

**TOWN OF ABINGDON  
MID-MONTH WORK SESSION  
MONDAY, MAY 15, 2017 – 12:00 noon  
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

A mid-month work session of the Abingdon Town Council was held on Monday, May 15, 2017 at 12:00 noon in the Arthur Campbell Meeting Room of the Municipal Building.

**A. WELCOME BY MAYOR LOWE**

**B. ROLL CALL**

**Members of Council Present:**

Mrs. Cathy C. Lowe, Mayor  
Mr. Richard E. Humphreys, Vice Mayor  
Mr. Robert M. Howard  
Mrs. M. Cindy Patterson  
Mr. J. Wayne Craig

**Administrative/Town Staff:**

Greg Kelly, Town Manager  
Deb Icenhour, Town Attorney  
C J McGlothlin IT Department  
Chuck Banner, Director of Finance  
Stacey Reichler, Director or HR  
John Dew, Dir. of Public Services/Const.  
Kim Kingsley, Paralegal/Deputy Treasurer  
Jason Boswell, Code Enforcement Officer  
Tyler Vencill, Town Engineer  
Matt Bolick, Director of Public Works

**Visitors:**

Joe Wallace, Al Bradley and Stephen Jett

Greg Kelly, Town Manager, introduced Matt Bolick who has been hired as the Director of Public Services/Construction and welcomed him to the Town.

The Council discussed the following:

**C1. Update on the Town's Traffic Impact Analysis Study (VIDEO 8:37 - 1:38:38)**

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John Dew, Director of Construction/Public Services, introduced consultant Joe Wallace from Davenport & Co. Mr. Dew noted that the Town had taken bids for the traffic impact analysis as it related to the proposed development at The Meadows. Mr. Wallace presented a power point presentation highlighting the details of his

firm's analysis. Mr. Wallace noted that the study was still in draft form but would be finalized within the week. Discussion ensued regarding turn lanes into the proposed development and the volume of traffic that could be moved; discussions also included traffic in the area of Exit 17, Main Street, Green Spring Road, Cummings Street, Remsburg Drive, Country Club Drive, Bradley Street, Cook Street, Lowry Drive, Oakland, Pecan and Tanner, Russell Road and College Street.

Mr. Dew commented that a road project of this size for the town should be focused on improving level of service for Cummings and Main Street at the same time the Green Spring Road realignment project is taking place.

Mr. Craig inquired about the numbers in the study associated with the anticipated level of service. Mr. Howard inquired if the Cook Street extension tie in to French Moore Blvd had been included in the study. Mr. Dew indicated that it had not as the Blvd project had not received Smart Scale funding in the last review.

Mr. Wallace noted that currently the dual left turn lanes into the development would cost approximately \$1.5M. He noted that in a phased approach, Council would want to consider adding an exclusive right turn lane onto Cook Street.

Mr. Kelly recommended that Council consider the phased approach to the road project with the 2 left turn lanes into the Meadows Development being done in the first phase and the 2nd phase, at the full buildout in 3 to 5 years from now, would add a dedicated right turn lane onto Cook Street if the buildout warranted the same. Mr. Kelly pointed out that the town would be eligible to apply for additional revenue sharing funds in 2 to 3 years and that any leftover current revenue sharing funds could possibly be used for engineering of phase 2. All Council members were in consensus that this approach seemed the most efficient per the information presented in the traffic impact analysis.

Mr. Dew noted that Davenport recommended that the Meadows Development have exclusive left turns both east and west on to Pecan Street at the intersection of Pecan and Main Streets.

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Mayor Lowe commented that the management and staff will continue to explore the information presented from the draft study and make a recommendation regarding decision points.

**C2. Update on construction inspection contract with AMT for Green Spring Road Project (VIDEO 1:39:15 – 1:42:09)**

John Dew, Director of Construction/Public Services presented a brief history regarding a proposal from AMT received a few months ago for construction and inspection services for the Green Spring Road realignment project. Mr. Dew reported that it was necessary to make revisions to the contract with AMT to increase length of time from 6 months to 1 year and add several additional services, including construction review of the current plans and the addition of design services. Mr. Dew recommended that Council move forward with changes as proposed and approve the Town Manager to sign the revised contract.

**C3. Discussion of request for comments from VDOT regarding the Exit 17 project. (VIDEO 1:42:13 – 2:00:46)**

Greg Kelly, Town Manager, stated that comments were requested by VDOT with regard to proposed changes which are due by May 31<sup>st</sup>. Mr. Kelly stated that this was standard procedure and that it did not impact an existing neighborhood entrance. Ms. Patterson questioned whether or not the public would have access to these questions and responses and Mr. Dew stated that the results would be published and that VDOT will hold a public hearing in the fall to receive comments.

**On motion of Mr. Humphreys, seconded by Mr. Howard, Council went into closed session pursuant to the Code of Virginia, 1950, as amended, Section 2.2.-3711(A)(7) for the purpose of discussing actual or probable litigation. The roll call vote was as follows:**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Mrs. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

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**On motion of Mr. Humphreys, seconded by Ms. Patterson, the Council reconvened in regular session.**

**The roll call vote was as follows:**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Mrs. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

**Greg Kelly, Town Manager, read the following certification to be adopted by the Council members:**

*WHEREAS, the Council of the Town of Abingdon, Virginia has convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions set forth in the Virginia Freedom of Information Act; and*

*WHEREAS, Sec. 2.2-3712(D) of the Code of Virginia, 1950, as amended, requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law; and*

*NOW THEREFORE, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.*

**The certification was as follows:**

<b>Mr. Craig</b>	<b>I so certify</b>
<b>Mrs. Patterson</b>	<b>I so certify</b>
<b>Mr. Howard</b>	<b>I so certify</b>
<b>Mr. Humphreys</b>	<b>I so certify</b>
<b>Mayor Lowe</b>	<b>I so certify</b>

At this time, Mayor Lowe commented about the meeting date for July as it conflicts with the 4<sup>th</sup> of July holiday. Council members agreed that the regular meeting could be moved to Monday, July 10<sup>th</sup>.

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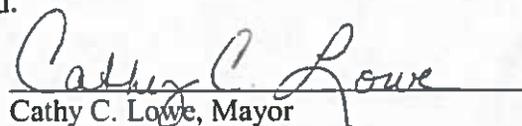
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Council agreed that the town offices could be closed on Monday, July 3<sup>rd</sup> if Washington County offices were also closed on the 3<sup>rd</sup>.

Ms. Patterson asked if citizens would have access to the questions from VDOT relative to the Exit 17 design. Mr. Dew responded that VDOT will hold a public hearing in the fall to allow citizens to comment on the project.

Mayor Lowe declared the meeting adjourned.

  
Cathy C. Lowe, Mayor

  
Cecile Rosenbaum, Town Clerk