

**TOWN OF ABINGDON
BUDGET WORK SESSION MEETING
WEDNESDAY, MARCH 1, 2017 – 5:30 PM
ARTHUR CAMPBELL ROOM – MUNICIPAL BUILDING**

A Budget Work Session meeting of the Abingdon Town Council was held on Wednesday, March 1, 2017 at 12:00 noon in the Arthur Campbell Room of the Municipal Building.

Welcome by Mayor Lowe

A. ROLL CALL

Members of Council Present:

Mrs. Cathy Lowe
Mr. Richard E. Humphreys
Mr. Robert M. Howard
Mrs. M. Cindy Patterson
Mr. J. Wayne Craig

Administrative/Town Staff:

Greg Kelly, Town Manager
Cecile Rosenbaum, Asst. Town
Manager/Clerk
Deb Icenhour, Town Attorney
Chuck Banner, Treasurer

The Council discussed the following departmental budget presentations:

- Marion Watts, Building Official – Mr. Humphreys inquired about the enforcement of the town's fire code which Mr. Watts noted was covered by the Fire Chief; Mr. Watts commented that a future need would include a maintenance shop for tools and materials
- Deb Icenhour, Town Attorney – Ms. Icenhour noted that the increase in her budget was due to the needs of the Code Enforcement officer for the town; Ms. Icenhour commented on upcoming Ordinances and the increase in FOIA requests over the last year
- Chuck Banner, Treasurer/Dir. of Finance – Mr. Banner commented on the need for a full-time purchasing agent for the town as well as a summer internship for a local accounting student; Mr. Banner commented on the auditor's suggestion that a portion of some staff salaries needed to be funded from the Sewer Budget since they did work for that department
- Sean Taylor, Int. Director of Planning – Council members inquired about training for members of the Planning Commission and Board of Zoning Appeals; Mr. Humphreys inquired about the Historic Properties budget
- John Dew, Director of Public Services/Construction – Mr. Dew commented on his proposal to eliminate contracting out curbside recycling and perform the service in house. Mr. Banner commented on the projected cost savings and the front end expenses of purchasing recycling bins and a truck equipped to handle recycle pick up.

- Sarita Moore, Director of Wastewater Operations – Ms. Moore presented Council with her plan to handle staffing losses due to retirement and the need to fill those positions so they can train with the current staff.
- Chief John McCormick, Fire Department – Mr. Humphreys inquired about the request to replace the department’s tanker truck.
- At this time, on motion of Mr. Humphreys, seconded by Mrs. Patterson, Council convened in a closed session pursuant to Section 2.2-3711(A)(1) for consideration of the evaluation of the Fire Chief.

The roll call vote was as follows:

Mrs. Patterson	Aye
Mr. Craig	Not Present
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

On motion of Mr. Howard, seconded by Ms. Patterson, the Council reconvened in regular session.

The roll call vote was as follows:

Mrs. Patterson	Aye
Mr. Craig	Not Present
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

The Assistant Town Manager, Cecile Rosenbaum, read the following certification to be adopted by the Council members:

WHEREAS, the Council of the Town of Abingdon, Virginia has convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions set forth in the Virginia Freedom of Information Act; and

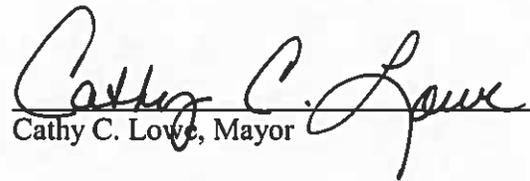
WHEREAS, Sec. 2.2-3712(D) of the Code of Virginia, 1950, as amended, requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law; and

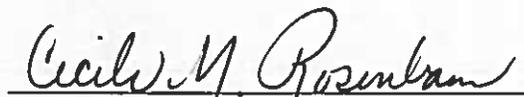
NOW THEREFORE, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member’s knowledge (i) only public business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

The certification was as follows:

Mrs. Patterson	I so certify
Mr. Craig	Not Present
Mr. Howard	I so certify
Mr. Humphreys	I so certify
Mayor Lowe	I so certify

Mayor Lowe declared the meeting adjourned.


Cathy C. Lowe, Mayor


Cecile Rosenbaum, Town Clerk