



ADVERTISEMENT FOR BIDS

Sealed bids for a **Elevator Maintenance Agreement for the Town of Abingdon, Virginia** will be received by the Town Manager at the Municipal Building, 133 West Main Street, Abingdon, Virginia, until **2:00 P.M. local prevailing time on Friday, May 27, 2016** At which time they will be publicly opened and read aloud. No telegraphic bid or telegraphic modification of a bid shall be considered. There will be a pre-bid walk through to allow for examination of the equipment on **Friday, May 6, 2016 beginning at 1:00 P.M.**

Proposal shall be inscribed on the containing envelope with the Bidder's name and State License number and the inscription, "**Proposal for Elevator Maintenance for the Town of Abingdon, Virginia**".

Specifications, proposal form and plans for the above project are available at the Municipal Building, 133 West Main Street, Abingdon VA 24210 or by contacting Hunter Cook at (276) 628-6611. Proposal form must be properly filled out.

The Owner reserves the right to reject any or all bids, to waive any informality or irregularity in any bid received and to accept or reject any and all items of any bid. The Owner also reserves the right to negotiate with the lowest bidder. Any bid received after the time scheduled for the opening of the bids will be returned to the bidder unopened.

The selection process will follow the requirements of the Virginia Public Procurement Act. All respondents must conform to the Federal Equal Employment Opportunity requirements and upon request, supply documentation of compliance.

The Town of Abingdon is an Equal Opportunity Employer and will not discriminate on the basis of race, creed, color, sex, national origin, age or handicap. Minority and female-owned firms are encouraged to participate.

Gregory W. Kelly
Town Manager