



TOWN OF ABINGDON
Abingdon, Virginia 24210

Welcome to the Town of Abingdon, Virginia Planning Commission Regular Meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Please note that there will be opportunities during the meeting for you to address the Commission members. The first opportunity will come if there is a public hearing on the agenda, when the Chairman declares the hearing open for comment. The second opportunity to address the Commission will come near the end of the agenda when the Chairman will inquire if anyone wishes to address the members of the Commission. Anyone addressing the Commission will approach the podium; give your first and last name and your complete physical address. Comments must be limited to three minutes.

TO: Planning Commission Members

FROM: Jason Boswell, Interim Town Planner

RE: **Regular meeting**

Monday, Sept 25, 2017 – 5:30 p.m.

Abingdon Municipal Building, Arthur Campbell Room

Items on the agenda:

1. Roll Call
2. Approval of Minutes: Regular meeting, June 26, 2017
3. Entrance Corridor, Certificate of Appropriateness; **James Warren, Owner; 660 W. Main Street, Abingdon VA 24210**; Application for Certificate of Appropriateness for Exterior Change, New Metal Roof & wood awnings installed.
4. Public Comment: This portion of the meeting limited to a maximum of 3 minutes per speaker
5. Updates from Staff and Planning Commission members.
6. Adjourn
7. Next regularly scheduled meeting will be October 23, 2017 at 5:30pm In the Arthur Campbell Room – 1st Floor.

Abingdon, Virginia



IMPORTANT NOTE:

The complete application along with \$50.00 administrative fee must be filed with the Town of Abingdon's Office of Planning & Zoning no later than the Second Tuesday of the month to be heard at that month's Planning Commission meeting. Applications received after the Second Tuesday of the month will be heard at the following month's meeting. If an application is not **complete**, it will not be included on the meeting agenda. To avoid delays, it is recommended that applicants meet with staff **before the deadline** to review the COA application.

APPLICATION FOR ENTRANCE CORRIDOR, CERTIFICATE OF APPROPRIATENESS Town of Abingdon, Virginia

Town of Abingdon Planning Commission
133 East Main Street • Abingdon, VA 24212
Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property	1600 West Main St	Zoning District	
Business Name	Chef Heather's	Tax Map No:	0-17-1-10

Applicant/Property Owner Name (PRINT)	James Warm	Representative Agent(s) Name	
Signature	<i>James Warm</i>	Firm	
Mailing Address	15054 Little Rd	Mailing Address	
City	Abingdon	City	
State/Zip	VA 24210	State/Zip	
Phone/Fax Number:	276-492-1672	Phone/Fax Number:	
Email:		Email:	

(Check the Appropriate Boxes - Check all that Apply)

<input checked="" type="checkbox"/>	Exterior Change	<input type="checkbox"/>	Addition	<input type="checkbox"/>	Relocation
<input type="checkbox"/>	Wall/Fence	<input type="checkbox"/>	Deck/Porch	<input type="checkbox"/>	Demolition
<input type="checkbox"/>	Driveway/Parking Area	<input type="checkbox"/>	New Structure/Building	<input type="checkbox"/>	Grounds/Landscaping
<input type="checkbox"/>	Dumpster/HVAC Screen, etc.	<input type="checkbox"/>	Other _____	<input type="checkbox"/>	Other _____

The above named person(s)/firm has permission to represent me regarding this request for site plan and architectural review. I understand that I or my representative agent(s) must be present at the Planning Commission Meeting on the date assigned by staff, typically the 4th Monday of the month, to present my proposal and that failure to attend may result in the denial of my proposal by the Commission due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Planning Commission for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Planning Commission the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness. I further authorize Town staff to notify any adjoining property owners of this application for Certificate of Appropriateness.

Signed

James Warm

Date

9/5/2017

PLEASE READ:

Applicants are encouraged to submit complete applications with sufficient information to enable a clear understanding of the proposal by Planning Commission members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.

FULL DESCRIPTION OF PROPOSAL:

Wash Laundry
New Metal Roof

REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate not applicable and explain in the space provided why it is not necessary for this project.

Sketch, drawing and/or elevations showing the proposed changes or improvements

Site plan or plat of property

Photographs showing property, work in question, and the area of the proposed project

A list of materials that identifies the type and quality of materials to be used in the Proposed Project

Other (please list)

\$50.00 application fee

Applicants may refer to typical submissions kept at the Department of Planning and Zoning of the Town of Abingdon, on the Lower floor of Town Hall, located at 133 East Main Street for illustrations of how to present the required information.

To be Completed by Planning Department Staff (please Initial)

COA application has been reviewed and deemed to be complete.

List of adjoining property owners notified of this COA application has been attached to this application.

An administrative fee of \$50.00 is attached with this application

All modifications requiring further review: \$25.00

Code: 011/Budget line item: 100-3-13-030-0400



3800 Highway 11E
Limestone, TN 37681



JD Metals

LINKING QUALITY & SERVICE

Phone: 423

www.JDM



Dark Green



Antique Bronze



Brite White



Ivory



Hunter Green



Light Brown



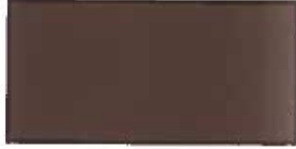
Bone White



Clay



Ivy Green



Brown



Brite Red



Tan



Hawaiian Blue



Charcoal



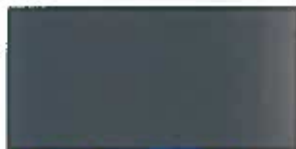
Brick Red



Light Gray



Gallery Blue



Slate Gray



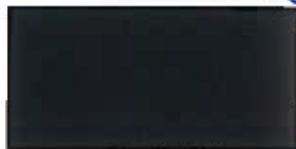
Burgundy



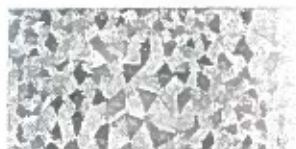
Light Storm



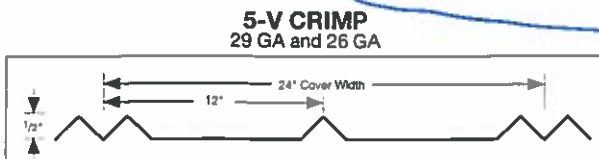
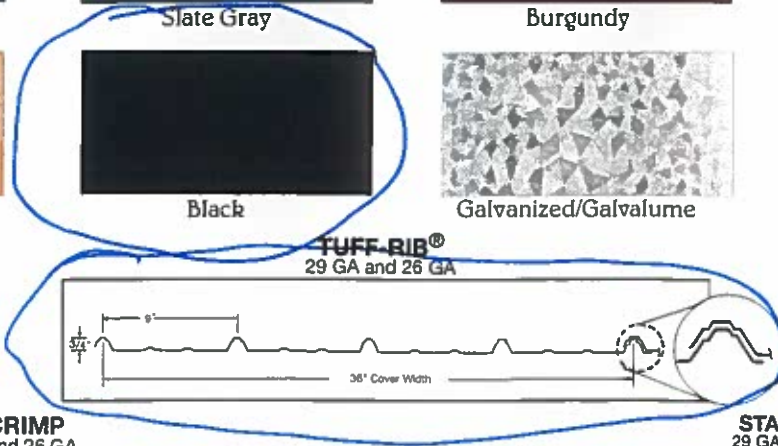
Copper Metallic



Black



Galvanized/Galvalume



WeatherXL™

PAINT BY valspar



The above colors are intended only as an approximation of actual colors. Exact color chips can be supplied if required. Please note that secondary panels DO NOT necessarily match color chart.