

**TOWN OF ABINGDON
RECESSED MEETING FROM FEBRUARY 6TH, 2017
WEDNESDAY, FEBRUARY 8, 2017 – 12:00 NOON
ARTHUR CAMPBELL MEETING ROOM – MUNICIPAL BUILDING**

A Recessed meeting of the Abingdon Town Council was held on Wednesday, February 8, 2017 at 12:00 noon in the Arthur Campbell meeting room of the Municipal Building.

A. ROLL CALL

Members of Council Present:

Mrs. Cathy Lowe, Mayor
Mr. Richard E. Humphreys, Vice Mayor
Mr. Robert M. Howard
Mr. J. Wayne Craig
Ms. Cindy Patterson

Administrative Staff:


Gregory W. Kelly, Town Manager
Cecile Rosenbaum, Town Clerk/Asst. Town Manager
Deborah Icenhour, Town Attorney
Chuck Banner, Treasurer/Dir. of Finance
Stacey Reichler, Dir. of Human Resources

The following items were discussed by Council:

1. Mayor Lowe noted that Council had recessed the February 6th meeting and this meeting was back in session. Mayor Lowe noted that this meeting was scheduled for the purpose of reviewing the proposed Town of Abingdon Personnel Manual.
2. Council members agreed that they would review the manual page by page and discuss any questions or modifications that they had. Ms. Reichler noted the changes agreed on by Council as each page was reviewed.
3. Mayor Lowe stated during the review of page 26 of the manual, Annual Leave Options, she would like to be on the record as being an employee of the Virginia Highlands Small Business Incubator and did not comment on the subject.
4. Ms. Patterson stated that she would like to be on the record as stating that this meeting was advertised as a work session meeting, not a recessed meeting.
5. Mayor Lowe inquired if the Council members had received answers to all their questions about the manual and consensus was that the manual was ready for revision with the changes noted by

Ms. Reichler. Ms. Reichler indicated she would be making the revisions and the manual would be distributed to staff in the coming weeks.

6. Mayor Lowe reported on a recent Metropolitan Planning Organization meeting she attended.
7. Mr. Kelly commented that he had attended several meetings with Todd Christensen and Bill Shelton with Department of Housing and Community Development regarding the status of Heartwood. Mr. Kelly noted that DHCD had asked if the town would be willing to take over the operation of Heartwood in the next few months. Discussion ensued and Mayor Lowe indicated that Council agreed that it was too large of a financial obligation for the town and asked Mr. Kelly to let the DHCD representatives know that the town was unable to accommodate their request.


Cecile M. Rosenbaum, Town Clerk


Cathy C. Lowe Mayor