

**TOWN OF ABINGDON  
BUDGET WORK SESSION MEETING  
MONDAY, MARCH 20, 2017 – 12:00 PM  
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

A Budget Work Session meeting of the Abingdon Town Council was held on Monday, March 20, 2017 at 5:30 p.m. in the Council Chambers of the Municipal Building.

**Welcome by Mayor Lowe**

**A. ROLL CALL**

**Members of Council Present:**

Mrs. Cathy Lowe  
Mr. Richard E. Humphreys  
Mr. Robert M. Howard  
Mrs. M. Cindy Patterson  
Mr. J. Wayne Craig

**Administrative/Town Staff:**

Greg Kelly, Town Manager  
Cecile Rosenbaum, Asst. Town  
Manager/Clerk  
Deb Icenhour, Town Attorney  
Chuck Banner, Treasurer  
Kim Kingsley, Paralegal/Deputy Treasurer  
CJ McGlothlin, IT Department

Greg Kelly, Town Manager, advised the Council that the FY2017-2018 budget would be presented on April 1<sup>st</sup> together with his budget message. Mr. Kelly advised that the balance of contingency and non-departmental was a total of \$578,723 and that some requests had been funded in this fiscal year, including the Washington County Business Challenge, Kiwanis Christmas parade, District Three, Virginia Highlands Small Business Incubator for a total of \$99,681.

The Council discussed the following:

- 1. Mayor Lowe commented that Council would hear presentations from non-departmental agencies requesting funding from the Town in the order of the sign-in sheet.**

- David Millsap
  - Jennifer Montgomery
  - Ron Stevenson
  - Betsy White
- Feeding America  
Abingdon Main Street  
Old Glade Antique Tractor Association  
William King Museum of Art

- Becky Caldwell and I B Dent Virginia Highlands Festival
- Kathlyn Terry Appalachia Sustainable Development
- Christine Webb Senior Service Center, Inc. dba The Community Center of Abingdon
- Jennifer Kling Whites Mill Foundation, Inc.
- Kathi Roark Children's Advocacy Center of Highlands Community Services

At this time, Mayor Lowe left the dais and spoke from the podium on her proposed budget for the Virginia Highlands Small Business Incubator. Ms. Patterson inquired about long term leases at the Incubator.

Mayor Lowe commented on a conversation she had regarding the request from Whites Mill Foundation.

Mayor Lowe noted that she had received a message from Charlotte Parsons, Director of the Washington County Library, that she was unable to attend to present her budget request. Council did not set another time to additional presentations of non-departmental requests.

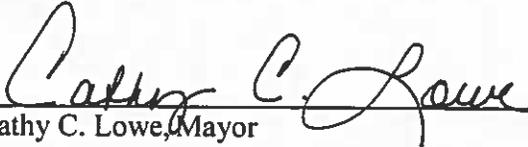
Mr. Kelly recommended that Council consider the return on investment from the agencies requesting funding as a criterion for determining an appropriation. Mr. Kelly noted that he had included that message in all of his 11 years of budget presentations to Council.

Town Manager, advised the Council, after appropriations had been discussed, that the Council would receive the full balanced budget on March 31<sup>st</sup>. After discussion, Council decided on April 3, 2017 at 4:30 pm for the budget work session. Mr. Kelly also suggested dates to schedule a Council retreat in April or May with the speaker being Mark Flynn, former attorney for Virginia Municipal League. After discussion, Council agreed upon April 14<sup>th</sup> at 9:00 am for the Council retreat.

Mr. Kelly reported on the recent restructuring of the Parks and Recreation Department and that new staff assignments would be made very soon.

Mr. Kelly commented on the recent installation of decorative posts for stop signs at Virginia Highlands Community College and that they might be considered for signs in town.

Mayor Lowe declared the meeting adjourned.

  
Cathy C. Lowe, Mayor

  
Cecile Rosenbaum, Town Clerk