



**TOWN OF ABINGDON, VIRGINIA  
WORK SESSION MEETING  
MONDAY, NOVEMBER 7, 2016 - 5:30 P.M.  
ARTHUR CAMPBELL MEETING ROOM – MUNICIPAL BUILDING  
WORK SESSION AGENDA**

A. Welcome – *Mayor*

B. Roll Call – *Tonya Triplett, Deputy Clerk*

C. New Business

1. **New Business** - Discussion of placement of sign for Watauga Elementary School, a 2016 National Blue Ribbon School – *Cathy Lowe, Mayor*
2. **New Business** – Discussion of meeting with District III relative to increased bus service in Abingdon and Washington County – *Bob Howard, Council Member and Greg Kelly, Town Manager*

D. Town Manager and Assistant Town Manager Reports

1. **Review of Regular Agenda Item #F1 - PUBLIC HEARING** – Consideration of proposed purchase of properties; 3.54 acres, more or less, laying and being in the Madison Magisterial District, Old South Way and Watauga Road area, being a portion consisting of 2.20 acres, more or less, of Tax Map No. 127-A-18, currently owned by John R. and Nina C. White; and being a portion consisting of 1.34 acres, more or less, of Tax Map No. 127-A-10, currently owned by Cornelia H. Counts – *Deb Icenhour, Town Attorney*

- a. Authorization of Town Manager to acquire the properties, as described, for the purpose of improving the Virginia Creeper Trail, Watauga Road parking and restroom facilities and to execute any and all documents necessary to complete the transaction – *Greg Kelly, Town Manager and Kevin Worley, Dir. of Parks and Recreation*

2. **Review of Regular Agenda Item #I1** - Consideration and recommendation of proposals submitted for banking services for the town's General Fund and Sewer Fund accounts – *Chuck Banner, Treasurer/Dir. of Finance and Greg Kelly, Town Manager*

a. Authorization of Chuck Banner, Director of Finance to move the sewer fund deposit account - ***Chuck Banner, Treasurer/Dir. of Finance and Greg Kelly, Town Manager***

3. **Review of Regular Agenda Item #J1** – Consideration of a Resolution of the Council of the Town of Abingdon for Authorization to Pick up the Employees Contributions, through payroll deduction, to VRS for Past Service Credit as provided for under § 414(h) of the Internal Revenue Code – ***Cecile Rosenbaum, Assistant Town Manager***

4. **Review of Regular Agenda Item J2** – Consideration a Resolution of the Council of the Town of Abingdon Endorsing the town’s 2016 Virginia Smart Scale Project Applications – ***John Dew, Dir. of Public Services/Construction***

5. Discussion of corrections to September 6, 2016 Regular Meeting Minutes- ***Cecile Rosenbaum, Assistant Town Manager***

E. Town Attorney Reports

F. Review of remaining items on the Regular Agenda for November 7, 2016

G. Old Business

1. Update on Partnership with VHCC – ***Bob Howard, Council Member***

2. Discussion of any town ordinance update issues – ***Matthew Johnson, Director of Planning***

3. Update on Virginia Highlands Airport overlay /Appalachian Power upgrade project- ***Mayor Lowe***

4. Discussion on surplus trolley placed on Black’s Fort Lane for a resting station- ***Rick Humphreys, Vice Mayor***

5. Economic Development – ***Mayor Lowe and Rick Humphreys, Council Member***

6. Report on the auction and/or sale of town owned properties- ***Greg Kelly, Town Manager***

- Harmony Hills Lane, Lot # 5 parcel # 086 – 12-5
- Tech park property
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7. Reports on the following town owned properties: ***Matthew Johnson, Director of Planning***

- Breckinridge Cabin
- Retirement
- Fields-Penn
- The Meadows

8. Urban Path Project- *John Dew, Director of Public Services and Construction*
  9. Maintenance of Ext 17 Ramp - *John Dew, Director of Public Services and Construction*
  10. Tourism Zones- *Kevin Costello, Director of Tourism and Economic Development*
  11. Employee Handbook – *Cecile Rosenbaum, Assistant Town Manager*
- H. Council Member Reports
- I. Recess to Regular Council meeting in Council Chambers