



TOWN OF ABINGDON
Abingdon, Virginia

Director of Public Services and Construction

The Town of Abingdon, Virginia is currently taking applications for the position of **Director of Public Services and Construction**. This position operates under the direct supervision of the Town Manager and is responsible for the oversight of the town's Public Works Department. The Director must have the ability to establish and maintain effective working relationships with town officials, staff, other public officials, consultants, contractors and the general public. Applicants must possess strong writing, public speaking, research, collaboration and problem solving skills and possess the ability to lead multiple projects serving as the main point of contact. Salary range is DOQ.

The Director of Public Services and Construction is responsible for:

- To plan, direct, manage & oversee the activities, projects and operations of the Public Works Department including: Street and right-of-way Maintenance, Solid Waste Collection, Sanitary Sewer Collection, Recycling Program, Town Shop/Garage, GIS and Engineering.
- Serve as the Town's source of technical engineering expertise
- Represent department to other Town departments, elected officials, government agencies, local businesses and the public; Resolve areas of dispute and handle controversial issues; Ensures compliance and keeps abreast of the current Federal, state, and local laws, codes and regulations including environmental and OSHA
- Develops & implements the Town Capital Improvement Plan by project development, acquisition of funding, procurement of design services, project bidding & construction management
- Makes field inspections of public works projects to ascertain status & quality
- Coordinates projects and operations with other governmental agencies; Oversees and monitors ongoing projects

Minimum Requirements:

- Bachelor's degree in Public Administration, Civil Engineering or closely related field and/or
- 5-7 years of experience in Public Works/Construction within or for Local Government

Preferred Qualifications:

- Professional Engineer License in Commonwealth of Virginia or ability to obtain same within six months
- Virginia Department of Environmental Quality Stormwater and ESC Program Administrator and Plan Reviewer certifications.

Please submit your application and resume via the Town of Abingdon website no later than 5:00 p.m. on Friday, April 21, 2017. The Town of Abingdon is an equal opportunity employer; women and minorities are encouraged to apply. <http://www.abingdon-va.gov/employment.html>