TOWN OF ABINGDON
Abingdon, Virginia

The Historic Preservation Review Board welcomes you to this meeting today. This is a citizen Board, appointed by the Town Council, to interpret and uphold the Historic Preservation Ordinance, which is Article 8 of the Abingdon Zoning Ordinance, that protects the Historic District of Abingdon which has been designated the Old and Historic District. Our aim on this Board is to provide a positive bridge between the property owners of the district and the design review process, so we welcome you to today's meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Anyone addressing the Board will approach the podium; give your ***first and last name*** *and your* ***complete physical address.***

TO: Historic Preservation Review Board Members

FROM: Sean Taylor, Assistant Town Planner

RE: Regular meeting
Wednesday, January 4, 2017 – 5: 15 p.m.
Abingdon Municipal Building, Colonel Arthur Campbell room

Items on the agenda:

1. Roll Call

2. Approval of Minutes: Regular meeting, December 7, 2016

3. COA REQUEST: **Frederick C. Boucher,** 107 W. Main St., Abingdon, VA 24210, **owner; Tim Williams representative;** request for COA for installation of fiberglass shingles.

4. COA REQUEST: **Joe and Donna Levine,** 340 Green Spring Rd., Abingdon VA 24210,**Owner;** request to construct retaining wall and landscaping.

5. COA REQUEST**: John and Janice Reeves,** 247 W. Valley St., Abingdon VA 24210,**Owner;** request to construct carport behind main structure.

6. COA REQUEST and TAX CREDIT REQUEST – **Anne Johnston DDS PC,** 160 E. Valley St., Abingdon, VA 24210, **owner;** request for repair and maintenance of brick walkways and Local Historic Tax Credits in the amount of $9200.00 for work performed in repairing brick walkways.

7. DISCUSSION ITEMS–

   a. Recommendation to Town Council for inclusion of the Meadows property into the Old and Historic District.

8. ADJORN

If you are unable to attend this meeting, please call 276-492-2125.

Please bring your agenda information to the meeting with you. ST

WORKING AGENDA

RE: **Regular meeting**
January 4, 2017 – 5:15 p.m.
Abingdon Municipal Building, Arthur Campbell Rm.

Items on the agenda:

CALL TO ORDER

i. **Reminder of the role of the HPRB – Betsy White, Chair**

1. Roll Call

	Present	Absent
Mrs. Patterson	☐	☐
Mr. Weaver	☐	☐
Mrs. White	☐	☐
Mr. Johnson	☐	☐
Mr. Neese	☐	☐

2. Approval of Minutes: Regular meetings, December 7, 2016

   a. Request from Staff: Staff requests approval of minutes of Dec. 7, 2016, regular meeting of the HPRB as presented.

      i. Motion:

      ii. Second:

      iii. VOTE:

3. COA REQUEST: **Frederick C. Boucher,** 107 W. Main St., Abingdon, VA 24210, **owner; Tim Williams representative;** request for COA for installation of fiberglass shingles.

   a. Request from Staff: Staff requests approval of the application as submitted, in accordance with Design Guideline #37 - Roofs.

   37. Roofs should be retained, with original features such as cresting, chimneys, finials and cupolas, and, if possible with original roof materials such as metal shingles or standing seam metal sheet roofing. "R-type" profile metal roofing is not permitted. "5-V" profile metal roofing may be allowed only if the owner establishes that the original roofing was "5-V".Buildings may be reroofed with similar substitute materials such as fiberglass reinforced asphalt shingles if the original materials are no longer present.

i. Motion:

ii. Second:

iii. VOTE:

4. COA REQUEST: **Joe and Donna Levine,** 340 Green Spring Rd., Abingdon VA 24210,**Owner;** request to construct retaining wall and landscaping.

a. Request from Staff: Staff requests approval of the application as submitted, in accordance with Design Guideline #36 - Retaining Walls

36. ***a.*** *Retaining walls of new construction should be of smoothed concrete or in stone designs such as cut stone, random rubble, coursed rubble or cobblestones. Retaining walls of brick are less appropriate but may in some instances be constructed.*

i. Motion:

ii. Second:

iii. VOTE:

5. COA REQUEST**: John and Janice Reeves,** 247 W. Valley St., Abingdon VA 24210,**Owner;** request to construct carport behind main structure.

a. Request from Staff: Staff requests approval of the application as submitted, in accordance with Design Guideline #31 - New Residential Construction of Secondary Buildings, such as Garages, Sheds and Other Outbuildings

31.

a. *Outbuildings should be smaller in scale than the principal building.*

b. *The design should be simple but reflect the general character of the associated building and the Old and Historic District, as well as the materials used therein.*

c. *Outbuildings should be built at traditional locations for outbuildings, including those at or near rear lot lines, those adjacent to alleys and those at the rear of the building.*

d. *Traditional materials should be used if in the public view.*

e. *Either solid paneled doors or those with windows should be used for garages. Doors of vinyl, aluminum or steel should not be used. Multiple garage doors are acceptable but each should be of single car width only. Wood paneled overhead roll-up doors are appropriate for new garages.*

i. Motion:

ii. Second:

iii. VOTE:

6. COA REQUEST and TAX CREDIT REQUEST – **Anne Johnston DDS PC,** 160 E. Valley St., Abingdon, VA 24210, **owner;** request for repair and maintenance of brick walkways and Local Historic Tax Credits in the amount of $9200.00 for work performed in repairing brick walkways.

a. Request from Staff: Staff requests approval of the application as submitted, in accordance with the Design Guidelines. Planning Staff further recommend the approval of Historic Tax Credits in the amount of $9200.00.

i. Motion:

ii. Second:

iii. VOTE

7. DISCUSSION ITEMS–

a. Recommendation to Town Council for inclusion of the Meadows property into the Old and Historic District

6. ADJORN

b. Time of Adjournment:

Next regularly scheduled meeting will be February 1, 2017 at 5:15 pm In the Arthur Campbell Room – 1st Floor

TOWN OF ABINGDON
HISTORIC PRESERVATION REVIEW BOARD
REGULAR MEETING
December 7, 2016 – 5:15 P.M.

The Regular meeting for the Historic Preservation Review Board was held on Wednesday, November 2, 2016, at 5:15 p.m. The meeting was held in the Municipal Building, Colonel Arthur Campbell room.

Mrs. White, Chairperson, called the meeting to order. Mr. Taylor called the roll.

(1) ROLL CALL

Members Present:	Mrs. Cindy Patterson, Councilperson Mr. Michael Weaver Mrs. Betsy White, Chairperson Mr. Andrew Neese Comprising a quorum of the Board
Members Absent:	Mr. Jeff Johnson, Vice-chairman
Administrative Staff:	Sean Taylor, Assistant Town Planner Deb Icenhour, Town Attorney
Visitors:	Channing Thomas

* * * * * * * * * * * *

(2) Approval of Minutes: **Regular meeting, November 2, 2016**

Mr. Andrew Neese moved to approve the minutes from the regular meeting, November 2, 2016, as submitted. Second by Ms. Cindy Patterson. All in favor. Minutes approved.

* * * * * * * * * * * *

(3) Certificate of Appropriateness: Phillips & Thomas Attorneys at Law, **owner; Helen Phillips and Channing Thomas, representatives;** 212 West Valley St., Abingdon VA. 24210, application for Certificate of Appropriateness for signage. **Located at 212 West Valley Street. Tax Map No. 012-1-65**

Channing Thomas representative for Phillips & Thomas Attorneys at Law presented the COA for a new sign for her and her partners law practice at 212 W. Valley street. Ms. Thomas presented that the sign would be 36" x 36 " and hung on the existing bracket. After brief discussion Mr. Weaver made a motion to approve the sign as presented, second by Councilperson Patterson.

Roll call vote as follows:
Mrs. Patterson- Aye
Mr. Weaver-Aye
Mrs. White- Aye
Mr. J. Johnson- Absent
Mr. Neese - Aye

(4) DISCUSSION ITEMS -

a. Architectural Review Board Handbook; **Sean Taylor, Asst. Town Planner**

Sean Taylor, Assistant Town Planner led a discussion on the Architectural Review Board Handbook distributed to review boards members at the November review board meeting. Review board members discussed many of the key components contained within the Handbook.

After discussion of the Review Board Handbook Councilperson Cindy Patterson made a motion that next month's agenda include the issue of whether the board, pursuant to section 8-14.2, should recommend to the Town Council that the Meadows be designated as a historic landmark or included in a historic district, or both. Second by Councilman Mr. Michael Weaver.

Roll call vote as follows:
Mr. Weaver – Aye
Mrs. Patterson- Aye
Mrs. White- Aye
Mr. Neese - Aye
Mr. Johnson - Absent

There being no further business, the meeting adjourned.

_____ _____

Sean Taylor, Secretary Mrs. Betsy White, Chairperson

Abingdon, Virginia

IMPORTANT NOTE:
The complete application must be filed with the Town of Abingdon's Office of Planning and Zoning no later than the third Monday of the month to be heard at the next month's Historic Preservation Review Board meeting. Applications received after the third Monday of the month will be heard at the following month's meeting. If an application is not complete, it will not be included on the meeting agenda. To avoid delays, it is recommended that applicants review the Old and Historic District's Design Guidelines found at www.abingdon-va.gov/announcements.htm#BAR and meet with Planning Department staff before the deadline to review their application.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
Town of Abingdon, Virginia

Historic Preservation Review Board
133 East Main Street • P.O. Box 789 • Abingdon, VA 24212
Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property: 107 W. Main St	Historic District?: ☑ Yes ☐ No
Business Name (if applicable):	Tax Map No:
Applicant/Property Owner Name (PRINT): Frederick C Boucher	Representative Agent(s) Name: Tim Williams
Signature: Frederick C Boucher	Firm: Assistant
Mailing Address: P.O. Box 1176	Mailing Address: P.O. Box 835
City: DAMASCUS, VA	City: DAMASCUS
State/Zip: VA 24236	State/Zip: VA 24236
Phone/Fax Number: 276 6084753	Phone/Fax Number: 276 608 4753
Email: rick@eva.org	Email: damascustim@embarqmail.com

(Check the Appropriate Boxes - Check all that Apply)

✓	Exterior Change Roof (Shingles)		Addition		Relocation
	Wall/Fence		Deck/Porch		Demolition
	Driveway/Parking Area		New Structure/Building		Grounds/Landscaping
	Dumpster/HVAC, etc. screen		Other _____		Other _____

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abatements. Are you requesting tax credits/abatements for this project? ____ Yes ____ No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historic Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in the denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed Frederick C. Boucher Date Dec 19, 2016
Tim Williams

PLEASE READ:
Applicants are encouraged to submit complete applications with sufficient information to allow a clear understanding of the proposal by the Historic Preservation Review Board members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.

FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)

Removal of existing roof (asbestos shingles) and replaced with architectural shingles (weathered wood).

Leonard Roofing Bristol, VA.

REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

☐ Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration

☐ Site plan or plat of property

☐ A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project

GAF Timberline Natural Shadow (weathered wood) shingles

☐ $50.00 application fee if requesting tax credits

☐ Are you requesting tax credits for this project?

☐ Other (please attach more sheets if necessary)

To be Completed/Initialed by Planning Department Staff

___ COA application has been reviewed and deemed to be complete.
___ List of adjoining property owners notified of this COA application has been attached to this application.

Code: 011/Budget line item: 100-3-13-030-0400

Abingdon, Virginia

IMPORTANT NOTE:
The complete application must be filed with the Town of Abingdon's Office of Planning and Zoning no later than the third Monday of the month to be heard at the next month's Historic Preservation Review Board meeting. Applications received after the third Monday of the month will be heard at the following month's meeting. If an application is not complete, it will not be included on the meeting agenda. To avoid delays, it is recommended that applicants review the Old and Historic District's Design Guidelines found at www.abingdon-va.gov/announcements.htm#BAR and meet with Planning Department staff before the deadline to review their application.

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
Town of Abingdon, Virginia

Historic Preservation Review Board
133 East Main Street • P.O. Box 789 • Abingdon, VA 24212
Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property: 340 Green Spring Rd	Historic District?: ☑ Yes ☐ No
Business Name (if applicable):	Tax Map No:
Applicant/Property Owner Name (PRINT): Joe & Donna LeVine	Representative Agent(s) Name:
Signature: J W LeVine	Firm:
Mailing Address: PO Box 1836	Mailing Address:
City: Abingdon	City:
State/Zip: VA 24212-1836	State/Zip:
Phone/Fax Number: (276) 623-1968	Phone/Fax Number:
Email:	Email:

(Check the Appropriate Boxes - Check all that Apply)

☐	Exterior Change	☐	Addition	☐	Relocation
☐	Wall/Fence	☐	Deck/Porch	☐	Demolition
☐	Driveway/Parking Area	☐	New Structure/Building	☐	Grounds/Landscaping
☐	Dumpster/HVAC, etc. screen	☑	Other landscaping	☑	Other retaining wall

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abatements. Are you requesting tax credits/abatements for this project? ☐ Yes ☑ No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historic Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in the denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed J W LeVine Date 12/19/2016

PLEASE READ:
Applicants are encouraged to submit complete applications with sufficient information to allow a clear understanding of the proposal by the Historic Preservation Review Board members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.

FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)

Landscape plan will be be presented during the January 4, 2016 HPRB meeting

REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

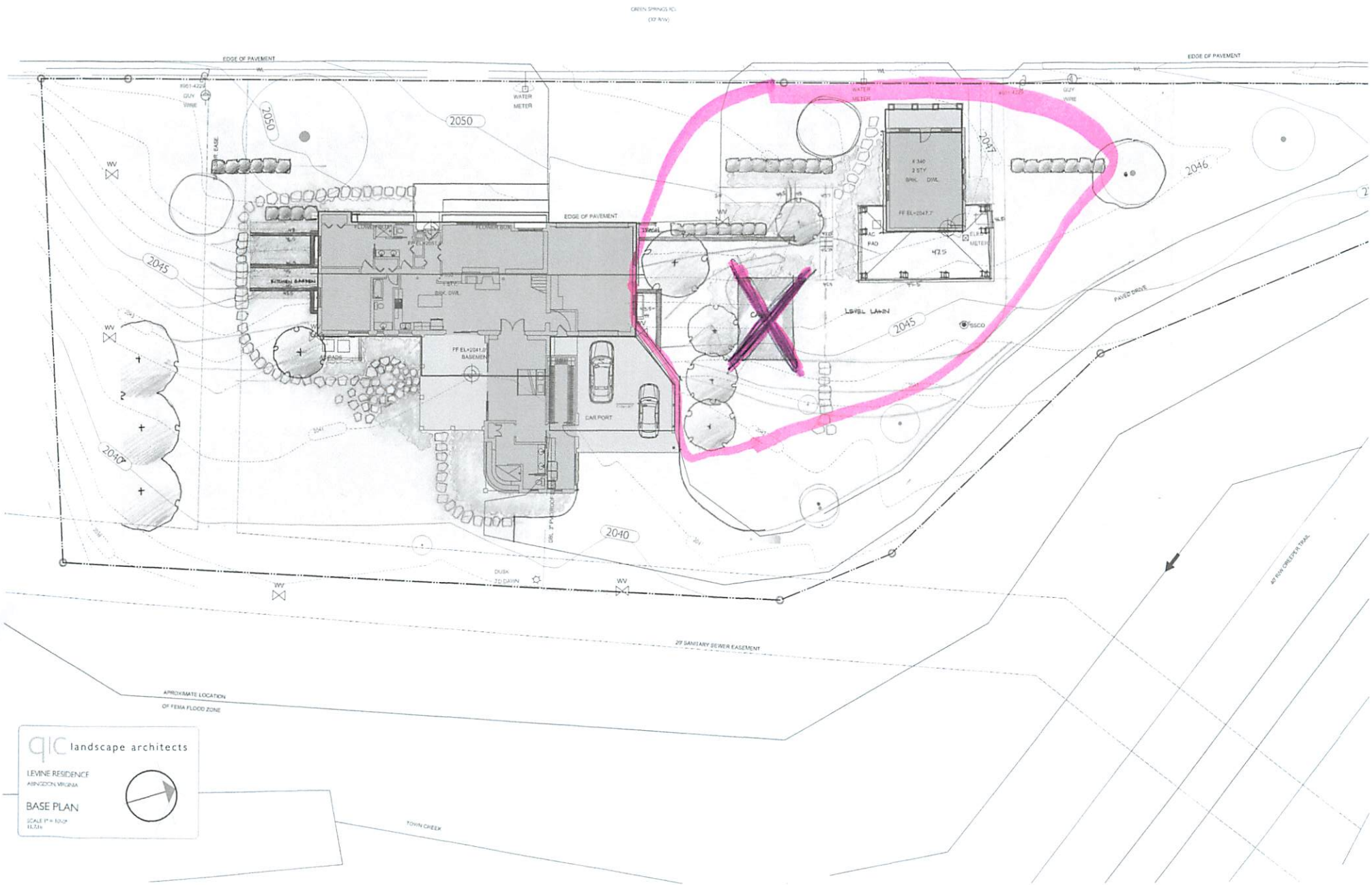
- [✓] Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration
- [✓] Site plan or plat of property
- [✓] A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project

  stone retaining wall behind current driveway at 350 Green Spring Rd.
- [ ] $50.00 application fee if requesting tax credits
- [ ] Are you requesting tax credits for this project?
- [ ] Other (please attach more sheets if necessary)

To be Completed/Initialed by Planning Department Staff

___ COA application has been reviewed and deemed to be complete.
___ List of adjoining property owners notified of this COA application has been attached to this application.

Code: 011/Budget line item: 100-3-13-030-0400


GREEN SPRINGS RD.
(70' R/W)
EDGE OF PAVEMENT
EDGE OF PAVEMENT
EDGE OF PAVEMENT
WATER METER
WATER METER
GUY WIRE
GUY WIRE
2050
2050
2047
2046
2045
2045
2040
2040
KITCHEN GARDEN
BRK. DWL.
PF EL=2041.0 BASEMENT
CARPORT
DBL. 2" PVC
DUSK TO DAWN
WV
WV
WV

APPLICATION FOR
CERTIFICATE OF APPROPRIATENESS

*Please consult the **Design Review Guidelines** for standards for the applicable categories, below.*

New Construction ☒ **Rehabilitation** ☐ **Relocation** ☐ **Demolition** ☐ **Sign** ☐

Application is hereby made for a Certificate of Appropriateness under Article 8 of the Zoning Ordinance of the Town of Abingdon, other local ordinances and the Code of Virginia, 1950 (as amended).

Name of Owner John J. Reeves and Janice R. Reeves

Name of Business (if applicable) N/A

Address 247 Valley Street NW Telephone 276-676-0210 home ~~703~~-698-0661

Owner Represented by (representatives should have the authority to commit applicant to make changes that may be suggested by the Board of Architectural Review):

Name of Representative —

Representative is: Lessor ☐ Renter ☐ Other ☐ (Please specify)

Address of Representative —

Location in Historic District (if different)

Tax Map Number

Use of the property proposed for, or to be continued at, the above location is carport for existing resident at 247 Valley St. NW and such use is permitted in the Historic District under Section 8-2- ____ of the Zoning Ordinance.

Names and addresses of owners adjacent to the affected property (include owners who may be across any street from such property):

NAME	ADDRESS	TAX MAP NUMBER
Across Main Street is HUB Parking Lot		
Behind House on King Street is empty lot		
(Right) Beside House is empty lot (where house burned long ago)		
(Left) Beside House is residence (pink house) belonging to Brenda Elliot		

Description of proposal (attach separate sheet if necessary)

Which of the proposed modifications will be visible from a public street, way or place ?

20'x20' building (carport) behind 247 Valley St. NW. Carport-to part two cars underneath to protect from ice, snow and sun damage 20' X 20' X 15' high approximately (maybe 14 1/2')

Please include the following where applicable:

- ☒ Map showing location of property. [See p.3 of this application].
- ☐ Site Plan where applicable as required under section 18-1 of the Zoning Ordinance.
- ☒ Plans, sketches, drawings, elevations or designs as required under Section 8-5 of the Zoning Ordinance.
- ☒ Photographs or slides showing property in question; street views.

Specify all materials and colors used in each modification. Materials and colors should be listed for foundation, walls, doors, windows, trim, gutters, roofing, exterior lighting, sidewalks, fencing and all others which may be applicable. Sample materials and color charts should accompany application. See below for sign requirements. Please also consult the ***Design Review Guidelines*** for applicable standards.

wood, nails, architectural shingles to match house, Benjamin Moore Paints (bolts), etc

Exposed wood will be painted to match house - Benjamin Moore Paints HC-118 Sherwood Green HC-174 Lancaster Whitewash
top of carport support uprights

SIGNS ONLY: (Number of signs generally limited to 1 per establishment, area of not more than 4 sq. ft.)

Overall Size N/A in. x ___ in. Background Color _____ Letter Color _____

Border Color _____ Description of sign mounting type and location of sign and mounting:

N/A

Wording on sign: _____

Other details: N/A

A COLOR SIGN DESIGN MUST BE ATTACHED.

An administrative fee of $50.00 is attached with this application ____
All modifications requiring further review: $25.00 ____

Name of Architect / Engineer _____

~~Name of Contractor~~ Builer - John Jan Reeves & Corey Pennington

Signature of Owner John J. Reeves & Janice R. Reeves Date Dec. 16, 2016

Signature of Representative _____ Date _____

Please mark the location of the project on the map on page 3.

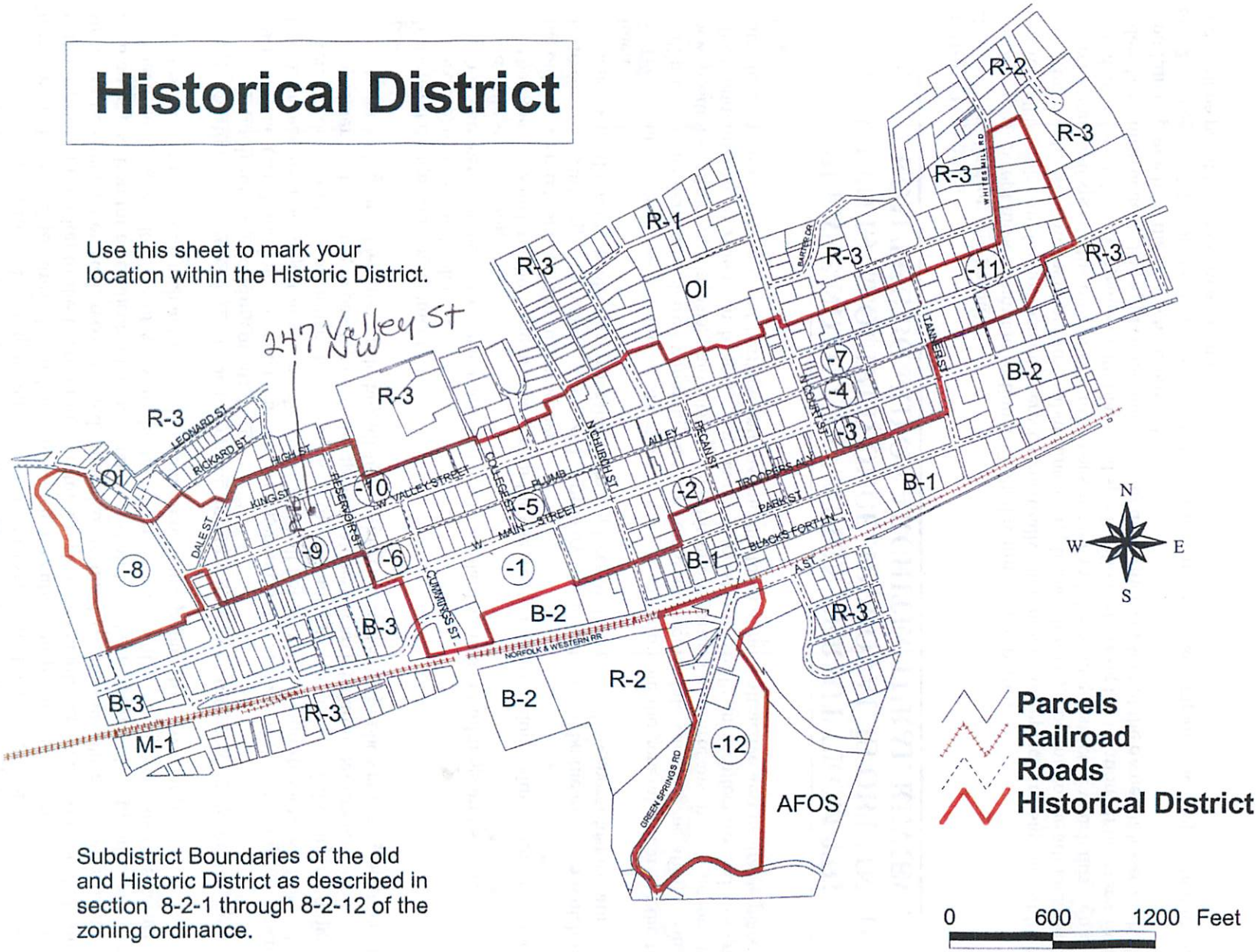
TO BE COMPLETED BY BAR STAFF ONLY:

Received by: **Date**

Tax Map Number **For BAR Meeting On**

Historical District

Use this sheet to mark your location within the Historic District.



Subdistrict Boundaries of the old and Historic District as described in section 8-2-1 through 8-2-12 of the zoning ordinance.

PLEASE MARK YOUR LOCATION IN THE HISTORIC DISTRICT

EXCERPTS FROM THE TOWN OF ABINGDON ZONING ORDINANCE:

Section 8-4 Certificate of Appropriateness required to erect, reconstruct, alter, restore, or raze a building.

8-4-1 In order to promote the general welfare through the preservation and protection of historic places and areas of historic interest, no building within the old and historic district may be demolished in whole or in part, nor may any architectural features of said building which are subject to public view from a public street be altered without prior application to the board of architectural review, hereinafter created. Neither shall any building or structure hereafter be erected, reconstructed, altered or restored within said old and historic district unless and until an application for a certificate of appropriateness shall have been approved by the aforementioned board of architectural review. Review of such application by the board will include analysis of external architectural features, including signs, which are subject to public view from a public street, way or place.

Section 8-9 Matters to be considered in acting on the appropriateness of the erection, reconstruction, alteration or demolition of a building or structure.

8-9-1 The board shall not consider interior arrangement, relative size of the building or structure, detailed design, or features not subject to any public view and shall not make any requirements except for the purpose of preventing developments obviously incongruous to the old and historic aspect of the surroundings. The board shall consider the following in passing upon the appropriateness of architectural features and uses:

a. Exterior architectural features, including all signs, which are subject to public view from a public street, way or place.

b. General design and arrangement.

c. Texture, material and color.

d. The relationship of the factors in a, b and c above to similar features of buildings and structures and uses in the immediate surroundings.

e. The extent to which the building or structure or the use would be harmonious with or obviously incongruous to the old and historic aspect of the surroundings.

f. In case of a building or structure to be razed, a primary consideration will be the extent to which its continued existence would tend to protect irreplaceable historic places and preserve the general historic atmosphere of the town.

g. The extent to which the building or structure or the use will promote the general welfare of the town and all will promote the general welfare by maintaining and increasing real estate values, generating business, creating new positions, attracting tourists, students, writers, historians, artists and artisans, new residents, encouraging study and interest in American history, stimulating interest and study in architecture and design, educating citizens in American culture and heritage and making the town a more attractive and desirable place in which to live.

PLEASE NOTE THAT A SIGN PERMIT FROM THE TOWN IS REQUIRED ONCE APPROVAL IS OBTAINED FROM THE BOARD OF ARCHITECTURAL REVIEW.

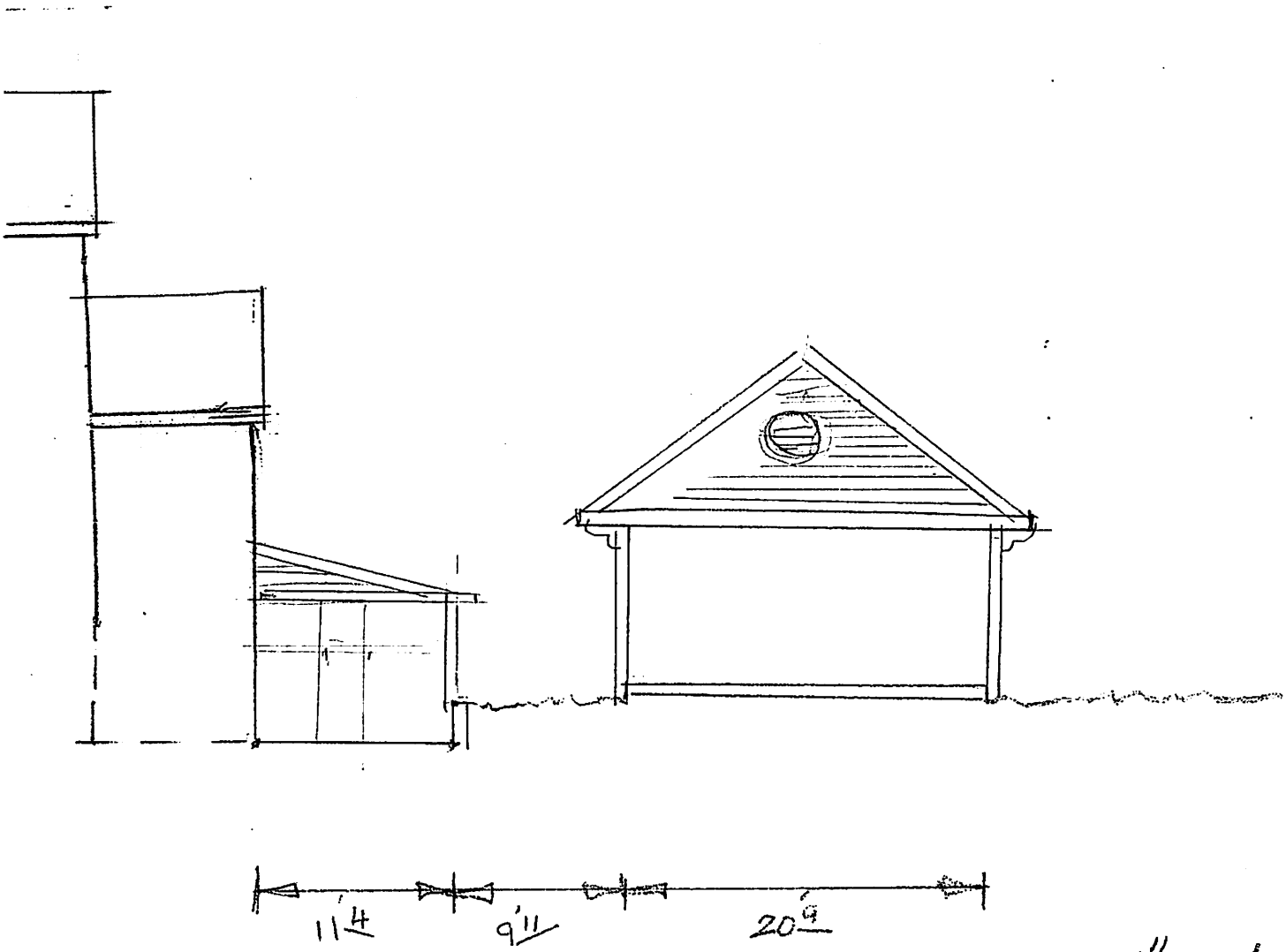
Section 21-6 Procedures.

21-6-1 **Application and permit:**

a. All signs, except those exempt in section 21-5, shall require a sign permit.

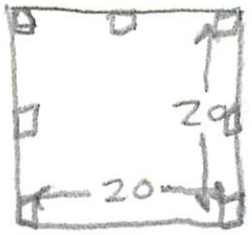
b. It shall be unlawful for any person to erect, structurally alter, rehang or replace any sign or outdoor display structure within the town without first submitting an application for a sign permit to the administrator. Such application shall specify the type of sign to be constructed and the zoning district in which this sign is to be located and shall be accompanied with plans and specifications showing the location, dimensions, materials and details of construction. The application shall contain the written consent of the owner or lessee of the land or building upon which the sign is to be erected.

21-6-2 **Fee** A fee of one dollar per square foot of sign area shall accompany each application for sign permit and shall be payable to the town treasurer.



SCALE: 1" = 10'

EAST ELEVATION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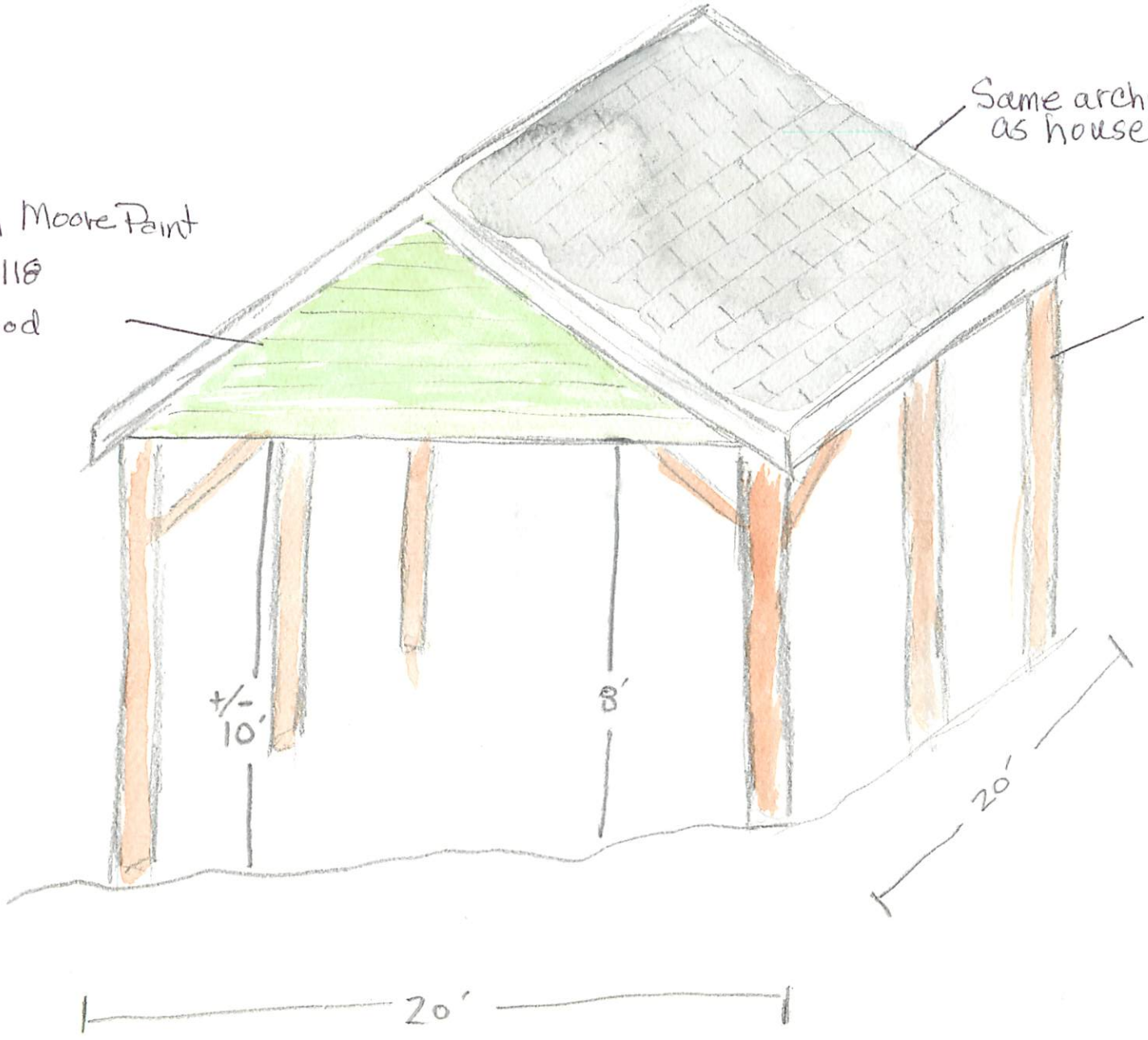
20


Same architectural shingles as house approved by town
Benjamin Moore Paint
HC-118
Sherwood Green
HC-174
Lancaster White wash
+/- 10'
8'
20'
20'

Abingdon, Virginia

IMPORTANT NOTE:
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APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
Town of Abingdon, Virginia

Historic Preservation Review Board
133 East Main Street • P.O. Box 789 • Abingdon, VA 24212
Phone: (276) 628-3167 • Fax: (276) 698-3412

Location of Property: 160 E. VALLEY ST.	Historic District?: [✓] Yes [ ] No
Business Name (if applicable): JOHNSTON ANNE DDS PC	Tax Map No: 013-1-50
Applicant/Property Owner Name (PRINT): FRANCIS ANNE JOHNSTON	Representative Agent(s) Name: CHARLES E. WOOLWINE
Signature:	Firm: C.E. WOOLWINE CONST. CO. INC.
Mailing Address: 160 E. VALLEY ST.	Mailing Address: 16297 GREENEVERS CT.
City: ABINGDON	City: ABINGDON
State/Zip: VA 24210	State/Zip: VA 24210
Phone/Fax Number: (276) 623-2211	Phone/Fax Number: (276) 608-3372
Email: WWW.ANNEJOHNSTONDDS.COM	Email: CEWOOLWINE@gmail.com

(Check the Appropriate Boxes - Check all that Apply)

✓	Exterior Change		Addition		Relocation
	Wall/Fence		Deck/Porch		Demolition
	Driveway/Parking Area		New Structure/Building	✓	Grounds/Landscaping
	Dumpster/HVAC, etc. screen		Other _____		Other NEW BRICK WALKWAYS

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abatements. Are you requesting tax credits/abatements for this project? [✓] Yes [ ] No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historic Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in the denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed _____ Date 12/16/16

PLEASE READ:
Applicants are encouraged to submit complete applications with sufficient information to allow a clear understanding of the proposal by the Historic Preservation Review Board members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.

FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)

_____

_____

_____

_____

_____

_____

_____

_____

REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

☐ Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration

☐ Site plan or plat of property

☐ A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project

_____

_____

_____

☐ $50.00 application fee if requesting tax credits

☐ Are you requesting tax credits for this project?

☐ Other (please attach more sheets if necessary)

_____

_____

_____

To be Completed/Initialed by Planning Department Staff

___ COA application has been reviewed and deemed to be complete.
___ List of adjoining property owners notified of this COA application has been attached to this application.

Code: 011/Budget line item: 100-3-13-030-0400

Town of Abingdon, Virginia
Old and Historic District

APPLICATION FOR TAX ABATEMENT

133 East Main Street • P.O. Box 789 • Abingdon, VA 24212
Phone: (276) 628-3167 • Fax: (276) 698-3412

Per Article II, Division 5 of the Abingdon, Virginia Code of Ordinances, you may be eligible for property tax credit and/or abatement.

Location of Property: 160 E. Valley St Abingdon VA 24210	
Property Owner Name (PRINT): Anne Johnston	Tax Map No: 013 1 50
Business Name (if applicable): Johnston Properties, LLC	
Mailing Address: 160 E. Valley Street	
City: Abingdon	
State/Zip: VA, 24210	
Phone/Fax Number: (276) 623-2211	
Email: johnstonan@aol.com	

Required information to be submitted with the application:

- Approved Certificate of Appropriateness from the Historic Preservation Review Board
- Copies of itemized receipts/proof of payment for work performed on exterior, or a total of expenditures certified by a CPA
- Before and after photographs
- If you have been approved for state/federal tax credits, please provide your approval form

Property owners within the town pay a combination of County and Town taxes. Local Historic Tax Credits only apply to the town's portion of tax owed. Town taxes consist of both **improvement value** and **land value.** Credits will be issued against **improvement value** only. Tax credits are $2,500.00 as to town property taxes for every $2,500.00 of exterior maintenance, restoration, preservation, and rehabilitation work performed and documented on structures located within the Old and Historic District of town. Credits will be given toward the **assessed value on the structure.** The tax credit shall be allowed immediately following the tax year in which the work is complete.

EXAMPLE FOR $2500 SPENT	
Land Value $65,000 (Will change if new assessment year)	Billing for May $91.00 Billing for November $91.00
Improvement Value $189,400 (Will not change for up to 10 years)	Billing for May $265.16 Billing for November $265.16
ABATEMENT SCHEDULE	
2016 Year	$530.32
2017 Year	$530.32
2018 Year	$530.32
2019 Year	$530.32
1st half 2020 year	$265.16
2nd half of 2020 year	$113.56

***Note: If you are delinquent on any Town fee or license, you will not be eligible to accept benefit of this abatement.**

To be Completed/Initialed by Planning Department Staff

COA was issued at the _____ HPRB meeting. $_____ is eligible for Historic Tax Abatement.
Signed: _____ Town Manager.

BETH copy for file

C.E. WOOLWINE CONSTRUCTON COMPANY, INC.
16297 GREENEVERS COURT
ABINGDON, VA 24210
Phone 276-608-3372 FAX 276-623-0170
Class A Contractors License No. 2705 040711A

October 19, 2016

CHANGE ORDER

Francis Anne Johnston, D.D.S., P.C.
160 E. Valley St.
Abingdon, VA 24210

This change order is for labor and materials required to remove and replace concrete under the existing brick masonry at the bottom of the front steps on the Valley Street side of the building for an additional contract amount of two thousand and no/100 dollars ($2,000.00). The total contract amount to date is eight thousand four hundred and no/100 dollars ($8,400.00).

OWNER _____ 10/19/16
F. Anne Johnston, D.D.S., P.C. Date:

CONTRACTOR Charles E. Woolwine 10/19/16
Charles E. Woolwine, Owner Date:
C. E. Woolwine Construction Company, Inc.

C.E. WOOLWINE CONSTRUCTON COMPANY, INC.
16297 GREENEVERS COURT
ABINGDON, VA 24210
Phone 276-608-3372 FAX 276-623-0170
Class A Contractors License No. 2705 040711A

September 29, 2016

CONTRACT

Francis Anne Johnston, D.D.S., P.C.
160 East Valley St.
Abingdon, VA 24210

This contract is for removing and re-installing bricks on existing brick walkways as shown on detail #1 dated September 28, 2016 for a total amount of six thousand, four hundred and no/100 dollars ($6,400.00).

Contractor assumes no responsibility for any condition and repair of the concrete below the existing brick walkways.

Contractor agrees to begin the work within fourteen (14) days from the date of this contract and to complete the work within thirty (30) work days thereafter. An additional day will be added for each day of inclement weather.

Owner agrees to pay contractor one thousand, five hundred and no/100 dollars ($1,500.00) prior to beginning the work and shall pay contractor weekly thereafter for work completed to date.

Contractor shall allow owner, her agents or representatives to inspect all work and materials at all times and shall, after receiving notice in writing, remove all defective materials, whether completed or not. Materials rendered unfit for reworking are to be replaced at contractor's expense.

Contractor shall carry such insurance as required by Workers Compensation Laws, or other laws relating to compensation for personal injury to workers. The owner may carry additional insurance to protect her from contingent liability.

The contractor hereby warrants that all contractor labor obligations shall be paid and further warrants that there shall be no outstanding liens or judgments against the subject property caused by his actions. Contractor accepts no liability for liens or judgements in the event owner secures or provides additional sub-contractors and/or construction materials.

This agreement shall be binding on the parties here to, their assigns, successors, representatives or administrators.

OWNER _____ 10/2/16
Francis Anne Johnston, ~~D.D.S.~~, P.C. Date:

CONTRACTOR Charles E. Woolwine
Charles E. Woolwine, Owner Date: 10/2/16
C. E. Woolwine Construction Company, Inc.

Wells Fargo Business Online®

View Check Copy

Check Number	Date Posted	Check Amount	Account Number
15131	10/11/16	$1,500.00	WELLS FARGO BUSINESS CHOICE CHECKING XXXXXXXXX4497

FRANCES ANNE JOHNSTON, D.D.S., P.C.
100 E. VALLEY STREET
ABINGDON, VA 24210
PHONE: (276) 623-2111

WACHOVIA
65-54/514

15131
NUMBER

DATE 10/06/16

AMOUNT
$ *****1,500.00

One Thousand Five Hundred And 00/100 Dollars********

PAY TO THE ORDER OF

C.E. Woolvine Construction Co., Inc.

⑈015131⑈ ⑆051400549⑆ 2018413724497⑈

10/11/2016 WDS >051401311< 00048000711

C.E. Woolvine Construction Co. Inc.
#010250002

Equal Housing Lender

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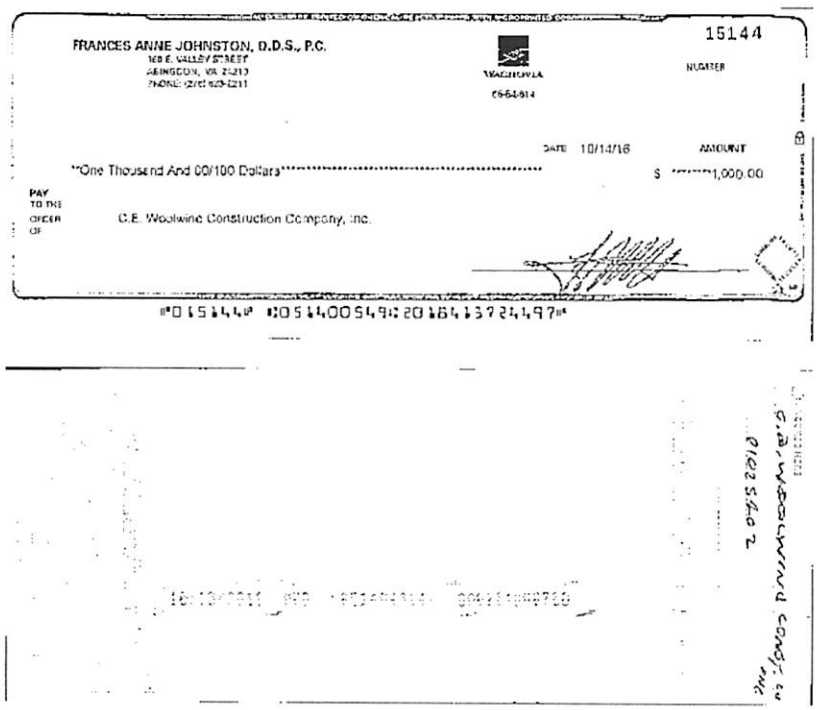
Wells Fargo Business Online®

View Check Copy

Check Number	Date Posted	Check Amount	Account Number
15144	10/19/16	$1,000.00	WELLS FARGO BUSINESS CHOICE CHECKING XXXXXXXXX4497



FRANCES ANNE JOHNSTON, D.D.S., P.C.
168 E. VALLEY STREET
ABINGDON, VA 24210
PHONE: (276) 623-2211

WACHOVIA
056-014

15144
NUMBER

DATE 10/14/16 AMOUNT

One Thousand And 00/100 Dollars******** $ *****1,000.00

PAY TO THE ORDER OF C.E. Woolwine Construction Company, Inc.

⑈015144⑈ ⑆051400549⑆ 2016413724497⑈

Equal Housing Lender

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New Image
10/4/2016

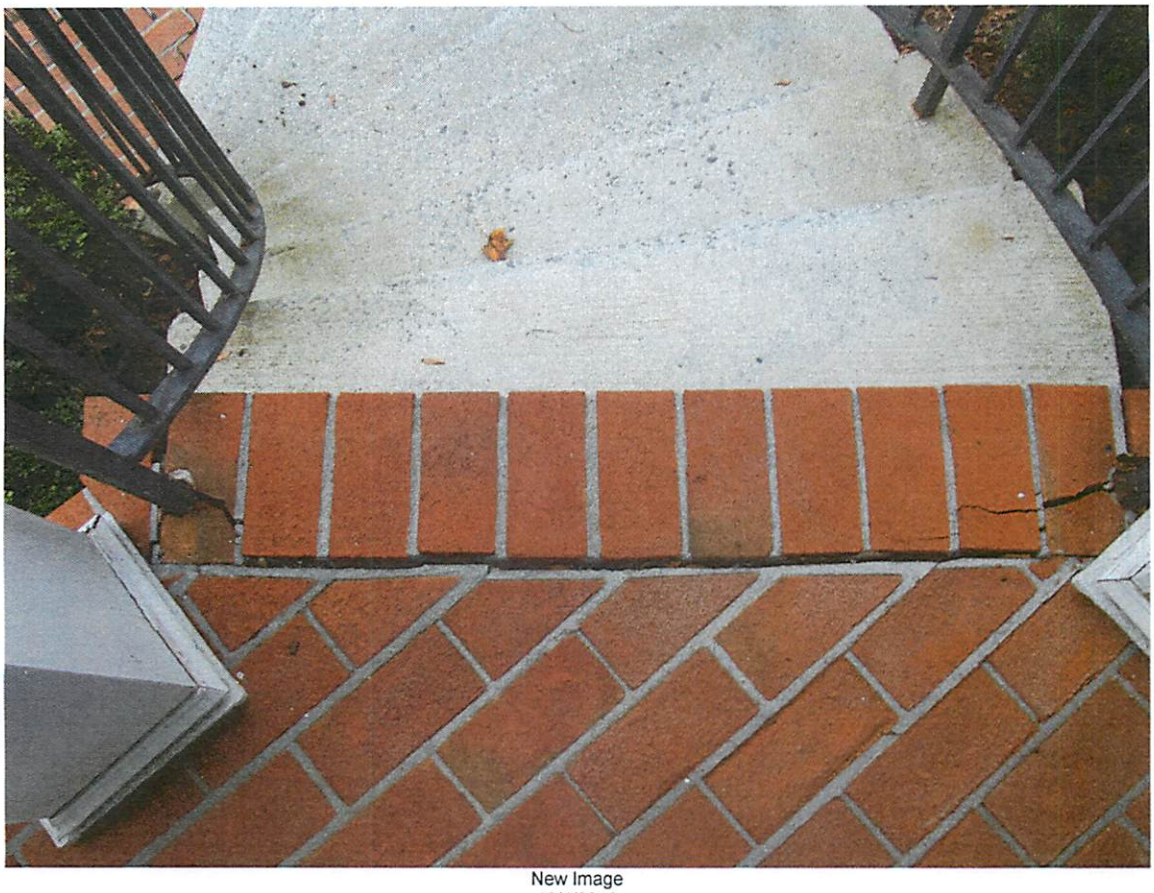
New Image
10/4/2016

New Image
10/4/2016

Before work was
completed.

New Image
10/4/2016

New Image
10/4/2016



New Image
10/4/2016

New Image
10/4/2016

New Image
11/7/2016

New Image
11/7/2016

After work was completed.

New Image
11/7/2016

New Image
11/7/2016

New Image
11/7/2016

New Image
11/7/2016

New Image
11/7/2016

New Image
11/7/2016

FRANCES ANNE JOHNSTON, D.D.S., P.C.
160 E. VALLEY STREET
ABINGDON, VA 24210
PHONE: (276) 623-2211

WACHOVIA
65-54/514

15174
NUMBER

DATE 11/03/16

AMOUNT

Eight Hundred And 00/100 Dollars********

$ *********800.00

PAY TO THE ORDER OF

C.E. Woolwine Construction Co., Inc.

⑈015174⑈ ⑆051400549⑆ 2018413724497⑈

FRANCES ANNE JOHNSTON, D.D.S., P.C.
160 E. VALLEY STREET
ABINGDON, VA 24210
PHONE: (276) 623-2211

WACHOVIA
65-54/514

15173
NUMBER

DATE 11/03/16

AMOUNT

Two Thousand And 00/100 Dollars********

$ ********2,000.00

PAY TO THE ORDER OF

C.E. Woolwine Construction Co., Inc.

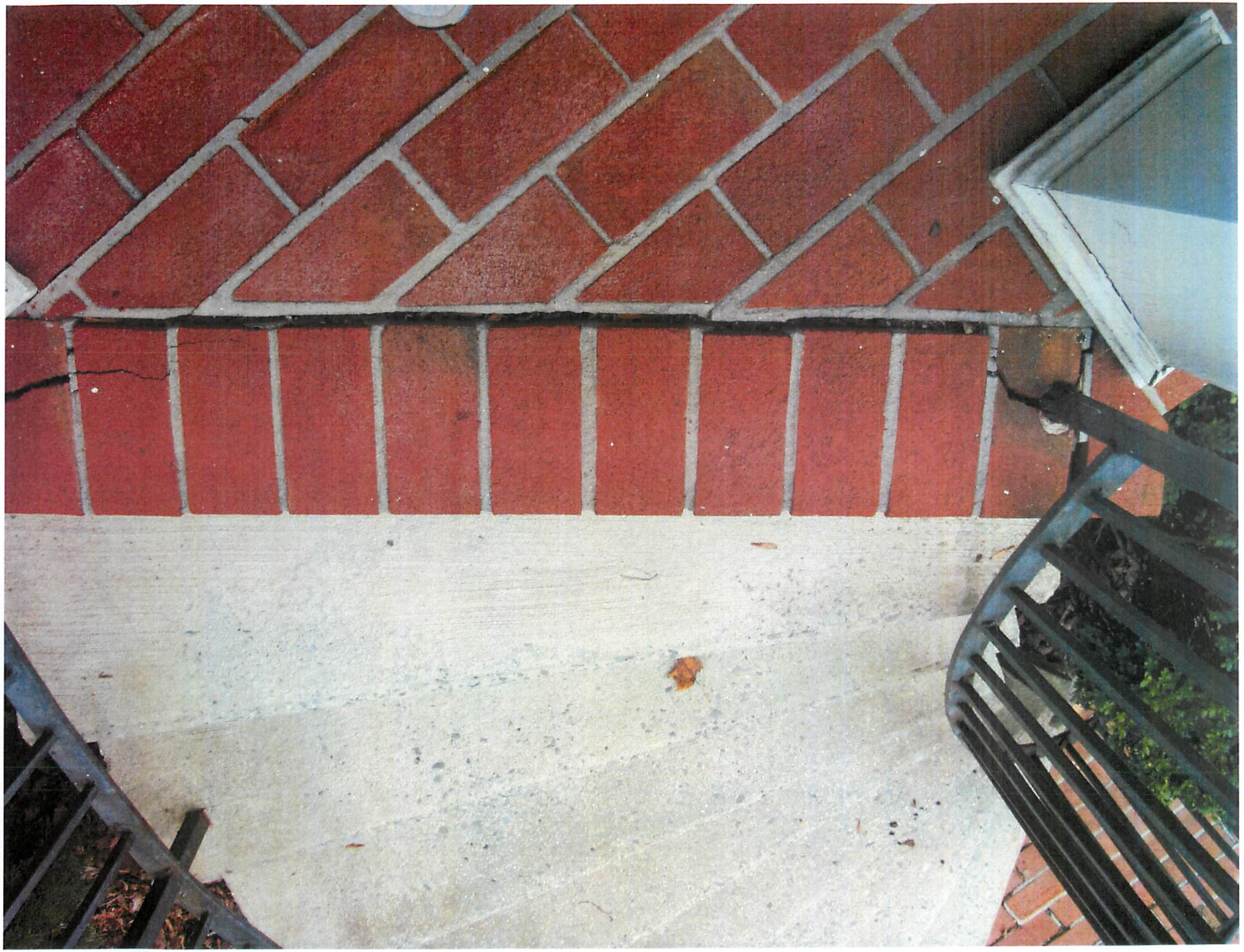
⑈015173⑈ ⑆051400549⑆ 2018413724497⑈

C.E. WOOLWINE CONSTRUCTION COMPANY
16297 GREENEVERS COURT
ABINGDON, VA 24210
Phone 276-608-3372 FAX 276-623-0170

11/1/16

DR. F. ANNE JOHNSTON D.D.S., PC
160 E. VALLEY ST.
ABINGDON, VA. 24210

RE: EXTERIOR REPAIRS ON BUILDING

TOTAL CONTRACT TO DATE	$ 9200.00
LESS PAID	(5400.00)
DUE	$ 3800.00

MAIN
ENTRANCE