

**TOWN OF ABINGDON  
REGULAR COUNCIL MEETING  
MONDAY, FEBRUARY 6, 2017 – 7:30 PM  
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

A Regular Council meeting of the Abingdon Town Council was held on Monday, February 6, 2017 at 7:30 p.m. in the Council Chambers of the Municipal Building.

**A. WELCOME BY MAYOR LOWE**

**B. ROLL CALL**

Members of Council Present:

Mrs. Cathy C. Lowe, Mayor  
Mr. Richard E. Humphreys, Vice Mayor  
Mr. Robert M. Howard  
Mrs. M. Cindy Patterson  
Mr. J. Wayne Craig

Administrative/Town Staff:

Greg Kelly, Town Manager  
Cecile Rosenbaum, Asst. Town Mgr/Town Clerk  
Deb Icenhour, Town Attorney  
C. J. McGlothlin, IT Department  
Chuck Banner, Director of Finance  
John McCormick, Fire Chief  
Tony Sullivan, Police Chief  
Kim Kingsley, Paralegal/Deputy Treasurer  
Tonya Triplett, Comm. Development Coordinator

Visitors:

Jimmy Anderson, Edison Jennings, Barry Proctor,  
David Winship, Ferris Ellis, Steve Jett, Rich  
Macbeth, David Wallace, and others

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Greg Kelly, Town Member.

**D. APPROVAL OF MINUTES**

VIDEO (11:32)

**On motion by Mr. Howard, seconded by Mr. Humphreys, the Council approved the January 11, 2017 Work Session Meeting Minutes and the January 11, 2017 Regular Meeting Minutes as presented.**

**The roll call vote was as follows:**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Mrs. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

**E. SPECIAL RECOGNITION**

VIDEO 12:04

Recognition of Dillon McReynolds, 7<sup>th</sup> grader at E. B. Stanley Middle School. Dillon was the Region 1 winner in the Virginia Municipal League Essay Contest "*If I Were Mayor for a Day*". Mr. McReynolds read his essay and was presented with a town pin by Mayor Lowe.

**F. PUBLIC COMMENTS**

VIDEO 17:15

The following addressed Council:

- Jimmy Anderson, 254 B Street
- Edison Jennings, 247 E. Main Street
- Barry Proctor, 927 Woodlawn Terrace
- Ferris Ellis, 162 Marcus Way, Unit 7
- Steve Jett, 333 Court Street
- Rich Macbeth, 1139 Panorama Drive
- David Wallace, 377 Augusta Drive

**G. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES –  
None**

**H. SECOND READINGS OF ORDINANCES**

**VIDEO 46:43**

**Ordinance of the Council for the Town of Abingdon, Virginia to Repeal, Amend, and Reenact Zoning Ordinance Article 26. Definitions.**

Deb Icenhour, Town Attorney reported that this is a second reading of approximately thirty-five definitions of terms offered as amendments to the existing Ordinance. Ms. Icenhour noted that the Ordinance had been recommended by the town's Planning Commission at their December 28, 2017 meeting. Ms. Icenhour noted that the first reading was held on January 11, 2017, this being the second reading, it was recommended that the Council approve and enact the amendment which would become effective in thirty days. Deb Icenhour and Sean Taylor, Planning Department, presented a brief overall of the proposed changes.

**On motion by Mr. Humphreys, seconded by Mr. Howard, the Council approved the repeal, amendment and reenactment of Zoning Ordinance, Article 26. Definitions as presented to Council on January 11, 2017 and February 6, 2017 to be effective on March 6, 2017.**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Mrs. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

**I. CONSIDERATION OF ANY BIDS – None**

**J. REPORTS FROM THE TOWN MANAGER AND ASST. TOWN MANAGER**

- 1. Consideration of award of contract for construction engineering and inspection services for the Green Spring Road Realignment project – Greg Kelly, Town Manager and John Dew, Dir. Of Public Services/Construction**

**VIDEO 53:19**

John Dew, Director of Public Services/Construction presented a proposal from AMT to provide construction engineering and inspection services for the Green Spring Road Realignment project. Mr. Dew stated this is the latest step in the Virginia Procurement policy as far as hiring a consultant to provide these services. After much discussion by Council, the following motion was made:

**On motion by Mr. Humphreys, seconded by Mr. Howard, the Council authorized Greg Kelly, Town Manager to sign a contract with AMT for construction,**

**engineering, and inspection services for the Green Spring Road Realignment project. Council further authorized Mr. Kelly to execute a six-month contract with AMT once VDOT has authorized the bidding of construction for said project.**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Mrs. Patterson</b>	<b>Nay</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor. Lowe</b>	<b>Aye</b>

**2. Consideration of Letter of Agreement between Abingdon Main Street and Virginia Main Street – Jennifer Montgomery, Director of Abingdon Main Street**

Mayor Lowe noted that this matter had been discussed during the prior work session meeting and would be back on the agenda for the March 6, 2017 work session.

**K. RESOLUTIONS - None**

**L. OLD BUSINESS OR MATTERS NOT COVERED AT WORK SESSION**

At this time, Mayor Lowe noted Council was not able to discuss several work session items and would review those now.

**•Consideration of properties available for purchase by the Town.**

VIDEO 1:07:50

Mayor Lowe reported that the Town has been contacted by three property owners who wanted to sell the Town property and inquired if Council had any interest in acquiring the 3 properties listed on the work session agenda being 715 Mosby Street, SW; 284 B Street; and Highlands Union Bank property on Valley Street. After discussion between Council, the following motion was made:

**On motion by Mr. Humphreys, seconded by Mr. Howard, the Council thanked these individuals for contacting the Town and allowing the Town first refusal on said properties, however at this time the Town is not interested in acquiring any of the three properties listed.**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Mrs. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

**•Update on partnership with Virginia Highlands Community College**

**VIDEO 1:14:33**

Mr. Howard updated the Council and stated that several meetings had been held with Virginia Highlands Community College to promote a partnership to help our local participating merchants gain additional business from the approximately 1000 students, faculty and staff at the college. He reported that one of the projects involved the installation of banners that will be attached to the Town owned black lights poles on Main Street. Mr. Howard noted that the total cost of the banners was approximately \$5,500 of which Virginia Highlands Community College will pay one-half. Mr. Howard asked the Town to appropriate \$2,758.82 from Council contingency funds to fund the additional half of the costs of the banner installation. Ms. Patterson held up the banner design for the public to review.

**On motion by Mr. Craig, seconded by Mr. Humphreys, for authorization for the appropriation of \$2,758.82 for the banner.**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Mrs. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

At this time, Mr. Craig inquired if he could report on matters regarding his attendance at Bristol Virginia Utility board meetings.

In addition, Mr. Craig requested to make a motion regarding the question raised on the air quality at the proposed sports complex site.

**On motion by Mr. Craig, seconded by Mrs. Patterson, it was requested that Mr. Kelly investigate firms to perform an air quality survey and give the Council recommendations on the suitability of the air.**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Mrs. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

At this time, Mrs. Patterson commented on the presentation by Kathy Shearer and Charles Bartlett in the earlier work session relative to the possibility of grave sites located on the Meadows property. Ms. Patterson stated that she was taught to be very respectful of all grave sites but felt that the Town should investigate its property before construction began on the proposed Meadows project.

On motion by Mrs. Patterson, seconded by Mr. Craig, it was requested that Kathy Shearer, Charles Bartlett and a crew be allowed to do a study on the Town owned portion of the property known as the Meadows for the purpose of locating any potential grave sites.

Prior to the Motion being voted on, Mrs. Patterson withdrew her Motion and Mr. Craig withdrew his second.

At this time, Mr. Craig made a motion, seconded by Mrs. Patterson, to request that Mr. Kelly seek written proposal from qualified firms for quotes to do a study to investigate the location of possible unmarked gravesites on the Town owned 40 acres property known as the Meadows.

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Nay
Mayor Lowe	Nay

#### M. APPOINTMENTS TO BOARDS AND COMMITTEES

[VIDEO 1:55:33](#)

On motion of Mr. Howard, seconded by Mr. Craig, to postpone making the appointments until the next Council meeting on March 6, 2017. The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

#### N. COUNCIL MEMBER REPORTS

[VIDEO 1:37:40](#)

Mayor Lowe addressed concerns by David Wallace with regard to tree trimming located in the area behind Long John Silvers.

Mrs. Patterson reported that several members went to Richmond in which she had conversations Delegate Pillion, Delegate O'Quinn and Representative Terry Kilgore and Senator Carrico. Mrs. Patterson inquired if the Council had any input into the recently released Town of Abingdon Engagement Survey. Discussion ensued between the Mayor and Mrs. Patterson relative to the citizen engagement survey. Mayor Lowe asked that the Council members review their email on a more regular basis and respond in a timely matter to all matters of importance.

Mr. Humphreys addressed the issue of the results of a survey published in the *Bristol Herald Courier* on December 17 relative to the Meadows property.

**On motion of Mr. Humphreys, seconded by Mrs. Patterson, the meeting was recessed until the Wednesday, February 8, 2017 meeting. The roll call was as follows:**

<b>Mr. Craig</b>	<b>Aye</b>
<b>Mrs. Patterson</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mayor Lowe</b>	<b>Aye</b>

  
Cathy C. Lowe, Mayor

  
Cecile Rosenbaum, Town Clerk