s selection committee unanimously selected Thompson and Litton (T&L) to provide the engineering, surveying and other related services for this project.

Town staff met with representatives from T&L on October 4, 2017, to discuss the required scope of services. The contract will be made available for review by the Council prior to the Council meeting. I recommend that the Town Council authorize the Town Manager to execute the contract with T&L pending contract review and approval by VDOT. Timely execution of this contract is critical to meet VDOT’s financial deadlines regarding the Park Street project.

I will be at the Town Council meeting to answer any questions related to this project.
RESOLUTION #________

A RESOLUTION OF THE COUNCIL FOR THE TOWN OF ABINGDON, VIRGINIA
AS AN ENDORSEMENT OF THE CONSTRUCTION OF PEDESTRIAN, ROAD AND
STORM DRAINAGE IMPROVEMENTS ALONG PARK STREET AND TANNER
STREET, PROJECT U000-140-276
(UPC 105675)

WHEREAS, in accordance with the Commonwealth Transportation Board construction
allocation procedures, it is necessary that a resolution be received from the sponsoring local
jurisdiction or agency requesting the Virginia Department of Transportation (VDOT) to establish
a project in the Town of Abingdon.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Abingdon requests the
Commonwealth Transportation Board to establish a project for the construction of pedestrian, road
and storm drainage improvements along Park Street and Tanner Street.

BE IT FURTHER RESOLVED that the Town of Abingdon hereby agrees to provide its
share of the total cost for preliminary engineering, right-of-way and construction of this project in
accordance with the project financial documents.

BE IT FURTHER RESOLVED that the Town of Abingdon hereby agrees to enter into a
project administration agreement with VDOT and provide the necessary oversight to ensure the
project is developed in accordance with all applicable federal, state and local requirements for
design, right-of-way acquisition, and construction of the project.

BE IT FURTHER RESOLVED that the Town of Abingdon will be responsible for
maintenance and operating costs of the facility as constructed unless other arrangements have been
made with VDOT.
BE IT FURTHER RESOLVED that if the Town of Abingdon subsequently elects to cancel the project, the TOWN of ABINGDON hereby agrees to reimburse VDOT for the total amount of costs expended by VDOT through the date VDOT is notified of such cancellation. The TOWN of ABINGDON also agrees to repay any funds previously reimbursed that are later deemed ineligible by the Federal Highway Administration or VDOT.

BE IT FURTHER RESOLVED that the Council of the Town of Abingdon hereby grants authority for the Town of Abingdon Manager to apply for funds and execute project administration agreements, as well as other documents necessary for approved projects.

TOWN OF ABINGDON, VIRGINIA

By: _____________________________
    Mayor

By: ______________________________
    Town Manager

The undersigned clerk of the Town of Abingdon, Virginia (the “Town”), hereby certifies that the foregoing constitutes a true and correct copy of a resolution duly adopted at a meeting of the Council held on October 16, 2017. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing resolution, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing resolution was as follows:

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>ATTENDANCE</th>
<th>VOTE</th>
</tr>
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<tbody>
<tr>
<td>Cathy C. Lowe, Mayor</td>
<td></td>
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<tr>
<td>Richard E. Humphreys, Vice Mayor</td>
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<td>Robert M. Howard</td>
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<td>Wayne Craig</td>
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<td>Cindy Patterson</td>
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WITNESS MY HAND and the seal of the Town of Abingdon as of October ___, 2017.

(SEAL)  _____________________________
         Clerk, Town of Abingdon
COMMONWEALTH OF VIRGINIA
COUNTY OF WASHINGTON

Attested Photocopy:

On this___________ day of October, I Cecile M. Rosenbaum, Clerk, attest that the preceding document is a true, exact. Complete and unaltered photocopy made by me of Resolution #__________.

____________________
Clerk
Tourism Zone

One of the goals for Abingdon is to have an attractive downtown, stimulate business attraction, growth, and increased employment opportunities.

A vehicle to achieve this goal is necessary. Establishment of a Tourism Zone was suggested as a possible solution.

After considerable research including – review of other locality’s Tourism Zone Ordinances, talking with Economic Development and Tourism Officials in those locality’s and finally analyzing what the specific benefits to Abingdon businesses and real estate owners would be with the application of a Tourism Zone Ordinance - we have determined that a Tourism Zone is not our answer.

A Tourism Zone Ordinance is a very specific tool with limited application. It requires a cumbersome amount of record-keeping. And, most importantly, is hard to communicate to the people who would be the most likely to benefit from it.

However, the goal of rehabbing, maintaining or creating downtown buildings so that they are attractive to our residents, visitors and current or potential real estate and business owners remains. We still need to answer the question - What can we do, what vehicle can we utilize to facilitate this goal? One that is easy for real estate and business owners to learn about and utilize, and one that does not create a cumbersome process and is effective in the realization of our goal.

To that end, we must continue to explore possible solutions. We believe that the already established Economic Development Authority (EDA) is a likely answer. They have an active and qualified board, they are empowered and focused on the same goals we want to achieve, and they have the mechanism to do the work.

We’d like to explore this option and report back to the Council.

Questions?
Bigger Trucks: Bad for America’s Local Communities

Dear Members of Congress,

Representing local communities and Americans across the nation, we are concerned about our transportation infrastructure. We strongly oppose proposals in Congress that would allow any increase in truck length or weight—longer double-trailer trucks or heavier single-trailer trucks would only make our current situation worse.

Local communities and our residents are what drive this country. We work every day to make sure the needs and safety of our residents are met. Allowing heavier and longer trucks will most certainly set us back in our efforts. Much of our transportation infrastructure that connects people to jobs, schools and leisure is in disrepair, in part because local and rural roads and bridges are older and not built to the same standards as Interstates. Many of us are unable to keep up with our current maintenance schedules and replacement costs because of underfunded budgets.

The impacts of longer or heavier tractor-trailers would only worsen these problems. Millions of miles of truck traffic operate on local roads and bridges across the country, and any bigger trucks allowed on our Interstates would mean additional trucks that ultimately find their way onto our local infrastructure. Longer and heavier trucks would cause significantly more damage to our transportation infrastructure, costing us billions of dollars that local government budgets simply cannot afford, compromising the very routes that American motorists use every day.

On behalf of America’s local communities and our residents, we ask that you oppose any legislation that would allow any increase in truck length or weight.

Sincerely,

Please print your title and name here to be added to the list for this letter – thank you.
<table>
<thead>
<tr>
<th>DATE</th>
<th>MITTEES WILLING TO SERVE</th>
<th>NAME</th>
<th>ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/2/2015</td>
<td>Planning Commission, Planning Commission, or all others</td>
<td>Michael Weaver</td>
<td>610 Colonial Road SW</td>
</tr>
<tr>
<td>6/4/2015</td>
<td>Planning Commission, or all others</td>
<td>John Honeycutt</td>
<td>466 Court Street Abingdon</td>
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<td>6/19/2015</td>
<td>Planning Commission</td>
<td>Sue Ann Morris</td>
<td>278 Henderson Court</td>
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<td>6/24/2015</td>
<td>Planning Commission</td>
<td>Mark Goodman</td>
<td>305 Bogey Drive</td>
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<td>6/26/2015</td>
<td>Planning Commission</td>
<td>Doug Ellis</td>
<td>135 Longview Drive</td>
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<td>6/26/2015</td>
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<td>16088 Majestic Dr., Bristol</td>
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<tr>
<td>7/22/2015</td>
<td>Sustain Abingdon</td>
<td>Sherri Leab</td>
<td>Works in Abingdon</td>
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<td>7/30/2015</td>
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<td>Tom McMullen</td>
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<td>7/31/2015</td>
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<td>Tim Wade</td>
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<td>HPRB</td>
<td>James Bunn II</td>
<td>153 Valley Street NE</td>
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<td>Doug Covington</td>
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<td>8/30/2015</td>
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<td>Evie J. Hunt</td>
<td>22638 Remington Dr.</td>
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<tr>
<td>9/1/2015</td>
<td>BZA</td>
<td>Kenny Shuman</td>
<td>164 West Valley Street</td>
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<td>Franklin D. Brown</td>
<td>219 Buckingham Court</td>
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<td>Joe Levine</td>
<td>350 Green Spring Road</td>
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<td>9/9/2015</td>
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<td>Chris Sullivan</td>
<td>172 Country Club Drive</td>
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<td>Barbara Williamson</td>
<td>499 Nicholas Street SE</td>
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<td>9/14/2015</td>
<td>Redevelopment &amp; Housing</td>
<td>Fred Johnson</td>
<td>164 Park Street</td>
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<td>Tracy Underwood</td>
<td>16316 Granda Pl.</td>
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<td>Sustain Abingdon</td>
<td>Thomas Keys</td>
<td>100 Trailview Drive</td>
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<td>9/21/2015</td>
<td>Fairview</td>
<td>Mark Hagy</td>
<td>790 Falcon Drive</td>
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<tr>
<td>10/13/2015</td>
<td>Housing</td>
<td>Mike Rush</td>
<td>610 Colonial Road SW</td>
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<tr>
<td>Date</td>
<td>Location</td>
<td>Name</td>
<td>Address</td>
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<td>10/23/2015</td>
<td>Sinking Springs CemeteryCommittee</td>
<td>Michael Farris</td>
<td>15326 Greenway Rd Meadowview, Town Business</td>
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<tr>
<td>11/21/2015</td>
<td>Fairview</td>
<td>Michael Hagy</td>
<td>322 Morningside Lane</td>
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<tr>
<td>10/16/2015</td>
<td>Sinking Springs CemeteryCommittee</td>
<td>Sigrid Phillips</td>
<td>445 Circle Drive</td>
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<td>5/5/2016</td>
<td>Planning Commission or HPRB</td>
<td>Jayne Duehring</td>
<td>128 Crestview Drive</td>
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<td>6/6/2016</td>
<td>HPRB</td>
<td>Byrum Geisler</td>
<td>228 East Main Street</td>
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<td>8/1/2016</td>
<td>EDA, HPRB, Sustain Abingdon, VA. Highlands, EDA, Planning</td>
<td>Chase Mitchell</td>
<td>829 Taylor St., Bristol,TN Works at WKM 22175 Twin Oaks Rd. E&amp;H</td>
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<td>8/12/2016</td>
<td>HPRB, Muster Ground EDA, Planning</td>
<td>Justin Gobble</td>
<td>19349 Old Jonesboro Road, Student</td>
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<td>8/18/2016</td>
<td>Commission, TAC Muster Grounds, Tree Commission, Incubator,</td>
<td>Kathleen Bundy</td>
<td>Works at Barter 19349 Old Jonesboro Road, Student</td>
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<tr>
<td>8/19/2016</td>
<td>EDA Sustain Abingdon, BZA, HPRB, Planning</td>
<td>Tarn Rosenbaum</td>
<td>180 Crestview Drive</td>
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<td>8/18/2016</td>
<td>Commission</td>
<td>Bradley Conkle</td>
<td>29085 Hart Run Drive</td>
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<td>8/26/2016</td>
<td>BZA EDA, Planning</td>
<td>John Kelly</td>
<td>215 Longview Drive</td>
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<td>8/29/2016</td>
<td>Commission</td>
<td>Shana Carrico</td>
<td>368 Beverly Drive Abingdon</td>
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<td>8/30/2016</td>
<td>EDA BZA,EDA,Tree Commission, VA. Highlands Small Bus.</td>
<td>James Turner</td>
<td>325 Morningside Lane, NE, Abingdon</td>
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<td>9/5/2016</td>
<td>Incubator</td>
<td>Edward Morgan</td>
<td>259 Bradley Street, Abingdon</td>
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<td>Position</td>
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<td>11/3/2016</td>
<td>Sustain Abingdon</td>
<td>Rich Macbeth</td>
<td>1139 Panorama Drive</td>
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<td>11/17/2016</td>
<td>Sustain Abingdon, Tree</td>
<td>Melissa Kalb</td>
<td>1151 Panorama Dr.</td>
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<td>1/12/2017</td>
<td>VHSBI</td>
<td>Randy J. LaFollette</td>
<td>22464 Watauga Road</td>
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<td>1/23/2017</td>
<td>HPRB</td>
<td>Kristi Hartshorn</td>
<td>356 Augusta Drive</td>
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<td>EDA, HPRB, Planning, Tree</td>
<td>Stephen C. Jett</td>
<td>333 Court Street, NE</td>
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<td>3/13/2017</td>
<td>Tree Commission</td>
<td>Carr Blankenship, III</td>
<td>861 Barclay Drive</td>
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<td>3/29/2017</td>
<td>Planning Commission</td>
<td>Adie Lee</td>
<td>P O Box 867</td>
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<td>4/1/2017</td>
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<td>Leslie Bradley</td>
<td>143 Stonewall Heights</td>
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<td>4/1/2017</td>
<td>Planning Commission</td>
<td>Link Elmore</td>
<td>520 Court Street</td>
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<td>4/18/2017</td>
<td>TAC</td>
<td>Scott N. Wilson</td>
<td>430 Baugh Lane</td>
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<td>5/2/2017</td>
<td>TAC</td>
<td>Katye A. Blankenship</td>
<td>P O Box 365</td>
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<tr>
<td></td>
<td></td>
<td>Kathy Shearer</td>
<td>P O Box 117, Emory, VA</td>
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<td>6434 Clinch Mtn Road (Bus.</td>
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<tr>
<td>5/11/2017</td>
<td>TAC</td>
<td>Lisa Kestner Quigley</td>
<td>Owner)</td>
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<td>5/18/2017</td>
<td>Planning Commission</td>
<td>Ramsey White</td>
<td>125 W Valley Street</td>
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<tr>
<td>6/7/2017</td>
<td>TAC</td>
<td>Kalonn G. Roberts</td>
<td>241 Whispering Woods Drive</td>
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<td>6/15/2017</td>
<td>EDA; Planning; RAC; TAC</td>
<td>Muhammad Hasham</td>
<td>2105 Vances Mill Road</td>
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<td>6/21/2017</td>
<td>TAC</td>
<td>Samir Patel</td>
<td>1093 Berry Drive</td>
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<tr>
<td>6/30/2017</td>
<td>TAC; Planning</td>
<td>Carey Jacobsen</td>
<td>801 Wayne Avenue, NE</td>
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<tr>
<td>7/25/2017</td>
<td>VHSBI</td>
<td>Gary D Lester, CFP</td>
<td>210 Stonewall Heights</td>
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<td>9/5/2017</td>
<td>TAC</td>
<td>David Matlock</td>
<td>SWVHEC</td>
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<td>9/5/2017</td>
<td>TAC</td>
<td>Carrie Baxter</td>
<td>AMS</td>
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<td>9/5/2017</td>
<td>TAC</td>
<td>Chris Cannon</td>
<td>Friends of SW VA</td>
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</table>
Town of Abingdon
Board and Commission Application

The Abingdon Town Council has adopted this application for use by individuals interested in appointment to any of the Town’s advisory boards and commissions. To ensure your application will receive full consideration, please answer all questions completely. Questions? Call 628-3167
Return this application either online, in person, by mail or by fax to the Town of Abingdon, ATTN: Town Manager, P.O. Box 789, 133 West Main Street, Abingdon, VA 24212. FAX 276-698-3328

***PLEASE PRINT OR TYPE***

PERSONAL INFORMATION

Name: Randy J. LaFollette		Date: January 12, 2017
Address: 22464 Watauga Rd	City: Abingdon, VA	Zip: 24211
Do you live inside the Town limits of Abingdon? YES NO

Telephone: Home
Cell: 423-585-7452
Work
Fax

Email Address: (required) iotaomicron492@hotmail.com

PLACE OF EMPLOYMENT

Retired

Address

Description of job duties:

EDUCATIONAL BACKGROUND Please list including names of all schools and years attended.

East Tennessee State University
Johnson City, Tennessee
B.S. Communications
1986

BOARD PREFERENCE
Are you currently serving on a board or commission of the Town of Abingdon? Yes No
If so, which Board(s) or Commission(s)?

When do(es) your present term(s) expire? (mm/yy)

Town of Abingdon
Board and Commission Application

Have you ever served on any boards or commissions in the past either here or in other localities? Yes No

If so, what were they and when did you serve?

Please list the name(s) of the board(s) to which you are applying or seeking reappointment to (see attached list and board and commission description):
Abingdon Historic Preservation Review Board

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I have plenty of time, since I am retired.

I have shown my ability to handle the public, in several areas.

I have extensive experience with Bristol Broadcasting, and several other radio outlets.

I have management experience in several different business applications.

To the best of my ability, all information on this application is truthful.

SIGNATURE Randy J. LaFollette

Thank you for your interest in appointment to the Town of Abingdon’s Advisory Boards and Commissions. Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, and Housing and Redevelopment Authority are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on

- [ ] Board of Building Code Appeals
- [ ] Planning Commission
- [ ] Board of Zoning Appeals
- [ ] Recreation Advisory Commission
- [ ] Economic Development Authority
- [ ] Sinking Springs Cemetery Committee
- [ ] Fairview Committee
- [ ] Sustain Abingdon Committee
- [ ] Historic Preservation Review Board
- [ ] Tourism Advisory Committee
- [ ] Housing and Redevelopment Authority
- [ ] Tree Commission
- [ ] Muster Grounds Steering Committee
- [ ] Virginia Highlands Small Business Incubator
Town of Abingdon
Board and Commission Application

The Abingdon Town Council has adopted this application for use by individuals interested in appointment to any of the Town’s advisory boards and commissions. To ensure your application will receive full consideration, please answer all questions completely. Questions? Call 276-492-2149

Please return this application either:

- In person (3rd floor of the Town Hall), 133 West Main Street, Abingdon, VA;
- By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or
- kkingsley@abingdon-va.gov

***PLEASE PRINT OR TYPE***

Name ____________________________________________ Date: __________________________

Address __________________________________________ City/State ___________ Zip __________

Do you live inside the Town limits of Abingdon? YES _X_ NO ___

Telephone: Home ____________________ Work ____________________
            Cell 276-698-8935 ____________________ Fax __________

Email Address: (required) __glester50@gmail.com________

PLACE OF EMPLOYMENT: __Retired

Address: __________________________________________

Description of job duties: __________________________________________

EDUCATIONAL BACKGROUND Please list including names of all schools and years attended.

<table>
<thead>
<tr>
<th>School</th>
<th>Year</th>
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<tbody>
<tr>
<td>Emory &amp; Henry College</td>
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<tr>
<td>Radford University</td>
<td>1976</td>
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<td>Old Dominion University</td>
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</table>
Are you currently serving on a board or commission of the Town of Abingdon?  Yes____ No __X__

If so, which Board(s) or Commission(s)?

____________________________________________________________________________________

When do(es) your present term(s) expire?  (mm/yy)

_____________________________________________________________________________________

Have you ever served on any boards or commissions in the past either here or in other localities?

Yes __X__ No __

If so, what were they and when did you serve? Wash. Co Revenue Review Committee 2012 - to present
Foundation Board of the Washington County Library 2017 - to present

Please list the name(s) of the board(s) to which you are applying or seeking reappointment to (see attached list and board and commission description):

Virginia Highlands Small Business Incubator Board

_____________________________________________________________________________________

_____________________________________________________________________________________

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

As a resident of the town and someone with the intentions of remaining in SW VA for the long term, I have a vested interest in our area’s economic success and want to make a contribution. Also, my career in business includes working with small and large corporations in management positions in which economic success was achieved and that experience will be invaluable to the VHSBI. Finally, as a Certified Financial Professional (CFP) I hope to use my skills and experience to help guide the VHSBI in its financial decision making.

To the best of my ability, all information on this application is truthful.

SIGNATURE  ____________________________  Gary D. Lester

Thank you for your interest in appointment to the Town of Abingdon’s Advisory Boards and Commissions.

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, and Housing and Redevelopment Authority, Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on

<table>
<thead>
<tr>
<th>Board of Building Code Appeals</th>
<th>Planning Commission</th>
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</thead>
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<tr>
<td>Board of Zoning Appeals</td>
<td>Recreation Advisory Commission</td>
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<td>Economic Development Authority</td>
<td>Sinking Springs Cemetery Committee</td>
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<td>Fairview Committee</td>
<td>Sustain Abingdon Committee</td>
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<tr>
<td>Historic Preservation Review Board</td>
<td>Tourism Advisory Committee</td>
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<td>Housing and Redevelopment Authority</td>
<td>Tree Commission</td>
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<tr>
<td>Muster Grounds Steering Committee</td>
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***PLEASE PRINT OR TYPE***

PERSONAL INFORMATION

Name ___________________________ Date 09/05/2016

Address _______________ City/State ______ Zip ______

Do you live inside the Town limits of Abingdon?  YES  x  NO

Telephone: Home 276-628-5816 Work 276-889-3108
Cell 276-823-7732 Fax 276-889-3108

Email Address: (required) tredegar75@gmail.com

PLACE OF EMPLOYMENT

United Medical

Address 1794 East Main Street, Lebanon, VA 24266

Description of job duties: Manager, Home Respiratory Care Company

EDUCATIONAL BACKGROUND Please list including names of all schools and years attended.

Emory and Henry College, 1971

Ford Foundation Rural Leadership Development Program, 1975

BOARD PREFERENCE

Are you currently serving on a board or commission of the Town of Abingdon?  Yes  No  x
If so, which Board(s) or Commission(s)?

When do(es) your present term(s) expire? (mm/yy)

Town of Abingdon
Board and Commission Application

Have you ever served on any boards or commissions in the past either here or in other localities?  
Yes  □  No  □

If so, what were they and when did you serve?
Tree Commission, Planning Commission, Recreation Commission, Cemetery Commission, Town Council

Please list the name(s) of the board(s) to which you are applying or seeking reappointment to (see attached list and board and commission description):
Economic Development Authority.

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I have training, experience, and perspective to make a contribution to Abingdon’s effort in that regard. I have extensive business experience and have helped to start several grass-roots businesses including the Whitetop Mountain Maple Syrup company. I played a major role in developing the region’s Fraser Fir Christmas tree industry.

As Mayor and member of the Town Council, I was involved in several significant business negotiations as well as the development of the Stone Mill Business and Technology Park and the Small Business Incubator. I have extensive sales experience. I am a certified Planning Commissioner.

To the best of my ability, all information on this application is truthful.

SIGNATURE

Thank you for your interest in appointment to the Town of Abingdon’s Advisory Boards and Commissions.
Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, and Housing and Redevelopment Authority are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on

☐ Board of Building Code Appeals  ☐ Planning Commission
☐ Board of Zoning Appeals  ☐ Recreation Advisory Commission
☐ Economic Development Authority  ☐ Sinking Springs Cemetery Committee
☐ Fairview Committee  ☐ Sustain Abingdon Committee
☐ Historic Preservation Review Board  ☐ Tourism Advisory Committee
☐ Housing and Redevelopment Authority  ☐ Tree Commission
☐ Muster Grounds Steering Committee  ☐ Virginia Highlands Small Business Incubator
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***PLEASE PRINT OR TYPE***

PERSONAL INFORMATION

Name  Don Adams   Date  9/7/15
Address  20060 Tall Oaks Drive   City/State  VA   Zip 24211
Do you live inside the Town limits of Abingdon?  YES____ NO  ✓
Telephone:  Home 628-5823  Work 628-2925
Cell 608-3320  Fax
Email Address: (required) donadams 815@hotmail.com

PLACE OF EMPLOYMENT  Adams Construction Co.
Address  20060 Tall Oaks Dr, Abingdon, VA 24211
Description of job duties:  President  Semi-retired my son is
soon taking over the company

EDUCATIONAL BACKGROUND Please list including names of all schools and years attended.

J.I. Burton High School Norton, VA  56-62
VA Tech 62-63
Concord College 63-64
ETSU 64-66  BS

BOARD PREFERENCE
Are you currently serving on a board or commission of the Town of Abingdon?  Yes____ No  ✓
If so, which Board(s) or Commission(s)?

When do(es) your present term(s) expire? (mm/yy)

Town of Abingdon
Board and Commission Application

Have you ever served on any boards or commissions in the past either here or in other localities?

Yes  No

If so, what were they and when did you serve?

Glenrock Country Club  Several Years  Past President & Secretary

Abingdon Kiwanis Club  President 1978  Bristol Home Builders Ass. President 1989

Please list the name(s) of the board(s) to which you are applying or seeking reappointment to (see attached list and board and commission description):

Planning Commission

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

Spent 40 years in construction of single and multi-family as well as commercial structures developed Whisper Wood and Graham's Landing subdivisions developed several condominium and apartment projects

Note: Although I live in the county, I do own property in Town at 335 Pinehurst Court, Winterham Tax Map 105C-1-25A Lot 14 Willoughby West (555 Sams Way) 104B-2-14

To the best of my ability, all information on this application is truthful.

Signature  

Thank you for your interest in appointment to the Town of Abingdon’s Advisory Boards and Commissions.
Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, and Housing and Redevelopment Authority are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on

- [ ] Board of Building Code Appeals  [✓] Planning Commission
- [✓] Board of Zoning Appeals  [ ] Recreation Advisory Commission
- [✓] Economic Development Authority  [ ] Sinking Springs Cemetery Committee
- [✓] Fairview Committee  [✓] Sustain Abingdon Committee
- [✓] Historic Preservation Review Board  [ ] Tourism Advisory Committee
- [✓] Housing and Redevelopment Authority  [ ] Tree Commission
- [ ] Muster Grounds Steering Committee  [✓] Virginia Highlands Small Business Incubator
<table>
<thead>
<tr>
<th>Name</th>
<th>Entity Represented</th>
<th>Address</th>
<th>Contact Information</th>
<th>Appointment Date</th>
<th>Term Expiration Date</th>
<th>Eligible for Another Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vacant</td>
<td>Barter Theatre</td>
<td>133 West Main Street</td>
<td>276-628-2281 <a href="mailto:communication@bartertheatre.com">communication@bartertheatre.com</a></td>
<td>December 7, 2009</td>
<td>(3-year term) December 7, 2015 (Reappt Jan. 2013)</td>
<td>No</td>
</tr>
<tr>
<td>Sean Webb</td>
<td>VA Higher Ed Center</td>
<td>P.O. Box 1987 Abingdon, Virginia 24212</td>
<td>276-619-4380 <a href="mailto:swebb@swcenter.edu">swebb@swcenter.edu</a></td>
<td>February 1, 2010</td>
<td>(3-year term) August 5, 2016 (Reappt 8/13)</td>
<td>No</td>
</tr>
<tr>
<td>Cathy Lowe</td>
<td>Council Member</td>
<td>P O Box 1165 Abingdon, VA 24212-1165</td>
<td>276-628.4342</td>
<td>January 7, 2013</td>
<td>(3-year term) January 7, 2016</td>
<td>Yes</td>
</tr>
<tr>
<td>Rick Humphreys, Alternate</td>
<td>Council Member</td>
<td>148 Crestview Drive</td>
<td>276.608.3465</td>
<td>January 7, 2013</td>
<td>(3 year term) January 7, 2016</td>
<td>Yes</td>
</tr>
<tr>
<td>Vacant</td>
<td>B&amp;B</td>
<td></td>
<td></td>
<td>January, 2015</td>
<td>(3 year term) January, 2018</td>
<td>Yes</td>
</tr>
<tr>
<td>Janet Woolwine</td>
<td>A Likely Yarn and Renaissance Projects</td>
<td>185 Crestview Drive Abingdon VA 24210</td>
<td>276-628-8433 <a href="mailto:alikelyyarn@yahoo.com">alikelyyarn@yahoo.com</a> <a href="mailto:jiwoolwine@yahoo.com">jiwoolwine@yahoo.com</a></td>
<td>November 4, 2013 to fill unexpired term of Vickye Hall</td>
<td>(3-year term) June 2, 2017</td>
<td>Yes</td>
</tr>
<tr>
<td>Susanne Lay Ex-Officio</td>
<td>Chamber of Commerce</td>
<td>179 East Main Street Abingdon, VA 24210</td>
<td>276-628-8141 <a href="mailto:chamber@eva.org">chamber@eva.org</a></td>
<td></td>
<td>Continual</td>
<td></td>
</tr>
<tr>
<td>Joel Jerkins</td>
<td>J&amp;J Entertainment Group</td>
<td>115 Charwood Drive Abingdon, VA 24210</td>
<td>276-525-4999 <a href="mailto:joel.jerkins@yahoo.com">joel.jerkins@yahoo.com</a></td>
<td>August 2, 2014</td>
<td>(3-year term) August 1, 2017</td>
<td>Yes</td>
</tr>
<tr>
<td>Katye A. Blankenship</td>
<td>The Candy Shed</td>
<td>P O Box 365 Abingdon, VA 24212-0365</td>
<td>276-274-4754 <a href="mailto:thecandyshed@gmail.com">thecandyshed@gmail.com</a></td>
<td>June, 2017</td>
<td>(3-year term) June, 2020</td>
<td>Yes</td>
</tr>
<tr>
<td>Name</td>
<td>Affiliation</td>
<td>Address</td>
<td>Phone</td>
<td>Email</td>
<td>Term Start</td>
<td>Term End</td>
</tr>
<tr>
<td>--------------------</td>
<td>--------------------------------------------------</td>
<td>----------------------------------------------</td>
<td>----------------</td>
<td>--------------------------------------------</td>
<td>-----------------</td>
<td>--------------</td>
</tr>
<tr>
<td>Chase Mitchell</td>
<td>William King Museum</td>
<td>415 Academy Drive Abingdon, VA 24210</td>
<td>276-628-5005</td>
<td><a href="mailto:cmitchell@wkmuseum.org">cmitchell@wkmuseum.org</a></td>
<td>December 5, 2016</td>
<td>December 2019</td>
</tr>
<tr>
<td>Chris Lowe</td>
<td>Martha Washington Inn</td>
<td>150 W Main Street Abingdon, VA 24210</td>
<td>276-619-5260</td>
<td><a href="mailto:clowe@thermartha.com">clowe@thermartha.com</a></td>
<td>December 2016</td>
<td>December 2, 2019</td>
</tr>
<tr>
<td>Kathy Shearer</td>
<td>Member at Large</td>
<td>P O Box 117 Emory, VA 24327</td>
<td>276-944-5355</td>
<td><a href="mailto:Shearer44@gmail.com">Shearer44@gmail.com</a></td>
<td>June, 2017</td>
<td>June, 2020</td>
</tr>
<tr>
<td>Martha Keys</td>
<td>Retired/President of Historical Society of</td>
<td>P O Box 2184 Abingdon, VA 24212</td>
<td>276-628-2987</td>
<td><a href="mailto:martha.keys@comcast.net">martha.keys@comcast.net</a></td>
<td>November 4, 2013</td>
<td>May 2, 2017</td>
</tr>
<tr>
<td>Vacant</td>
<td>Heartwood</td>
<td></td>
<td></td>
<td></td>
<td>November 7, 2011</td>
<td>November, 2017</td>
</tr>
<tr>
<td>Susan Yates</td>
<td>Depot Artists Association (The Arts Depot)</td>
<td>314 Depot Square Abingdon VA 24210</td>
<td>276-628-9191</td>
<td><a href="mailto:abingdonartsdepot@eva.org">abingdonartsdepot@eva.org</a></td>
<td>December 5, 2011</td>
<td>December, 2017</td>
</tr>
<tr>
<td>Advance Abingdon</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
Town of Abingdon
Board and Commission Application

The Abingdon Town Council has adopted this application for use by individuals interested in appointment to any of the Town's advisory boards and commissions. To ensure your application will receive full consideration, please answer all questions completely. Questions? Call 276-492-2149

Please return this application either:

- In person (3rd floor of the Town Hall), 133 West Main Street, Abingdon, VA;
- By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or
- kkingsley@abingdon-va.gov

***PLEASE PRINT OR TYPE***

Name DAVID MATLOCK Date: 9-5-17
Address PO Box 696 City/State PARASUS Zip 24236

Do you live inside the Town limits of Abingdon? YES NO

Telephone: Home 276-492-6042 Work
Fax

Email Address: (required) DMATLOCK@SWCENTER.EDU

PLACE OF EMPLOYMENT: SW VIRGINIA HIGH EDUCATION CTR.
Address: ONE PARTNERSHIP CIRCLE ABINGDON VA

Description of job duties: EXECUTIVE DIRECTOR

EDUCATIONAL BACKGROUND Please list including names of all schools and years attended.

B.S. SOUTHERN ILLINOIS UNIV. - BUSINESS ADMIN
M. ED. ETSY - COUNSELOR EDUCATION
ED. D. ETSY (ABD) - HIGHER EDUCATION ADMINISTRATION

REPLACIN
X SEAN WEBB WHO IS NO LONGER AVAILABLE
Are you currently serving on a board or commission of the Town of Abingdon? Yes___ No X

If so, which Board(s) or Commission(s)?

__________________________________

When do(es) your present term(s) expire? (mm/yy)

__________________________________

Have you ever served on any boards or commissions in the past either here or in other localities? Yes___ No___

If so, what were they and when did you serve? CURRENT MEMBER OF COUNTY IDA

Please list the name(s) of the board(s) to which you are applying or seeking reappointment to (see attached list and board and commission description):

Abingdon Tourism Advisory

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

Looking for ways for the Higher Education Center to expand relationship with town to support economic development

To the best of my ability, all information on this application is truthful.

SIGNATURE ____________________________

Thank you for your interest in appointment to the Town of Abingdon's Advisory Boards and Commissions.

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, and Housing and Redevelopment Authority, Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on

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- kkingsley@abingdon-va.gov

***PLEASE PRINT OR TYPE***

Name Carrie Baxter  Date: 9-05-17
Address 16325 Southwood Dr.  City/State Abingdon, VA  Zip 24210
Do you live inside the Town limits of Abingdon? YES NO
TelephoneNumber A/M  Work 276-492-2237
Cell 276-603-3093  Fax
Email Address: (required) mainstreet@abingdon-va.gov

PLACE OF EMPLOYMENT: Abingdon Main Street Program
Address: 335 Cummings St, Abingdon, VA 24210
Description of job duties: Executive Director

EDUCATIONAL BACKGROUND Please list including names of all schools and years attended.

Abingdon High School - 4 Class of 1996
Radford University - 4 Class 7 2000
Are you currently serving on a board or commission of the Town of Abingdon? Yes ___ No ___

If so, which Board(s) or Commission(s)?

______________________________________________________________________________

When do(es) your present term(s) expire? (mm/yy)

______________________________________________________________________________

Have you ever served on any boards or commissions in the past either here or in other localities? Yes ___ No ___

If so, what were they and when did you serve? ______________________________________

Please list the name(s) of the board(s) to which you are applying or seeking reappointment to (see attached list and board and commission description):

Tourism Advisory Committee

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

ANMS - EX-OFFICIO MEMBER, TAC

To the best of my ability, all information on this application is truthful.

SIGNATURE

Thank you for your interest in appointment to the Town of Abingdon's Advisory Boards and Commissions.

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, and Housing and Redevelopment Authority, Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on

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- kkingsley@abingdon-va.gov

***PLEASE PRINT OR TYPE***

Name: Chris Cannon
Date: 9/5/17

Address: 33324 Widow Valley Rd
City/State: Damascus, VA
Zip: 24236

Do you live inside the Town limits of Abingdon? YES □ NO X □

Telephone: Home: ____________ Work: 276-192-2421
Cell: 276-1623-3160 Fax: ____________

Email Address: (required) ccannon@mps.wv.org

PLACE OF EMPLOYMENT: Friends of Southwest Virginia / Heartwood

Address: One Heartwood Circle, Abingdon, VA 24210

Description of job duties: Executive Director

EDUCATIONAL BACKGROUND Please list including names of all schools and years attended.

Shaw College - Bachelor of Arts in Media Studies and Art, 2006-2010; Rome, GA.
Are you currently serving on a board or commission of the Town of Abingdon? Yes____ No X
If so, which Board(s) or Commission(s)?

__________________________
When do(es) your present term(s) expire? (mm/yy)

__________________________
Have you ever served on any boards or commissions in the past either here or in other localities? Yes__ No X
If so, what were they and when did you serve?

__________________________
Please list the name(s) of the board(s) to which you are applying or seeking reappointment to (see attached list and board and commission description):

Tourism Advisory Committee

__________________________
Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

As Executive Director of the SWVA Cultural Heritage Foundation, I believe that through my experience and background in cultural preservation, I can contribute to the economic development and revitalization of Abingdon and its potential for economic advancement of this community.

To the best of my ability, all information on this application is truthful.

__________________________
SIGNATURE

Thank you for your interest in appointment to the Town of Abingdon's Advisory Boards and Commissions.

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, and Housing and Redevelopment Authority, Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on

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**Board and Commission Application**

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- By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or
- kkingsley@abingdon-va.gov

***PLEASE PRINT OR TYPE***

Name: **Kallonn G. Roberts**
Date: **6/17/17**

Address: **241 Whispering Woods Dr, Abingdon, VA 24210**

Do you live inside the Town limits of Abingdon? **YES**

Telephone: **Home**
          **Cell**
          **Work**
          **Fax**

Email Address: **(required)**

**dirofmarketing@bartertheater.com**

PLACE OF EMPLOYMENT: **Barter Theatre**

Address: **1100 Cummings Street, Abingdon, VA 24210**

Description of job duties: **Director of Marketing / Communications**

EDUCATIONAL BACKGROUND Please list including names of all schools and years attended.

- **Emory & Henry College**
Are you currently serving on a board or commission of the Town of Abingdon? Yes___ No ___

If so, which Board(s) or Commission(s)? ________________

When do(es) your present term(s) expire? (mm/yy) ________________

Have you ever served on any boards or commissions in the past either here or in other localities? Yes ___ No ___

If so, what were they and when did you serve? YWCA - term expired 2016

Please list the name(s) of the board(s) to which you are applying or seeking reappointment to (see attached list and board and commission description):

Tourism Advisory Committee

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

As the Marketing Director for Barter Theatre, I have a direct interest in the success of the tourism market for Abingdon. I believe my skills and experience will also benefit the committee.

To the best of my ability, all information on this application is truthful.

SIGNATURE ____________________________

Thank you for your interest in appointment to the Town of Abingdon's Advisory Boards and Commissions.

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, and Housing and Redevelopment Authority, Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on

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<tr>
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<td>Virginia Highlands Small Business Incubator</td>
</tr>
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</table>
TOWN OF ABINGDON  
REDEVELOPMENT & HOUSING AUTHORITY  
CURRENT MEMBERS  
APPOINTMENT & EXPIRATION DATES  
4-YEAR TERMS  
2nd Tuesday of Each Month  
190 East Main Street, 3rd floor  
Staff Contact: Mark Adams - Director  
Phone Number: 276-628-5661  
markadams.arha@gmail.com  

UPDATED: December, 2015

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone #</th>
<th>Appointment Date</th>
<th>Term Expiration Date</th>
<th>Eligible for Another Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monica Appleby</td>
<td>120 Elder Spirit Court Abingdon, VA 24210</td>
<td>276-698-3289</td>
<td>September, 2014</td>
<td>February 2, 2017</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:Monica_appleby@yahoo.com">Monica_appleby@yahoo.com</a></td>
<td></td>
<td>(to fill unexpired term of Rosie Jones)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dan Smith</td>
<td>540 Cherry Hill Drive Abingdon, VA 24210</td>
<td>276-628-1443</td>
<td>November 2, 2009</td>
<td>November 4, 2017</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:fbdwsmith@firstbank.com">fbdwsmith@firstbank.com</a></td>
<td></td>
<td>(Reappt Nov 2013)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vickye Hall</td>
<td>215 Williams Street Abingdon, VA 24210</td>
<td>276-628-3357</td>
<td>October 8, 2013</td>
<td>October 8, 2017</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:vickyehall@gmail.com">vickyehall@gmail.com</a></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Michael Rush</td>
<td>610 Colonial Road Abingdon VA 24210</td>
<td>276-628-3297 492-3044 (C)</td>
<td>December 2015</td>
<td>December, 2019</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:Michaelrush1962@gmail.com">Michaelrush1962@gmail.com</a></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Al Bradley</td>
<td>143 Stonewall Heights Abingdon VA 24210</td>
<td>276-628-4763</td>
<td>July 1, 2014</td>
<td>June 1, 2018</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:Abrad4763@bvu.net">Abrad4763@bvu.net</a></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
TOWN OF ABINGDON
Historic Preservation Review Board
CURRENT MEMBERS

APPOINTMENT DATES & EXPIRATION DATES
3-YEAR TERMS - Not more than two terms consecutively.
First Wednesday each month at 5:15pm, Arthur Campbell Room
Staff Contact: , Director of Planning
Phone Number: 276-628-3167

Updated: July 7, 2016

<table>
<thead>
<tr>
<th>Name</th>
<th>Email Address</th>
<th>Address</th>
<th>Phone #</th>
<th>Appointment Date</th>
<th>Term Expiration Date</th>
<th>Eligible for Another Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Betsy White</td>
<td><a href="mailto:betsykwhite@gmail.com">betsykwhite@gmail.com</a></td>
<td>125 West Valley Street</td>
<td>276-628-5556 276-356-5556</td>
<td>March 7, 2011 (reappt 3/14)</td>
<td>(3 year term) Expires: March 1, 2017</td>
<td>No</td>
</tr>
<tr>
<td>Cindy Patterson (Council Member)</td>
<td>cpatterson@abingdon-vagov</td>
<td>410 Green Spring Road</td>
<td>276-628-6263</td>
<td>July 1, 2016</td>
<td>(2 year term) Expires: June 30, 2018</td>
<td>Yes</td>
</tr>
<tr>
<td>Michael Weaver</td>
<td></td>
<td>610 Colonial Road SW</td>
<td>276-698-9522 (cell) 276-619-2205 (Work)</td>
<td>September 7, 2015</td>
<td>September 2018</td>
<td>yes</td>
</tr>
<tr>
<td>Samuel Andrew Neese</td>
<td><a href="mailto:andrewneese@lycos.com">andrewneese@lycos.com</a></td>
<td>633 Hagy Street Abingdon VA</td>
<td>276-619-1187</td>
<td>March 1, 2014</td>
<td>March 1, 2017</td>
<td>Yes</td>
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<tr>
<td>Jeff Johnson</td>
<td><a href="mailto:jjohnson@paramontltd.com">jjohnson@paramontltd.com</a></td>
<td>102 East Main Street</td>
<td>276-628-1173 (H) 276-608-3700 (Cell)</td>
<td>October 8, 2014</td>
<td>October 8, 2017</td>
<td>Yes</td>
</tr>
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