

**TOWN OF ABINGDON
REGULAR COUNCIL MEETING
MONDAY, AUGUST 7, 2017 – 7:30 PM
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

A Regular Council meeting of the Abingdon Town Council was held on Monday, August 7, 2017 at 7:30 p.m. in the Council Chambers of the Municipal Building.

A. WELCOME - Mayor Lowe

B. ROLL CALL – Cecile Rosenbaum, Town Clerk

Members of Council Present:

Mrs. Cathy C. Lowe, Mayor
Mr. Richard E. Humphreys, Vice Mayor
Mr. Robert M. Howard
Mrs. M. Cindy Patterson
Mr. J. Wayne Craig

Administrative/Town Staff:

Greg Kelly, Town Manager
Cecile Rosenbaum, Asst. Town Mgr/
Clerk
Deborah C. Icenhour, Town Attorney
C J McGlothlin, IT Department
Chuck Banner, Director of Finance
John McCormick, Fire Chief
Matt Bolick, Dir. of Public Services/Const.
Kim Kingsley, Paralegal/Deputy Treasurer
Jason Boswell, Code Enforcement Officer

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Cathy Lowe.

D. APPROVAL OF MINUTES

Council member Cindy Patterson requested a correction be made to the July 10, 2017 work session minutes to reflect "At 7:10 p.m. Ms. Patterson returned to the meeting" not "7:10 a.m." and requested additional documents be filed with the July 10, 2017 regular meeting, which she provided and will be attached therewith. (VIDEO 6:11 – 7:17)

On motion by Mr. Craig, seconded by Mr. Howard, the Council, approved the minutes as corrected of the July 10, 2017 Work Session meeting, the July 10, 2017 Regular meeting.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

E. Public Comments

Residents who provided comments were:

- Richard Rose, 262 Bradley Street, SW
- Kyle P. Macione, 142 E Main Street
- Nan Harmon, 498 Green Spring Road
- Anita Manuel, 320 Madison Street, SE
- Sigrid Phillips, 445 Circle Drive
- David Everest, 21390 Sheffield Court
- Michael A. Trepiccione, 289 Lowland Street
- Rich Macbeth, 1159 Panorama Drive

F. PETITIONS, PUBLIC HEARINGS, AND FIRST READING OF ORDINANCES

1. **PUBLIC HEARING – First Reading– Consideration of proposed Ordinance to Authorize Participation by the Town of Abingdon, VA in the VACO/VML Virginia Investment Pool for the Purpose of Investing in Accordance with the Code of Virginia, 1950, as amended, Sec. 2.2-4501 et seq. AND Sec. 15.2-1300 – *Greg Kelly, Town Manager***

Chuck Banner, Treasurer, presented information for the Town of Abingdon to become a participating member in an investment pool trust fund known as the VACO/VML Virginia Investment Pool Trust Fund administered by the Virginia Local Government Finance Corporation. The Investment Pool provides administrative, custodial and investment services to all participating political subdivisions and public bodies. Greg Kelly, Town Manager, noted that this is a type of pool like LGIP (Local Government Investment Pool) but allowed easier access to funds. (VIDEO 29:32 – 39:33)

Mayor Lowe read the Ordinance in its entirety into the record.

Mayor Lowe declared the public hearing open and hearing no comments from the public, declared the public hearing closed.

On motion by Mr. Humphreys, seconded by Mrs. Patterson, the Council adopted the Ordinance authorizing participation by the Town of Abingdon, VA in the VACO/VML Virginia Investment Pool for the Purpose of Investing in Accordance with the Code of Virginia, 1950, as amended, Sec. 2.2-4501 et seq. AND Sec. 15.2-1300, to allow the Town Treasurer to execute documents associated with the establishment of the fund, and dispense with the second reading.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

G. SECOND READINGS – *None*

H. CONSIDERATION OF BIDS – *None*

I. REPORTS FROM THE TOWN MANAGER/ASSISTANT TOWN MANAGER

1. Consideration of Councilman Wayne Craig’s request to allow members of the Washington County Historical Society access to The Meadows property to perform a VISUAL archeological survey. (VIDEO 39:45 – 41:24)

Council member Wayne Craig stated that representatives from the Washington County Cemetery Preservation Association were present and he requested Council allow them to speak about their request to access The Meadows property to perform a visual archeological survey and possibly recommend action by the Council.

Mayor Lowe responded to Mr. Craig’s request stating that this was an agenda item he requested and if he would like to provide comment, Council would listen, however public comments have been heard earlier in the meeting. Mayor Lowe asked if Mr. Craig had a motion he wished to make.

On motion by Mr. Craig, seconded by Mrs. Patterson, that the Council allow the Washington County Historic Cemetery Association to speak.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Nay
Mr. Humphreys	Nay
Mayor Lowe	Nay

On motion of Mr. Craig, seconded by Mrs. Patterson, it was requested that Council allow the members of the Washington County Cemetery Preservation Committee be allowed access to The Meadows property to perform a visual archaeological survey.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Nay
Mr. Humphreys	Nay
Mayor Lowe	Nay

- 2. Consideration of moving September 2017 Council meeting to Tuesday, September 5, 2017 due to Labor Day Holiday on Monday, September 4, 2017. (VIDEO 41:25)**

Cecile Rosenbaum, Town Clerk/Assistant Town Manager, advised Council that the Labor Day holiday fell on the first Monday of the month and asked that Council consider moving the September regular meeting to Tuesday, September 5, 2017.

On motion by Mr. Howard, seconded by Mr. Humphreys, the Council moved the regular September Council meeting to Tuesday, September 5, 2017.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

J. RESOLUTIONS

1. Resolution of the Council of the Town of Abingdon, Virginia Requesting the Transfer of Excess Urban Construction Project Funds from the West Main Storm Drain Project (UPC #71689) to the Park Street Pedestrian Improvement Project (UPC #105675). (VIDEO 42:17 – 45:12)

Greg Kelly, Town Manager, stated that he had been contacted by representatives of the Virginia Department of Transportation advising that there were funds remaining from the town's West Main Street storm drainage project. Mr. Kelly reported that the amount of the remaining Urban Construction funds was approximately \$1.4 million. Mr. Kelly recommended that Council consider transferring the balance of excess funds to the Park Street Renovation project. Mr. Kelly reported that the town would use the funds to begin preliminary engineering before the end of the calendar year.

On motion by Mr. Howard, seconded by Mr. Craig, Council adopt a resolution requesting the Virginia Department of Transportation Transfer Excess Urban Construction Project Funds from the West Main Storm Drain Project to the Park Street Pedestrian Improvement Project.

Mr. Humphreys noted that he is a resident of Park Street and stated that he had a personal interest in a transaction as far as COIA is concerned and certified the following: "If a group of 3 or more & council member or employee is in that group, he or she may participate upon certifying that he or she is "able to participate the transaction fairly, objectively, and in the public interest. Section 2.2-3112(A)(2), 3115(H)"

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

K. OLD BUSINESS OR MATTERS NOT COVERED AT WORK SESSION – None

L. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 45:22 – 53:00)

Mayor Lowe requested that the Council go into closed session without her to consider the appointment for the Virginia Highlands Small Business Incubator board. Mayor Lowe noted that she is the Director of the VHSBI. Mr. Kelly, Town Manager, indicated that Council did not have to convene in closed session for the other appointments unless they preferred to do so.

1. Planning Commission

Appointment to fill the term of Jayne Duehring who is no longer eligible to serve

On motion by Mr. Humphreys, seconded by Mr. Howard, Council appointed Ramsey White to fill Ms. Duehring's unexpired term on the Planning Commission.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

2. Virginia Highlands Small Business Incubator

- a. Appointment to fill the unexpired term of Dr. French Moore, Jr.

Mayor Lowe turned the gavel over to Vice Mayor Humphreys and left the dais for the remainder of the discussion involving appointment to the Virginia Highlands Small Business Incubator.

Discussion ensued and it was decided not to go into closed session to discuss this appointment.

On motion by Mr. Craig, seconded by Mrs. Patterson, to appoint Don Adams to the Virginia Highlands Small Business Incubator.

Cathy Lowe, Director of the Virginia Highlands Small Business Incubator stated that Mr. Adams had been contacted to serve as a member at large but noted that he had not responded to emails and/or phone calls and was not sure if he was still interested in serving.

On motion by Mr. Craig, seconded by Mrs. Patterson, Council withdrew the appointment of Don Adams to the Virginia Highlands Small Business Incubator.

Council member Cindy Patterson advised that she had spoken with Mr. Adams and he had indicated he was interested in serving on the Planning Commission.

On motion by Mr. Craig, seconded by Mrs. Patterson, Council tabled this matter until the September meeting.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	<i>(Abstained) – Mayor Lowe is the Director of VHSBI</i>

a. Tourism Advisory Committee

- *Allison Mays from the Washington County Board of Supervisors has notified Jayne Duehring, Dir. of Tourism she is not able to serve as the BOS representative.*

Cecile Rosenbaum, Clerk and Assistant Town Manager, stated that Jayne Duehring had contacted Phil McCall, Board of Supervisor member representing the Abingdon area, to see if he would be willing to serve on TAC.

On motion by Mr. Humphreys, seconded by Mrs. Lowe, Council agreed to table this matter until Phil McCall is contacted.

The roll call vote was as follows:

Mr. Craig	Aye
Mrs. Patterson	Aye
Mr. Howard	Aye
Mr. Humphreys	Aye
Mayor Lowe	Aye

Vice Mayor Rick Humphreys noted that Mayor Lowe had resumed her position on the dais and Mr. Humphreys passed the gavel back.

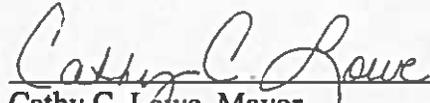
M. COUNCIL MEMBER REPORTS (VIDEO 53:09 – 55:51)

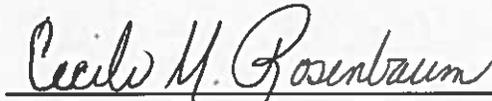
Mrs. Patterson stated that she is attending all her appointed meetings and doing her job.

Mr. Howard stated that he thought the Virginia Highlands Festival was successful this year.

Mr. Humphreys stated that he wanted to give the Tourism Department, William King, Mary Stewart, and Monica Hall a pat on the back as they recently hosted a group tour of antique collectors from the Asheville area.

Mayor Lowe declared the meeting adjourned.


Cathy C. Lowe, Mayor


Cecile Rosenbaum, Town Clerk